

January 20, 2025

Ms. Anna-Bo Emmanuel, Esq., FRA-RA
Interim City Manager
City of North Miami
776 NE 125 Street
North Miami, FL 33161

Re: Professional Services Agreement

Dear Anna-Bo:

We are proud to have the continued opportunity to represent the City of North Miami and its citizens in Tallahassee on governmental affairs matters. We have represented the City for several decades and consider it our forever "home" city. We will continue to work tirelessly to accomplish the goals and priorities of the City in our representation.

It is understood that our representation will include state and local government lobbying responsibilities with our major focus being the appropriations process. It is understood that this will include, but not be limited to working with local government staff as well as state legislative and executive branch staff and elected officials. While the City's goals will change from time to time, it clearly includes changes to substantive law, rules, and regulations as well as opposing legislation that might otherwise impose unreasonable mandates and preemptions on the local government. As indicated above, the representation also includes the pursuit of funding opportunities on behalf of your citizens and taxpayers. You agree to fully educate us on all matters involved in our representation and where appropriate agree to make yourselves available for presentations. You agree to prepare any and all necessary collateral materials and documents as well as any applications that may need to be completed, *e.g.* grant applications and appropriation budget forms. We will, at all times, give you a 150% effort as we work to pursue your goals. We agree to make ourselves available to you, your staff and the elected officials of the City upon reasonable notice and request.

In exchange for this representation, that has no limitation on hours or time, you agree to compensate our firm with a monthly retainer of \$6,670.00 or the equivalent of \$80,040 a year. You also agree to reimburse our firm for any reasonably expended out of pocket expenses including but not limited to airfare, hotel, rental car, parking, courier and overnight services, photocopying, *etc.* These expenses will be pro-rated over our client base when working on matters on behalf of the City. We will invoice the City on a monthly basis, and it is understood that this agreement will extend until written notice to terminate is provided, understanding that if a Legislative Session

has occurred and concluded, the full fee would be due and that the payment over twelve (12) months is simply a courtesy, however, it is understood that this is an annual representation and includes Legislative Committee Meetings, the Regular and any extended or special Legislative Sessions.

Again, thank you for the trust and the confidence you've continued to place on our firm. Assuming this meets with our mutual understanding, please sign and return it to my office.

Ronald L. Book
Ronald L. Book, P.A.

Date:_____

Bonette Moschella
Witness

Date:_____

Anna-Bo Emmanuel, Esq., FRA-RA
Interim City Manager
City of North Miami

Date:_____

Jeff Cazeau
City Attorney

Date:_____

Vanessa Joseph
City Clerk

Date:_____

RLB: bm