

Governmental Affairs Coordination Consulting Services Agreement

This "Agreement" is entered into this date by and between KSF & Associates, LLC (hereinafter Consultant"), and the City of North Miami. Based upon the mutual promises contained herein, and good valuable consideration, the parties identified above, intending to be bound hereby, enter into the following Agreement:

I. Services

The consultant agrees to provide coordination services related to governmental affairs services to the City of North Miami, which includes, but not limited to:

- A. Drafting process and procedures to create annual legislative priorities for Council's approval.
- B. Coordinate with local, state, and federal lobbyists to compile session timetables and priorities deadlines for effective lobbying.
- C. Work with Manager's office and Mayor and Council's office to gather priorities, prepare for Council approval and submittal to all lobbyists and administration.
- D. Create an evaluation process to determine the effectiveness of lobbyists' work and priorities.
- E. Create a format for appropriate "talking points" for Mayor & Council to use.
- F. Train Mayor & Council and administration staff on lobbying, how to prepare talking points for Council and administration.
- G. Whenever possible meet with legislators, members of their staff and departments to ensure.
- H. Any other duties related to the coordination of lobbying, legislative priorities and securing funding for such priorities.

II. Fees

The consultant shall be paid a consulting fee not to exceed Twenty-Four Thousand Dollars (\$24,000.00) for the above-enumerated services effective July 10, 2023, through January 31, 2024. Monthly payments that are due and payable for such services shall be paid by the City of North Miami upon presentation of an invoice at least ten (10) Expenses

The City of North Miami agrees to reimburse the Consultant for all pre - approved expenses by the City of North Miami. (No expenses will be made without prior written approval from City of North Miami official.).

III. Term of Agreement

This agreement shall commence on July 10, 2023 through January 31, 2024.

IV. Termination

Agreement may be altered only by written document signed by the parties to the Agreement.

V. Construction

This Agreement shall be constructed and interpreted according to the laws of the State of Florida in effect at the time.

IN WITNESS WHEREOF, the Parties have executed this Agreement by their respective proper officers duly authorized the day and year first written above.

ATTEST: KSF & Associates, LLC. A Florida limited liability company

Corporate Secretary or Witness: Contractor:

By: _____ By: _____

Print Name: _____ Print Name: _____

Date: _____ Date: _____

ATTEST:

City of North Miami, a Florida municipal corporation:
“City”

By: _____
Vanessa Joseph, Esq. City Clerk

By: _____

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY:

By: _____
Jeff P. H. Cazeau
City Attorney