

**RESOLUTION NO. 2024-R-25**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF NORTH MIAMI, FLORIDA,  
AUTHORIZING THE CITY MANAGER AND THE CITY  
ATTORNEY TO NEGOTIATE AND EXECUTE AN  
AGREEMENT BETWEEN THE CITY OF NORTH MIAMI  
AND GRANICUS, LLC, IN AN AMOUNT NOT TO EXCEED  
THIRTY-SEVEN THOUSAND NINE HUNDRED SIXTY-  
TWO DOLLARS AND FIFTEEN CENTS (\$37,962.15), FOR  
THE PURCHASE OF AN AGENDA AUTOMATION AND  
MANAGEMENT SYSTEM, UTILIZING THE  
COOPERATIVE PURCHASING PROVISION PURSUANT  
TO SEC. 7-169 OF THE CITY CODE, ON A CONTRACT  
AWARDED THROUGH THE NATIONAL COOPERATIVE  
PURCHASING ALLIANCE (“NCPA”) CONTRACT NO. 01-  
115; PROVIDING FOR AN EFFECTIVE DATE AND ALL  
OTHER PURPOSES.**

**WHEREAS**, the National Cooperative Purchasing Alliance (“NCPA”) is a wholly owned subsidiary of OMNIA Partner which serves as a national purchasing cooperative available to State and Local government agencies for their use of nationally competitively solicited and selected contracts; and

**WHEREAS**, on December 8, 2020, NCPA, a nationally known purchasing cooperative, advertised *Request for Proposal No. 39-20 for Region 14 Education Service Center for Software and SaaS Solutions*, seeking proposals from experienced and qualified vendors to enter into a national cooperative procurement contract which offers opportunities for NCPA and other member agencies to procure quality products/equipment and services as needed; and

**WHEREAS**, as a result of this RFP, Granicus, LLC (“Granicus”) was awarded a contract by NCPA for an initial term of three (3) years, running through December 31, 2020, with the option to renew for an additional year renewed on September 14, 2023, extending the contract through December 31, 2024; and

**WHEREAS**, Granicus is a provider of community engagement technologies and services for the public sector, bringing governments closer to the people they serve through their civic engagement platform; and

**WHEREAS**, the City is desirous of utilizing the agenda automation and management system services offered by Granicus; and

**WHEREAS**, services will include software, hardware, setup, and configuration, along with online training, with a focus on the agenda approval process and designing of the forms and workflows to facilitate the submittal and approval of agenda items, ability to manage public meetings from anywhere, on almost any device using cloud-based software and will stream public meetings in HD, allow users to live index items, record and publish minutes, and provide archive videos for on-demand viewing, enable the upload of archives, ability to post agendas/documents, and index of archived videos and playback option; and

**WHEREAS**, Granicus has provided the City with a quote for the purchase of agenda automation and management system services, for a not-to-exceed amount of Thirty-Seven Thousand Nine Hundred Sixty-Two Dollars and Fifteen Cents (\$37,962.15); and

**WHEREAS**, Section 7-169 of the City Code authorizes the City to participate in cooperative purchasing agreements for the procurement of supplies or services with one (1) or more public entities; and

**WHEREAS**, in accordance with Section 7-169 of the City Code, the City administration respectfully requests that the Mayor and City Council authorize the City Manager and City Attorney to negotiate and execute an agreement with Granicus; and

**WHEREAS**, the Mayor and City Council find the provision of the software and services at a substantial savings, in accordance with the Solicitation, is in the best interest of the City.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

**Section 1. Authority of City Manager and City Attorney.** The Mayor and City Council of the City of North Miami, Florida, hereby authorize the City Manager and City Attorney to negotiate and execute an agreement with Granicus, LLC, in an amount not to exceed Thirty-Seven Thousand Nine Hundred Sixty-Two Dollars and Fifteen Cents (\$37,962.15), utilizing the cooperative purchasing provision pursuant to Sec. 7-169 of the City Code, on a contract awarded through National Cooperative Purchasing Alliance (“NCPA”) purchasing program.

**Section 2. Effective Date.** This Resolution shall be effective upon adoption.

**PASSED AND ADOPTED** by a 5 - 0 vote of the Mayor and City Council of the City of North Miami, Florida, this 27th day of February, 2024.



ALIX DESULME, ED.D.  
MAYOR

ATTEST :



VANESSA JOSEPH, ESQ.  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:



JEFF P. H. CAZEAU, ESQ.  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Galvin

Seconded by: Estime-Irvin

**Vote:**

Mayor Alix Desulme, Ed.D.

X (Yes) \_\_\_\_\_ (No)

Vice-Mayor Mary Estimé-Irvin

X (Yes) \_\_\_\_\_ (No)

Councilman Scott Galvin

X (Yes) \_\_\_\_\_ (No)

Councilwoman Kassandra Timothe, MPA

X (Yes) \_\_\_\_\_ (No)

Councilman Pierre Frantz Charles, M.Ed.

X (Yes) \_\_\_\_\_ (No)