

RESOLUTION NO. 2023-R-65

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND EXECUTE AN AGREEMENT, BETWEEN THE CITY OF NORTH MIAMI AND BELLTOWER CONSULTING GROUP, LLC FOR THE PROVISION OF GRANT WRITING SERVICES AT A COST NOT TO EXCEED EIGHTY-FOUR THOUSAND DOLLARS (\$84,000.00) ANNUALLY, PIGGYBACKING CITY OF CAPE CORAL SOLICITATION #RFP-CM19-59/CV; PROVIDING FOR AN EFFECTIVE DATE AND ALL OTHER PURPOSES.

WHEREAS, the City of North Miami (“City”) has worked with BellTower Consulting Group, LLC (“BellTower”) since May 1, 2022, for the provision of grant writing services; and

WHEREAS, during this time, BellTower has worked with the City staff to identify and apply for various grant opportunities resulting in total awards to the City to date of Two Million Six Hundred Seventy-Two Thousand Dollars (\$2,672,000.00) plus pending applications totaling an additional Eight Million Six Hundred Eighty-Five Thousand Nine Hundred Twenty Dollars (\$8,685,920.00); and

WHEREAS, on March 6, 2019, the City of Cape Coral issued Solicitation No. RFP-CM19-59/CV (“Solicitation”), seeking proposals from experienced and qualified firms to grant writing consulting services (“Services”); and

WHEREAS, in response to the Solicitation, BellTower. (“Contractor”) was evaluated and awarded Contract No. CON-CM19-59/CV-B; and

WHEREAS, in accordance with Section 7-167 of the City Code, the City administration may purchase supplies or services from current contracts of other governmental agencies (“Piggyback”), with City Council approval on any such purchase which exceeds Twenty-Five Thousand Dollars (\$25,000.00); and

WHEREAS, in order to continue collaborating with BellTower in the pursuit of major grant opportunities for the City with the goal of securing additional grant funding for various projects, staff desires to piggyback on the City of Cape Coral’s selection of BellTower, to utilize

their services in providing the City with grant writing and administration services, on an as-needed basis; and

WHEREAS, the annual cost to the City shall not exceed Eighty-Four Thousand Dollars (\$84,000.00) for Services, for an initial one (1) year term with the City having two (2) options to renew for additional one (1) year terms; and


WHEREAS, the City administration respectfully requests that the Mayor and City Council authorize the City Manager and City Attorney to negotiate and execute an agreement with the Contractor for the provision of Services to enhance the City's grant opportunities.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:


Section 1. **Authority of City Manager and City Attorney.** The Mayor and City Council of the City of North Miami hereby authorize the City Manager and City Attorney to negotiate and execute an agreement with BellTower Consulting Group, Inc. for the provision of grant writing and administration services, in an amount not to exceed Eighty-Four Thousand Dollars (\$84,000.00) annually for an initial term of one (1) year with two (2) options to renew.

Section 2. **Effective Date.** This Resolution shall be effective upon adoption.

PASSED AND ADOPTED by a 5 - 0 vote of the Mayor and City Council of the City of North Miami, Florida, this 11th day of April, 2023.



ALIX DESULME, Ed.D.
MAYOR

ATTEST:



VANESSA JOSEPH, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:


JEFF P. H. CAZEAU, ESQ.
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Galvin

Seconded by: Charles

Vote:

Mayor Alix Desulme, Ed.D.

X (Yes) (No)

Councilman Scott Galvin

X (Yes) (No)

Councilwoman Kassandra Timothe, MPA

X (Yes) (No)

Vice Mayor Mary Estimé-Irvin

X (Yes) (No)

Councilman Pierre Frantz Charles

X (Yes) (No)