

**RESOLUTION NO. 2021-R-175**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE CITY MANAGER AND CITY ATTORNEY TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE CITY OF NORTH MIAMI AND IBI GROUP PROFESSIONAL SERVICES (USA) INC., FOR PLAN REVIEW SERVICES, ON AN AS NEEDED BASIS, AT A COST NOT TO EXCEED FORTY-SIX THOUSAND DOLLARS (\$46,000.00); PROVIDING FOR AN EFFECTIVE DATE AND ALL OTHER PURPOSES.**

**WHEREAS**, on December 7, 2017, the City of North Miami (“City”) advertised *Request for Qualifications #08-17-18, Continuing Professional Architectural & Engineering Services* (“RFQ”), for the purpose of retaining a pool of experienced, licensed and insured architectural and engineering firms to provide on a continuing as-needed, when needed basis, the following specific services: Architecture, Landscape Architecture, Civil Engineering, Planning and Urban Design, Roadway, Traffic and Transportation Engineering and Consulting, Water/Waste Water Engineering, Water Resources and Stormwater Design and Environmental Engineering (“Services”); and

**WHEREAS**, the RFQ was undertaken in accordance with Florida’s Consultants’ Competitive Negotiation Act, under Section 287.055, Florida Statutes; and

**WHEREAS**, in response to the RFQ, IBI Group Professional Services (USA), Inc. (“Consultant”) submitted its qualifications for the provision of professional consulting services and was approved to be included on the City’s list of pre-qualified firms pursuant to Resolution No. 2019-R-15; and

**WHEREAS**, the City’s Community Planning & Development Department has advised that due to staff vacancies, the department does not currently have sufficient staff to provide plan review services to the extent necessary for the department’s everyday functions; and

**WHEREAS**, Consultant will provide interim plan review services including: providing a designated staff person who will work at the City thirty-two (32) hours per week for up to sixteen (16) weeks, responding to zoning inquiries/questions from the public, completing zoning reviews, Participating in zoning or planning pre-application meetings with applicants, as requested by the Zoning Manager or City Planner, to provide landscape guidance, conducting site investigations as

directed by Zoning Manager or City Planner, coordinating Administrative Site Plan Review application intake, and providing Zoning Manager review and letter of approval; and

**WHEREAS**, services provided by Consultant shall not to exceed Forty-Six Thousand Dollars (\$46,000.00); and

**WHEREAS**, the City administration respectfully requests that the Mayor and City Council authorize the City manager and City Attorney to negotiate and execute an agreement with Consultant for the provision of plan review services.

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**


**Section 1. Authority of City Manager and City Attorney.** The Mayor and City Council of the City of North Miami, Florida, hereby authorize the City Manager and City Attorney to negotiate and execute an agreement between the City of North Miami and IBI Group Professional Services (USA), Inc., for plan review services, on an as needed basis, at a cost not to exceed Forty-Six Thousand Dollars (\$46,000.00).

**Section 2. Effective Date.** This Resolution shall become effective immediately upon adoption.

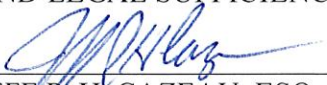
**PASSED AND ADOPTED** by a 5-0 vote of the Mayor and City Council of the City of North Miami, Florida, this 23rd day of November 2021.

  
PHILIPPE BIEN-AIME  
MAYOR

ATTEST :

  
\_\_\_\_\_  
VANESSA JOSEPH, ESQ.  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

  
\_\_\_\_\_  
JEFF P. H. CAZEAU, ESQ.  
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: Galvin

Seconded by: Estimé-Irvin

**Vote:**

Mayor Philippe Bien-Aime

X (Yes) \_\_\_\_\_ (No)

Vice Mayor Scott Galvin

X (Yes) \_\_\_\_\_ (No)

Councilwoman Kassandra Timothe, MPA

X (Yes) \_\_\_\_\_ (No)

Councilwoman Mary Estimé-Irvin

X (Yes) \_\_\_\_\_ (No)

Councilman Alix Desulme, Ed.D.

X (Yes) \_\_\_\_\_ (No)