Preliminary Budget

NORTH MIAMI
FLORIDA

Fiscal Year 2011-12

City of North Miami
Preliminary Budget

Fiscal Year
October 1, 2011 through September 30, 2012

City Council

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Michael R. Blynn, Esq., Councilman
Scott Galvin, Councilman
Jean R. Marcellus, Councilman
Marie Erlande Steril, Councilwoman

City Clerk

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City Manager
Russell Benford

City Attorney
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Administrative Staff

Maxine Calloway, Community Planning & Development Director
Bonnie Clearwater, Museum of Contemporary Art Director
Ruby Crenshaw-Johnson, Purchasing Director
Jefferson Geimer, Parks & Recreation Director
Aleem Ghany, Public Works Director
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Lucia Gonzalez, Library Manager
Stephen Johnson, Police Chief
Rebecca Jones, Personnel Administration Director
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Carlos M. Perez, CPA, Finance Director
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Budget Staff

Kay M. Grant, Budget Manager
Arthur H. Sorey, III, Budget Administrator

TABLE OF CONTENTS

	PAGE
CITY MANAGER'S MESSAGE	i
ABOUT OUR CITY	vii
REVENUE SUMMARY	1
EXPENDITURE SUMMARY	23
GENERAL FUND	
Budget Office	26
Building & Zoning	29
City Attorney	33
City Clerk	36
City Manager	39
City Manager	41
Governmental Affairs Manager	43
Public Relations	45
Code Enforcement	47
Community Planning & Development	50
Finance	54
Accounting	56
Administration	58
Liens and Collection Processing	60
Utility Services	62
Information Technology	64
Administration	66
Network and Programming	69
Library	71
Library General Office	73
State Aid	75
Mayor/Council	77
Museum of Contemporary Art	80
Non-Departmental	83
Non-Departmental Expenses	85
Grants to Others	87

TABLE OF CONTENTS

PAGE

GENERAL FUND (Continued)

Parks & Recreation 89
- Administration 91
- Aquatics 93
- Athletics 95
- Community Events 97
- Enchanted Forest Elaine Gordon Park 100
- Facility Operations 102
- Gwen Margolis Community Center 104
- Gymnastics 106
- North Miami Athletic Stadium 108
- Parks Administration 110
- Parks Operations 112
- Recreation Administration 114
- Rights-of-Way Operations 116
- School Programs and Teens-in-Action 118
- Summer Camps 120
- Tennis 122
- Youth Programs 124

Personnel 126

Police 131
- Administrative & Support Services 133
- Chief's Office 136
- Community Policing 138
- Investigative 141
- Patrol 144

Public Works 147
- Administration 149
- Facility Maintenance 151
- Street Maintenance and Construction 153

Purchasing 156

ENTERPRISE FUNDS

Solid Waste Services 159
- Containerized Waste 161
- Special Collections 164

TABLE OF CONTENTS

PAGE

ENTERPRISE FUNDS (Continued)

Stormwater Utility 167
Stormwater Operation and Maintenance 168

Water & Sewer 172
Administration 174
Sewer Collection & Disposal 176
Special Accounts 179
Utility Equipment Maintenance 180
Water Distribution 182
Water Plant 185

Water Fire Flow Demand Fund 188

INTERNAL SERVICE FUNDS
Fleet Management 189
Motor Pool 190

Risk Management 192
General Liability 194
Worker's Compensation 196

TRANSPORTATION PROJECT FUNDS
½ Cent Transportation Surtax 198
Administration 200
Public Works Projects 202

Transportation Gas Tax 209

Public Works Projects 210

TABLE OF CONTENTS

PAGE

HOUSING REHABILITATION PROGRAMS
- **C.D.B.G. Entitlement Fund** 213
  - C.D.B.G. Programs 215
  - C.D.B.G. Projects 217
- **2005 Disaster Recovery Grant Fund** 219
- **Home Investment Partnership Fund** 222
  - Home Investment Partnership Program 223
  - Homeless Prevention and Rapid Re-housing Program 226
- **Neighborhood Stabilization Program Fund** 228
- **State Housing Improvement Fund** 231

ALL OTHER FUNDS
- **Byrne Strike Team Grant Fund** 234
- **Community Redevelopment Agency Fund** 235
- **Development Impact Fees** 241
- **E. May Avil Library Fund** 242
- **FMLC-Series 2002A – G.O. Debt** 243
- **Federal Forfeiture Fund** 244
- **Justice Assistance Grant Fund** 245
- **Landfill Closure Fund** 246
- **Law Enforcement Trust Fund** 247
- **Pension Obligation Bond Fund** 248
- **Pepper Park Youth Center Fund** 249
- **Police Training Fund** 250
- **Safe Neighborhood Parks Fund** 251

CAPITAL PROJECTS 252

CLASSIFICATION AND PAY PLAN 253

USING THIS DOCUMENT
- Glossary of Terms 260

August 31, 2011

To the Honorable Mayor and Members of the City Council:

The Fiscal Year 2011-12 Proposed Budget is submitted for your information in accordance with the City Charter.

The ongoing recession brings even more challenges to prepare a budget that provides for the high level of services to which our residents have become accustomed. The development of the City's proposed budget for fiscal year 2011-12 has been challenging in spite of cost saving measures instituted during the last two years. As the U.S. economy begins to emerge from a recession, the City is still facing significant challenges that threaten a sustained recovery. Municipalities still face serious budget crises while at the state and federal levels more spending cuts are anticipated. Nevertheless, I am pleased to present to you a budget for fiscal year 2011-12 that carefully addresses these issues.

If approved by the Council with all recommendations, the proposed fiscal year 2011-12 citywide budget is $140,155,389, down $21,738,059 or 13% from the fiscal year 2010-11 amended budget of $161,893,448. The following provides a brief financial overview and highlights of the proposed budget.

Ad Valorem Taxes

The impact of the economic climate on the real estate market has resulted in a continued decline in property values. From $2,236,444,714 in 2010-2011 to $2,078,776,841 in 2011-12, the City's total taxable assessed property value has decreased by $156,667,873 or 7%.

The proposed operating millage rate for 2011-12 is 8.1955 per $1,000 of assessed value, unchanged from the prior year and 1.93% less than the rolled-back rate of 8.3567. The rolled-back rate is defined by Truth In Millage (TRIM) as the rate that generates the same tax revenue as the current year, less new construction, additions, deletions and rehabilitative improvements.

In addition, a rate of .2188 per $1,000 of assessed valuation is required to pay the debt service for the FMLC–Series 2002A-General Obligation Debt which matures on May 1, 2012. Hence, the total proposed tax rate in fiscal year 2011-12 is 8.4173 which is lower than the fiscal year 2010-11 rate of 8.4192.

General Fund

At the proposed tax rate of 8.1955, the City's projected property tax revenue of $16,184,785 is allocated between the City's General Fund and the City of North Miami Community Redevelopment Agency (NMCRA). The City's portion of $14,791,456 represents approximately 33% of the General Fund revenue. The balance of revenues is generated primarily from franchise fees, utility taxes, fines and forfeits, intergovernmental revenues, licenses and permits, charges for services and non-revenues.

In addition to the above, the Biscayne Landing redevelopment project is also a revenue source for the General Fund. On March 31, 2011, the Biscayne Landing Ground Lease with the previous developer was terminated by court order and the City regained control of the undeveloped 188 acre property. The City is in the process of securing a new developer for the site, and in the interim, is responsible for the operations and maintenance of the property. A Request for Proposal (RFP) was issued in June 2011 and two developers have been selected to advance to Phase 2. The RFP includes a non-refundable lease payment of a minimum of $1.5 million and a minimum payment of $17.5 million. It is anticipated that the City will enter into an agreement with a new developer during FY2012. Therefore, land lease revenue of $1,500,000 is included in the proposed fiscal year 2011-2012 General Fund budget.

The decreased property tax revenue of $478K, the reduction in utility and franchise revenues of $443K, and a deficit of approximately $1.1 million mostly attributable to the deficit of $626K in fiscal year 2010 and leave payout based on a number of employees that retired in fiscal year 2011 have impacted the General Fund. As a result, $2,100,180 from the Biscayne Landing minimum payment of $17.5 million will be used to balance the General Fund's budget. The fiscal year 2011-12 proposed General Fund budget is $44,204,263, still a decrease of 2% or $746,341 less as compared to the fiscal year 2010-11 amended budget of $44,950,605. See chart below:

2011-12 Proposed Revenues Compared to Prior Year

Revenue Source	2011 Amended Budget	2012 Preliminary Budget	Increase/ Decrease
Taxes	23,803,757	22,853,918	-4%
Licenses and Permits	1,350,500	1,516,000	11%
Intergovernmental Revenue	5,928,667	5,792,880	-2%
Charges for Services	771,500	886,984	13%
Fines & Forfeits	2,271,740	2,577,385	12%
Miscellaneous Revenues	2,223,705	3,979,240	79%
Non-Revenues	8,776,135	6,801,458	-23%
Transfers Out	(175,400)	(203,602)	14%
Total General Fund Revenues	**44,950,604**	**44,204,263**	**-2%**

Projects and programs recommended for inclusion in the fiscal year 2011-12 budget include:

- Florida Department of Transportation Bike Path Grant: $353,554
- Grant to Senior Citizens Foundation: $115,500
- Continued cyclical computer replacement program: $49,200
- Grants and Scholarships : $25,000

North Miami Community Redevelopment Agency

The North Miami City Council approved the creation of the North Miami Community Redevelopment Agency (NMCRA) on July 8, 2003, which was subsequently approved by Miami-Dade County on June 28, 2005. Instituted as a Special Revenue Fund for the City's purposes, the NMCRA is treated as a separate entity with its own budget. At the proposed 8.1955 millage rate, the NMCRA's fiscal year 2011-12 gross tax increment funding (TIF) is $1,466,662, a dramatic 35% decrease from the current fiscal year. In its FY2011-12 proposed budget, the NMCRA has included funding for the following CRA-related projects and programs:

- Cultural and Socio-Economic Services: $262,598
- Commercial Corridor Improvement Program: $225,207
- Economic Development Program: $118,153
- Downtown Development Master Plan: $74,039
- Code Compliance: $72,708

Housing Rehabilitation Program

With combined funding from the Community Development Block Grant (C.D.B.G.), the Home Investment Partnership Program (HOME), and the Neighborhood Stabilization Program (NSP), the City's total program budget is $3,037,570.

Highlights of the Housing Rehabilitation Program include:

- Purchase and Rehabilitation of Rental Properties: $1,056,037
- Housing Rehabilitation: $624,483
- Single Family Rehabilitation: $239,092
- Community Housing Development Organization: $225,828
- First-time homeowner down-payment assistance: $120,000

½ Cent Transportation Surtax

In 2002, Miami-Dade County voters approved a ½ cent tax for transportation related projects. Allocations to local municipalities are based on population. Staff has identified

the following projects for fiscal year 2011-12:

- NoMi Express Bus Service: $662,000
- Street Lighting: $435,000
- Bus Pass Program: $182,340
- Sidewalk Replacement: $75,381
- Tree Trimming: $80,000

Transportation Gas Tax

The Local Option Gas Tax was established in FY94 and, like the ½ cent surtax, provides funding for transportation related capital projects. Staff recommends the following projects:

- Street Resurfacing: $256,734
- Roadway Medians and Curbs: $100,000

ENTERPRISE FUNDS

During the fiscal year 2005-06 budget process, the Mayor and Council approved an annual application of a consumer price index (CPI) inflation factor to the utility fee structures. Application of the CPI serves to keep each utility's fees current with inflation. The inflator, selected from the Bureau of Labor and Standards, is specific to the Miami/Fort Lauderdale area. The CPI inflator for fiscal year 2011-12 is 3.99% which has been applied to all three enterprise funds.

Solid Waste Services

There are no significant changes to the Solid Waste Fund. The proposed budget is $10,382,405 with an emergency fund reserve of 34% of the total budget.

Stormwater Utility

Similarly, the Stormwater Utility Fund has no significant changes. The proposed budget is $3,899,511 with an emergency fund reserve of 25% of the total budget.

Water and Sewer Operation and Maintenance

In 2009, the City of North Miami Council created a funding mechanism for the renovation of the City's existing water plant. A capital improvement fee (CIF) was implemented to generate funds needed to cover the project-related debt service. The CIF reserve to be generated by the end of fiscal year 2011-12 is projected at $11,891,037. These funds will be used to reduce the amount of debt assumed for the renovation project.

Though the fund has a healthy capital reserve, fiscal year 2012 operations have a budget shortfall of $541,327. This is primarily due to the gradual and significant increases in Miami-Dade County fees for the purchase of wholesale water and the disposal of

wastewater, as well as the increased production cost of water at the City's water plant. These increases have been absorbed by the City over the years, hence the operating deficit in 2012.

It is also recommended to the Council that water rates be adjusted in the very near future to adequately fund operations and rebuild a reserve. The City is in the process of completing a water and sewer rate study which will revise the existing water rate structure to promote water conservation, address specific customer affordability issues and implement annual rate adjustments over the forecast period of fiscal years 2012-2016.

Highlights of Water and Sewer projects funded in fiscal year 2011-12 from the capital reserves are:

- Upgrade of Existing Lime Softening Plant: $4,493,000
- Peak Flow Management Compliance: $1,400,000
- Water Meter Replacement: $600,000
- Sanitation Sewer Rehabilitation: $600,000
- Cyclical Lift Station Rehabilitation: $200,000

Internal Service Funds

The internal service funds account for the cost of insuring the City in the areas of workers' compensation and general liability risks, and provide fleet management services to other departments on a cost reimbursement basis. The recently completed 2010 Comprehensive Annual Financial Report underscores a deficit of $3,036,583 in the General Risk Management Fund primarily due to two known recorded claims that exceed the sovereign immunity cap. Beginning in 2012, the City has committed to funding the deficit over a 5 year period in addition to funding current operations. In this year's budget, the contribution towards the deficit is $607,317.

ACCOMPLISHMENTS

Despite economic hardships, the City has managed to move forward with various expansions, upgrades as well as the maintenance of its facilities and infrastructure in an effort to both maintain and enhance municipal services provided to residents. We are proud and staff is happy to report that:

- During 2010 and into 2011, the City has implemented a Neighborhood Stabilization Program (NSP) which assists low, moderate and middle income residents with the acquisition and rehabilitation of foreclosed homes. Through this program the City secured a total of 19 properties, 6 of which were sold to first time home buyers while maintaining a portfolio of rental properties that is currently fully occupied.

- The City completed renovations to various park facilities including the Ray Cagni Park and the Judson Community Center at Kiwanis Park.
- Construction has commenced on the Claude Pepper Park Community Center which is scheduled to be completed by September 2012.
- The downtown sidewalk improvement project funded by ARRA has been completed from NE 4th Avenue to NE 10th Avenue and one block north and south of 125th Street.
- Approximately 6 miles of roadways have been repaved and new sidewalks and pedestrian ramps constructed at various locations throughout the City.
- Approximately 4,000 linear feet of sanitary sewer force main was installed along NE 16th Avenue from 123rd Street to 135th Street.
- Fifteen (15) gateway signs were installed at the main entrance corridors of the City.
- The City experienced a 12% reduction of Part 1 crimes during the first six months of 2011.
- Operation Wolfpack, a joint operation with local, county, state and federal police personnel has been extremely successful with approximately 400 apprehensions related to violent crimes. The operations have also led to the seizure of weapons, cash, narcotics and the recovery of stolen vehicles and property.
- The City has secured architectural and engineering services for the expansion of the Museum of Contemporary Art to include new exhibition space for the permanent collection, a multi-purpose space for programs and a an educational wing for the Museum Academy/art magnet partnership with Miami-Dade public schools.

Conclusion

In any budget process, it is always a challenge to balance competing needs against limited resources and this budget year is no exception. For the past 2 years, North Miami has been proactive and taken steps necessary to trim spending while maintaining an excellent level of service. Staff in each department has undertaken this year's budgeting with optimism and recognition of the new economic realities of our time. Efforts related to improving performance such as new technology and management streamlining are yielding results. These efforts have allowed for efficiencies to be achieved while simultaneously improving effectiveness in our operations. We look forward to continuing these initiatives throughout the next year.

Through the support of a loyal community, diligent employees and the ongoing guidance of our City Council, I am confident we will be able to meet the challenges ahead and provide quality services to the residents and businesses of the City of North Miami.

Sincerely

Russell Benford
City Manager

about NORTH MIAMI FLORIDA

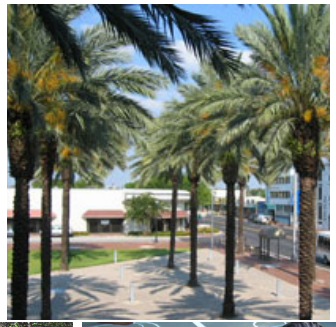
The city of North Miami is a dynamically diverse community which encompasses 9.5 square miles in Northeast Miami–Dade County. Following the 2010 Census, the City now ranks as the sixth largest municipality in Miami-Dade County, (the 41st most populated in the state of Florida), with a population of 58,786. North Miami, previously dubbed the "Most Diverse City" in Miami-Dade County by the League of Cities, is known for its evolving community of immigrants from the Caribbean, most notably of Haitian decent. Despite the current economic downturn, North Miami continues to be home to a strong business community and offers residents a variety of housing options, from affordable, single family homes and apartment condominiums, both rental and owner-occupied, to multi-million dollar estates overlooking beautiful Biscayne Bay.

Our History

The city of North Miami is a unique community that has a rich history dating back to the late 1800's. Early settlers, Charles G. Ihle and David Burckhart, saw unbounded opportunities in an area covered with swamps and mangroves. The original settlement grew into a community, known as Arch Creek, which eventually became incorporated on February 5, 1926 as the Town of Miami Shores. The devastating hurricane of 1926 stifled the town's initial growth. Along with economic hard times, the town's name "Miami Shores" was not ratified by the Florida legislature and other developers were granted use of the name for another village farther south. On July 24, 1931, the Town of Miami Shores became the Town of North Miami, which evolved into the City of North Miami when its charter was established in the 1950's.

Our Government

The City's charter provides for a Mayor, elected city-wide, that serves up to two consecutive two-year terms and four Council members, elected by district to serve up to two consecutive four-year terms. The term



North Miami All-America City 2010

limit was amended by referendum in August 2010 and will take effect with the 2013 election.

North Miami is also one of few communities in the state that still have a city clerk that is elected city-wide. Also amended by referendum in 2010, the Clerk will be limited to serve up to two consecutive four-year terms, starting with the 2013 election.

The city manager and city attorney are each appointed by the city council. The city manager is responsible for the city's day-to-day operations, hiring department heads and preparing the annual budget. As reflected in the city's organizational chart, the city of North Miami provides for a variety of services to its residents and business owners.

Residents and business owners also have the chance to become involved in local government operations by serving on boards and commissions that may act in either advisory or quasi-judicial capacities.

Our Community

In 2011, North Miami continues to lure residents and businesses to the area because of its ideal location, tucked midway between Miami, Fort Lauderdale and the beaches, as well as for a true sense of community that is cultivated through recreational and educational opportunities. North Miami residents can receive a quality education from Pre-K through PhD, at a number of higher education institutions located in the area; including Florida International University - Biscayne Bay Campus, Johnson & Wales University, Barry University and Miami-Dade College - North Campus. The City is also home to the Oleta River State Recreation Area, right on Biscayne Bay, and a park system that offers numerous athletic, recreation and nature programs throughout the year.

The City's Museum of Contemporary Art (MOCA) has brought worldwide attention to North Miami. The museum is now preparing for an expansion that will provide dedicated exhibition space for its permanent art collection, as well as classroom space for art education programs. The downtown corridor, along NE 125 Street, has also become known as the NoMi Arts District, home to arts-based businesses and 20th century furnishing stores. Affordability and quality are some of the great advantages of living and doing business in North Miami.

Since earning an All-America City designation in 2010, North Miami continues to strive to serve the community by bringing to life the pillars exemplified by the award: engaging residents in governmental operations, collaborating with all sectors of the community, and championing inclusiveness in its programs and events with an innovative approach to make a lasting impact. North Miami is proud to be the only municipality in the state of Florida since 2008 to receive this honor. NM

Municipal Structure

Advisory Boards and Commissions

- Advisory Committee on the Disabled
- Affordable Housing Committee
- Board of Adjustment
- Business Development Board
- Charter Review Board
- Code Enforcement Board
- Community Redevelopment Agency Advisory Committee
- Community Relations Board
- Disaster Preparedness Committee
- Floodplain Management Planning
- Health Facilities Authority
- Library Board
- Museum of Contemporary Art Board
- Nuisance Abatement
- Parks & Recreation Commission
- Pension Board ORD. 691
- Pension Board ORD. 748
- Personnel Board
- Planning Commission
- Quality Education Board
- Senior Citizen Advisory Board
- University Relations Board
- Youth Opportunity Board

MAYOR / COUNCIL

CITY CLERK

CITY ATTORNEY

CITY MANAGER

BUDGET ADMINISTRATION
- Budget Preparation & Monitoring

BUILDING AND ZONING
- Annual Building Safety Inspections
- Building Recertifications
- Inspections
- Minimum Housing
- Permitting
- Re-occupancy
- Standards Compliance
- Zoning

OFFICE OF THE CITY CLERK
- Business Tax Receipts
- Passports
- Translatior/Interpreter

OFFICE OF THE CITY MANAGER
- Emergency Management
- Governmental Affairs
- Public Information

CODE COMPLIANCE
- Commercial &
- Residential Code
- Regulations

COMMUNITY PLANNING AND DEVELOPMENT
- Administration
- Community Development Block Grants (CDBG)
- Economic & Business Development
- Housing Programs
- Planning
- Transportation

FINANCE
- Accounting
- Financial Reporting
- Utility Billing

INFORMATION TECHNOLOGY
- Computer Operation
- GIS
- Graphic Arts
- Mailroom
- Municipal Cable Station
- Network Operation
- Phone Systems
- Records Management
- Website
- Word Processing

LIBRARY
- Adult & Children's Programs
- Books-By-Mail
- Computers & Internet
- General Information
- Interlibrary Loan
- Literacy Tutoring
- Magazine & Newspapers
- Research
- Video/DVD/CD

MUSEUM OF CONTEMPORARY ART
- Adult & Children's Programs
- Art Exhibitions
- Educational Programs
- Publications
- Public Programs & Events

PARKS AND RECREATION
- Aquatics, Athletics, Tennis, Centers, Playgrounds, Camps
- Landscaped Areas
- Medians, Canal Ends
- Nature Park Operation
- Park Facilities & Grounds
- Senior Programs
- Special Events Support
- Street Tree Maintenance

PERSONNEL ADMINISTRATION
- Benefits
- Collective Bargaining
- Hiring
- Insurance
- Recruiting
- Testing

POLICE
- Administration & Support Services Section
- Community Policing Section
- Investigations Section
- Patrol Section

PUBLIC WORKS
- Animal Control
- Electrical Services
- Facility Maintenance
- Fleet Maintenance
- Lift Station Maintenance
- Recycling Program
- Sewer Collection Maintenance & Construction
- Solid Waste Services
- Storm Water Maintenance & Construction
- Street & Right-of-way Maintenance & Construction
- Water Distribution Maintenance & Construction
- Water Treatment Plant

PURCHASING
- Procurement of goods and services for all City departments

RISK MANAGEMENT
- General Liability
- Worker's Compensation
- Work Site Safety
- Accident Review

Updated 09/29/10

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
	GENERAL FUND					
001-13-311100-000	OPERATING TAX LEVY	13,960,742	16,073,265	15,108,869	15,569,954	503,311-
001-13-311110-000	DISCOUNT ON TAXES	467,630-	803,663-	513,701-	778,498-	25,165
001-13-311300-000	TAX CERTIFICATE REDEMPTION	1,204,914	0	533,612	0	0
Total	**AD VALOREM TAXES**	**14,698,026**	**15,269,602**	**15,128,780**	**14,791,456**	**478,146-**
001-13-312410-000	LOCAL OPTION GAS TAX TRUST FD	751,111	713,385	753,795	684,310	29,075-
001-13-312520-000	INS.-PREM. TAX (SHARE PLAN)	268,173	0	0	0	0
Total	**GENERAL SALES AND USE TAX**	**1,019,284**	**713,385**	**753,795**	**684,310**	**29,075-**
001-13-313100-000	F P & L FRANCHISE TAX	2,607,189	2,600,000	2,398,440	2,300,000	300,000-
001-13-313300-000	CITY GAS FRANCHISE TAX	3,993	4,500	4,500	4,500	0
001-13-313400-000	PEOPLES GAS FRANCHISE TAX	81,916	70,000	70,000	70,000	0
001-13-313700-000	WASTE COLLECTION TAX	630,512	600,000	610,375	600,000	0
001-13-313910-000	BUS BENCHES COMPANY FRANCHISE	12,519	0	13,536	13,536	13,536
001-13-313920-000	SHELTER ADV. FRANCHISE	4,050	0	2,800	0	0
Total	**FRANCHISE FEES**	**3,340,179**	**3,274,500**	**3,099,651**	**2,988,036**	**286,464-**
001-13-314110-000	UTILITY TAX-F P & L	2,552,041	2,500,000	2,453,860	2,400,000	100,000-
001-13-314410-000	UTILITY TAX-NATURAL GAS	57,772	58,000	59,000	58,000	0
001-13-314710-000	UTILITY TAX-FUEL OIL	1,229	1,200	1,200	1,200	0
001-13-314910-000	UTILITY TAX-ALL OTHER	33,236	24,000	35,820	30,000	6,000
Total	**UTILITY SERVICES TAXES**	**2,644,278**	**2,583,200**	**2,549,880**	**2,489,200**	**94,000-**
001-13-315000-000	COMMUNICATIONS SERVICE TAX	2,102,527	1,963,070	1,933,653	1,900,916	62,154-
Total	**COMMUNICATIONS SERVICE TAX**	**2,102,527**	**1,963,070**	**1,933,653**	**1,900,916**	**62,154-**
001-03-321100-000	OCCUPATIONAL LICENSES	380,085	400,000	400,000	400,000	0
001-03-321200-000	REGULATORY LICENSE FEE	12,000	8,000	15,000	15,000	7,000

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
Total	**OCCUPATIONAL LICENSES**	**392,085**	**408,000**	**415,000**	**415,000**	**7,000**
001-15-322100-000	BUILDING PERMITS	341,012	300,000	386,924	320,000	20,000
001-15-322110-000	STREET/GRADE PERMITS	5,299	4,100	4,971	4,100	0
001-15-322120-000	PLUMBING PERMITS	47,544	41,000	72,397	62,000	21,000
001-15-322130-000	ELECTRICAL PERMITS	94,365	80,000	111,095	90,000	10,000
001-15-322135-000	MECHANICAL PERMITS	74,338	55,000	85,026	70,000	15,000
001-15-322140-000	B & Z MISC. REVENUE	103,117	50,000	99,630	75,000	25,000
001-15-322145-000	REINSPECTION FEES	5,467	5,000	6,776	5,000	0
001-15-322149-000	TRAINING AND TECHNOLOGY FEES	2,565	0	0	0	0
001-15-322150-000	CERTIFICATES OF RE-OCCUPANCY	85,433	60,000	158,450	85,000	25,000
001-15-322151-000	40 YEAR RECERTIFICATION	4,284	0	40,000	52,500	52,500
001-15-322160-000	STRUCTURAL PLANS REVIEW	45,639	45,000	35,000	35,000	10,000-
001-16-322140-000	B & Z MISC. REVENUE	200	0	0	0	0
Total	**BUILDING PERMITS**	**809,263**	**640,100**	**1,000,269**	**798,600**	**158,500**
001-03-329100-000	BOAT RAMP PERMITS	0	0	300	0	0
001-04-329900-000	PERMITTING FEE - MEDIANET	302,400	302,400	302,400	302,400	0
Total	**OTHER LICENSES, FEES AND PERMITS**	**302,400**	**302,400**	**302,700**	**302,400**	**0**
001-08-331230-000	C.O.P.S. UHP GRANT	79,548	248,831	238,831	264,731	15,900
001-08-331246-000	D.O.J. - COVERDELL GRANT	79,757	0	0	0	0
001-08-331280-000	D.O.J.-VOCA GRANT	21,805	48,046	30,000	52,851	4,805
001-08-331290-000	BULLETPROOF VEST GRANT	1,911	7,000	4,000	5,000	2,000-
001-08-331905-000	FEDERAL GRANTS FOR POLICE DEPT	376,118	0	138,022	0	0
001-08-331951-000	FEDERAL GRANTS - MISCELLANEOUS	0	50,000	0	0	50,000-
001-09-331491-000	BIKE PATH FEDERAL GRANT	7,643	367,045	13,491	353,554	13,491-
001-09-331500-000	EECBG STIMULUS GRANT	130,330	89,143	406,143	0	89,143-
001-09-331951-000	FEDERAL GRANTS - MISCELLANEOUS	334,974	56,814	56,814	0	56,814-
001-12-331951-000	FEDERAL GRANTS - MISCELLANEOUS	7,500	0	0	0	0

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
001-13-331510-000	FEMA REIMBURSEMENT	3,601	0	0	0	0
Total	**FEDERAL GRANTS**	**1,043,187**	**866,879**	**887,301**	**676,136**	**190,743-**
001-02-334395-000	KEEP FLORIDA BEAUTIFUL GRANT	13,159	0	1,250	0	0
001-12-334560-000	FL. DEPT. OF AGRICULTURE GRANT	14,022	0	0	0	0
001-17-334850-000	STATE AID TO LIBRARIES GRANT	27,895	20,293	20,293	30,144	9,851
Total	**STATE GRANTS**	**55,076**	**20,293**	**21,543**	**30,144**	**9,851**
001-13-335120-000	STATE REVENUE SHARING	1,737,936	1,659,184	1,709,584	1,700,800	41,616
001-13-335140-000	MOBILE HOME LICENSES	1,095	1,000	1,366	1,000	0
001-13-335150-000	ALCOHOLIC BEVERAGE LICENSES	15,229	14,000	15,436	14,000	0
001-13-335180-000	LOCAL GOVT 1/2 CENT SALES TAX	3,277,727	3,296,511	3,515,380	3,300,000	3,489
Total	STATE SHARED REVENUES	5,031,987	4,970,695	5,241,766	5,015,800	45,105
001-12-337800-000	MISCELLANEOUS LOCAL GRANTS	1,000	0	0	0	0
001-13-337800-000	MISCELLANEOUS LOCAL GRANTS	83,729	0	14,481	0	0
Total	**GRANTS FROM OTHER LOCAL UNITS**	**84,729**	**0**	**14,481**	**0**	**0**
001-03-338200-000	OCC. LICENSES-DADE COUNTY	80,702	70,000	70,000	70,000	0
001-03-338210-000	OCC LICENSES-DADE CONTRACTORS	910	800	800	800	0
Total	**SHARED REVENUES FROM OTHER LOCAL UNITS**	**81,612**	**70,800**	**70,800**	**70,800**	**0**
001-03-341900-000	ELECTION FEES	0	12,000	13,830	0	12,000-
001-03-341920-000	PASSPORT APPLICATION FEES	34,820	30,000	53,245	55,000	25,000
001-04-341110-000	ADMINISTRATION CHARGES-LIENS	4,015	1,000	3,680	3,000	2,000
001-04-341400-000	LIENS-RECORD SEARCH FEES	70,025	45,000	65,490	60,000	15,000
001-09-341930-000	OTHER GENERAL GOVT CHARGES & FE	0	0	25,550	24,000	24,000
001-15-341115-000	ZONING COMPLIANCE REVIEW FEES	73,913	25,000	64,016	40,000	15,000
001-15-341120-000	MINIMUM HOUSING REVIEW FEES	25,028	8,000	14,500	10,000	2,000

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
001-15-341910-000	BOARD OF ADJUSTMENT FEES	0	8,000	0	0	8,000-
Total	**CHARGES FOR SERVICES**	**207,801**	**129,000**	**240,311**	**192,000**	**63,000**
001-08-342120-000	POLICE RECORD REPORTS	12,073	4,000	9,360	6,000	2,000
001-08-342130-000	POLICE COURT RESTITUTION	0	0	300	0	0
001-08-342160-000	SANS SOUCI GG-CNTY REIMB	300,370	280,000	295,222	296,684	16,684
001-08-342900-000	MISC. POLICE DEPT. REVENUE	39,378	1,000	10,488	8,500	7,500
Total	**PUBLIC SAFETY**	**351,821**	**285,000**	**315,370**	**311,184**	**26,184**
001-10-343920-000	PUBLIC WORKS MISCELLANEOUS	21,299	8,000	8,000	8,000	0
001-16-343910-000	LOT CLEARING & MOWING	21,503	6,500	34,910	30,000	23,500
Total	**PHYSICAL ENVIRONMENT**	**42,802**	**14,500**	**42,910**	**38,000**	**23,500**
001-12-347211-000	CHILDREN'S SPORTS REVENUE	14,209	5,000	20,000	16,000	11,000
001-12-347212-000	GYMNASTICS PROGRAMS REVENUE	14,074	0	0	0	0
001-12-347220-000	MISC. RECREATION REVENUE	21,360	20,000	25,000	21,000	1,000
001-12-347240-000	SWIMMING POOLS REVENUE	18,097	13,000	20,000	18,000	5,000
001-12-347260-000	TENNIS COURTS REVENUE	16,949	20,000	17,000	15,000	5,000-
001-12-347270-000	NATURE PROGRAMS REVENUE	263	0	800	800	800
001-12-347280-000	SPECIAL PROGRAMS REVENUE	9,362	8,000	8,000	8,000	0
001-12-347284-000	ATHLETIC SUMMER CAMP REVENUE	26,500	27,000	30,000	27,000	0
001-12-347285-000	CAMPS & SCHOOLS PROG. REVENUE	75,166	87,000	62,000	60,000	27,000-
001-12-347530-000	G. MARGOLIS COMM. CTR. RENTAL	44,335	40,000	48,000	45,000	5,000
001-12-347540-000	REC FACILITIES RENTAL REVENUE	53,962	55,000	48,000	50,000	5,000-
001-12-347550-000	ATHLETIC STADIUM RENTAL REV.	86,507	68,000	110,000	85,000	17,000
Total	**CULTURE/RECREATION**	**380,784**	**343,000**	**388,800**	**345,800**	**2,800**
001-08-351100-000	FINES & FORFEITS-METRO COURT	133,152	125,000	142,524	125,000	0
001-15-351110-000	FINES-CODE ENFORCEMENT BOARD	12,435	207,500	13,359	180,000	27,500-
001-15-351115-000	FINES - SPECIAL MAGISTRATE	41,498	232,500	81,079	235,000	2,500

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
001-15-351120-000	PERMIT PENALTIES	12,924	8,000	9,000	8,000	0
001-15-351125-000	LATE PERMIT FINES	50,190	10,000	31,465	15,000	5,000
001-16-351110-000	FINES-CODE ENFORCEMENT BOARD	41,257	252,500	85,000	225,000	27,500-
001-16-351115-000	FINES - SPECIAL MAGISTRATE	25,773	227,500	46,341	200,000	27,500-
Total	**JUDGEMENTS AND FINES**	**317,229**	**1,063,000**	**408,768**	**988,000**	**75,000-**
001-17-352100-000	LIBRARY MEMBER FINES	13,896	12,000	12,000	12,000	0
Total	**LIBRARY FINES**	**13,896**	**12,000**	**12,000**	**12,000**	**0**
001-13-354200-000	FINES-LATE PEN/WASTE COLL TAX	5,344	3,500	100	0	3,500-
001-15-354130-000	CODE VIOLATIONS - CITATIONS	1,400	1,000	200	0	1,000-
001-16-354130-000	CODE VIOLATIONS - CITATIONS	6,850	5,000	17,790	13,385	8,385
Total	**VIOLATIONS OF LOCAL ORDINANCES**	**13,594**	**9,500**	**18,090**	**13,385**	**3,885**
001-08-359100-000	FINES-SCHOOL CROSSING GUARDS	4,887	4,000	4,839	4,000	0
001-08-359120-000	FINES - RED-LIGHT CAMERAS	1,345,237	1,123,240	2,219,313	1,500,000	376,760
001-08-359200-000	DISABLED PARKING FINES	4,646	5,000	7,012	5,000	0
001-08-359300-000	PKG TICKET SRCHG-CROSS GUARDS	65,343	55,000	56,360	55,000	0
001-15-359101-000	FORFEITURES OF DEPOSIT-ESCROW	0	0	1,250	0	0
Total	**OTHER FINES AND/OR FORFEITS**	**1,420,113**	**1,187,240**	**2,288,774**	**1,564,000**	**376,760**
001-13-361100-000	INCOME ON INVESTMENTS	41,405	3,000	4,500	1,000	2,000-
001-13-361200-000	INT. ON INVEST.-DADE COUNTY	5,103	4,000	5,000	4,500	500
001-13-361390-000	INTEREST PENALTY-LIENS	6,421	5,000	12,584	10,000	5,000
Total	**INTEREST AND OTHER EARNINGS**	**52,929**	**12,000**	**22,084**	**15,500**	**3,500**
001-13-362120-000	RENTS & LEASES-MISCELLANEOUS	41,161	38,000	41,945	40,000	2,000
001-13-362130-000	BELLSOUTH MOBILITY LEASE	36,338	35,000	38,155	38,000	3,000
001-13-362135-000	BISCAYNE LANDING LEASE	961,000	1,805,000	437,500	1,500,000	305,000-

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
001-17-362115-000	RENTAL REVENUE-LIBRARY FAC.	110	0	270	0	0
Total	**RENTS AND ROYALTIES**	**1,038,609**	**1,878,000**	**517,870**	**1,578,000**	**300,000-**
001-13-363100-000	SPEC ASSESSMENT PROJECT REV.	6,164	0	0	0	0
Total	**SPECIAL ASSESSMENTS/IMPACT FEES**	**6,164**	**0**	**0**	**0**	**0**
001-08-364290-000	SALES OF CITY OWNED ASSETS	5	0	0	0	0
Total	**DISPOSITION OF FIXED ASSETS**	**5**	**0**	**0**	**0**	**0**
001-12-366901-000	DONATIONS	31,455	11,640	31,779	0	11,640-
001-13-366110-000	PRIVATE FACILITIES BONDS REV.	80,899	81,560	81,560	81,560	0
001-13-366230-000	PROCEEDS FROM DEVELOPER	1,000,000	0	618,000	2,100,180	2,100,180
001-13-366901-000	DONATIONS	27,483	16,020	16,020	0	16,020-
001-17-366100-000	LIBRARY DONATIONS	17,507	2,050	2,050	0	2,050-
Total	**CONTRIBUTION/DONATION FR PRIVATE SOURCES**	**1,157,344**	**111,270**	**749,409**	**2,181,740**	**2,070,470**
001-02-369301-000	SETTLEMENT PROCEEDS	80,000	80,000	80,000	80,000	0
001-02-369420-000	INSURANCE RECOVERY	6,021	5,000	1,001	0	5,000-
001-09-369903-000	PLANNING & DEVELOPMENT REV.	5,865	0	7,516	6,000	6,000
001-12-369901-000	SENIOR CITIZEN SHOWCASE REV.	108	0	100	0	0
001-13-369440-000	LEVY SERVICE-G.O. BONDS	6,000	6,000	6,000	6,000	0
001-13-369900-000	MISCELLANEOUS REVENUES	200,552	57,435	57,435	35,000	22,435-
001-13-369906-000	TAKE HOME VEHICLE PROG REV.	82,960	72,000	89,061	75,000	3,000
001-17-369907-000	LIBRARY MISC. REVENUE	2,956	2,000	2,000	2,000	0
Total	**MISCELLANEOUS REVENUES**	**384,462**	**222,435**	**243,113**	**204,000**	**18,435-**
001-13-381105-000	TRANS FM COMM REDEV AGENCY (CRA	0	727,599	727,599	858,086	130,487
001-13-381265-000	TRANS FM LIBRARY BLDG FUND	0	0	55,000	0	0
001-13-381285-000	TRANS FM LAW ENFORCEMENT TRUST	0	136,947	136,947	0	136,947-

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
Total	**INTERFUND TRANSFER**	**0**	**864,546**	**919,546**	**858,086**	**6,460-**
001-13-382110-000	IN LIEU OF TAXES-ENTER. FUNDS	566,556	566,556	566,556	566,556	0
001-13-382115-000	RET. ON INVEST. IN UTILITY	1,316,491	1,557,137	1,557,137	1,559,642	2,505
001-13-382120-000	CITY FACILITIES RENT-ENTER FDS	61,784	61,784	61,784	61,784	0
001-13-382130-000	AUDIT FEES-ENTERPRISE FUNDS	45,448	45,220	45,220	36,100	9,120-
001-13-382150-000	LEGAL FEES-ENTERPRISE FUNDS	247,844	249,116	249,116	263,980	14,864
001-13-382160-000	INFO PROCESS SVCS-ENTER FUNDS	472,232	407,009	407,009	362,482	44,527-
001-13-382170-000	BILLING SERVICES-ENTER. FUNDS	1,319,681	1,278,017	1,278,017	1,265,247	12,770-
001-13-382190-000	STREET REPAIR SVC-ENTER FUNDS	599,063	482,225	482,225	486,855	4,630
001-13-382195-000	OTHER ADMIN SVCS-ENTER. FUNDS	2,033,347	1,688,497	1,688,497	1,565,153	123,344-
Total	**CONTRIBUTIONS FROM ENTERPRISE OPERATIONS**	**6,662,446**	**6,335,561**	**6,335,561**	**6,167,799**	**167,762-**
001-13-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	641,028	626,504-	1,159,427-	1,800,455-
001-13-389901-000	PRIOR YEAR CONTINGENCY BALANCE	0	935,000	0	935,000	0
Total	**NON-OPERATING SOURCES**	**0**	**1,576,028**	**626,504-**	**224,427-**	**1,800,455-**
001-13-399802-000	TO: LIBRARY BUILDING FUND	6,400-	0	0	0	0
001-13-399803-000	TO: SOLID WASTE SERVICES FUND	63,127-	69,200-	69,200-	97,402-	28,202-
001-13-399810-000	TO: W & S OPER & MAINT FUND	0	106,200-	106,200-	106,200-	0
001-13-399811-000	TO: PEPPER PK YOUTH CTR FUND	41,787-	0	0	0	0
Total	**TRANSFERS OUT**	**111,314-**	**175,400-**	**175,400-**	**203,602-**	**28,202-**
Total	**GENERAL FUND**	**43,543,318**	**44,950,604**	**43,120,321**	**44,204,263**	**746,341-**
	C.R.A. FUNDED PROJECTS FUND					
105-04-311100-000	OPERATING TAX LEVY	4,021,233	2,142,742	2,180,185	1,466,662	676,080-
105-04-311110-000	DISCOUNT ON TAXES	134,695-	107,137-	112,776-	73,333-	33,804
105-04-311300-000	TAX CERTIFICATE REDEMPTION	347,061	0	75,333	0	0

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
Total	**AD VALOREM TAXES**	**4,233,599**	**2,035,605**	**2,142,742**	**1,393,329**	**642,276-**
105-04-369915-000	CRA FUNDED PROJECTS	843,135	5,289,853	4,506,219	752,705	4,537,148-
Total	**MISCELLANEOUS REVENUES**	**843,135**	**5,289,853**	**4,506,219**	**752,705**	**4,537,148-**
105-04-399450-000	TO: GENERAL FUND	0	727,599-	727,599-	858,086-	130,487-
105-04-399460-000	TO CRA FUND	4,233,599-	0	1,415,143-	0	0
Total	**TRANSFERS OUT**	**4,233,599-**	**727,599-**	**2,142,742-**	**858,086-**	**130,487-**
Total	**C.R.A. FUNDED PROJECTS FUND**	**843,135**	**6,597,859**	**4,506,219**	**1,287,948**	**5,309,911-**
	C.D.B.G. ENTITLEMENT FUND					
115-09-331910-000	C.D.B.G. ENTITLEMENT	1,448,370	1,332,036	1,494,658	1,115,057	216,979-
115-09-331911-000	C.D.B.G. RECOVERY PROGRAM	58,314	265,033	263,237	10,450	254,583-
115-09-331920-000	CDBG-DOWNTOWN REHAB	0	0	103,350	0	0
115-09-331930-000	CDBG-DISASTER RECOVERY	0	201,081	0	0	201,081-
Total	**FEDERAL GRANTS**	**1,506,684**	**1,798,150**	**1,861,245**	**1,125,507**	**672,643-**
115-09-361104-000	INTEREST INCOME ON LOANS	0	0	1,893	0	0
Total	**INTEREST AND OTHER EARNINGS**	**0**	**0**	**1,893**	**0**	**0**
115-09-366481-000	FUNDS RECAPTURED	0	0	4,200	0	0
Total	**CONTRIBUTION/DONATION FR PRIVATE SOURCES**	**0**	**0**	**4,200**	**0**	**0**
115-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	217,287	0	6,093	211,194-
Total	**NON-OPERATING SOURCES**	**0**	**217,287**	**0**	**6,093**	**211,194-**
Total	**C.D.B.G. ENTITLEMENT FUND**	**1,506,684**	**2,015,437**	**1,867,338**	**1,131,600**	**883,837-**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
	HOME INVESTMENT PARTNERSHIP FUND					
116-09-331535-000	HOME INVESTMENT PARTNERSHIP	1,021,897	554,883	482,119	644,132	89,249
116-09-331536-000	HOMELESS PREVENTION & RAPID RE-H	193,229	16,770	300,417	13,995	2,775-
Total	**FEDERAL GRANTS**	**1,215,126**	**571,653**	**782,536**	**658,127**	**86,474**
116-09-389900-000	COMMUNITY PLANNING & DEVELOPMEN	0	358,547	0	0	358,547-
Total	**NON-OPERATING SOURCES**	**0**	**358,547**	**0**	**0**	**358,547-**
Total	**HOME INVESTMENT PARTNERSHIP FUND**	**1,215,126**	**930,200**	**782,536**	**658,127**	**272,073-**
	2005 DISASTER RECOVERY GRANT FUND					
117-09-334535-000	2005 DISASTER RECOVERY GRANT	1,739,566	675,000	1,751,303	0	675,000-
Total	**STATE GRANTS**	**1,739,566**	**675,000**	**1,751,303**	**0**	**675,000-**
117-09-361104-000	INTEREST INCOME ON LOANS	573	0	2,270	0	0
Total	**INTEREST AND OTHER EARNINGS**	**573**	**0**	**2,270**	**0**	**0**
117-09-366481-000	FUNDS RECAPTURED	8,679	0	33,904	0	0
Total	**CONTRIBUTION/DONATION FR PRIVATE SOURCES**	**8,679**	**0**	**33,904**	**0**	**0**
117-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	1,066,905	0	0	1,066,905-
Total	**NON-OPERATING SOURCES**	**0**	**1,066,905**	**0**	**0**	**1,066,905-**
Total	**2005 DISASTER RECOVERY GRANT FUND**	**1,748,818**	**1,741,905**	**1,787,477**	**0**	**1,741,905-**
	NEIGHBORHOOD STABILIZATION PROGRAM FUND					
118-09-331547-000	NEIGHBORHOOD STABILIZATION PROG	1,998,005	186,288	0	1,173,374	987,086
118-09-331911-000	NSP RECOVERY PROGRAM	435,609	526,009	347,812	47,460	478,549-
Total	**FEDERAL GRANTS**	**2,433,614**	**712,297**	**347,812**	**1,220,834**	**508,537**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
118-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	253,636	0	0	253,636-
Total	**NON-OPERATING SOURCES**	**0**	**253,636**	**0**	**0**	**253,636-**
Total	**NEIGHBORHOOD STABILIZATION PROGRAM**	**2,433,614**	**965,933**	**347,812**	**1,220,834**	**254,901**
	STATE HOUSING INITIATIVE PROG FUND					
125-09-335510-000	S.H.I.P. ENTITLEMENT	27,709	0	0	27,009	27,009
Total	**STATE SHARED REVENUES**	**27,709**	**0**	**0**	**27,009**	**27,009**
125-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	32,250	39,751	0	32,250-
Total	**NON-OPERATING SOURCES**	**0**	**32,250**	**39,751**	**0**	**32,250-**
Total	**STATE HOUSING INITIATIVE PROG FUND**	**27,709**	**32,250**	**39,751**	**27,009**	**5,241-**
	POLICE TRAINING FUND					
130-08-335290-000	POLICE TRAINING REVENUE	11,946	11,000	11,463	11,000	0
Total	**STATE SHARED REVENUES**	**11,946**	**11,000**	**11,463**	**11,000**	**0**
130-08-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	0	127	500	500
Total	**NON-OPERATING SOURCES**	**0**	**0**	**127**	**500**	**500**
Total	POLICE TRAINING	11,946	11,000	11,590	11,500	500
	LAW ENFORCEMENT TRUST FUND					
131-08-359110-000	FORFEITURE PROCEEDS	117,641	0	166,086	0	0
Total	**OTHER FINES AND/OR FORFEITS**	**117,641**	**0**	**166,086**	**0**	**0**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
131-08-364290-000	SALES OF CITY OWNED ASSETS	19,175	0	0	0	0
Total	**DISPOSITION OF FIXED ASSETS**	**19,175**	**0**	**0**	**0**	**0**
131-08-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	341,536	517,604	325,805	15,731-
Total	**NON-OPERATING SOURCES**	**0**	**341,536**	**517,604**	**325,805**	**15,731-**
131-08-399450-000	TO: GENERAL FUND	0	136,947-	136,947-	0	136,947
Total	**TRANSFERS OUT**	**0**	**136,947-**	**136,947-**	**0**	**136,947**
Total	**LAW ENFORCEMENT TRUST FUND**	**136,816**	**204,589**	**546,743**	**325,805**	**121,216**
	FEDERAL FORFEITURE FUND					
132-08-359110-000	FORFEITURE PROCEEDS	164,796	0	79,764	0	0
Total	**OTHER FINES AND/OR FORFEITS**	**164,796**	**0**	**79,764**	**0**	**0**
132-08-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	161,349	179,381	230,645	69,296
Total	**NON-OPERATING SOURCES**	**0**	**161,349**	**179,381**	**230,645**	**69,296**
Total	**FEDERAL FORFEITURE FUND**	**164,796**	**161,349**	**259,145**	**230,645**	**69,296**
	JUSTICE ASSISTANCE GRANT FUND					
134-08-331255-000	JUSTICE ASSISTANCE GRANT (JAG)	47,168	115,471	107,247	8,224	107,247-
134-08-331256-000	EDWARD BYRNE JAG - ARRA	190,917	80,927	30,481	77,625	3,302-
Total	**FEDERAL GRANTS**	**238,085**	**196,398**	**137,728**	**85,849**	**110,549-**
134-08-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	27,179	0	0	27,179-
Total	**NON-OPERATING SOURCES**	**0**	**27,179**	**0**	**0**	**27,179-**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
Total	**JUSTICE ASSISTANCE GRANT FUND**	**238,085**	**223,577**	**137,728**	**85,849**	**137,728-**
	BYRNE STRIKE TEAM GRANT FUND					
137-08-331275-000	POLICE	1,636	0	0	0	0
Total	**FEDERAL GRANTS**	**1,636**	**0**	**0**	**0**	**0**
Total	**BYRNE STRIKE TEAM GRANT FUND**	**1,636**	**0**	**0**	**0**	**0**
	1/2 CENT TRANSPORTATION SURTAX FUND					
185-09-312440-000	1/2 CENT TRANSPORATION SURTAX	1,755,291	1,601,768	1,760,744	1,731,507	129,739
Total	**GENERAL SALES AND USE TAX**	**1,755,291**	**1,601,768**	**1,760,744**	**1,731,507**	**129,739**
185-09-344900-000	OTHER TRANSPORTATION REVENUE	36,000	36,000	3,000	0	36,000-
Total	**TRANSPORTATION**	**36,000**	**36,000**	**3,000**	**0**	**36,000-**
185-09-361100-000	INCOME ON INVESTMENTS	8,025	5,000	7,806	5,000	0
Total	**INTEREST AND OTHER EARNINGS**	**8,025**	**5,000**	**7,806**	**5,000**	**0**
185-08-369912-000	BUS PASS REVENUE	10,107	0	0	0	0
185-09-369900-000	MISCELLANEOUS REVENUES	145,729	0	560	0	0
185-09-369912-000	BUS PASS REVENUE	34,875	100,800	95,975	105,469	4,669
Total	**MISCELLANEOUS REVENUES**	**190,711**	**100,800**	**96,535**	**105,469**	**4,669**
185-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	4,660,230	3,678,404	122,719	4,537,511-
Total	**NON-OPERATING SOURCES**	**0**	**4,660,230**	**3,678,404**	**122,719**	**4,537,511-**
Total	**1/2 CENT TRANSPORTATION SURTAX FUND**	**1,990,027**	**6,403,798**	**5,546,489**	**1,964,695**	**4,439,103-**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
	LANDFILL CLOSURE FUND					
Total	**GRANTS FROM OTHER LOCAL UNITS**	**0**	**0**	**0**	**0**	**0**
190-04-361100-000	INCOME ON INVESTMENTS	102,893	75,000	95,463	75,000	0
Total	**INTEREST AND OTHER EARNINGS**	**102,893**	**75,000**	**95,463**	**75,000**	**0**
190-04-389916-000	RESERVE FOR CLOSURE & REMEDIATIC	0	23,672,693	24,348,403	23,750,606	77,913
Total	**NON-OPERATING SOURCES**	**0**	**23,672,693**	**24,348,403**	**23,750,606**	**77,913**
Total	**LANDFILL CLOSURE FUND**	**102,893**	**23,747,693**	**24,443,866**	**23,825,606**	**77,913**
	DEVELOPMENT IMPACT FEES FUND					
195-08-324120-000	IMPACT FEES-NONRESIDENTIAL-POLICI	0	0	6,000	14,000	14,000
195-09-324320-000	IMPACT FEES-NON RESIDENT-TRANSPC	0	0	2,000	10,000	10,000
195-13-324710-000	IMPACT FEES-RESIDENTIAL-GEN GOVT	0	0	0	5,000	5,000
195-13-324720-000	IMPACT FEES-NONRESIDENTIAL-GEN G	0	0	10,000	20,000	20,000
Total	*** Title Not Found ***	0	0	18,000	49,000	49,000
195-15-341300-000	ADMIN SERVICE FEES	0	0	0	1,000	1,000
Total	**CHARGES FOR SERVICES**	**0**	**0**	**0**	**1,000**	**1,000**
195-13-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	0	0	18,000	18,000
Total	**NON-OPERATING SOURCES**	**0**	**0**	**0**	**18,000**	**18,000**
Total	**DEVELOPMENT IMPACT FEES FUND**	**0**	**0**	**18,000**	**68,000**	**68,000**
	FMLC-SERIES 2002A - G.O. DEBT FUND					
230-04-311100-000	OPERATING TAX LEVY	407,178	500,293	0	454,836	45,457-

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
230-04-311110-000	DISCOUNT ON TAXES	13,639-	25,015-	0	22,742-	2,273
230-04-311300-000	TAX CERTIFICATE REDEMPTION	35,142	0	18,834	0	0
Total	**AD VALOREM TAXES**	**428,681**	**475,278**	**18,834**	**432,094**	**43,184-**
230-04-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	39,767-	0	0	39,767
Total	**NON-OPERATING SOURCES**	**0**	**39,767-**	**0**	**0**	**39,767**
Total	**FMLC-SERIES 2002A - G.O. DEBT FUND**	**428,681**	**435,511**	**18,834**	**432,094**	**3,417-**
	PENSION OBLIGATION BOND					
250-04-384170-000	PROCEEDS FROM DEBT	17,685,000	0	0	0	0
Total	**DEBT PROCEEDS**	**17,685,000**	**0**	**0**	**0**	**0**
250-04-389510-000	GEN. FD. DEBT ALLOCATION	639,872	1,080,779	1,056,146	1,396,614	315,835
250-04-389515-000	C.R.A. FUNDED PROJECTS DEBT ALLOC	0	0	12,655	0	0
250-04-389525-000	1/2 CENT TRANSPORTATION DEBT ALLC	0	0	10,748	0	0
250-04-389530-000	WATER & SEWER DEBT ALLOCATION	133,507	129,834	129,834	166,953	37,119
250-04-389540-000	SOLID WASTE DEBT ALLOCATION	106,231	65,339	65,339	89,333	23,994
250-04-389550-000	STORMWATER FD. DEBT ALLOCATION	18,662	18,810	18,809	26,628	7,818
250-04-389560-000	RISK MGMT DEBT ALLOCATION	9,331	9,397	9,397	13,056	3,659
250-04-389570-000	FLEET MGMT FD DEBT ALLOCATION	44,861	29,329	29,329	38,779	9,450
Total	**NON-OPERATING SOURCES**	**952,464**	**1,333,488**	**1,332,257**	**1,731,363**	**397,875**
Total	**PENSION OBLIGATION BOND**	**18,637,464**	**1,333,488**	**1,332,257**	**1,731,363**	**397,875**
	E MAY AVIL LIBRARY FUND					
340-17-381205-000	TRANSFER FROM GENERAL FUND	6,400	0	0	0	0
Total	**INTERFUND TRANSFER**	**6,400**	**0**	**0**	**0**	**0**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
340-17-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	86,743	0	63,693	23,050-
Total	**NON-OPERATING SOURCES**	**0**	**86,743**	**0**	**63,693**	**23,050-**
340-17-399450-000	TO: GENERAL FUND	0	0	55,000-	0	0
Total	**TRANSFERS OUT**	**0**	**0**	**55,000-**	**0**	**0**
Total	**E MAY AVIL LIBRARY FUND**	**6,400**	**86,743**	**55,000-**	**63,693**	**23,050-**
	TRANSPORTATION-GAS TAX					
370-09-312430-000	CAPITAL IMPV. GAS TAX REV.	288,170	306,287	285,605	264,310	41,977-
Total	**GENERAL SALES AND USE TAX**	**288,170**	**306,287**	**285,605**	**264,310**	**41,977-**
370-09-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	1,155,934	1,186,819	92,424	1,063,510-
Total	**NON-OPERATING SOURCES**	**0**	**1,155,934**	**1,186,819**	**92,424**	**1,063,510-**
Total	**TRANSPORTATION-GAS TAX FUND**	**288,170**	**1,462,221**	**1,472,424**	**356,734**	**1,105,487-**
	SAFE NEIGHBORHOOD PARKS FUND					
380-12-384250-000	CO. PARKS BOND ISSUE PROCEEDS	0	161,370	161,370	0	161,370-
Total	**DEBT PROCEEDS**	**0**	**161,370**	**161,370**	**0**	**161,370-**
Total	**SAFE NEIGHBORHOOD PARKS FUND**	**0**	**161,370**	**161,370**	**0**	**161,370-**
	PEPPER PARK YOUTH CENTER FUND					
381-12-337701-000	MIAMI-DADE BBC/GOB - PEPPER PK	65,344	5,347,000	5,245,193	120,530	5,226,470-
Total	**GRANTS FROM OTHER LOCAL UNITS**	**65,344**	**5,347,000**	**5,245,193**	**120,530**	**5,226,470-**
381-12-381205-000	TRANSFER FROM GENERAL FUND	41,787	0	0	0	0

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
Total	**INTERFUND TRANSFER**	**41,787**	**0**	**0**	**0**	**0**
381-12-389900-000	PARKS & RECREATION	0	161,905	0	0	161,905-
Total	**NON-OPERATING SOURCES**	**0**	**161,905**	**0**	**0**	**161,905-**
Total	**PEPPER PARK YOUTH CENTER FUND**	**107,131**	**5,508,905**	**5,245,193**	**120,530**	**5,388,375-**
	WATER & SEWER UTILITY FUND					
Total	**FEDERAL GRANTS**	**0**	**0**	**0**	**0**	**0**
420-10-334357-000	D.E.P.-SEWER GRANT-LP6846	6,177	0	378,188	0	0
Total	**STATE GRANTS**	**6,177**	**0**	**378,188**	**0**	**0**
420-10-337325-000	MDC-GOB SANITARY SEWER GRANT	321,818	0	0	0	0
Total	**GRANTS FROM OTHER LOCAL UNITS**	**321,818**	**0**	**0**	**0**	**0**
420-10-343311-000	METERED SALE OF WATER-CITY	4,853,089	5,968,063	4,687,012	4,874,024	1,094,039-
420-10-343312-000	METERED SALE OF WATER-OUTSIDE	2,219,658	2,582,257	2,027,028	2,107,906	474,351-
420-10-343313-000	FIRE SERVICE REVENUE - CITY	27,408	26,000	27,053	27,324	1,324
420-10-343314-000	FIRE SERVICE REVENUE-OUTSIDE	14,038	13,092	12,744	12,871	221-
420-10-343330-000	NEW SERVICE CONNECTIONS-WATER	0	37,000	32,876	37,000	0
420-10-343350-000	WATER IMPACT FEE	0	33,000	20,000	33,000	0
420-10-343511-000	SANITARY SEWER SERVICE-CITY	1,370,113	1,776,959	1,348,235	1,402,030	374,929-
420-10-343512-000	SANITARY SEWER SVCE-OUTSIDE	632,116	824,267	608,521	632,801	191,466-
420-10-343560-000	NEW SERVICE CONNECTIONS-SEWER	0	0	787	0	0
420-10-343570-000	SEWER REVENUE - MIAMI DADE	0	0	190	0	0
420-10-343580-000	SEWER TREATMENT SERVICE-CITY	5,918,665	5,813,017	5,585,936	5,641,795	171,222-
420-10-343585-000	SEWER TREATMENT SVC-OUTSIDE	2,996,774	2,985,990	2,761,455	2,789,070	196,920-
420-10-343595-000	OUTSIDE CITY W & S SURCHARGE	1,462,089	1,598,128	1,349,251	1,382,444	215,684-

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
420-10-343610-000	W&S INSPECTION FEES	101,937	100,000	100,962	100,000	0
420-10-343620-000	SERVICE CHARGES	176,341	135,000	124,582	135,000	0
420-10-343630-000	NEW ACCOUNT PROCESSING CHARGE	18,540	17,000	17,000	17,000	0
Total	**PHYSICAL ENVIRONMENT**	**19,790,768**	**21,909,773**	**18,703,632**	**19,192,265**	**2,717,508-**
420-10-361100-000	INCOME ON INVESTMENTS	33,668	0	2,000	0	0
420-10-361390-000	INTEREST PENALTY-LIENS	16,466	12,500	17,500	15,000	2,500
Total	**INTEREST AND OTHER EARNINGS**	**50,134**	**12,500**	**19,500**	**15,000**	**2,500**
420-10-363101-000	CAP IMPROVEMENTS-WATER-CITY	2,195,908	730,000	2,213,685	2,235,822	1,505,822
420-10-363102-000	PUBLIC WORKS	1,092,883	320,000	1,006,057	1,016,118	696,118
420-10-363103-000	CAP IMPROVEMENTS-SEWER-CITY	450,534	460,000	456,078	460,639	639
420-10-363104-000	PUBLIC WORKS	128,048	127,000	125,419	126,673	327-
Total	**SPECIAL ASSESSMENTS/IMPACT FEES**	**3,867,373**	**1,637,000**	**3,801,239**	**3,839,252**	**2,202,252**
420-10-364290-000	SALES OF CITY OWNED ASSETS	5,700	20,000	5,000	5,000	15,000-
Total	**DISPOSITION OF FIXED ASSETS**	**5,700**	**20,000**	**5,000**	**5,000**	**15,000-**
420-10-369420-000	INSURANCE RECOVERY	1,301	1,000	1,000	1,000	0
420-10-369900-000	MISCELLANEOUS REVENUES	265	0	0	0	0
420-10-369990-000	MISCELLANEOUS INCOME	60,356	79,407	90,000	75,000	4,407-
Total	**MISCELLANEOUS REVENUES**	**61,922**	**80,407**	**91,000**	**76,000**	**4,407-**
420-10-381701-000	TRANSFER FROM GENERAL FUND	0	106,200	106,200	106,200	0
Total	**INTERFUND TRANSFER**	**0**	**106,200**	**106,200**	**106,200**	**0**
420-10-389701-000	CAPITAL CONTRIBUTIONS	161,485	0	0	0	0
420-10-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	5,894,977	3,448,651	1,582,865	4,312,112-
420-10-389915-000	RESERVE FOR CAPITAL PROJECTS	0	12,641,208	17,390,350	16,447,933	3,806,725

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
420-10-389935-000	RESERVE FOR EMPLOYEE BENEFITS	0	754,612	716,536	716,536	38,076-
Total	**NON-OPERATING SOURCES**	**161,485**	**19,290,797**	**21,555,537**	**18,747,334**	**543,463-**
Total	**WATER & SEWER UTILITY FUND**	**24,265,377**	**43,056,677**	**44,660,296**	**41,981,051**	**1,075,626-**
	WATER FIRE FLOW DEMAND FUND					
470-10-343370-000	CUSTOMER CONTRIB.-FIRE FLOW	90,400	0	5,110	0	0
Total	**PHYSICAL ENVIRONMENT**	**90,400**	**0**	**5,110**	**0**	**0**
470-10-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	1,040,666	980,081	985,191	55,475-
Total	**NON-OPERATING SOURCES**	**0**	**1,040,666**	**980,081**	**985,191**	**55,475-**
Total	**WATER FIRE FLOW DEMAND FUND**	**90,400**	**1,040,666**	**985,191**	**985,191**	**55,475-**
	SOLID WASTE SERVICES FUND					
480-10-331510-000	FEMA REIMBURSEMENT	186,916-	0	0	0	0
480-10-331810-000	FDOT HURR. ROAD DEBRIS REMOVAL	186,916	0	0	0	0
480-10-343410-000	SANITATION FEES	6,347,659	6,065,482	6,398,893	6,488,976	423,494
480-10-343510-000	RECYCLING FEES	413,462	414,752	414,752	431,342	16,590
480-10-343930-000	SALE OF RECYCLABLES	5,264	3,500	12,000	10,000	6,500
Total	**PHYSICAL ENVIRONMENT**	**6,766,385**	**6,483,734**	**6,825,645**	**6,930,318**	**446,584**
480-10-354130-000	CODE VIOLATIONS - CITATIONS	4,300	2,000	5,500	3,500	1,500
Total	**VIOLATIONS OF LOCAL ORDINANCES**	**4,300**	**2,000**	**5,500**	**3,500**	**1,500**
480-10-361100-000	INCOME ON INVESTMENTS	5-	0	0	0	0
Total	**INTEREST AND OTHER EARNINGS**	**5-**	**0**	**0**	**0**	**0**

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
480-10-381205-000	TRANSFER FROM GENERAL FUND	63,127	69,200	69,200	97,402	28,202
Total	**INTERFUND TRANSFER**	**63,127**	**69,200**	**69,200**	**97,402**	**28,202**
480-10-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	1,233,374	1,592,802	2,804,891	1,571,517
480-10-389935-000	RESERVE FOR EMPLOYEE BENEFITS	0	580,206	546,294	546,294	33,912-
Total	**NON-OPERATING SOURCES**	**0**	**1,813,580**	**2,139,096**	**3,351,185**	**1,537,605**
Total	**SOLID WASTE SERVICES FUND**	**6,833,807**	**8,368,514**	**9,039,441**	**10,382,405**	**2,013,891**
	STORMWATER UTILITY FUND					
490-10-331540-000	FEMA 1345 DISASTER RELIEF	2,059	0	0	0	0
Total	**FEDERAL GRANTS**	**2,059**	**0**	**0**	**0**	**0**
490-10-343950-000	STORMWATER CHARGES	2,424,453	2,326,373	2,425,678	2,504,096	177,723
Total	**PHYSICAL ENVIRONMENT**	**2,424,453**	**2,326,373**	**2,425,678**	**2,504,096**	**177,723**
490-10-369900-000	MISCELLANEOUS REVENUES	265	0	0	0	0
Total	**MISCELLANEOUS REVENUES**	**265**	**0**	**0**	**0**	**0**
490-10-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	1,771,496	1,937,374	1,293,489	478,007-
490-10-389905-000	PREMIUM ON LOAN	13,298	0	0	0	0
490-10-389935-000	RESERVE FOR EMPLOYEE BENEFITS	0	138,140	101,926	101,926	36,214-
Total	**NON-OPERATING SOURCES**	**13,298**	**1,909,636**	**2,039,300**	**1,395,415**	**514,221-**
Total	**STORMWATER UTILITY FUND**	**2,440,075**	**4,236,009**	**4,464,978**	**3,899,511**	**336,498-**
	RISK MANAGEMENT FUND					
510-02-361105-000	INCOME ON INVEST-LIABILITY	2,447	1,500	0	0	1,500-

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
510-02-361106-000	INCOME ON INVEST-WKRS COMP	3,390	1,500	2,750	1,500	0
Total	**INTEREST AND OTHER EARNINGS**	**5,837**	**3,000**	**2,750**	**1,500**	**1,500-**
510-02-369900-000	MISCELLANEOUS REVENUES	10,410	103,220	105,000	30,000	73,220-
510-02-369904-000	MISC. REVENUE-WORKERS' COMP.	494,319	350,000	250,000	250,000	100,000-
Total	**MISCELLANEOUS REVENUES**	**504,729**	**453,220**	**355,000**	**280,000**	**173,220-**
510-02-389910-000	RESERVE FOR CLAIM PAYMENTS	0	1,439,704	3,036,583-	593,530-	2,033,234-
510-02-389930-000	RESERVE FOR WKRS' COMP CLAIMS	0	1,604,199	0	0	1,604,199-
510-02-389935-000	RESERVE FOR EMPLOYEE BENEFITS	0	81,109	0	68,935-	150,044-
Total	**NON-OPERATING SOURCES**	**0**	**3,125,012**	**3,036,583-**	**662,465-**	**3,787,477-**
510-02-395100-000	LIABILITY CONTRIB.-GENERAL	1,089,320	749,626	732,311	1,297,427	547,801
510-02-395200-000	LIABILITY CONTRIBUTION-W & S	129,114	90,053	98,835	155,096	65,043
510-02-395300-000	LIABILITY CONTRIB.-C.R.A.	3,046	2,117	10,895	35,811	33,694
510-02-395305-000	LIABILITY CONTRIBUTION-C.D.B.G.	10,612	7,161	6,419	14,266	7,105
510-02-395310-000	LIABILITY CONTRIBUTION-H.I.P.P.	2,418	2,124	1,651	3,240	1,116
510-02-395315-000	LIABILITY CONTRIBUTION-2005 DIS REC	3,328	0	0	5,604	5,604
510-02-395325-000	LIABILITY CONTRIBUTION-1/2 CENT SUF	4,993	3,136	10,591	18,049	14,913
510-02-395330-000	LIABILITY CONTRIBUTION-FLEET	48,123	20,343	20,343	36,025	15,682
510-02-395335-000	LIABILITY CONTRIBUTION-NSP	0	3,884	0	1,766	2,118-
510-02-395350-000	LIAB. CONTRIB.-STORMWATER MGT	17,751	13,046	13,046	24,737	11,691
510-02-395400-000	LIABILITY CONTR.-SOLID WASTE	74,473	45,319	45,319	82,989	37,670
510-02-395500-000	WORKERS' COMP. CONTR.-GENERAL	488,298	741,202	741,202	764,525	23,323
510-02-395550-000	WORKERS' COMP. CONTR.-C.D.B.G.	4,851	7,080	6,347	8,407	1,327
510-02-395555-000	WORKERS' COMP. CONTR.-H.I.P.P.	1,105	2,100	1,632	1,909	191-
510-02-395560-000	WORKERS' COMP. CONTR.-2005 DIS. RE	1,474	0	0	3,303	3,303
510-02-395570-000	WORKERS' COMP. CONTR.-NSP	0	3,841	0	1,041	2,800-
510-02-395600-000	WORKERS' COMP. CONTR.-W & S	57,164	89,041	92,310	91,392	2,351
510-02-395650-000	WORKERS' COMP. CONTR.-CRA	1,349	2,093	11,041	21,102	19,009

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
510-02-395800-000	WORKERS' COMP. CONTR.-FLEET	21,306	20,114	20,114	21,228	1,114
510-02-395900-000	WKRS' COMP CONTRIB-SANITATION	32,972	44,810	44,810	48,902	4,092
510-02-395950-000	WORKERS' COMP-STORMWATER MGMT	7,859	12,900	12,900	14,576	1,676
510-02-395975-000	WORKERS' COMP-1/2 TRANS SURTAX	1,890	3,101	10,472	10,635	7,534
Total	**INTERGOVERNMENTAL SERVICES**	**2,001,446**	**1,863,091**	**1,880,238**	**2,662,030**	**798,939**
Total	**RISK MANAGEMENT FUND**	**2,512,012**	**5,444,323**	**798,595-**	**2,281,065**	**3,163,258-**
	FLEET MANAGEMENT					
520-10-335410-000	GASOLINE TAX REFUND	38,967	38,500	37,984	38,500	0
Total	**STATE SHARED REVENUES**	**38,967**	**38,500**	**37,984**	**38,500**	**0**
520-10-343940-000	SALES OF PRODUCTS/SERVICES	5,692	1,000	4,000	2,000	1,000
Total	**PHYSICAL ENVIRONMENT**	**5,692**	**1,000**	**4,000**	**2,000**	**1,000**
520-10-364290-000	SALES OF CITY OWNED ASSETS	39,700	10,000	10,000	5,000	5,000-
Total	**DISPOSITION OF FIXED ASSETS**	**39,700**	**10,000**	**10,000**	**5,000**	**5,000-**
520-10-369420-000	INSURANCE RECOVERY	24,506	11,000	5,000	5,000	6,000-
520-10-369900-000	MISCELLANEOUS REVENUES	4,011	0	0	0	0
Total	**MISCELLANEOUS REVENUES**	**28,517**	**11,000**	**5,000**	**5,000**	**6,000-**
520-10-389900-000	PRIOR YEAR SURPLUS/DEFICIT	0	13,102	95,453	0	13,102-
520-10-389935-000	RESERVE FOR EMPLOYEE BENEFITS	0	322,889	259,535	259,535	63,354-
Total	**NON-OPERATING SOURCES**	**0**	**335,991**	**354,988**	**259,535**	**76,456-**
520-10-391100-000	VEHICLE RENT-GENERAL FUND	1,397,400	1,391,940	1,383,888	1,494,612	102,672
520-10-391200-000	VEHICLE RENT-WATER & SEWER	330,996	347,592	347,592	378,780	31,188
520-10-391300-000	VEHICLE RENT-SOLID WASTE	437,364	538,020	538,020	581,064	43,044

PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2011-12

Account Number		2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Estimated Revenue	2011-12 Preliminary Budget	Increase/ Decrease
520-10-391500-000	VEHICLE RENT-RISK MANAGEMENT	2,772	2,772	2,772	3,000	228
520-10-391600-000	VEHICLE RENT-STORMWATER UTIL.	70,644	90,012	90,012	97,200	7,188
520-10-391700-000	VEHICLE RENT-C.D.B.G. FUND	2,676	3,000	3,000	3,240	240
520-10-391800-000	VEHICLE RENT-CRA FUND	0	3,000	11,052	11,940	8,940
Total	**INTERGOVERNMENTAL SERVICES**	**2,241,852**	**2,376,336**	**2,376,336**	**2,569,836**	**193,500**
Total	**FLEET MANAGEMENT**	**2,354,728**	**2,772,827**	**2,788,308**	**2,879,871**	**107,044**
	Grand Total	**111,928,848**	**161,893,448**	**152,729,712**	**140,155,389**	**21,738,059-**

PRELIMINARY EXPENDITURE SUMMARY
FISCAL YEAR 2011-12

DEPARTMENT/DIVISION	2009-10 ACTUAL EXPENSE	2010-11 AMENDED BUDGET	2010-11 ESTIMATED EXPENSE	2011-12 PRELIMINARY BUDGET	INCREASE / DECREASE	PERCENT CHANGE
GENERAL FUND						
Budget Office	324,898	258,345	244,484	242,224	(16,121)	-6%
Building & Zoning	1,722,862	1,607,887	1,526,369	1,594,187	(13,700)	-1%
City Attorney	811,781	907,137	906,355	942,791	35,654	4%
City Clerk	498,560	641,198	703,205	513,813	(127,385)	-20%
City Manager	1,497,168	1,296,088	1,258,595	1,236,447	(59,641)	-5%
Code Compliance	981,375	765,105	817,236	747,036	(18,069)	-2%
Community Planning & Development	856,791	1,128,918	774,490	747,925	(380,993)	-34%
Finance	2,351,137	2,341,157	2,161,266	2,300,340	(40,817)	-2%
Information Technology	1,559,711	1,699,453	1,527,736	1,370,810	(328,643)	-19%
Library	1,239,873	1,046,165	869,707	927,820	(118,345)	-11%
Mayor/Council	634,965	663,377	620,726	636,036	(27,341)	-4%
Museum of Contemporary Art	636,444	707,173	664,111	713,483	6,310	1%
Non-Departmental	544,751	22,041	627,414	119,963	97,922	444%
Parks & Recreation	6,454,338	6,113,093	5,707,453	5,907,850	(205,243)	-3%
Personnel Administration	536,237	517,593	473,382	467,046	(50,547)	-10%
Police	23,429,624	22,527,083	22,812,517	23,258,424	731,341	3%
Public Works	2,556,133	2,406,516	2,118,126	2,126,560	(279,956)	-12%
Purchasing	301,914	302,276	266,576	351,508	49,232	16%
TOTAL - GENERAL FUND	**46,938,562**	**44,950,605**	**44,079,748**	**44,204,263**	**(746,342)**	-2%

PRELIMINARY EXPENDITURE SUMMARY
FISCAL YEAR 2011-12

DEPARTMENT/DIVISION	2009-10 ACTUAL EXPENSE	2010-11 AMENDED BUDGET	2010-11 ESTIMATED EXPENSE	2011-12 PRELIMINARY BUDGET	INCREASE / DECREASE	PERCENT CHANGE
SPECIAL REVENUE FUNDS						
2005 Disaster Recovery Grant Fund	1,747,346	1,741,905	1,787,477	-	(1,741,905)	-100%
Byrne Strike Team Grant	1,636	-	-	-	-	0%
C.D.B.G. Entitlement Fund	1,506,685	2,015,436	1,903,650	1,131,600	(883,836)	-44%
Community Redevelopment Agency	843,135	6,597,859	4,506,219	1,287,948	(5,309,911)	-80%
Development Impact Fees	-	-	-	68,000	68,000	100%
Federal Forfeiture Fund	-	161,349	28,500	230,645	69,296	43%
Half Cent Transportation Surtax Fund	2,185,832	6,403,799	5,423,770	1,964,695	(4,439,104)	-69%
Home Investment Partnership Program Fund	1,215,128	930,201	785,536	658,127	(272,074)	-29%
Justice Assistance Grant	238,083	223,578	137,728	85,849	(137,729)	-62%
Landfill Closure Fund	248,696	23,747,693	693,260	23,825,606	77,913	0%
Law Enforcement Trust Fund	161,907	204,589	210,937	325,805	121,216	59%
Neighborhood Stabilization Program Fund	765,835	965,933	875,168	1,220,834	254,901	26%
Police Training Fund	16,240	11,000	11,090	11,500	500	5%
State Housing Initiative Prgm (S.H.I.P.) Fund	258,899	32,250	39,751	27,009	(5,241)	-16%
TOTAL - SPECIAL REVENUE FUNDS	**9,189,422**	**43,035,592**	**16,403,086**	**30,837,618**	**(12,197,974)**	-28%
DEBT SERVICE FUNDS						
F.M.L.C. - Series 2002A - G.O. Debt Fund	428,681	435,511	433,511	432,094	(3,417)	-1%
Pension Obligation Bond Fund	18,637,464	1,333,488	1,329,988	1,731,363	397,875	30%
TOTAL - DEBT SERVICE FUNDS	**19,066,145**	**1,768,999**	**1,763,499**	**2,163,457**	**394,458**	22%

PRELIMINARY EXPENDITURE SUMMARY
FISCAL YEAR 2011-12

DEPARTMENT/DIVISION	2009-10 ACTUAL EXPENSE	2010-11 AMENDED BUDGET	2010-11 ESTIMATED EXPENSE	2011-12 PRELIMINARY BUDGET	INCREASE / DECREASE	PERCENT CHANGE
CAPITAL PROJECT FUNDS						
E. May Avil Library Fund	-	86,743	-	63,693	(23,050)	-27%
Olympic Training Center Fund	-	-	-	-	-	0%
Pepper Park Youth Center Fund	107,131	5,508,905	5,245,193	120,530	(5,388,375)	-98%
Safe Neighborhood Parks Fund	-	161,370	161,370	-	(161,370)	-100%
Transportation Gas Tax Fund	83,426	1,462,221	1,380,000	356,734	(1,105,487)	-76%
TOTAL - CAPITAL PROJECT FUNDS	**190,557**	**7,219,239**	**6,786,563**	**540,957**	**(6,678,282)**	-93%
ENTERPRISE FUNDS						
Water & Sewer Operations & Maint. Fund	21,335,037	43,056,677	26,597,802	41,981,051	(1,075,626)	-2%
Water Fire Flow Demand Fund	-	1,040,666	-	985,191	(55,475)	-5%
Solid Waste Services Fund	6,319,262	8,368,514	5,688,256	10,382,405	2,013,891	24%
Stormwater Utility Fund	2,319,382	4,236,009	3,069,563	3,899,511	(336,498)	-8%
TOTAL - ENTERPRISE FUNDS	**29,973,681**	**56,701,866**	**35,355,621**	**57,248,158**	**546,292**	1%
INTERNAL SERVICE FUNDS						
Risk Management Fund	5,548,593	5,444,323	2,175,249	2,281,065	(3,163,258)	-58%
Fleet Management Fund	3,326,290	2,772,827	2,804,792	2,879,871	107,044	4%
TOTAL - INTERNAL SERVICE FUNDS	**8,874,883**	**8,217,150**	**4,980,041**	**5,160,936**	**(3,056,214)**	-37%
TOTAL - ALL FUNDS	**114,233,250**	**161,893,451**	**109,368,558**	**140,155,389**	**(21,738,062)**	-13%

BUDGET OFFICE

Budget Summary Form

Department: Office of Budget Administration
Dept / Div #: 11 / 416

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	300,215	234,565	223,690	216,770
Operating Expenses	7,773	8,155	5,170	5,655
Internal Services	10,362	6,399	6,399	9,535
Operating Budget	318,350	249,119	235,259	231,960
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	6,548	9,225	9,225	10,264
Total Budget	**324,898**	**258,344**	**244,484**	**242,224**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Budget Manager	32	1
Budget Administrator	28	1
Budget Analyst	24	0

Total # of Full-Time Employees	2

2011-12 Operating Budget:	231,960
2010-11 Operating Budget:	249,119
Dollar Change:	(17,159)
Percentage Change:	-6.89%
2011-12 Personnel - F.T.E's:	2.00
2010-11 Personnel - F.T.E's:	2.00
Personnel Change:	0.00

Budget Objectives Form

Department: Office of Budget Administration
Division: Budget Administration
Dept. #: 11
Division #: 416

Objective:

$ 242,224 To prepare and monitor the City's annual revenue and expenditure budgets.

ACTIVITIES:

$ 242,224	001	**Budget Administration:** Monitors expenditures and revenues to insure City funds are received as anticipated and expended in accordance with authorized appropriations. Reviews and prepares future year's budget for the presentation to, and consideration of the City Manager, City Council and City residents.

BUILDING & ZONING

Budget Summary Form

Department: Building & Zoning
Dept / Div #: 15 / 441

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,155,596	1,097,142	994,559	1,043,404
Operating Expenses	491,477	430,488	451,553	439,868
Internal Services	52,558	42,205	42,205	62,268
Operating Budget	1,699,631	1,569,835	1,488,317	1,545,540
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	23,231	38,052	38,052	48,647
Total Budget	**1,722,862**	**1,607,887**	**1,526,369**	**1,594,187**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Building & Zoning Director	37	1
Building Official	32	1
Chief Plans Examiner	30	1
Building Inspector	29	0
Zoning Administrator	29	1
Minimum Housing Compliance Officer	23	3
Administrative Coordinator	22	0
Sr. Planning Technician	22	1
Permit Processing Coordinator	20	1
Permit Processor	18	3
Clerical Technician	16	0
Total # of Full-Time Employees		12

2011-12 Operating Budget:	1,545,540
2010-11 Operating Budget:	1,569,835
Dollar Change:	(24,295)
Percentage Change:	-1.55%
2011-12 Personnel - F.T.E's:	12.00
2010-11 Personnel - F.T.E's:	12.00
Personnel Change:	0.00

Budget Objectives Form

Department: Building & Zoning
Division: Building & Zoning Services
Dept #: 15
Division #: 441

Objective:

$ 1,564,187 To maintain and enhance the City's built environment by ensuring that construction meets the requirements of the Florida Building Code, City Land Development Regulations, the City's Comprehensive Plan, Life Safety and Fire Code, Accessibility and any other applicable codes; and to assure that minimum housing standards are maintained to protect the health, safety and welfare of the citizens.

ACTIVITIES:

$ 1,252,787	001	**Building & Zoning Services** - To provide to the public a full complement of building related services, from permit processing to plan review and permit issuance; all related building progress inspections in the disciplines of building, roofing, electrical, mechanical, structural and Community Rating System (CRS). In addition, the Department shall provide the public with all zoning-related assistance, from permit plan review to full site plan analysis and review; administrative and Board-approved variances and Special Exceptions. The Department staffs the City's Board of Adjustment and maintains and rewrites, as necessary, portions of the City Code as it relates to Land Use and Development.
$ 286,586	002	**Minimum Housing** - The Department enforces the Minimum Housing, Re-Occupancy and BND (Building No Permit) issues to protect the health, safety and welfare of the public. The Department staffs the Special Magistrate process and brings cases of non-compliance to both the Magistrate and the Code Board.
$ 7,738	003	**Building Costs** - Pay operational expenses for two buildings which house the Department's staff, specifically utilities, pest control and mats, and $1 rent to the Water and Sewer Enterprise.
$ 17,076	004	**Vehicle maintenance and replacement**

FY12 Supplemental/CIP Request

Project Description:	Scanning of Deteriorating Microfilm		
Department:	Building and Zoning	Project #	
Division:	Building and Zoning	Totals	$30,000
Account Number:	001-15-441000-524-311-000	Request Type	Replacement
Project Location:		Priority Level	Critical Repairs

Objective:

Transferring the images of building permits and plans from mirco fish and roll film to scanned documents.

Justification:

The city's records on microfiche are rapidly deteriorating and must be saved. Florida Statutes requires copies of all permits, plans and specifications to be maintained: Commercial Property - In perpetuity / Residential Property 30 years. It is imperative that we accomplish the scanning of the film that can be scanned IMMEDIATELY - as the city's records of the built community are very important and must be saved and maintained.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
311	Scanning of microfilm		30,000					30,000
								-
								-
								-
								-
								-
								-
								-
Total		-	30,000	-	-	-	-	30,000

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
Gen Fund	001	100%		30,000					30,000
		0%							-
		0%							-
		0%							-
Total		100%	-	30,000	-	-	-	-	30,000

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	30,000
FY12 Capital Cost:	$	-
Future Years' Estimated Annual Cost:	$	-

CITY ATTORNEY

Budget Summary Form

Department: Office of the City Attorney
Dept / Div #: 05 / 415

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	649,008	694,520	639,661	723,216
Operating Expenses	130,823	166,536	220,613	142,401
Internal Services	26,463	18,872	18,872	37,166
Operating Budget	806,294	879,928	879,146	902,783
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	5,487	27,209	27,209	40,008
Total Budget	**811,781**	**907,137**	**906,355**	**942,791**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Attorney	47A	1
Deputy City Attorney	42	1
Assistant City Attorney	34	1
Paralegal	27	1
Secretary	20	1

Total # of Full-Time Employees	5

2011-12 Operating Budget:	902,783
2010-11 Operating Budget:	879,928
Dollar Change:	22,855
Percentage Change:	2.60%
2011-12 Personnel - F.T.E's:	5.25
2010-11 Personnel - F.T.E's:	5.25
Personnel Change:	0.00

Budget Objectives Form

Department: Office of the City Attorney
Division: City Attorney
Dept. #: 05
Division #: 415

$ 942,791

Objective:
To provide professional, impartial and ethical legal counsel to the City Council, City Boards, Commissions, City Manager and City Staff.

ACTIVITIES:

$ 851,303	001	**City Attorney's Office:** Provides in-house legal counsel to the City Council, City Boards, City Manager and City Staff.
$ 91,488	002	**Contractual Outside Counsel/Case Costs In-House and Outside Counsel:** Provides contractual legal services to advise the City Council and City Manager on legal matters in specialized areas; provides legal services to pursue the collection of City liens; and provides legal counsel to the Code Enforcement, Personnel and Nuisance Abatement Boards and to the Special Magistrate (non-lawyer).

CITY CLERK

Budget Summary Form

Department: City Clerk
Dept / Div #: 03 / 407

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	362,792	348,752	320,503	337,403
Operating Expenses	115,681	271,805	361,297	148,374
Internal Services	12,309	8,766	8,766	13,502
Operating Budget	490,782	629,323	690,566	499,279
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	7,778	12,639	12,639	14,534
Total Budget	**498,560**	**641,962**	**703,205**	**513,813**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Deputy City Clerk	32	1
Administrative Specialist	18	2
Interpreter	16	1

Total # of Full-Time Employees	4

2011-12 Operating Budget:	499,279
2010-11 Operating Budget:	629,323
Dollar Change:	(130,044)
Percentage Change:	-20.66%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Clerk
Division: City Clerk
Dept. #: 03
Division #: 407

$ 513,813

Objective:
To efficiently and effectively carry out the diverse functions and mandated duties of the City Clerk's Office.

ACTIVITIES:

$ 424,621	001	**City Clerk and Business Tax Receipts:** Issue all City business tax receipts and collect fees; deposit franchise fees, utility taxes and miscellaneous revenues received by the department; record all Council actions; maintain a computerized database of City Contracts and Agreements; codify and retain Ordinances and Resolutions; record and notify all Boards and Committees of new appointments, and the City Council of any Board vacancies; notify residents, Council and staff of the Financial Disclosure Law; issue Boat Ramp Permits; research information and furnish data to the public and governmental agencies; provide Notary service; and continue to be an intake facility for U.S. Passport applications.
$ 63,192	002	**Interpreter Services:** Provide City Hall with daily, in-house Spanish and Creole speakers, in order to promote better understanding of City business issues, housing compliance and other City regulations. Additionally, these interpreters attend meetings of both the City Council and Community Planning and Development.
$ 26,000	003	**Elections:** One Special Election if called by the City Council pursuant to the City Charter.

CITY MANAGER

City Manager

Governmental Affairs Manager

Public Relations

Budget Summary Form

Department: City Manager
Dept #: 02

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY11
Personal Services	1,191,530	836,503	821,005	837,080
Operating Expenses	263,501	400,623	378,628	317,835
Internal Services	30,885	24,148	24,148	39,265
Operating Budget	1,485,916	1,261,274	1,223,781	1,194,180
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	11,252	34,814	34,814	42,267
Total Budget	**1,497,168**	**1,296,088**	**1,258,595**	**1,236,447**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Manager	47C	1
Deputy City Manager	42	1
Chief of Staff	35	0
Governmental Affairs Manager	30	1
Executive Secretary	27	2
Public Information Officer	25	1
Administrative Coordinator	22	0
Public Information Specialist	22	0

Total # of Full-Time Employees	6

2011-12 Operating Budget:	1,194,180
2010-11 Operating Budget:	1,261,274
Dollar Change:	(67,094)
Percentage Change:	-5.32%
2011-12 Personnel - F.T.E's:	6.00
2010-11 Personnel - F.T.E's:	6.00
Personnel Change:	0.00

Budget Summary Form

Department: City Manager
Division: City Manager
Dept / Division #: 02 / 405

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	980,753	606,475	602,374	627,518
Operating Expenses	81,406	119,707	96,412	36,575
Internal Services	23,743	17,873	17,873	30,060
Operating Budget	1,085,902	744,055	716,659	694,153
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	6,739	25,768	25,768	32,358
Total Budget	**1,092,641**	**769,823**	**742,427**	**726,511**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Manager	47C	1
Deputy City Manager	42	1
Chief of Staff	35	0
Executive Secretary	27	2

Total # of Full-Time Employees	**4**

2011-12 Operating Budget:	694,153
2010-11 Operating Budget:	744,055
Dollar Change:	(49,902)
Percentage Change:	-6.71%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: City Manager
Dept. #: 02
Division #: 405

Objective:

$ 726,511 To implement policies set forth by the City Council, carry out administrative responsibilities, and ensure the proper performance of the day-to-day operations in accordance with Article 1, Section 2 of the City Charter.

ACTIVITIES:

$ 726,511	001	**City Manager's Office:** Provides leadership to the City administration, implements the policies and directives of the City Council, manages and supervises the City staff and projects, and responds to residents' needs for information and services. Administers the City Self-Insured Liability and Workers' Compensation Programs.

Budget Summary Form

Department: City Manager
Division: Governmental Affairs Manager
Dept / Division #: 02 / 418

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	115,706	118,706	113,620	115,793
Operating Expenses	74,464	114,625	115,925	154,245
Internal Services	3,953	2,768	2,768	5,167
Operating Budget	194,123	236,099	232,313	275,205
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	2,498	3,990	3,990	5,562
Total Budget	**196,621**	**240,089**	**236,303**	**280,767**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Governmental Affairs Manager	30	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	275,205
2010-11 Operating Budget:	236,099
Dollar Change:	39,106
Percentage Change:	16.56%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Governmental Affairs Manager
Dept. #: 02
Division #: 418

Objective:

$ 280,767 **Governmental Affairs Manager:** coordinates legislative programs and provides comprehensive grants administration and management for the City; facilitates and promotes proactive relations and serves as external contact to local, state and federal agencies; provides external affairs and protocol support; assists with the interpretation and analysis of legislation to appropriate staff; prepares the legislative agenda; identifies and develops intergovernmental resources, coordinates the preparation of grant applications and monitors the implementation of grant funded programs; coordinates projects as assigned by the City Manager.

ACTIVITIES:

$ 256,292	001	**Governmental Affairs:** Provides funds for the salary and operating expenses for the Governmental Affairs Manager. Provides funds for the Sister Cities Membership and lobbyist professionals to lobby on behalf of the City, seek funding resources and promote the Council's legislative agenda at the federal and state legislative levels.
$ 4,230	002	**Keep North Miami Beautiful program** - Provides ongoing clean-up efforts and events throughout the year as a Keep America Beautiful affiliate. The program has a long history with our residents, funding clean-up and conservation efforts and education within our community for over nine years.
$ 20,245	003	Expenses related to the City's ADA parking fines program to improve accessibility and equal opportunity and to conduct public awareness programs in the municipality concerning persons who have disabilities.

Budget Summary Form

Department: City Manager
Division: Public Relations
Dept / Division #: 02 / 406

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	95,071	111,322	105,011	93,769
Operating Expenses	107,631	166,291	166,291	127,015
Internal Services	3,189	3,507	3,507	4,038
Operating Budget	205,891	281,120	274,809	224,822
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	2,015	5,056	5,056	4,347
Total Budget	**207,906**	**286,176**	**279,865**	**229,169**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Public Information Officer	25	1
Public Information Specialist	22	0

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	224,822
2010-11 Operating Budget:	281,120
Dollar Change:	(56,298)
Percentage Change:	-20.03%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Public Relations
Dept. #: 02
Division #: 406

Objective:

$ 229,169

To provide public relations services for the City of North Miami by working with local media, community/business groups and cable channel 77 (Progress TV-77). Such work includes the coordination of special event promotions and community outreach efforts.

ACTIVITIES:

$ 229,169	001	**Public Relations/Information:** Allows for the dissemination of information to the public and media organizations via press releases, fact sheets or other information tools. Provides for the coordination of special events promotions and outreach efforts to various facets of the community.

CODE ENFORCEMENT

Budget Summary Form

Department: Code Compliance
Dept / Div#: 16 / 440

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	834,960	661,571	717,350	622,531
Operating Expenses	67,557	28,589	28,950	26,259
Internal Services	62,555	50,249	45,967	67,582
Operating Budget	965,072	740,409	792,267	716,372
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	16,303	24,696	24,969	30,664
Total Budget	**981,375**	**765,105**	**817,236**	**747,036**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Compliance Manager	30	1
Code Compliance Officer	23	7
Administrative Specialist	18	1

Total # of Full-Time Employees	9

2011-12 Operating Budget:	716,372
2010-11 Operating Budget:	740,409
Dollar Change:	(24,037)
Percentage Change:	-3.25%
2011-12 Personnel - F.T.E's:	9.00
2010-11 Personnel - F.T.E's:	9.00
Personnel Change:	0.00

Budget Objectives Form

Department: Code Compliance
Division: Code Compliance
Dept. #: 16
Division #: 440

$ 747,036

Objective:
To ensure that consistent, thorough and citizen-responsive code enforcement services are provided to the North Miami residential and business communities.

ACTIVITIES:

$ 698,940	001	**Code Compliance:** Enforce residential and commercial code regulations; undertake education and outreach initiatives to promote an enhanced quality of life for the residents and to promote a more aesthetically pleasing environment in the City's business districts; and provide staff support to the Special Magistrate and Code Enforcement Board.
$ 9,000	002	**Special Magistrate:** Code Compliance & Minimum Housing Cases.
$ 39,096	003	**Vehicles:** Maintenance and replacement.

COMMUNITY PLANNING & DEVELOPMENT

Budget Summary Form

Department: Community Planning & Development
Dept / Div #: 09 / 439

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	346,815	297,436	277,052	330,053
Operating Expenses	138,659	111,524	97,094	39,560
Internal Services	10,749	5,679	5,679	13,030
Operating Budget	496,223	414,639	379,825	382,643
Capital Outlay	350,344	652,905	333,291	353,554
Debt Service	0	0	0	0
Grants & Aids	3,430	53,186	53,186	0
Reserves & Other	6,794	8,188	8,188	11,728
Total Budget	**856,791**	**1,128,918**	**774,490**	**747,925**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
CP&D Director	37	1
City Planner	32	1
Economic Development Specialist	29	1
Administrative Specialist	18	1

Total # of Full-Time Employees	4

2011-12 Operating Budget:	382,643
2010-11 Operating Budget:	414,639
Dollar Change:	(31,996)
Percentage Change:	-7.72%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: Community Planning & Development
Division: Community Planning & Development
Dept. #: 09
Division #: 439

Objective:

$ 394,371 To oversee and manage the Community Planning and Development Department comprised of Planning, Economic Development, Transportation Planning, and oversight of the transportation funds, including the 1/2-Cent Transportation Surtax and the Transportation Gas Tax funds; and the City's grant-funded Housing Rehabilitation Programs. Housing programs include grants from the Community Development Block Grant (CDBG), the HOME Investment Partnership Program (HOME) and the State Housing Improvement Program (SHIP).

ACTIVITIES:

$ 154,350	001	**Administration:** Oversee and manage the department which consists of Planning, Economic and Business Development, Transportation Planning, and the CDBG/HOME Investment Partnership and SHIP Program personnel and activities; and to provide clerical support to the department.
$ 198,173	002	**Planning Services:** Provide professional support to the Planning Commission and City Council; update, as needed, and monitor compliance with the Comprehensive Plan; prepare short- and long-range neighborhood plans; and work with neighborhood groups on special projects to develop and pursue multimodal strategies to support the City's transportation initiatives.
$ 26,118	003	**Economic and Business Development Services:** Provide staff support to the Business Development Board, as well as to City Council and other City departments as requested; assist business groups as needed; maintain a demographic profile for the City; and work on specific economic development projects as directed. Business Development Board Programs - Undertake initiatives to promote economic and business development in the City. Funded 50% by the North Miami CRA.
$ 3,275	004	**Green Initiative:** To provide funds for memberships into various "Green" organizations to promote the Mayor's mandate and the City's Comprehensive Plan policies for green buildings. To provide funds to promote green and sustainable projects, programs, training, and initiatives.
$ 12,455	005	**Hardest Hit Program**

FY12 Supplemental/CIP Request

Project Description:	Arch Creek Bike Path		
Department:	Community Planning & Development	Project #	G09Y06016
Division:	Planning	Totals	$353,554
Account Number:	001-09-439000-515-618-000	Request Type	New Request
Project Location:	NE 135 St., East of Biscayne Blvd	Priority Level	Quality of Life

Objective:

To provide funding for the proposed bike path until reimbursement from Florida Department of Transportation (FDOT) as requested per the Local Agency Participation (LAP) Agreement.

Justification:

In June 2005, the City Council approved a resolution authorizing the City Manager to enter into agreement with FDOT District VI to negotiate and execute a LAP agreement for a $488,000 grant ($65,000 design and $423,000 construction) to create a bike path along NE 135 Street east of Biscayne Boulevard to the path south of Bay Vista Boulevard at the FIU campus. The City has completed the design and constructed the first phase of the bike path. The remaining phase includes the installation of two environmentally engineered "green bridges" that will be configured to meet the State and County guideliens for shared use bike paths. Rebudgeted from FY11

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
618	Construction of Bike Path	134,446	353,554					488,000
								-
								-
								-
								-
								-
								-
								-
Total		134,446	353,554	-	-	-	-	**488,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
Grants	001	100%	134,446	353,554	-	-	-	-	488,000
		0%							-
		0%							-
		0%							-
Total		100%	134,446	353,554	-	-	-	-	**488,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	353,554
Future Years' Estimated Annual Cost:	$	-

FINANCE

Administration

Accounting

Utility Billing

Liens & Collection Processing

Budget Summary Form

Department: Finance
Dept #: 04

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,774,270	1,717,745	1,576,959	1,653,895
Operating Expenses	477,620	520,567	481,461	490,377
Internal Services	62,039	43,480	43,480	75,628
Operating Budget	2,313,929	2,281,792	2,101,900	2,219,900
Capital Outlay	0	1,366	1,366	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	37,148	58,000	58,000	80,440
Total Budget	**2,351,077**	**2,341,158**	**2,161,266**	**2,300,340**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Finance Director	37	1
Assistant Finance Director	32	1
Chief Accountant	28	1
Utility Business Supervisor	28	1
Pension Plan Administrator	26	1
Accountant	24	1
Utility Business Coordinator	23	1
Utility Business Field Coordinator	22	1
Junior Accountant	21	1
Payroll Coordinator	21	1
Secretary	20	1
Account Clerk	18	12

Total # of Full-Time Employees 23

2011-12 Operating Budget:	2,219,900
2010-11 Operating Budget:	2,281,792
Dollar Change:	(61,892)
Percentage Change:	-2.71%
2011-12 Personnel - F.T.E's:	23.00
2010-11 Personnel - F.T.E's:	23.00
Personnel Change:	0.00

Budget Summary Form

Department: Finance
Division: Accounting
Dept / Division#: 04 / 410

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	643,601	587,432	545,612	573,216
Operating Expenses	24,535	33,359	25,378	29,516
Internal Services	22,583	14,772	14,772	25,277
Operating Budget	690,719	635,563	585,762	628,009
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	14,271	21,298	21,298	26,280
Total Budget	**704,990**	**656,861**	**607,060**	**654,289**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Chief Accountant	30	1
Pension Plan Administrator	26	1
Accountant	24	1
Junior Accountant	21	1
Payroll Coordinator	21	1
Account Clerk	18	4
Total # of Full-Time Employees		**9**

2011-12 Operating Budget:	628,009
2010-11 Operating Budget:	635,563
Dollar Change:	(7,554)
Percentage Change:	-1.19%
2011-12 Personnel - F.T.E's:	9.00
2010-11 Personnel - F.T.E's:	9.00
Personnel Change:	0.00

Budget Objectives Form

Department: Finance
Division: Accounting
Dept. #: 04
Division#: 410

Objective:

$ 654,289 To properly and timely handle and record all financial transactions including the preparation of monthly financial reports, investments of City funds, reconciliation of all funds and bank accounts, submission of reports to required agencies and processing payments to employees and vendors on a timely basis.

ACTIVITIES:

$ 409,952	001	**Accounting:** Prepare financial statements and provide control of funds and payments for the City; insure the maximum return on investments. Process accounts payable disbursements and payments on bond indebtedness in a timely manner to maintain City's excellent credit rating. Handle accounting for requisition, disposal, recording, and reporting of fixed assets.
$ 157,908	002	**Central Cashier:** Provide a centralized location for residents and City departments to conduct cash transactions to insure internal fund control and financial transaction processing. Update individual utility accounts for payments received.
$ 86,429	003	**Payroll:** Prepare weekly payroll for approximately 439 employees including input, calculation and distribution; processing of payroll direct deposits and transmission of data to financial institutions and associated registers; preparation of payroll deposits and deductions for electronic fund transfers to financials institutions; deductions for IRS tax levies to respective county and federal agencies; processing of requests to the Federal Reserve for employee savings bond purchases and providing outside agencies with payroll data for home loan verifications.
$ -	004	**Pension:** Handle all pension related duties, including general accounting system maintenance and retirement and entitlement information to active employees. This position and all related expenses are reimbursed in full by the City's pension funds.

Budget Summary Form

Department: Finance
Division: Administration
Dept / Division #: 04 / 409

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	417,148	372,859	407,190	378,386
Operating Expenses	143,202	156,203	121,243	118,250
Internal Services	12,339	9,030	9,030	15,845
Operating Budget	572,689	538,092	537,463	512,481
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	7,797	13,018	13,018	18,328
Total Budget	**580,486**	**551,110**	**550,481**	**530,809**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Finance Director	37	1
Assistant Finance Director	32	1
Secretary	20	1

Total # of Full-Time Employees **3**

2011-12 Operating Budget:	512,481
2010-11 Operating Budget:	538,092
Dollar Change:	(25,611)
Percentage Change:	-4.76%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: Finance
Division: Administration
Dept. #: 04
Division #: 409

Objective:

$ 530,809 To manage the Finance Department's three operating divisions (Accounting, Utility Billing, and Liens) and to conduct an independent audit of the 2010-11 fiscal year as required by State law and City Charter.

ACTIVITIES:

$ 435,809	001	**Finance Administration:** Ensures the efficient financial operations of the City; provides management and secretarial support to the Finance divisions; bills and collects miscellaneous services for operating departments; coordinates the external audit; provides grant financial administration. The Finance Department was created and is dictated by the City Charter. It was established to ensure a clear division of duties and necessary internal control over the City's cash and investments, revenues, expenditures, purchasing, fixed assets, utility billing, accounts receivable, accounts payable, accounting, payroll, and administration of two City pension plans.
$ 95,000	002	**Annual Independent Audit:** Independent audit firm conducts an audit of the FY2010-11 financial records as required by Florida Statute (Section 11.45) and City Charter (Article 11, Section 9(14)). Includes both the Federal and Single Audits.

Budget Summary Form

Department: Finance
Division: Liens and Collection Processing
Dept / Division #: 04 / 414

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	67,988	70,381	65,488	69,490
Operating Expenses	-5,371	2,752	-2,418	3,532
Internal Services	2,246	1,562	1,562	2,917
Operating Budget	64,863	74,695	64,632	75,939
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	1,419	2,253	2,253	3,374
Total Budget	**66,282**	**76,948**	**66,885**	**79,313**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Account Clerk	18	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	75,939
2010-11 Operating Budget:	74,695
Dollar Change:	1,244
Percentage Change:	1.67%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: Finance
Division: Liens and Collection Processing
Dept. #: 04
Division #: 414

Objective:

$ 79,313 To ensure collection of the City's past due/liened receivables which included charges for utiltiy services, miscellaneous services and code enforcement violations.

ACTIVITIES:

$ 79,313 001 **Liens and Collection Processing:** Provide accurate and efficient lien search data to title copmanies and attorneys. Record and release all certified liens placed by the City against properties serviced. Post and file all legal Miami-Dade County recording information. Compute and post interest receivable on recorded liens through collection date. Collection of funds on recorded and past due liens. Correlate and process forms with outside collection services to recover revenues and costs.

To assist in the collection of water and invoice liens that have remained on file for an extended amount of time. To implement a biannual property owner notification of existing liens.

Budget Summary Form

Department: Finance
Division: Utility Services
Dept / Division #: 04 / 412

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	645,533	687,073	558,669	632,803
Operating Expenses	315,254	328,253	337,258	339,079
Internal Services	24,871	18,116	18,116	31,589
Operating Budget	985,658	1,033,442	914,043	1,003,471
Capital Outlay	0	1,366	1,366	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	13,661	21,431	21,431	32,458
Total Budget	**999,319**	**1,056,239**	**936,840**	**1,035,929**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Business Supervisor	28	1
Utility Business Coordinator	23	1
Utility Business Field Coordinator	22	1
Account Clerk	18	7
Total # of Full-Time Employees		**10**

2011-12 Operating Budget:	1,003,471
2010-11 Operating Budget:	1,056,239
Dollar Change:	(52,768)
Percentage Change:	-5.00%
2011-12 Personnel - F.T.E's:	10.00
2011-10 Personnel - F.T.E's:	10.00
Personnel Change:	0.00

Budget Objectives Form

Department: Finance
Division: Utility Services
Division #: 412
Objective No.: 04

Objective:

$ 1,035,929 To accurately and efficiently provide meter reading, customer service, and billing for the City's approximately 20,000 water, sewer, sanitation, recycling, grease trap, backflow and stormwater utility customers.

ACTIVITIES:

$ 669,200	001	**Customer Service (Office):** Prepare monthly/quarterly customer utility bills and process new service applications. Resolve customer complaints, coordinate field activities, prepare internal annual reports, and collect delinquent accounts.
$ 363,201	002	**Field Operations:** Provide quarterly/monthly water meter reads for approximately 20,000 accounts. Provide support documents and field surveillance of existing meter area conditions. Provide water meter turn on/off service for initial/conclusion of accounts as required by customer; investigate leaks; handle customer consumption inquiries and minor meter repairs; provide collection assistance for delinquent accounts and field assistance to Public Works.
$ 3,528	003	**Vehicles:** Maintenance on one Utility Billing Vehicle @ $294: per month

INFORMATION TECHNOLOGY

Administration

Network & Programming

Budget Summary Form

Department: Information Technology
Dept. # 07

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	966,668	898,202	812,296	850,492
Operating Expenses	435,045	602,632	516,821	393,369
Internal Services	39,799	26,237	26,237	39,466
Operating Budget	1,441,512	1,527,071	1,355,354	1,283,327
Capital Outlay	94,958	138,361	138,361	49,200
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	23,241	34,021	34,021	38,283
Total Budget	**1,559,711**	**1,699,453**	**1,527,736**	**1,370,810**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Information Technology Director	37	1
Ass't Information Technology Director	32	0
Systems Analyst	28	1
Programmer/Analyst	27	1
Network Specialist	24	2
Webmaster	24	1
Information Processing Coordinator	22	0
Graphics Designer	21	1
Records Management Supervisor	20	1
Word Processing Specialist	19	1
Switchboard Operator	16	1
Clerical Technician	16	0

Total # of Full-Time Employees	10

2011-12 Operating Budget:	1,283,327
2010-11 Operating Budget:	1,527,071
Dollar Change:	(243,744)
Percentage Change:	-15.96%
2011-12 Personnel - F.T.E's:	10.00
2010-11 Personnel - F.T.E's:	10.00
Personnel Change:	0.00

Budget Summary Form

Department: Information Technology
Division: Administration
Dept / Division #: 07 / 420

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	581,087	509,491	430,482	471,142
Operating Expenses	121,226	219,451	133,640	122,982
Internal Services	22,691	14,852	14,852	20,147
Operating Budget	725,004	743,794	578,974	614,271
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	14,099	21,413	21,413	20,561
Total Budget	**739,103**	**765,207**	**600,387**	**634,832**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Information Technology Director	37	1
Ass't Information Technology Director	32	0
Webmaster	24	1
Information Processing Coordinator	22	0
Graphics Designer	21	1
Records Management Supervisor	20	1
Word Processing Specialist	19	1
Switchboard Operator	16	1
Clerical Technician	16	0
Total # of Full-Time Employees		**6**

2011-12 Operating Budget:	614,271
2010-11 Operating Budget:	743,794
Dollar Change:	(129,523)
Percentage Change:	-17.41%
2011-12 Personnel - F.T.E's:	6.00
2010-11 Personnel - F.T.E's:	6.00
Personnel Change:	0.00

Budget Objectives Form

Information Technology

Division: Administration

Dept. #: 07

Division #: 420

Objective:

$ 634,832 To provide quality service and guidance using the latest technology, and to respond efficiently to the growing needs of our community. To manage departments with technical support in the following areas: PC network operation; webpage maintenance; mainframe computer operation; graphics services; centralized word processing; records management services; channel 77 updates; and switchboard and mailroom operations.

ACTIVITIES:

$ 271,723 001 **Administration:** Manage and administer department. Purchase toner, ink cartridges, paper and ribbons for various City Hall printers. Add and delete mainframe users and provide "fast" printing for user departments. Provide minutes for Council and Board meetings as required. Provide typing support to all departments as requested and total typing support to the Administrative Services Department. Provide typing of confidential Internal Affairs investigations and statements in ongoing investigations for our Police Department. Provide instruction in computer equipment and word processing software usage upon request to City employees. Provide backup services for switchboard. Provide maintenance for recording system of City Hall meetings.

$ 223,156 002 **Records/Switchboard/Mailroom/Copier:** Provide identification, indexing, storage and retrieval of inactive records for all departments to meet requirements of Florida Statutes 119. Provide liaison with State Department, Bureau of Archives and Records Management. Provide document imaging services of current records such as: Council meeting minutes and agendas, resolutions and ordinances. To provide an information center for residents. Oversee the switchboard and mailroom, maintain the postage meter and order supplies for City Hall copier. Answer and direct calls or questions to correct department as quickly and efficiently as possible and provide a convenient and centralized location for the processing of incoming/outgoing mail. Maintain a central area and supplies in City Hall for copying large projects.

Budget Objectives Form

	Information Technology
Division:	Administration
Dept. #:	07
Division #:	420

$	71,406	003	**Graphics Support:** The Graphics Designer is dedicated tovisually communicate the City of North Miami's vision and message across all platforms in the most powerful way possible and emphasize ongoing impact of conceptual development, strategic thinking and mastery of technique in expressing artistic ideologies consistent with successful in-house printing, pre-press and print production output, ensuring all projects will be completed on time, within budget and to popular acclaim.
$	68,547	004	**Web/PTV Webmaster:** The Webmaster is responsible for programming and maintaining Progress TV77 and the City's website. The in-house position allows for immediate PTV77 updates and information to the residents of North Miami. They also record and broadcast City Council and other public meetings.

Budget Summary Form

Department: Information Technology
Division: Network and Programming
Dept / Division #: 07 / 421

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	385,581	388,711	381,814	379,350
Operating Expenses	313,819	383,181	383,181	270,387
Internal Services	17,108	11,385	11,385	19,319
Operating Budget	716,508	783,277	776,380	669,056
Capital Outlay	94,958	138,361	138,361	49,200
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	9,142	12,608	12,608	17,722
Total Budget	**820,608**	**934,246**	**927,349**	**735,978**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Systems Analyst	28	1
Programmer/Analyst	27	1
Network Specialist	24	2

Total # of Full-Time Employees **4**

2011-12 Operating Budget:	669,056
2010-11 Operating Budget:	783,277
Dollar Change:	(114,221)
Percentage Change:	-14.58%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: Information Technology
Division: Network and Programming
Dept. #: 07
Division #: 421

Objective:

$ 735,978 To facilitate communication and support of existing and emerging information technologies and continued operation of the network system. To provide Internet access support, network support for laptops, webpage maintenance and monitor the wireless networks and telecommunications. Provide computer applications to user departments and necessary changes. Provide City with geographic information as requested.

ACTIVITIES:

$ 255,510 001 **PC Networks Operation:** Facilitate communication using research, implementation and support of existing and emerging information technologies. Provide continued operation of the 2000/XP network, which has approximately 145 users in City Hall as well as 193 off site users at the Police Station, MoCA, Parks Operations Center, Library, Public Works Operations Center, Water Plant, Motor Pool and all peripherals. Provide continued support of Internet access at the Library, Griffing Adult Center, and Sunkist Grove Community Centers. Provide support to the police laptop network, which consists of 98 laptops and also the 16 computers for the Code Enforcement Officers and Inspectors. Monitor the wireless networks and telecommunications.

$ 477,612 002 **Programming and GIS Specialist:** Provide the following computer applications to user departments: Payroll, Financial Management, Utility Billing, Fixed Assets, Liens, Applicant Tracking, Budget, Records Management, Code Enforcement, Building Permits and Inspections, Occupational Licenses, Boards and Commissions Tracking, Contracts Management, Public Works Work Order/Complaints, Sanitation, Police CAD (Communication and Dispatch) and Customer/Constituent Complaint Services. Provide programming changes, as needed. To be able to analyze, organize and manipulate data that can provide information services to our government, community, as well as our employees. To provide the City with a method of managing, analyzing and displaying geographic information on easily understood, computer-generated maps. This information will help analyze emerging crime reduction strategies and also help track code enforcement violations and issuance of building permits.

$ 2,856 003 **Vehicles:** Maintenance costs and vehicle replacement costs for vehicle.

LIBRARY

Library

Library – State Aid

Budget Summary Form

Department: Library
Dept #: 17

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	924,542	722,933	530,954	621,414
Operating Expenses	232,520	255,447	270,968	238,347
Internal Services	30,247	22,213	22,213	30,684
Operating Budget	1,187,309	1,000,593	824,135	890,445
Capital Outlay	35,438	19,311	19,311	8,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	17,126	26,261	26,261	29,375
Total Budget	**1,239,873**	**1,046,165**	**869,707**	**927,820**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Library Manager	30	1
Network Specialist	24	1
Librarian	23	2
Secretary	20	0
Trades Mechanic	20	1
Library Aide II	18	1
Library Aide I	15	2

Total # of Full-Time Employees	8

2011-12 Operating Budget:	890,445
2010-11 Operating Budget:	1,000,593
Dollar Change:	(110,148)
Percentage Change:	-11.01%
2011-12 Personnel - F.T.E's:	11.10
2010-11 Personnel - F.T.E's:	12.10
Personnel Change:	-1.00

Budget Summary Form

Department: Library
Division: Library - General Fund
Dept / Div #: 17 / 490

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	923,807	722,352	530,373	620,629
Operating Expenses	207,792	239,913	255,434	216,988
Internal Services	30,247	22,213	22,213	30,684
Operating Budget	1,161,846	984,478	808,020	868,301
Capital Outlay	34,889	15,133	15,133	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	17,126	26,261	26,261	29,375
Total Budget	**1,213,861**	**1,025,872**	**849,414**	**897,676**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Library Manager	30	1
Network Specialist	24	1
Librarian	23	2
Secretary	20	0
Trades Mechanic	20	1
Library Aide II	18	1
Library Aide I	15	2
Total # of Full-Time Employees		**8**

2011-12 Operating Budget:	868,301
2010-11 Operating Budget:	984,478
Dollar Change:	(116,177)
Percentage Change:	-11.80%
2011-12 Personnel - F.T.E's:	11.10
2010-11 Personnel - F.T.E's:	12.10
Personnel Change:	-1.00

Budget Objectives Form

Department: Library
Division: Library
Dept. # 17
Division #: 490

Objective:

$ 897,676 To manage the Public Library with 10.50 full-time equivalent employees who staff the facility 69.5 hours per 7-day week with direct public contact 65 hours per 7-day week, and to provide necessary materials, technology and public services.

ACTIVITIES:

$ 716,615	001	**Department Administration:** Manage and administer a department to optimize funding, staff output, patron satisfaction, facility maintenance, safety, and security.
$ 96,888	002	**Collection Development:** Identify, procure, catalog, process, organize and store print, non-print, and subscription materials appropriate for a multicultural community.
$ 75,848	003	**Public Services:** Assist patrons with their needs for recreational, informational, cultural and educational materials by: 1) answering reference questions in person, over the phone, via fax or email; 2) retrieving, interpreting and teaching the use of printed and online information; 3) circulating materials to all patrons including those medically unable to come to the Library; and 4) presenting programs and informational support to the varied user groups in the City - general public, school, business, civic, institution and government.
$ 4,929	004	**Internet and Technological Services:** Provide public, governmental and community-center access to the Internet via the Library; computerized access to the Library's holdings; remote access to the Florida Virtual Library; user education of electronic information; and educational software for students.
$ -	005	**Sunday Hours:** To fund library services for 50 Sundays per year, 4 hours per Sunday.
$ 3,396	006	**Vehicle:** Maintenance and Replacement

Budget Summary Form

Department: Library
Division: Library State Aid
Dept / Division #: 17 / 491

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	735	581	581	785
Operating Expenses	24,728	15,534	15,534	21,359
Internal Services	0	0	0	0
Operating Budget	25,463	16,115	16,115	22,144
Capital Outlay	549	4,178	4,178	8,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**26,012**	**20,293**	**20,293**	**30,144**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	22,144
2010-11 Operating Budget:	16,115
Dollar Change:	6,029
Percentage Change:	37.41%
2011-12 Personnel - F.T.E's:	0.24
2010-11 Personnel - F.T.E's:	0.24
Personnel Change:	0.00

Budget Objectives Form

Department: Library
Division: Library State Aid
Dept. #: 17
Division # 17 / 491

Objective:

$ 30,144 To use state funds to enhance library services to the citizens of North Miami.

ACTIVITIES:

$ -	2.1	**Administrative Cost:** To enhance services to the public by expediting assistance through a patron support clerk, program support clerk and a circulation support clerk to reduce wait time. To keep up with the latest development in the Library field through memberships.
$ 8,000	2.2	**Collection Development Materials**: Enhance available materials to the public through the acquisition of updated reference materials, circulating materials, periodicals, and subscriptions.
$ 22,144	2.3	**Sunday Hours:** To fund library services for 37 Sundays per year, 4 hours per Sunday.

MAYOR & COUNCIL

Administrative Office

Mayor

District 1

District 2

District 3

District 4

Budget Summary Form

Department: Mayor/Council
Dept # 01

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	249,878	306,527	266,850	301,196
Operating Expenses	377,939	349,222	346,248	328,375
Internal Services	4,380	3,124	3,124	6,465
Operating Budget	632,197	658,873	616,222	636,036
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	2,768	4,504	4,504	0
Total Budget	**634,965**	**663,377**	**620,726**	**636,036**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Constituent Services Coordinator	25	2

Total # of Full-Time Employees	2

2011-12 Operating Budget:	636,036
2010-11 Operating Budget:	658,873
Dollar Change:	(22,837)
Percentage Change:	-3.47%
2011-12 Personnel - F.T.E's:	2.00
2010-11 Personnel - F.T.E's:	2.00
Personnel Change:	0.00

Budget Objectives Form

Department: Mayor/Council
Division: Mayor/Council Office
Dept. #: 01
Division #: 400

Objective:

$ 636,036 To be leaders and policy makers responsive to the needs of North Miami residents. To carry out legislative policies, ensure community services, and supervise City Manager and Attorney's performances.

ACTIVITIES:

$ 258,403	001	**Mayor/Council Office:** To provide the necessary support to the City Mayor and Council that facilitates their legislative responsibilities and help them to be more efficient in responding to the needs of North Miami residents.
$ 96,049	002	**Mayor's Office:** Provides the legislative branch of North Miami's government which determines policy that ensures quality public service at acceptable cost; provides residents with an office in which to seek information on matters of concern.
$ 69,946	003	**District 1 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 1 residents with an office in which to seek information on matters of concern.
$ 69,946	004	**District 2 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 2 residents with an office in which to seek information on matters of concern.
$ 71,746	005	**District 3 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 3 residents with an office in which to seek information on matters of concern.
$ 69,946	006	**District 4 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 4 residents with an office in which to seek information on matters of concern.

MUSEUM OF CONTEMPORARY ART

NORTH MIAMI
FLORIDA

Budget Summary Form

Department: Museum of Contemporary Art
Dept. / Div # 14 / 482

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	442,206	499,426	479,332	490,471
Operating Expenses	175,510	180,456	154,626	189,247
Internal Services	18,728	14,205	14,205	10,783
Operating Budget	636,444	694,087	648,163	690,501
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	15,948	15,948	22,982
Total Budget	**636,444**	**710,035**	**664,111**	**713,483**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
MOCA Director	37	1
MOCA Assistant Director	32	1
Curator	24	0
Administrative Coordinator	22	1
Administrative Specialist	18	1
Maintenance Mechanic	18	1

Total # of Full-Time Employees 5

2011-12 Operating Budget:	690,501
2010-11 Operating Budget:	694,087
Dollar Change:	(3,586)
Percentage Change:	-0.52%
2011-12 Personnel - F.T.E's:	5.00
2010-11 Personnel - F.T.E's:	5.00
Personnel Change:	0.00

Budget Objectives Form

Department: Museum of Contemporary Art
Division: MOCA
Dept #: 14
Division #: 482

$ 713,483

Objective:
To make contemporary art of internationally known artists, and particularly young and emerging artists, accessible to diverse audiences, especially under-served populations by exploring the art of our time and its relationship to a broader cultural context.

ACTIVITIES:

469,885	001	**MOCA Administrative Staff:** Provides management and coordination of the exhibits and programs offered throughout the year by the Museum of Contemporary Art including 8 exhibitions, 12 Jazz at MOCA concerts, lectures, Haitian cultural events, children's classes and teen programs.
-	002	**Museum Specialized Services:** Provides for the services required of a first class museum including full-time curatorial services; preparator services and security services provided by contractors.
240,202	003	**Building Operations:** Provides the maintenance and upkeep of the 23,000 square foot MOCA building with a full-time maintenance mechanic, including utilities and contractual building services.
-	004	**Jazz at MOCA:** Provides 12 outdoor jazz concerts in the Civic Center Plaza at no charge for the entertainment and enjoyment of City residents and visitors.
3,396	005	**Vehicle:** Maintenance and replacement.

NON-DEPARTMENTAL

Non-Departmental Expenses

Grants to Others

Budget Summary Form

Department: Non-Departmental
Dept #: 13

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	402,855	-1,448,303	59,159	-957,962
Materials, Supplies & Services	-3,604	128,690	0	2,425
Internal Services	0	0	0	0
Operating Budget	399,251	-1,319,613	59,159	-955,537
Capital Outlay	0	0	0	0
Debt Service	0	281,354	0	0
Grants & Aids	145,500	0	125,300	140,500
Reserves & Other	0	0	0	935,000
Total Budget	**544,751**	**-1,038,259**	**184,459**	**119,963**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	(955,537)
2010-11 Operating Budget:	(1,319,613)
Dollar Change:	364,076
Percentage Change:	-27.59%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Department: Non-Departmental
Division: Non-Departmental Expenses
Dept / Division #: 13 / 480

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	402,855	-1,448,303	59,159	-957,962
Materials, Supplies & Services	-3,604	128,690	442,955	2,425
Internal Services	0	0	0	0
Operating Budget	399,251	-1,319,613	502,114	-955,537
Capital Outlay	0	0	0	0
Debt Service	0	281,354	0	0
Grants & Aids	0	0	0	0
Non-Operating	0	935,000	0	935,000
Total Budget	**399,251**	**-103,259**	**502,114**	**-20,537**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		
Total # of Full-Time Employees		**0**

2011-12 Operating Budget:	(955,537)
2010-11 Operating Budget:	(1,319,613)
Dollar Change:	364,076
Percentage Change:	-27.59%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: Non-Departmental
Division: Non-Departmental Expenses
Dept #: 13
Division #: 480

Objective:

$ (20,537) To provide for employee benefits for General Fund employees; for the General Fund's contribution to the Risk Management Fund to operate its liability programs; for the General Fund Contingency; for property insurance and bonds premiums; and for legislative lobbyists.

ACTIVITIES:

$	(957,962)	001	**Miscellaneous Expenses & Reserves:** Provides funds for reimbursement to Florida Unemployment Compensation Fund for benefits paid.
$	935,000	002	**Miscellaneous Expenses & Reserves:** Provides funds for accrued sick leave and vacation upon retirement for employees; contingency funds for emergency or unforeseen expenses that cannot be anticipated during the budget process and are authorized by the City Manager.
$	2,425	003	**Corporate Run:** Provides funds for up to 40 City employees to participate in the annual corporate run in downtown Miami as a team building event. The funds wll cover registration fees, a tent, team t-shirts, and food and refreshments.

Budget Summary Form

Department: Non-Departmental
Division: Grants to Others
Dept / Division #: 13 / 486

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	145,500	125,300	125,300	140,500
Reserves & Other	0	0	0	0
Total Budget	**145,500**	**125,300**	**125,300**	**140,500**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

FY12 Supplemental/CIP Request

Project Description:	Grants to Others		
Department:	Non-Departmental	Project #	0
Division:	Grants to Others	Totals	$140,500
Account Number:	001-13-486000-519-XXX	Request Type	Additional Funds
Project Location:		Priority Level	Regulatory Requirement

Objective:

To assist various civic and non-profit entities in the City that provide services to segments of the City's population by providing grant funds for their use in providing services.

Justification:

The City provides grant funds to entities for their use in providing services to the residents of this community. The grants for FY12 are listed below:

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
801	NoMi Fdtn for Sr Citizens		115,500	115,500	115,500	115,500	115,500	577,500
810	NoMi Chamber of Commerce		5,000	5,000	5,000	5,000	5,000	25,000
820	First Generation Scholarship Fun		10,000					10,000
820	Take Stock in Children Scholarsh		10,000					10,000
								-
								-
								-
								-
Total		-	140,500	120,500	120,500	120,500	120,500	**622,500**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
Gen Fund	001	100%		140,500	120,500	120,500	120,500	120,500	622,500
		0%							-
		0%							-
		0%							-
Total		100%	-	140,500	120,500	120,500	120,500	120,500	**622,500**

Budget Office Use Only

☑	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	-
Future Years' Estimated Annual Cost:	$	622,500

PARKS & RECREATION

Divisions:

Administration
Aquatics
Athletics
Community Events
Enchanted Forest Elaine Gordon Park
Facility Operations
Gwen Margolis Community Center
Gymnastics
North Miami Athletic Stadium
Parks Administration
Parks Operations
Recreation Administration
Rights-of-Way Operations
School Programs and Teens-in-Action
Summer Camps
Tennis
Youth Programs

Budget Summary Form

Department: Parks & Recreation

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	4,385,636	3,926,731	3,727,984	3,667,827
Operating Expenses	1,416,218	1,701,631	1,492,555	1,686,959
Internal Services	353,603	299,523	299,523	380,545
Operating Budget	6,155,457	5,927,885	5,520,062	5,735,331
Capital Outlay	203,843	32,231	34,414	0
Debt Service	0	0	0	0
Grants & Aids	19,150	19,900	19,900	17,000
Reserves & Other	75,888	133,077	133,077	155,519
Total Budget	**6,454,338**	**6,113,093**	**5,707,453**	**5,907,850**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks and Recreation Director	37	1
Assistant Parks and Recreation Director	32	0
Parks Superintendent	28	1
Recreation Superintendent	28	1
Parks Supervisor	25	0
Recreation Supervisor	25	3
Administrative Coordinator	22	1
Parks Coordinator	22	3
Parks Specialist	21	3
Recreation Specialist	21	4
Parks Naturalist	21	1
Heavy Equipment Operator	20	4
Trades Mechanic	20	3
Recreation Leader II	18	2
Maintenance Mechanic	18	4
Motor Equipment Operator	18	5
Lifeguard	17	1
Recreation Leader I	16	3
Clerical Technician	16	2
General Maintenance Worker	15	6
Recreation Aide	12	0
Tennis Pro	10	1
Total # of Full-Time Employees		49

2011-12 Operating Budget:	5,735,331
2010-11 Operating Budget:	5,927,885
Dollar Change:	(192,554)
Percentage Change:	-3.25%
2011-12 Personnel - F.T.E's:	90.83
2010-11 Personnel - F.T.E's:	90.83
Personnel Change:	0.00

Budget Summary Form

Department: Parks and Recreation
Division: Administration
Dept / Division #: 12 / 460

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	499,490	333,253	311,066	290,768
Operating Expenses	55,492	230,040	74,570	62,456
Internal Services	19,934	16,387	16,387	18,342
Operating Budget	574,916	579,680	402,023	371,566
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	8,478	13,822	13,822	12,769
Total Budget	**583,394**	**593,502**	**415,845**	**384,335**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks and Recreation Director	37	1
Asst. Parks and Rec. Director	32	0
Administrative Coordinator	22	1
Clerical Technician	16	1

Total # of Full-Time Employees	**3**

2011-12 Operating Budget:	371,566
2010-11 Operating Budget:	579,680
Dollar Change:	(208,114)
Percentage Change:	-35.90%
2011-12 Personnel - F.T.E's:	3.70
2010-11 Personnel - F.T.E's:	3.70
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Administration
Dept #: 12
Division #: 460

Objective:

$ 384,335 To provide administrative support services, direction, and leadership for the Parks and Recreation divisions whose departmental responsibilities include maintaining over 95 acres of developed park land, 400 landscaped medians, canal ends, and public areas, operating 23 activity centers, coordinating numerous community events, and providing programming for approximately 60,000 residents.

ACTIVITIES:

$ 341,455	001	**Administration:** Oversee, direct, and lead a department consisting of athletics, aquatics, school related programming, parks, facilities, and local rights-of-ways; provide administrative support services to assist staff as well as the public.
$ 36,400	002	**Office Space:** To provide temporary offices for Parks and Recreation Administration. Funds will cover rent and operating costs associated with new space
$ 6,480	003	**Vehicles**: Maintenance and replacement of two (2) vehicles

Budget Summary Form

Department: Parks and Recreation
Division: Aquatics
Dept / Division #: 12 / 463

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	135,336	93,720	91,054	129,024
Operating Expenses	120,220	125,986	119,787	131,063
Internal Services	7,517	0	0	4,880
Operating Budget	263,073	219,706	210,841	264,967
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	3,684	0	0	5,253
Total Budget	**266,757**	**219,706**	**210,841**	**270,220**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Specialist	21	1
Lifeguard	17	1

Total # of Full-Time Employees **2**

2011-12 Operating Budget:	264,967
2010-11 Operating Budget:	219,706
Dollar Change:	45,261
Percentage Change:	20.60%
2011-12 Personnel - F.T.E's:	4.33
2010-11 Personnel - F.T.E's:	4.33
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Aquatics
Dept #: 12
Division #: 463

Objective:

$ 270,220 To provide two aquatic facilities and qualified personnel to conduct a variety of recreational and educational aquatic programs in accordance with HRS regulations.

ACTIVITIES:

$ 266,516	001	**Sasso Pool Operation:** Operate a public swimming pool and Wet-Tot-Lot on a year-round basis for open public swim, swim lessons, and party rentals. Revenue from operation is anticipated to be $13,000.
$ 1,700	002	**Lifeguard Training Classes:** Provides three American Red Cross certified lifeguard training classes to 20 members of the public; classes will be rotated between both aquatic facilities. Revenue for the classes are anticipated to be $1,700.
$ 2,004	003	**Pre-School Swim Program:** Provides qualified instruction, bus transportation, and supplies to teach up to 75 three to five year old children that attend local pre-schools how to swim. Revenue for the swim program is anticipated to be $1,875.

Budget Summary Form

Department: Parks and Recreation
Division: Athletics
Dept / Division #: 12 / 462

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	368,163	325,641	321,570	363,566
Operating Expenses	200,982	275,685	243,561	399,965
Internal Services	20,108	11,081	11,081	15,015
Operating Budget	589,253	612,407	576,212	778,546
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	15,650	16,000	16,000	16,000
Reserves & Other	6,123	8,781	8,781	8,296
Total Budget	**611,026**	**637,188**	**600,993**	**802,842**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Specialist	21	3

Total # of Full-Time Employees **3**

2011-12 Operating Budget:	778,546
2010-11 Operating Budget:	612,407
Dollar Change:	166,139
Percentage Change:	27.13%
2011-12 Personnel - F.T.E's:	15.51
2010-11 Personnel - F.T.E's:	14.51
Personnel Change:	1.00

Budget Objectives Form

Department: Parks and Recreation
Division: Athletics
Dept #: 12
Division #: 462

Objective:

$ 802,842 To administer, plan, direct and supervise athletic programs for adults and youth of the community at the City's three major athletic complexes (Cagni, Pepper, and Ben Franklin Parks).

ACTIVITIES:

$ 185,371	001	**Claude Pepper Park Operations:** Supervise and maintain Pepper Park in order to accommodate the leisure needs of the residents of North Miami and the surrounding community.
$ 200,857	002	**Ray Cagni Park Operations:** Supervise and maintain athletic complex at Cagni Park to accommodate the leisure needs of the residents of North Maimi and the surrounding community.
$ 133,715	003	**Ben Franklin Park Operations:** Supervise and maintain athletic complex at Cagni Park to accommodate the leisure needs of the residents of North Maimi and the surrounding community.
$ 86,551	004	**Youth Sports:** Administer and coordinate organized team sports for children of the community; some of the activities offered are football, basketball, cheerleading, soccer, and baseball. Program revenue is projected to be $16,000.
$ 40,956	005	**Youth Athletic Camp** - Administer, plan, direct, and supervise athletics program for youth and adults.
$ 5,424	006	**Vehicle:** Maintenance and replacement.
$ 75,654	007	Cagni Park Gymnasium
$ 74,314	008	Pepper Park Community Center

Budget Summary Form

Department: Parks and Recreation
Division: Community Events
Dept / Division #: 12 / 478

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	164,031	191,270	204,020	191,583
Operating Expenses	68,867	108,991	105,199	101,325
Internal Services	3,395	4,211	4,211	6,882
Operating Budget	236,293	304,472	313,430	299,790
Capital Outlay		0	0	0
Debt Service	0	0	0	0
Grants & Aids	2,500	2,500	2,500	0
Reserves & Other	1,524	4,653	4,653	6,259
Total Budget	**240,317**	**311,625**	**320,583**	**306,049**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Supervisor	22	1
Recreation Leader I	19	1

Total # of Full-Time Employees **2**

2011-12 Operating Budget:	299,790
2010-11 Operating Budget:	304,472
Dollar Change:	(4,682)
Percentage Change:	-1.54%
2011-12 Personnel - F.T.E's:	2.96
2010-11 Personnel - F.T.E's:	2.96
Personnel Change:	0.00

Budget Objectives Form

Department: Parks & Recreation
Division: Community Events
Dept #: 12
Division #: 478

Objective:

$ 306,049 To coordinate, staff and implement events sponsored and/or run by the City of North Miami. Some of these events include the WinterNational Parade and Festival, July 4th Celebration, Children's Halloween Party, and various civic events.

ACTIVITIES:

$ 165,642	001	**Special Events Staff** - Supervises and coordinates special events as well as administers the implementation of activities supported by the City. The supervisor also serves as departmental liaison for various community service organizations.
$ 49,298	002	**WinterNational Parade** - Promote and produce North Miami's 31st annual Thanksgiving Day parade.
$ 35,895	003	**July 4th Celebration** - Promote and produce North Miami's annual family Independence Day celebration featuring a major fireworks display, live entertainment, games and activities at the North Miami Athletic Stadium.
$ 10,681	004	**Haunted Trails** - Promote and produce a Halloween party for children as well as families in the Enchanted Forest Park. The projected revenue from this event is estimated at $8000.
$ 25,440	005	**Community Events:** These events give the City the opportunity to recognize the accomplishments of Dr. King; bringing the community, its residents and local schools/ universities together for a common purpose. Presentations, singing, dancing & refreshments offered. Easter Egg Hunt revenue $800.

Budget Objectives Form

Department: Parks & Recreation
Division: Community Events
Dept #: 12
Division #: 478

$ 13,441	006	**City Events** - Provide support for various community events held throughout the City such as Sunday Afternoon Live, Veterans and Memorial Day ceremonies, and North Miami Concert Band concerts.
$ 4,584	007	**Civic Group Events** - Provide staff support for various annual events; some of the events include Little League opening ceremonies and the Tenth Annual Cancer Walk.
$ -	008	**Programs for Persons with Special Needs** - Provide leadership, counseling and programming for educable mentally disabled (Swingers) and physically disabled (GOAL) adults. Expenses for this program will be offset by revenue from disabled parking fines.
$ 1,068	009	**Vehicle:** Maintenance and Replacement

Budget Summary Form

Department: Parks and Recreation
Division: Enchanted Forest Elaine Gordon Park
Dept / Division #: 12 / 471

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	133,219	116,645	105,545	92,983
Operating Expenses	42,429	55,354	55,765	57,281
Internal Services	4,474	3,316	3,316	6,262
Operating Budget	180,122	175,315	164,626	156,526
Capital Outlay	3,450	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	2,524	4,089	4,089	6,172
Total Budget	**186,096**	**179,404**	**168,715**	**162,698**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Naturalist	21	1
Recreation Leader I	16	1

Total # of Full-Time Employees **2**

2011-12 Operating Budget:	156,526
2010-11 Operating Budget:	175,315
Dollar Change:	(18,789)
Percentage Change:	-10.72%
2011-12 Personnel - F.T.E's:	2.33
2010-11 Personnel - F.T.E's:	2.33
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Enchanted Forest Elaine Gordon Park
Dept #: 12
Division #: 471

Objective:

$ 162,698 To provide daily maintenance, supervision, programming, and operation of a 22+ acre facility which includes a one mile recreation trail, two rental shelters, a nature center, two tot-lot playgrounds, a community building, and a concession pony/stable facility.

ACTIVITIES:

$ 157,145	001	**Facility Operations and Maintenance:** Provides for the operation, programming, and maintenance of the park grounds, facilities, and structures.
$ 5,025	002	**Facility Programming:** Provides nature programming and maintenance of nature exhibits at the facility. Programming includes guided tours, various workshops, and special nature-related events. Revenue from program fees is projected to total $1500.
$ 528	003	**Vehicle:** Maintenance and Replacement

Budget Summary Form

Department: Parks and Recreation
Division: Facility Operations
Dept / Division #: 12 / 465

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	344,277	283,071	295,128	257,020
Operating Expenses	131,901	162,679	159,937	179,354
Internal Services	11,357	7,530	7,530	9,394
Operating Budget	487,535	453,280	462,595	445,768
Capital Outlay	16,060	485	485	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	5,676	12,452	12,452	12,365
Total Budget	**509,271**	**466,217**	**475,532**	**458,133**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	3
Recreation Leader I	16	1

Total # of Full-Time Employees **4**

2011-12 Operating Budget:	445,768
2010-11 Operating Budget:	453,280
Dollar Change:	(7,512)
Percentage Change:	-1.66%
2011-12 Personnel - F.T.E's:	8.77
2010-11 Personnel - F.T.E's:	8.77
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Facility Operations
Dept #: 12
Division #: 465

Objective:

$ 458,133 To operate and run programs in three City centers: Sunkist Grove Community Center, Keystone Community Center, and Griffing Adult Center.

ACTIVITIES:

$ 143,587	001	**Sunkist Grove Community Center:** Operate Sunkist Grove Community Center, including a computer lab, drop-in evening program, weekend rentals, and camps. Revenue for facility rentals is estimated at $6000.
$ 109,698	002	**Griffing Adult Center:** Operate the Griffing Adult Center for senior adult programming and events. Provide staff and supplies for operation of various classes for senior adults; classes offered include Fabric Painting, Decorative Arts, Chorus, and Hooked on Crafts. Revenues for the classes are estimated at $1500.
$ 108,149	003	**Keystone Center and School Skills Program:** Operation of Keystone Community Center, which includes a program for children ages 3 - 5, weekend rentals, and camps. Revenue for facility rentals is estimated at $2000, while revenue for the School Skills program is estimated at $8000.
$ 96,699	004	**Teen Programming:** Administer, plan, direct and coordinate.

Budget Summary Form

Department: Parks and Recreation
Division: Gwen Margolis Community Center
Dept / Division #: 12 / 479

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	6,583	16,966	12,366	16,966
Operating Expenses	52,856	44,919	44,083	42,911
Internal Services	0	0	0	0
Operating Budget	59,439	61,885	56,449	59,877
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**59,439**	**61,885**	**56,449**	**59,877**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	59,877
2011-12 Operating Budget:	61,885
Dollar Change:	(2,008)
Percentage Change:	-3.24%
2011-12 Personnel - F.T.E's:	0.46
2010-11 Personnel - F.T.E's:	0.46
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Gwen Margolis Community Center
Dept #: 12
Division #: 479

Objective:

$ 59,877 To provide a facility for public assembly activities including private, non-profit, government, civic and educational functions.

ACTIVITIES:

$	59,877	001	**GMCC Operations:** Provide facility scheduling functions, rental staff, contractual cleaning and set up and supplies for the maintenance of the community center.

Budget Summary Form

Department: Parks and Recreation
Division: Gymnastics
Dept / Division #: 12 / 477

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,032	0	0	0
Operating Expenses	50,446	0	0	0
Internal Services	0	0	0	0
Operating Budget	51,478	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**51,478**	**0**	**0**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	0

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Gymnastics
Dept #: 12
Division #: 477

Objective:

$ - To operate an organized recreational gymnastics program for youth ages three through eighteen which includes classes by level/age group as well as participation in local and regional amateur athletic union meets.

ACTIVITIES:

$	-	001	**Gymnastics Program:** Operation and instruction of recreational gymnastics classes from August through May.
$	-	002	**Gymnastics Exhibition:** An annual exhibition for program participants to perform the skills learned throughout the year.
$	-	003	**Summer Gymnastics Programming:** To provide programming during the summer so higher level participants will be able to practice year-round and be prepared for competition.
$	-	004	**Facility Expenses:** Operating expenses for the temporary gymnastic facility

Budget Summary Form

Department: Parks and Recreation
Division: North Miami Athletic Stadium
Dept / Division #: 12 / 467

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	21,731	12,538	19,366	22,539
Materials, Supplies & Services	76,630	99,834	83,428	103,534
Internal Services	0	0	0	0
The City and Miami-Dade C	98,361	112,372	102,794	126,073
Capital Outlay	2,194	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Non-Operating	0	0	0	0
Total Budget	**100,555**	**112,372**	**102,794**	**126,073**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	126,073
2010-11 Operating Budget:	112,372
Dollar Change:	13,701
Percentage Change:	12.19%
2011-12 Personnel - F.T.E's:	1.85
2010-11 Personnel - F.T.E's:	1.85
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: North Miami Athletic Stadium
Dept #: 12
Division #: 467

Objective:

$ 126,073 To provide the staff and supplies to maintain the North Miami Athletic Stadium.

ACTIVITIES:

$ 126,073	001	**Complex Operations:** To provide part-time staff, facility maintenance including field preparation, irrigation, supplies and maintenance equipment; electrical repairs and services; and scoreboard lighting repairs. Provide part-time park attendants for weekday and weekend rental activities. Rental revenue is projected to be $85,000

Budget Summary Form

Department: Parks and Recreation
Division: Parks Administration
Dept / Division #: 12 / 466

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	246,043	179,442	172,255	155,420
Operating Expenses	66,558	33,850	33,210	57,150
Internal Services	14,167	11,857	11,857	13,265
Operating Budget	326,768	225,149	217,322	225,835
Capital Outlay	3,633	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	4,979	8,029	8,029	6,968
Total Budget	**335,380**	**233,178**	**225,351**	**232,803**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Superintendent	28	1
Parks Supervisor	25	0
Clerical Technician	16	1

Total # of Full-Time Employees **2**

2011-12 Operating Budget:	225,835
2010-11 Operating Budget:	225,149
Dollar Change:	686
Percentage Change:	0.30%
2011-12 Personnel - F.T.E's:	2.00
2010-11 Personnel - F.T.E's:	2.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Parks Administration
Dept #: 12
Division #: 466

Objective:

$ 232,803 To provide administrative support for Parks Division operations and to keep the Parks Operations Center operational.

ACTIVITIES:

$ 174,281	001	**Parks Administration:** Provides direct supervision, administration, operational control, coordination, and clerical needs of the Parks Division.
$ 51,730	002	**Parks Operations Center Expenses:** Provides utility services (water and sewer, telephones, electricity, and sanitation collection charges), contractual services (maintenance of the air conditioning and burglar alarm), a fax and copy machine, and facility maintenance.
$ 6,792	003	**Vehicles:** Maintenance and replacement costs of vehicles

Budget Summary Form

Department: Parks and Recreation
Division: Parks Operations
Dept / Division #: 12 / 468

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	899,267	934,813	886,950	603,430
Operating Expenses	160,214	177,924	175,930	157,917
Internal Services	83,718	73,391	73,391	94,319
Operating Budget	1,143,199	1,186,128	1,136,271	855,666
Capital Outlay	155,241	23,212	25,395	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	18,033	29,428	29,428	39,849
Total Budget	**1,316,473**	**1,238,768**	**1,191,094**	**895,515**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Coordinator	22	1
Parks Specialist	21	1
Heavy Equipment Operator	20	1
Trades Mechanic	20	2
Maintenance Mechanic	18	3
Motor Equipment Operator	18	2
General Maintenance Worker	15	5
Total # of Full-Time Employees		**15**

2011-12 Operating Budget:	855,666
2010-11 Operating Budget:	1,186,128
Dollar Change:	(330,462)
Percentage Change:	-27.86%
2011-12 Personnel - F.T.E's:	15.00
2010-11 Personnel - F.T.E's:	15.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Parks Operations
Dept #: 12
Division #: 468

$ 895,515

Objective:
To maintain 3 major park facilities, 11 passive parks, 2 pools, and 5 recreation centers. To support City events and activities budgeted in other decision units as well as respond to emergencies and complaints.

ACTIVITIES:

$ 838,215	001	**Facility Operations:** Maintain the City's Parks and Recreation facilities which include buildings, grounds, pools, and playgrounds.
$ 57,300	002	**Vehicles:** Maintenance and Replacement

Budget Summary Form

Department: Parks and Recreation
Division: Recreation Administration
Dept / Division #: 12 / 461

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	320,133	298,941	290,821	258,200
Operating Expenses	13,651	21,980	20,341	7,070
Internal Services	28,347	25,221	25,221	42,066
Operating Budget	362,131	346,142	336,383	307,336
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	7,183	11,881	11,881	12,627
Total Budget	**369,314**	**358,023**	**348,264**	**319,963**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Superintendent	28	1
Recreation Supervisor	25	2

Total # of Full-Time Employees **3**

2011-12 Operating Budget:	307,336
2010-11 Operating Budget:	346,142
Dollar Change:	(38,806)
Percentage Change:	-11.21%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Recreation Administration
Dept #: 12
Division #: 461

Objective:

$ 319,963 To provide administrative support, leadership, supervision, and direction for 25 full time employees and over 100 part time employees responsible for the City's recreation programs, services, and facilities.

ACTIVITIES:

$ 289,627	001	**Recreation Administration:** Provides overall supervision of the Division's varied programs and services as well as leadership and direction for the work force of full time and part time employees.
$ 12,000	002	**Marketing and Promotion:** Produces and distributes three 12 page catalogues for the purpose of detailing programs, activities, and facility operations to reach individuals and groups within the City as well as promote recreational programs through various media sources.
$ 18,336	003	**Vehicles:** Maintenance costs and replacement costs for two buses, two Chevy vans and a Ford Taurus automobile.

Budget Summary Form

Department: Parks and Recreation
Division: Rights-of-Way Operations
Dept / Division #: 12 / 469

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,077,627	1,030,577	912,306	1,190,175
Operating Expenses	256,732	277,192	289,312	298,132
Internal Services	155,787	144,298	144,298	168,209
Operating Budget	1,490,146	1,452,067	1,345,916	1,656,516
Capital Outlay	15,145	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	14,651	36,726	36,726	42,904
Total Budget	**1,519,942**	**1,488,793**	**1,382,642**	**1,699,420**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Coordinator	22	2
Parks Specialist	21	2
Heavy Equipment Operator	20	3
Trades Mechanic	20	1
Maintenance Mechanic	18	1
Motor Equipment Operator	18	3
General Maintenance Worker	15	3
Total # of Full-Time Employees		**15**

2011-12 Operating Budget:	1,656,516
2010-11 Operating Budget:	1,452,067
Dollar Change:	204,449
Percentage Change:	14.08%
2011-12 Personnel - F.T.E's:	15.00
2010-11 Personnel - F.T.E's:	15.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Rights-of-Way Operations
Dept #: 12
Division #: 469

Objective:

$ 1,699,420 To maintain all landscaping in rights-of-way areas in the City which include medians, swales, courtyards, parkways, circles, canal ends, cul-de-sacs, fountains, and monuments.

ACTIVITIES:

$ 844,739	001	**Rights-of-Way Operations:** Provide rights-of-way turf maintenance and grounds care including irrigation repairs and installation, fertilizing, mowing, spraying, landscaping renovations, annual plantings, annuals replacements, and monitoring of landscape contracts.
$ 642,589	002	**Aerial and Tree Operations:** Maintain trees on City properties including swales, parkways, medians, monuments, cul-de-sacs, and canal ends. Work performed includes trimming, shaping, and repairing trees as well as removing and replacing trees as necessary.
$ 83,740	003	**Contractual Landscape Maintenance:** Contractual services required to insure that rights-of-ways are mowed, cleaned, trimmed, and maintained and swale trees are raised to provide for traffic sign visibility and safe pedestrian and vehicle clearance. Additional cost of $200 for irrigation controllers
$ 128,352	004	**Vehicle:** Maintenance & Replacement

Budget Summary Form

Department: Parks and Recreation
Division: School Programs and Teens-in-Action
Dept / Division #: 12 / 476

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	36,442	0	0	0
Operating Expenses	5,553	0	0	0
Internal Services	1,602	0	0	0
Operating Budget	43,597	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	1,012	0	0	0
Total Budget	**44,609**	**0**	**0**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	0

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: School Programs and Teens-in-Action
Dept #: 12
Division #: 476

Objective:

$ - To provide cooperative programming with public schools located within North Miami; this includes programs at the elementary schools, middle school, as well as programs during the public school systems breaks.

ACTIVITIES:

$ - 001 **APPLE After School Program:** Provide a free after school program at six local elementary schools (Ben Franklin, WJ Bryan, Gratigny, Natural Bridge, North Miami, and Linda Lentin) for 720 third, fourth, and fifth graders.

$ - 002 **Teachers Workday Program:** Provide a Kid's Fun Day program on eight Miami-Dade County Public School teacher workdays. Revenue for this program is estimated at $1,100 in FY09.

$ - 003 **Teens-in-Action:** Provide programming for the teens in the community. The TIA's participate in activities such as NMCC, Athletics, tutoring, etc. The program originally began in June of 2000 and had a base of 10 teenagers. The program has since grown and now has a membership of 250 teens.

Budget Summary Form

Department: Parks and Recreation
Division: Summer Camps
Dept / Division #: 12 / 475

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	17,805	25,088	25,088	26,564
Operating Expenses	46,687	41,725	41,900	45,070
Internal Services	0	0	0	0
Operating Budget	64,492	66,813	66,988	71,634
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**64,492**	**66,813**	**66,988**	**71,634**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	71,634
2010-11 Operating Budget:	66,813
Dollar Change:	4,821
Percentage Change:	7.22%
2011-12 Personnel - F.T.E's:	2.69
2010-11 Personnel - F.T.E's:	2.69
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Summer Camps
Dept #: 12
Division #: 475

Objective:

$ 71,634 To provide cooperative programming with public schools during the public school system breaks.

ACTIVITIES:

$ 71,634	001	**Summer Camps:** Provide Children ages 6-12 with a place to go during the summer while their parents or guardians are at work. The camps are held at Enchanted Forest and Sunkist Grove Community Centers. All additional fees have been included into camp costs for FY12. Revenue is estimated at $60,000 for the three camps.

Budget Summary Form

Department: Parks and Recreation
Division: Tennis
Dept / Division #: 12 / 464

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	112,311	82,425	78,108	67,217
Operating Expenses	37,623	42,972	42,932	40,331
Internal Services	3,197	2,231	2,231	1,911
Operating Budget	153,131	127,628	123,271	109,459
Capital Outlay	8,120	8,534	8,534	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	2,021	3,216	3,216	2,057
Total Budget	**163,272**	**139,378**	**135,021**	**111,516**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Tennis Pro	10	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	109,459
2010-11 Operating Budget:	127,628
Dollar Change:	(18,169)
Percentage Change:	-14.24%
2011-12 Personnel - F.T.E's:	2.25
2010-11 Personnel - F.T.E's:	2.25
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Tennis
Dept #: 12
Division #: 464

Objective:

$ 111,516 To provide tennis instruction, programs, tournaments, leagues, and tennis services for Penny Sugarman Tennis Center, Pepper Park and Cagni Park.

ACTIVITIES:

$ 108,206	001	**Penny Sugarman and Cagni Tennis Facilities:** Provides a qualified tennis pro and staff primarily to oversee the tennis program at Penny Sugarman Tennis Center and to provide associated programming at Cagni Park. Revenue from memberships, court fees, and tennis clinics is anticipated to be $15,000.
$ 3,310	002	**Pepper Park Tennis Operation:** Provides tennis supplies and a phone line to the tennis contractor who oversees recreational and instructional tennis programs and court management services at Pepper Park.

Budget Summary Form

Department: Parks and Recreation
Division: Youth Programs
Dept / Division #: 12 / 483

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	2,146	2,341	2,341	2,372
Operating Expenses	29,033	2,500	2,600	3,400
Internal Services	0	0	0	0
Operating Budget	31,179	4,841	4,941	5,772
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	1,000	1,400	1,400	1,000
Reserves & Other	0	0	0	0
Total Budget	**32,179**	**6,241**	**6,341**	**6,772**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	5,772
2010-11 Operating Budget:	4,841
Dollar Change:	931
Percentage Change:	19.23%
2011-12 Personnel - F.T.E's:	2.03
2010-11 Personnel - F.T.E's:	2.03
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Youth Programs
Dept #: 12
Division #: 483

Objective:

$ 6,772 To provide for specialized programs for North Miami's youth as recommended by the Youth Opportunity Board and the City Council.

ACTIVITIES:

$ 3,372	001	**Summer Interns Program:** Provides employment for up to 23 high school students that are City residents and interested in public service. Students work in various City departments, where they perform tasks to learn governmental operations and provide services to departments in accomplishing projects that may otherwise not be performed.
$ 2,000	002	**Recognition and Scholarship Programs:** The Bill Carr Youth Recognition Program provides awards to exemplary students at all grade levels (K through 12) which are presented at City Council meetings three times a year. The Lou Schick Scholarship Program provides cash scholarships for North Miami residents who are graduating from high school and plan to enroll in college.
$ 400	003	**Government Days:** Student in Government Day is held in October in conjunction with Florida City Government Week. The program gives elementary through high school students an opportunity to become familiar with municipal government. Know Your City Government Day is held in March and gives approximately 70 elementary and middle school students the opportunity to spend half a day learning about City government through role playing and interacting with City Officials. Both programs give students an opportunity to meet the North Miami City Council, the City Manager and City staff.
$ 1,000	004	**Essay Contests:** Provides awards for North Miami high school and Middle School students who participate and are selected winners in essay contests expressing the meaning of Memorial Day and Veterans Day holidays.

PERSONNEL ADMINISTRATION

Budget Summary Form

Department: Personnel Administration
Dept / Div #: 06 / 417

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	472,037	429,967	406,096	387,053
Operating Expenses	34,630	60,501	40,161	45,060
Internal Services	18,120	11,109	11,109	16,823
Operating Budget	524,787	501,577	457,366	448,936
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	11,450	16,016	16,016	18,110
Total Budget	**536,237**	**517,593**	**473,382**	**467,046**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Personnel Administration Director	37	1
Assistant Personnel Director	32	1
Personnel Specialist	24	1
Clerical Technician	16	0
Confidential Secretary	20	1

Total # of Full-Time Employees	4

2011-12 Operating Budget:	448,936
2010-11 Operating Budget:	501,577
Dollar Change:	(52,641)
Percentage Change:	-10.50%
2011-12 Personnel - F.T.E's:	4.28
2010-11 Personnel - F.T.E's:	4.50
Personnel Change:	-0.22

Budget Objectives Form

Department: Personnel Administration
Division: Personnel Administration
Dept #: 06
Division #: 417

Objective:

$ 467,046 To hire, train and retain qualified employees for all City departments; to ensure employees, retirees and elected officials are provided City benefits; and to ensure all employees are treated fairly and equitably in compliance with federal and state laws, local regulations, City ordinances, and Civil Service Rules.

ACTIVITIES:

$ 453,905	001	**Personnel Administration Services:** Coordinate and implement personnel services including: recruiting, testing, interviewing of prospective employees, and placement activities; position control; classification and pay administration; records management; managing employee benefits and billings, complying with COBRA, FMLA, ADA, FLSA and HIPAA regulations, and maintaining accurate records of participants covered under the health/dental plan, life insurance, and flexible benefits; labor relations and administration of collective bargaining agreement; managing Equal Opportunity, processing discrimination and harassment charges and Personnel Board appeal hearings, Employee Assistance, Violence in the Workplace, and Drug Free Workplace programs; and complying with the Federal Omnibus Transportation Employee Testing Act of 1991.
$ 4,390	002	**U.S. DOT Alcohol and Drug Testing Program:** Contract with a third party administrator to perform random selection and testing of employees to comply with the U.S. Department of Transportation Alcohol and Drug Testing Program for Commercial Motor Vehicle Drivers, and to provide required training for supervisors and employees on an annual basis.
$ 1,500	003	**Specialized Training:** Provide registration fees for employees from each department to attend seminars and workshops that will improve their job skills/knowledge.
$ 250	004	**Employee Training Program:** Provide annual training by City staff and outside consultants to all full/part time City employees to create awareness of City policies as well as federal and local laws.

Budget Objectives Form

Department: Personnel Administration
Division: Personnel Administration
Dept #: 06
Division #: 417

$	-	005	**Tuition Reimbursement:** Employees in collective bargaining unit can be reimbursed up to the equivalence of 18 credit hours per fiscal year at the instate undergraduate rate at Florida International University based on grades received for completing college coursework or technical classes taken to increase knowledge and skills and prepare for City promotions.
$	2,788	006	**Post Employment Exams, Tests and Evaluations:** Provide medical exams for all current employees as required, including special medical evaluations as requested, non-CDL drug testing program expenses, and background checks for current employees.
$	3,013	007	**Employee Appreciation:** Employee of the Quarter Program - Provide a plaque and a $100 savings bond to an employee selected for exemplary service on a quarterly basis in conjunction with the local Rotary Club. To purchase service pins/awards to be presented to employees annually based upon length of service and to provide an awards luncheon at which the pins/awards will be presented; as well as to provide funds for invitations, printed programs, and miscellaneous supplies.
$	-	008	**Workplace Violence Prevention:** Provide threat assessment services and training on how to communicate if an employee is referred for violating the Workplace Violence Administrative Regulation.
$	-	009	**Police Alcohol and Drug Testing Program:** Contract with a third party administrator to perform random, post accident, promotion, transfer, and reasonable suspicion selection and testing of police bargaining unit members in accordance with the 2005-2008 collective bargaining agreement, and to educate bargaining unit members on the use and abuse of drugs/controlled substances and alcohol.
$	-	010	**Supervisory Training** (max. 25 employees per 1 day session)

Budget Objectives Form

Department: Personnel Administration
Division: Personnel Administration
Dept #: 06
Division #: 417

$	1,200	011	**Wellness Program:** Community event registrations, t-shirts, supplies, health risk assessments, nutrition/health screenings and seminars.

POLICE

Divisions:

Administrative & Support Services

Chief's Office

Community Policing

Investigative

Patrol

Solving Cold Cases with DNA

Budget Summary Form

Department: Police
Dept. #: 08

EXPENDITURE CATEGORY	Actual Expend. FY11	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	18,356,907	17,729,420	18,084,208	17,765,438
Operating Expenses	2,091,564	2,728,354	2,657,116	2,842,757
Internal Services	1,483,520	1,307,660	1,307,660	1,732,104
Operating Budget	21,931,991	21,765,434	22,048,984	22,340,299
Capital Outlay	1,151,854	221,502	223,386	147,933
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	345,779	523,059	540,147	770,192
Total Budget	**23,429,624**	**22,509,995**	**22,812,517**	**23,258,424**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Chief	41	1
Assistant Police Chief	39	2
Police Major	36	4
Police Commander	35	6
Police Lieutenant	33	0
Police Administrator	31	1
Police Sergeant	31S	10
Administrative Assistant	28	1
Police Officer	28O	100
Grants Writer	25	1
Training Specialist	24	0
Administative Coordinator	22	1
Crime Scene Technician	22	3
Crisis Intervention Specialist	21	1
Police Records Supervisor	25	1
Police Communications Supervisor	25	1
Crime Analyst	20	1
Police Communications Operator	19	12
Administrative Specialist	18	1
Maintenance Mechanic	18	0
Citizens' Crime Watch Coordinator	18	1
Quartermaster	20	1
Public Service Aide	17	2
Records Technician	16	4
Clerical Technician	16	3
	Total # of Full-Time Employees	158

2011-12 Operating Budget:	22,340,299
2010-11 Operating Budget:	21,765,434
Dollar Change:	574,865
Percentage Change:	2.64%
2011-12 Personnel - F.T.E's:	163.49
2010-11 Personnel - F.T.E's:	163.49
Personnel Change:	0.00

Budget Summary Form

Department: Police
Division: Administrative & Support Svcs.
Dept / Division #: 08 / 435

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	2,336,703	2,298,121	2,198,543	2,206,204
Operating Expenses	1,163,424	1,186,467	1,179,000	1,116,780
Internal Services	97,720	68,320	68,320	114,535
Operating Budget	3,597,847	3,552,908	3,445,863	3,437,519
Capital Outlay	954,412	221,502	223,386	147,933
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	46,152	67,673	67,673	98,412
Total Budget	**4,598,411**	**3,842,083**	**3,736,922**	**3,683,864**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Commander	35	1
Police Administrator	31	1
Police Officer	28O	2
Grants Writer	25	1
Training Specialist	24	0
Police Records Supervisor	21	1
Police Communications Supervisor	21	1
Police Communications Operator	19	12
Quartermaster	18	1
Maintenance Mechanic	18	1
Records Technician	16	4
Clerical Technician	16	1
Total # of Full-Time Employees		**27**

2011-12 Operating Budget:	3,437,519
2010-11 Operating Budget:	3,552,908
Dollar Change:	(115,389)
Percentage Change:	-3.25%
2011-12 Personnel - F.T.E's:	28.90
2010-11 Personnel - F.T.E's:	28.90
Personnel Change:	0.00

Budget Objectives Form

Department: Police
Division: Administrative & Support Svcs.
Dept #: 8
Division #: 435

Objective:

$ 3,683,864 To provide efficient and effective services in the following areas: police records management functions; purchasing operations; data processing; property and evidence control; personnel selection and development; budget preparation; accreditation; internal affairs investigations; and building maintenance.

ACTIVITIES:

$ 447,144	001	**Administration:** Provides management and supervision of the various units within this Division; provides planning and research functions and completes special projects for the Chief's Office; administers department grants, off-duty police work services, department budget, and purchasing operations; conducts internal affairs investigations and prepares written reports of the findings.
$ 1,354,749	002	**Communications:** Responsible for dispatching police officers to emergencies and to residents requesting police assistance; FCIC/NCIC inquiries and entries; assigning case numbers; and providing important information to officers on patrol.
$ 599,857	003	**Records/ID Bureau:** Responsible for processing, data entry, and archiving of all police reports and citations into the automated police records management system; provides copies of police reports/documents and statistical information to police personnel, City officials, and the public; operates the ID Bureau by photographing and fingerprinting arrestees; processes subpoenas served on police personnel.
$ 138,289	004	**Accreditation Unit:** Responsible for maintaining an accredited status from the Commission for Florida Law Enforcement Accreditation, Inc., and for the continuous evaluation and implementation of department policies and directives. Reaccreditation will be sought every three years.

Budget Objectives Form

Department: Police
Division: Administrative & Support Svcs.
Dept #: 8
Division #: 435

$ 399,767	005	**Human Resources and Career Development:** Provides and coordinates training of department personnel; responsible for personnel recruitment, background investigations, personnel selection, and training of new personnel.
$ 173,950	006	**Quartermaster:** Orders and issues all uniforms, equipment, and supplies to department personnel; handles the Property Room operations by maintaining an inventory of presently-held property to enable disposal of closed cases, processing incoming property, and facilitating the disposal of unclaimed property as appropriate; stores and issues department-issued firearms and supplies and ensures firearms in evidence are processed under Miami-Dade Police Department's "Drug Fire" Program.
$ 533,965	007	**Building Operations and Maintenance:** Provides a full-time maintenance mechanic, building service contracts, utility fees, and the equipment/supplies required to operate and maintain the police facility.
$ 36,143	008	**Lobby Receptionists:** Operation of the switchboard and staffing the reception desk in the lobby on the first floor of the police building by three part-time receptionists.
$ -	009	**Vehicle:** Maintenance and replacement

Budget Summary Form

Department: Police
Division: Chief's Office
Dept / Division #: 08 / 423

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	943,549	596,060	565,467	604,032
Operating Expenses	10,801	70,179	13,079	12,589
Internal Services	27,099	27,908	27,908	38,918
Operating Budget	981,449	694,147	606,454	655,539
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	10,360	17,088	17,088	29,441
Total Budget	**991,809**	**711,235**	**623,542**	**684,980**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Chief	41	1
Assistant Police Chief	39	2
Administrative Assistant	28	1

Total # of Full-Time Employees **4**

2011-12 Operating Budget:	655,539
2010-11 Operating Budget:	694,147
Dollar Change:	(38,608)
Percentage Change:	-5.56%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: Police
Division: Chief's Office
Dept. #: 08
Division #: 423

Objective:

$ 684,980 To manage and direct all Police Department operations in compliance with the City of North Miami Ordinances, Miami-Dade Ordinances, Florida Statutes and certain federal laws requiring enforcement of law and order, as well as the protection of life and property.

ACTIVITIES:

$ 684,980 001 **Chief's Office:** Provides administrative and support personnel to insure responsibilities of the Chief of Police are fulfilled. The Assistant Chief is assigned responsibilities for all operational units · Patrol, Community Policing Divisions, the Investigative and Administrative and Support Services Divisions.

Budget Summary Form

Department: Police
Division: Community Policing
Dept / Division #: 08 / 426

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	2,555,650	2,356,760	2,355,759	2,479,595
Operating Expenses	495,726	1,042,552	1,043,636	1,280,312
Internal Services	247,698	222,607	222,607	283,663
Operating Budget	**3,299,074**	**3,621,919**	**3,622,002**	**4,043,570**
Capital Outlay	107,748	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	51,689	81,756	81,756	112,350
Total Budget	**3,458,511**	**3,703,675**	**3,703,758**	**4,155,920**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Commander	35	1
Police Sergeant	31S	1
Police Officer	28O	15
Administrative Specialist	18	1
Citizens Crime Watch Coordinator	18	1
Clerical Technician	16	1
Total # of Full-Time Employees		**21**

2011-12 Operating Budget:	4,043,570
2010-11 Operating Budget:	3,621,919
Dollar Change:	421,651
Percentage Change:	11.64%
2011-12 Personnel - F.T.E's:	24.59
2010-11 Personnel - F.T.E's:	24.59
Personnel Change:	0.00

Budget Objectives Form

Department: Police
Division: Community Policing
Dept #: 08
Division #: 426

Objective:

$ 4,155,920 To provide specialized police and public services and police/community relations designed to enhance the overall quality of life of residents pertaining to: community and school programs; traffic enforcement; safety and law enforcement on City waterways; safety and maintenance of order in City parks; school crossing guards; enforcement of City zoning ordinances; and the continuing participation in the Police Explorer Program and the Police Athletic League.

ACTIVITIES:

$ 320,695	001	**Administration:** Provides management and supervision of the diverse functions of this Division and is responsible for designing, implementing, and coordinating innovative enforcement and public service activities.
$ 971,282	002	**Community Services Unit:** Provides the department with specialized patrol officers to maintain an ongoing awareness of community needs and concerns and to provide appropriate police responses resulting in such projects as the Neighborhood Mobile Patrol, Crime Prevention Program, and the Citizens' Police Academy.
$ 2,113,484	003	**Traffic Unit:** Provides the department with specialized patrol officers who are highly trained in traffic investigations, both vehicular and pedestrian. These officers reduce accidents through the selective enforcement of traffic laws; the investigation of hit-and-run accidents; the placement of the speed monitoring unit at locations with numerous speeding violations; and the review of department accident reports prior to submission to the State.
$ 270,033	004	**Marine Patrol:** Patrols City waterways and enforces boating/safety regulations, deters boaters from causing high-speed wakes that damage boats and sea walls, and rescues boaters who are in distress.

Budget Objectives Form

Department: Police
Division: Community Policing
Dept #: 08
Division #: 426

$ 297,191	005	**School Resource Officers:** The COPS in School Grant provides partial funding for salaries and benefits for two police officer positions. Overtime, holiday pay, operating and capital costs are funded from the City's General Fund.
$ 83,165	006	**Citizens' Crime Watch Program:** Provides funds to coordinate a Crime Watch Program and other crime prevention programs within the City. The Coordinator attends civic and neighborhood meetings, recruits residents to form crime watch groups, acts as a liaison between local merchants, area residents and the Police Department, and makes presentations to elementary, junior, and senior high school students.
$ 100,070	007	**School Crossing Guard Program:** Provides School Crossing Guards at North Miami, Natural Bridge, William Jennings Bryan, Gratigny, Holy Family, and Ben Franklin elementary schools. These guards ensure that elementary school children cross streets safely while going to and from school.
$ -	008	**Police Explorer Program:** Provides funds to sponsor a unit of approximately thirty-six Explorers, a Boy Scouts of America program. The participants acquire some knowledge of police work, foster positive relations with police officers, and provide a needed service to the community such as crowd control at special events and home checks.

Budget Summary Form

Department: Police
Division: Investigative
Dept / Division #: 08 / 430

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	4,623,037	4,662,047	4,397,288	4,600,397
Operating Expenses	113,789	110,163	98,876	118,458
Internal Services	361,036	311,206	311,206	415,401
Operating Budget	5,097,862	5,083,416	4,807,370	5,134,256
Capital Outlay	81,394	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	92,482	146,885	146,885	197,622
Total Budget	**5,271,738**	**5,230,301**	**4,954,255**	**5,331,878**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Commander	35	1
Police Sergeant	31S	3
Police Officer	28O	27
Crime Scene Technician	22	3
Crisis Intervention Specialist	21	1
Crime Analyst	20	1
Clerical Technician	16	1
Total # of Full-Time Employees		**38**

2011-12 Operating Budget:	5,134,256
2010-11 Operating Budget:	5,083,416
Dollar Change:	50,840
Percentage Change:	1.00%
2011-12 Personnel - F.T.E's:	38.00
2010-11 Personnel - F.T.E's:	38.00
Personnel Change:	0.00

Budget Objectives Form

Department: Police
Division: Investigative
Dept #: 08
Division #: 430

Objective:

$ 5,331,878 To conduct criminal investigations including family violence cases; recover stolen property and vehicles; identify and apprehend criminal offenders and assist in their prosecution; recover assets in accordance with state and federal forfeiture statutes; identify and collect evidence at crime scenes; and analyze and track crime data and trends.

ACTIVITIES:

$ 2,694,301	001	**General Investigations Unit:** Conducts criminal investigations and writes investigative reports; identifies and apprehends offenders; assists the State in the prosecution of criminal offenders; and provides support for the Uniform Patrol Division.
$ 710,456	002	**Special Victims Unit:** Conducts investigations in cases involving domestic violence, child abuse, sex crimes involving family members, exploitation of the elderly, sexual predators, and missing persons; acts as liaison with authorities, families and schools in an effort to identify and reduce domestic-related crimes.
$ 1,473,540	003	**Crime Suppression Team:** Conducts investigations pertaining to vice, narcotics and organized crime, and initiates asset forfeiture proceedings utilizing detectives specially trained in surveillance, infiltration, cultivation of informants, detection of narcotics and vice operations, as well as other major criminal organizations.
$ 285,676	004	**Crime Scene Unit:** Identify, process and collect evidence at crime scenes; prepare written reports; submit evidence to the crime lab; and assist detectives in solving crimes through the use of physical evidence.

Budget Objectives Form

Department: Police
Division: Investigative
Dept #: 08
Division #: 430

$ 81,749	005	**Crime Analysis:** Analyzes crime data and other relevant information derived from crime scenes, police reports and other sources; identifies crime similarities and trends and pinpoints "hot spots" of criminal activity; prepares and distributes B.O.L.O. information and crime statistical reports.
$ 86,156	006	**Crisis Intervention Services:** Provides counseling, referrals and emergency placements to victims of crimes. A specialist, trained in emergency response to crisis and who has the language skills necessary to communicate with our large Haitian community, is needed to aid investigators in the placement, counseling and rehabilitation of the family members. A grant in the amount of $52,851 has been awarded to offset expenses.

Budget Summary Form

Department: Police
Division: Patrol
Dept / Division #: 08 / 425

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	7,897,968	7,816,432	8,567,151	7,875,210
Operating Expenses	307,824	318,993	322,525	314,618
Internal Services	749,967	677,619	677,619	879,587
Operating Budget	8,955,759	8,813,044	9,567,295	9,069,415
Capital Outlay	8,300	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	145,096	226,745	226,745	332,367
Total Budget	**9,109,155**	**9,039,789**	**9,794,040**	**9,401,782**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Commander	33	3
Police Sergeant	31S	6
Police Officer	28O	55
Administrative Coordinator	22	1
Public Service Aide	17	2

Total # of Full-Time Employees **68**

2011-12 Operating Budget:	9,069,415
2010-11 Operating Budget:	8,813,044
Dollar Change:	256,371
Percentage Change:	2.91%
2011-12 Personnel - F.T.E's:	68.00
2010-11 Personnel - F.T.E's:	68.00
Personnel Change:	0.00

Budget Objectives Form

Department: Police
Division: Patrol
Dept. #: 08
Division #: 425

Objective:

$ 9,137,051 To provide professional and efficient uniform police services to the City and to ensure the safety of citizens and maintenance of public order in accordance with Florida Statutes, County and City Ordinances, and Department policies.

ACTIVITIES:

$ 8,593,824	001	**Uniform Patrol:** Protects life and property by patrolling City streets; providing traffic enforcement; responding to calls for police service; and apprehending criminal offenders.
$ 426,995	002	**Canine Unit:** Police officers are assigned dogs that enhance the officers' ability to engage in specialized functions such as area, building and vehicle searches; tracking of suspects who are at large; as well as regular patrol duties. The canines are trained in the detection of narcotics, explosives, and incendiary devices and significantly reduce the threat posed to officers while conducting investigations.
$ 116,232	003	**Public Service Aides:** Responsible for handling various police-related duties that do not require a sworn officer such as minor traffic accidents, parking violations, and writing routine reports.

FY12 Supplemental/CIP Request

Project Description:	Three (3) CHRP Grant Police Officers		
Department:	Police	Project #	G08Y10028
Division:	Patrol	Totals	$264,731
Account Number:	001-08-425000-521-XXX-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

To provide funds to hire three police officers and to pay for uniforms and required equipment.

Justification:

Additional police officers are needed to implement new programs and augment existing units. A grant from the Department of Justice, COPS Hiring Recovery Program (CHRP), totaling $733,509 and funded through the American Recovery and Reinvesment Act (ARRA), has been awarded to offset expenses. The Police Department was awarded this grant to hire three, entry level police officers and offset the cost of salary and fringe benefits for three years. The balance of the supplemental costs and the fourth year of the grant will be funded through the City's General Revenue Fund.

Project Estimates:

Object Code	Description	Prior Years	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total Estimate
101	Three Police Officers		138,216	147,891	155,286	166,155		607,548
	Vacation		5,316	5,688	5,973	6,390		23,367
	Sick Leave		6,378	6,825	7,167	7,668		28,038
104	Overtime		14,453	15,465	16,238	17,374		63,530
106	Holiday Pay		5,582	5,973	6,270	6,710		24,535
107	State Salary Incentive Pay		360	360	360	360		1,440
140	Social Security (7.65%)		11,028	11,798	12,387	13,252		48,465
141	Pension Contribution (27%)		37,318	39,930	41,928	44,862		164,038
142	Health Insurance		18,177	18,177	18,177	18,177		72,708
	Dental		450	450	450	450		1,800
	Life and AD&D		513	552	579	618		2,262
144	Workers Compensation		4,146	4,437	4,659	4,986		18,228
145	Unemployement Comp.		4,146	4,437	4,659	4,986		18,228
302	GPRS Users		1,548	1,548	1,548	1,548		6,192
308	Uniform Cleaning & Maint.		1,200	1,200	1,200	1,200		4,800
			248,831	264,731	276,881	294,736		1,085,179

Funding Source	Fund #	%	Prior Years	FY 10/11	FY 11/12	FY 12/13	FY 13/14	FY 14/15	Total Estimate
Grants	000	68%		230,817	245,670	257,025	-	-	733,512
Gen Fund	001	32%		18,014	19,061	19,856	294,736	-	351,667
		0%							-
		0%							-
Total		100%	-	248,831	264,731	276,881	294,736	-	1,085,179

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	264,731
FY12 Capital Cost:	$	-
Future Years' Estimated Annual Cost:	$	276,881

PUBLIC WORKS

Divisions:

Administration

Facility Maintenance

Street Maintenance and Construction

Budget Summary Form

Department: Public Works
Dept #: 10

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,873,373	1,572,599	1,419,151	1,400,100
Operating Expenses	333,249	474,073	339,131	360,448
Internal Services	266,242	221,223	221,223	252,594
Operating Budget	2,472,864	2,267,895	1,979,505	2,013,142
Capital Outlay	40,810	78,115	78,115	50,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	42,459	60,506	60,506	63,418
Total Budget	**2,556,133**	**2,406,516**	**2,118,126**	**2,126,560**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Public Works Director	41	1
Assistant Public Works Director	37	0
Streets Supervisor	25	1
Facility Maintenance Supervisor	25	1
Administrative Coordinator	22	1
Streets Coordinator	22	1
Secretary	20	1
Trades Mechanic	20	2
Heavy Equipment Operator	20	2
Maintenance Mechanic	18	2
Motor Equipment Operator	18	1
General Maintenance Worker	15	5
Custodian	15	1

Total # of Full-Time Employees 19

2011-12 Operating Budget:	2,013,142
2010-11 Operating Budget:	2,267,895
Dollar Change:	(254,753)
Percentage Change:	-11.23%
2011-12 Personnel - F.T.E's:	19.00
2010-11 Personnel - F.T.E's:	19.00
Personnel Change:	0.00

Budget Summary Form

Department: Public Works
Division: Administration
Dept / Division #: 10 / 443

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	680,859	458,549	428,297	365,889
Operating Expenses	5,981	6,718	6,163	7,304
Internal Services	34,067	18,719	18,719	17,957
Operating Budget	720,907	483,986	453,179	391,150
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	16,105	22,490	22,490	15,713
Total Budget	**737,012**	**506,476**	**475,669**	**406,863**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Public Works Director	41	1
Administrative Coordinator	22	1
Secretary	20	1
Total # of Full-Time Employees		**3**

2011-12 Operating Budget:	391,150
2010-11 Operating Budget:	483,986
Dollar Change:	(92,836)
Percentage Change:	-19.18%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works
Division: Administration
Dept #: 10
Division #: 443

Objective:

$ 406,863 To manage and coordinate the activities of the Public Works Department. The Department has 143 full-time employees deployed in the following divisions: Public Works Administration, Streets, Sanitation, Facility Maintenance, Water & Sewer, Stormwater, and Fleet Management.

ACTIVITIES:

$ 403,503	001	**Public Works Administration:** Establish department goals to meet those of the City Council and the residents of North Miami; provide decision unit managers within the department with information, ideas, and support services that will enable them to operate their divisions more productively; prepare and monitor department's annual budget, as well as perform financial analysis of department budget which is approximately $59 million in FY12 and includes three enterprise funds and one internal services fund.
$ 3,360	002	**Vehicles Maintenance & Replacement**

Budget Summary Form

Department: Public Works
Division: Facility Maintenance
Dept / Division #: 10 / 452

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	357,816	341,583	299,528	287,188
Operating Expenses	222,518	360,536	233,527	254,150
Internal Services	27,862	22,058	22,058	26,528
Operating Budget	608,196	724,177	555,113	567,866
Capital Outlay	27,616	9,357	9,357	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	8,408	13,670	13,670	13,933
Total Budget	**644,220**	**747,204**	**578,140**	**581,799**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Facility Maintenance Supervisor	25	1
Trades Mechanic	20	2
Maintenance Mechanic	18	0
Custodian	15	1
Total # of Full-Time Employees		**4**

2011-12 Operating Budget:	567,866
2010-11 Operating Budget:	724,177
Dollar Change:	(156,311)
Percentage Change:	-21.58%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works
Division: Facility Maintenance
Dept #: 10
Division #: 452

Objective:

$ 581,799 To provide facility maintenance and housekeeping services to (7) City buildings with four (4) full-time employees and a contractual janitorial service in order to ensure that residents and employees have an aesthetically pleasing and safe environment.

ACTIVITIES:

$ 473,229	001	**Facility Maintenance & Operation:** Perform maintenance and repairs for seven (7) City buildings: City Hall, the Motor Pool, the Water & Sewer Operations Center, the Building & Zoning Annex, the CP&D Annex, the Code Enforcement Annex, and the Library (personnel costs only provided for the Library and W&S building). Provide technical advice and support regarding the maintenance of the Police Station and MoCA buildings, when requested. Service performed include painting, carpentry work, building alterations, furniture restoration, minor electrical and plumbing repairs, ceiling repairs, as well as interior and exterior building maintenance.
$ 94,986	002	**Custodial Services:** Provide daily housekeeping services at four (4) facilties: City Hall, the Building & Zoning Annex, the Code Enforcement Annex, and the CP&D Annex. A custodian is present at City Hall during evening hours to oversee the contractual janitorial service and to provide additional services above the scope of the contract.
$ 13,584	003	**Vehicle Maintenance & Replacement**

Budget Summary Form

Department: Public Works
Division: Street Maintenance & Construction
Dept / Division #: 10 / 450

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	834,698	772,467	691,326	747,023
Operating Expenses	104,750	106,819	99,441	98,994
Internal Services	204,313	180,446	180,446	208,109
Operating Budget	1,143,761	1,059,732	971,213	1,054,126
Capital Outlay	13,194	68,758	68,758	50,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	17,946	24,346	24,346	33,772
Total Budget	**1,174,901**	**1,152,836**	**1,064,317**	**1,137,898**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Streets Supervisor	25	1
Streets Coordinator	22	1
Heavy Equipment Operator	20	2
Maintenance Mechanic	18	2
Motor Equipment Operator	18	1
General Maintenance Worker	15	5

Total # of Full-Time Employees **12**

2011-12 Operating Budget:	1,054,126
2010-11 Operating Budget:	1,059,732
Dollar Change:	(5,606)
Percentage Change:	-0.53%
2011-12 Personnel - F.T.E's:	12.00
2010-11 Personnel - F.T.E's:	12.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works
Division: Street Maintenance & Construction
Dept #: 10
Divison #.: 450

Objective:

$ 1,137,898 To maintain the City rights-of-way including streets, alleys, and sidewalks to provide safe, passable rights-of-way for City residents and visitors. To install new curbs, gutters, and sidewalks and resurface City streets and alleyways as approved annually through the budget process.

ACTIVITIES:

$ 190,811	001	**Streets Administration:** Provide supervisory support for the Streets Division and clerical support for the Streets, Stormwater Utility and Facility Maintenance Divisions. Responsibilities include scheduling projects, communicating with vendors, coordinating and directing work crews, responding to resident complaints, inspecting work done by outside contractors and all clerical support required to maintain the divisions.
$ 245,370	002	**Street Maintenance**: Perform general maintenance of City streets, City owned parking lots, and City owned vacant lots, as well as bridges and seawalls. This maintenance provides residents with an aesthetically pleasing and safer environment in which to live. Street banners and various decorative light pole banners are hung throughout the year. City owned lots, not under contract, are maintained and those under contract are supervised by this staff. City streets and parking lots are striped, brick pavers are repaired, and graffiti is removed from City structures.
$ -	003	**Patching, Street Repair and Rights-of-Way Maintenance**: Maintain the City owned streets that are damaged due to City utility projects that require temporary and permanent asphalt patches. Repair all potholes that are reported and repair all damage to rights-of-way caused during City utility projects.
$ 210,830	004	Permanent Concrete Construction: Construct and maintain sidewalks, curbing and gutters, and sidewalk-to-street handicap ramps throughout the City and assist in street maintenance and other street construction projects.

Budget Objectives Form

Department: Public Works
Division: Street Maintenance & Construction
Dept #: 10
Divison #.: 450

$ 14,856	005	**Contractual Lawn Maintenance**: Provides monthly contract for mowing and cleaning services for various City-owned lots to insure that areas are maintained on a regular basis.
$ 319,359	006	**Storm Drain Construction & Repair**: Improves the City's stormwater drainage system through minor construction and retrofit projects that are prioritized according to the adopted Stormwater Master Plan II. Major projects will be completed by outside services.
$ -	007	**Commercial Corridor Improvement Program** - The Clean Team - Provides funds to clean and maintain public walkways in the City's commercial corridors.
$ 156,672	008	**Vehicles:** Maintenance and replacement.

PURCHASING

Budget Summary Form

Department: Purchasing
Dept. / Div #: 18 / 411

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	259,690	253,221	213,548	311,661
Operating Expenses	29,106	33,100	37,073	11,523
Internal Services	8,326	6,534	6,534	14,277
Operating Budget	297,122	292,855	257,155	337,461
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	4,792	9,421	9,421	14,047
Total Budget	**301,914**	**302,276**	**266,576**	**351,508**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Purchasing Director	37	1
Purchasing Agent	28	1
Buyer	22	1

Total # of Full-Time Employees 3

2011-12 Operating Budget:	337,461
2010-11 Operating Budget:	292,855
Dollar Change:	44,606
Percentage Change:	15.23%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: Purchasing
Division: Purchasing
Dept. #: 18
Division #: 411

Objective:

$ 351,508

To support the City's operations with an uninterrupted flow of materials and services by promoting a sincere commitment to develop specifications and by providing customer friendly service to all departments in obtaining their requirements in the most efficient and cost-effective manner in accordance with the Purchasing Ordinance. The City's auction of surplus items is now done through an online service, and no longer requires funds to be appropriated for staff time at the auction. Instead these funds will now be appropriated for training of the purchasing staff.

ACTIVITIES:

$ 351,508	001	**Purchasing:** Develop and provide specifications for the procurement of commodities and services for all City departments. To ascertain the best quality at the lowest price.

SOLID WASTE SERVICES

Divisions:

Containerized Waste

Recycling Program

Sanitation Special Accounts

Special Collections

Budget Summary Form

Department: Public Works - Solid Waste Services
Dept #: 10

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	2,175,493	2,110,045	1,809,208	2,058,703
Operating Expenses	2,946,843	3,591,783	3,230,370	3,384,433
Internal Services	511,837	583,339	583,339	664,053
Operating Budget	5,634,173	6,285,167	5,622,917	6,107,189
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	685,089	2,083,347	65,339	4,275,216
Total Budget	**6,319,262**	**8,368,514**	**5,688,256**	**10,382,405**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Sanitation Superintendent	28	0
Code Enforcement Officer	23	2
Sanitation Coordinator	22	2
Heavy Equipment Operator	20	19
Refuse Collector	18	3
Clerical Technician	16	1
General Maintenance Worker	15	3

Total # of Full-Time Employees	30

2011-12 Operating Budget:	6,107,189
2010-11 Operating Budget:	6,285,167
Dollar Change:	(177,978)
Percentage Change:	-2.83%
2011-12 Personnel - F.T.E's:	32.18
2010-11 Personnel - F.T.E's:	32.18
Personnel Change:	0.00

Budget Summary Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept / Division #: 10 / 690

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,454,484	1,127,744	1,056,225	1,077,376
Operating Expenses	2,332,026	2,826,189	2,460,762	2,616,817
Internal Services	314,388	363,532	363,532	408,279
Operating Budget	4,100,898	4,317,465	3,880,519	4,102,472
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	56,093	2,054,277	36,269	4,231,989
Total Budget	**4,156,991**	**6,371,742**	**3,916,788**	**8,334,461**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Sanitation Superintendent	28	0
Code Enforcement Officer	23	1
Sanitation Coordinator	22	1
Heavy Equipment Operator	20	9
Refuse Collector	18	2
Clerical Technician	16	1
		14

2011-12 Operating Budget:	4,102,472
2010-11 Operating Budget:	4,317,465
Dollar Change:	(214,993)
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	14.00
2010-11 Personnel - F.T.E's:	14.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept. #: 10
Division #: 690

Objective:

$ 8,334,461 To provide residential sanitation services including pickup and disposal of garbage and trash that can be containerized, twice a week and to provide enforcement of City codes related to garbage and trash as well as rules and regulations regarding solid waste collection and disposal within the City. To provide funds to cover indirect costs and emergency reserves and to reimburse the General Fund for services provided by General Fund departments in support of the Sanitation Division.

ACTIVITIES:

$ 2,471,670	001	**Curbside Residential Pickup:** Provides curbside collection of containerized garbage through the automated system for approximately 9,700 residential living units in the City of North Miami as an essential public health service. Waste is disposed of pursuant to applicable laws. Backyard service is provided to handicapped individuals and approximately thirty-two (32) residents who pay an annual service charge of $150.
$ 417,593	002	**Multi-Family Residential Pickup:** Provides collection of garbage and trash for 249 multi-family buildings that represent approximately 2,400 units as an essential public health service. Waste is disposed of pursuant to applicable laws.
$ 96,079	003	**Sanitation Code Enforcement:** Conducts residential and commercial inspections to enforce compliance with municipal codes and department rules and regulations regarding solid waste collection and disposal; issues informational material to the public on rates, fees, environmental controls, and solid waste management regulations; verifies proper licensure of private haulers operating in the City; bills, collects, and records 20% franchise fee for approximately 32 private haulers doing business within the City.

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept. #: 10
Division #: 690

$ 4,230,735	004	**Indirect Expenses and Reserves:** Provides Unemployment Compensation, payment of the Solid Waste Services Fund's prorata share of the FY11 debt services on the 2010 Pension Obligation Bonds, maintains a fully funded reserve for the Fund's liability for payment of accrued benefits and maintains Operating and long term reserves.
$ 1,118,384	005	**Interfund Transfers:** Provides reimbursement to the General Fund for various services provided by that Fund in support of the Solid Waste Services Fund including: legal services, auditing services, sanitation billing services, centralized information processing services, services of the Legislative body, City Manager, City Clerk, Budget Office, Finance staff, Personnel staff, and support of the Public Works Department. Additionally, funds are included for employee training, return to work physicals, "Full Cost of Solid Waste Services" advertisement, and Hepatitis B vaccinations for new hires. An "In Lieu of Taxes" payment to the General Fund is included for funds the General Fund would have received if the Sanitation Division were a private entity.

Budget Summary Form

Department: Public Works-Solid Waste Services
Division: Special Collections
Dept / Division #: 10 / 691

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	721,009	982,301	752,983	981,327
Operating Expenses	614,817	765,594	769,608	767,616
Internal Services	197,449	219,807	219,807	255,774
Operating Budget	1,533,275	1,967,702	1,742,398	2,004,717
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	628,996	29,070	29,070	43,227
Total Budget	**2,162,271**	**1,996,772**	**1,771,468**	**2,047,944**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions	
Code Enforcment Officer	23	1	
Sanitation Coordinator	22	1	
Heavy Equipment Operator	20	9	1 Frozen
Refuse Collector	18	1	
General Maintenance Worker	15	3	

Total # of Full-Time Employees **15**

2011-12 Operating Budget:	2,004,717
2010-11 Operating Budget:	1,967,702
Dollar Change:	37,015
Percentage Change:	1.88%
2011-12 Personnel - F.T.E's:	15.73
2010-11 Personnel - F.T.E's:	15.73
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Special Collections
Dept. #: 10
Division #: 691

Objective:

$ 2,047,944 To collect and dispose of refuse which cannot be containerized due to its size such as tree trimmings, durable goods, tires, and other items. To capture and control stray animals, as well as collect and dispose of deceased animals. To provide clean up of graffiti, shopping carts, illegally disposed of tires and trash pickup at City bus stops. To provide residential curbside collection of recyclable materials including aluminum, plastics, newspapers and glass from recycle bins on a regularly scheduled route once per week with the exception of designated holidays.

ACTIVITIES:

$ 1,370,951	001	**Special Trash Collection:** Provides residents with weekly curbside trash removal of up to six (6) cubic yards of trash and other bulky items including household appliances. Trash in excess of six (6) cubic yards is removed at a charge of fifteen dollars ($15) per cubic yard. Provides for contractual disposal for City owned roll-off containers from various locations, and disposal of tires collected on both private property and those illegally disposed of on City rights-of-way.
$ 78,907	002	**Animal Control:** Capture and control of stray animals to ensure the safety and well-being of the residents of North Miami; collection of deceased animals to eliminate health hazards; enforcement of City Ordinances related to animals.
$ 125,304	003	**Grafitti Control:** Responsible for graffiti control and clean up as well as collection of shopping carts, illegally disposed of tires, and trash at all City bus stops. Respond to reports of vandalism in the City right-of-way reported by residents and business owners.
$ 2,690	004	**Tire Disposal:** Disposal of tires collected by Sanitation crews on routes both on private property and those illegally disposed of on City rights-of-way.
$ 100,946	005	**Clean-up Crew:** Consists of a leased rear load garbage packer, Heavy Equipment Operator and a part time contract employee to pick up small piles behind the bulk trash crew.

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Special Collections
Dept. #: 10
Division #: 691

$ 369,146	006	**Curbside Recycling Program:** Provides residential curbside collection of recyclable materials including aluminum, plastics, newspapers and glass once per week.

STORMWATER UTILITY

Divisions:

Stormwater Operation & Maintenance

Stormwater Projects

Stormwater Special Accounts

Budget Summary Form

Department: Public Works-Stormwater Utility
Division: Stormwater Operation & Maintenance
Dept / Division #: 10 / 621

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Dept. Rec. FY12
Personal Services	517,020	594,224	555,664	575,046
Operating Expenses	1,069,516	1,441,761	1,373,489	1,125,475
Internal Services	88,395	103,058	103,058	111,857
Operating Budget	1,674,931	2,139,043	2,032,211	1,812,378
Capital Outlay	0	575,955	575,955	500,000
Debt Service	209,172	442,598	442,588	438,902
Grants & Aids	0	0	0	0
Reserves & Other	435,279	1,078,413	18,809	1,148,231
Total Budget	**2,319,382**	**4,236,009**	**3,069,563**	**3,899,511**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Engineer	33	1
Utility Supervisor	25	1
GIS Specialist	24	1
Heavy Equipment Operator	20	3
Motor Equipment Operator	18	1
General Maintenance Worker	15	1
Total # of Full-Time Employees		**8**

2011-12 Operating Budget:	1,812,378
2010-11 Operating Budget:	2,139,043
Dollar Change:	(326,665)
Percentage Change:	-15.27%
2011-12 Personnel - F.T.E's:	8.00
2010-11 Personnel - F.T.E's:	8.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Stormwater Utility
Division: Stormwater Operation & Maintenance
Dept #: 10
Division #: 621

$ 3,399,511

Objective:
To maintain the City's storm sewer system including; administrative engineering services; cleaning, removing, testing and disposing of debris from manholes, catch basins and exfiltration systems; and street sweeping services. To pay the General Fund for services rendered; and to provide the public with information regarding the functions of the utility.

ACTIVITIES:

$ 359,799	001	**Stormwater Engineering:** Administers environmental compliance with the NPDES permit requirements; inspects all private and public drainage projects; administers planning and design review for compliance with federal, state and county requirements as well as design permitting and project management of capital improvement drainage projects as prioritzed in the adopted Stormwater Master Plan Phase II; ensures compliance with the National Flood Insurance (NFIP) community rating system program; submits grant procurement materials; and provides assistance in the design of drainage projects and maintenance of the storm sewer atlas.
$ 300,242	002	**Storm Drain Maintenance:** Maintains the City's stormwater system by cleaning leaves and debris from manholes, catch basins, and exfiltration systems, cleaning 31 canal ends and removing debris from the storm sewer system. Reimburses Miami-Dade County for services it provides in maintaining the City's storm sewer system.
$ 79,361	003	**Street Sweeping:** Cleans and maintains designated streets within the City in order to prevent debris from entering canals through drainage outlets.
$ 96,000	004	**Catch Basin Cleaning:** Contractual services needed to assist the Stormwater Maintenance employees with the cleaning and jetting of approximately 2,000 storm drain lines within the City.

Budget Objectives Form

Department: Public Works-Stormwater Utility
Division: Stormwater Operation & Maintenance
Dept #: 10
Division #: 621

$ 25,000	005	**Stormwater Quality Monitoring:** Reimburses Miami-Dade County for water quality monitoring of 7 major outfalls. This expense is related to Phase II of the EPA National Pollutant Discharge System (NPDES) Permit. The monitoring program was renewed for an additional five years effective October 1, 2015.
$ 16,650	006	**Public Awareness & Education:** Provides information to the public about the consequences of contaminated stormwater runoff and the need to protect the stormwater system from illegal dumping. Provides information to the public regarding the annual City Wide Flood Plain Management brochure, the contractor's brochure and the realtor's brochure. Provides membership to the Flood Plain Manager's Association and funds to attend the annual conference for the City's designated Flood Plain Manager in order to remain abreast of current issues and regulations; provides promotional items to be handed out to students in presentations given about the utility and its functions.
$ 87,120	007	**Vehicle Maintenance and Replacement:** Provides funds for the daily operation, preventive maintenance, emergency repairs and replacement of vehicles.
$ 1,577,162	008	**Debt Service, Insurance Costs and Reserves:** Provides debt service for Storm Water Revenue Bonds, a fully funded reserve for the payment of unused vacation and sick leave payout for Stormwater employees and the Stormwater Utility Funds prorata share of the FY12 debt service on the 2010 Pension Obligation Bonds.
$ 858,177	009	**Interfund Transfers**: Provides reimbursement to the General Fund for various services that the Fund provides the Stormwater Utility Fund as well as an "In Lieu of Taxes" payment representing funds that the General Fund would receive if the utility were privately owned.

FY12 Supplemental/CIP Request

Project Description:	Stormwater Improvements		
Department:	Public Works - Stormwater	Project #	
Division:	Stormwater Maintenance & Operations	Totals	$500,000
Account Number:	490-10-621000-534-620-000	Request Type	Replacement
Project Location:	Various Locations	Priority Level	Regulatory Requirement

Objective:

Funds needed to continue construction of drainge improvments as outlined in the adopted Sotmwater Master Plan.

Justification:

This level provides fundings for the construction of Drainge Improvements to drainage basin as outlined in the Stormwater Master Plan. This will alleviate flooding and also address water quality needs to be in compliance with the City's NPDES Permit.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
620	Basin construction		500,000					500,000
								-
								-
								-
								-
								-
								-
								-
Total		-	500,000	-	-	-	-	**500,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
Storm Wtr	490	100%		500,000					500,000
		0%							-
		0%							-
		0%							-
Total		100%	-	500,000	-	-	-	-	**500,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	500,000
Future Years' Estimated Annual Cost:	$	-

WATER & SEWER

Water & Sewer Utility Fund

Administration
Sewer Collection & Disposal
Special Accounts
Utility Equipment Maintenance
Water Distribution
Water Plant

Water Fire Flow Demand Fund

Budget Summary Form

Department: Public Works-Water & Sewer
Dept#: 10

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	3,861,698	3,945,250	3,555,773	3,667,337
Operating Expenses	15,252,689	18,710,262	16,569,471	16,716,961
Internal Services	460,110	446,427	446,427	530,456
Operating Budget	19,574,497	23,101,939	20,571,671	20,914,754
Capital Outlay	0	9,304,155	1,928,907	7,642,160
Debt Service	183,950	767,390	3,967,390	217,790
Grants & Aids	0	0	0	0
Reserves & Other	1,576,589	9,883,193	129,834	13,206,347
Total Budget	**21,335,036**	**43,056,677**	**26,597,802**	**41,981,051**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Assistant Public Works Director	39	1
Senior Civil Engineer	30	0
Utility Superintendent	28	1
Water Plant Superintendent	28	1
Water Plant Supervisor	25	1
Utility Supervisor	25	0
Senior Electrician	25	1
Plumber	25	1
Electrician	23	1
Utility Coordinator	22	4
Water Plant Operator	21	10
Heavy Equipment Operator	20	6
Trades Mechanic	20	6
Drafting Technician	20	0
Water Meter Technician	19	3
Electrician's Aide	18	1
Maintenance Mechanic	18	3
Motor Equipment Operator	18	1
Utility Technician	18	1
Utility Crew Leader	17	1
Clerical Technician	16	2
General Maintenance Worker	15	4
Total # of Full-Time Employees		49

2011-12 Operating Budget:	20,914,754
2010-11 Operating Budget:	23,101,939
Dollar Change:	(2,187,185)
Percentage Change:	-9.47%
2011-12 Personnel - F.T.E's:	49.00
2010-11 Personnel - F.T.E's:	50.00
Personnel Change:	-1.00

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Administration
Dept / Division #: 10 / 643

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	281,885	280,558	243,479	268,757
Operating Expenses	4,410,264	4,406,356	4,403,661	4,235,660
Internal Services	8,871	6,357	6,357	11,673
Operating Budget	4,701,020	4,693,271	4,653,497	4,516,090
Capital Outlay	0	4,600	1,700	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	9,172	9,762,524	9,165	13,051,959
Total Budget	**4,710,192**	**14,460,395**	**4,664,362**	**17,568,049**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Assistant Public Works Director	39	1
Senior Civil Engineer	30	0
Drafting Technician	20	0
Clercial Technician	16	2

Total # of Full-Time Employees **3**

2011-12 Operating Budget:	4,516,090
2010-11 Operating Budget:	4,693,271
Dollar Change:	(177,181)
Percentage Change:	-3.78%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	5.00
Personnel Change:	-2.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Administration
Division #: 643
Objective No.: 1

Objective:

$ 17,568,049 To provide operational, administrative, engineering, drafting and clerical support to the Water & Sewer Division of the Public Works Department.

ACTIVITIES:

$ 303,411	001	**Water & Sewer Administration:** Provide administrative, engineering, drafting, radio dispatch, clerical and other operational services for the Water & Sewer Division. Ensure the needs of utility customers are met in an efficient manner.
$ 5,000	002	**Public Relations:** Provide for public relations services, promotional expenses for Water & Sewer projects/programs and/or cost of advertisements for Water & Sewer projects/programs; insure that the Consumer Confidence Report is issued as required by the Department of Environmental Protection.
$ 13,045,308	003	**Reserves and Miscellaneous Expense:** Provides emergency fund reserves as well as a reserve for the payment of unused vacation and sick leave payout for Water & Sewer employees.
$ 73,543	004	**Water & Sewer Building Expenses:** Provides for the operation & maintenance of the Water & Sewer Operations Center including utilities, maintenance contracts, cleaning supplies and cost of operating the copier. Provides certain expenses for the maintenance of the CP&D Annex and the Building & Zoning facility.
$ 4,140,787	005	**Interfund Transfers:** Provides reimbursement to the General Fund for services that the fund provides the Water & Sewer Fund as well as a return on investment payment representing a rate of 6.5% of the FY10 fixed assets of the utility.

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Sewer Collection & Disposal
Dept / Division #: 10 / 650

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	884,653	827,518	645,117	703,277
Operating Expenses	6,995,716	9,558,831	8,424,560	8,268,148
Internal Services	141,385	146,970	146,970	160,203
Operating Budget	8,021,754	10,533,319	9,216,647	9,131,628
Capital Outlay	36,429	3,497,491	965,120	2,000,000
Debt Service	168,266	767,390	3,967,390	217,790
Grants & Aids	0	0	0	0
Reserves & Other	28,131	26,380	26,380	33,072
Total Budget	**8,254,580**	**14,824,580**	**14,175,537**	**11,382,490**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Coordinator	22	0
Heavy Equipment Operator	20	4
Trades Mechanic	20	1
Maintenance Mechanic	18	1
Motor Equipment Operator	18	1
General Maintenance Worker	15	3

Total # of Full-Time Employees **10**

2011-12 Operating Budget:	9,131,628
2010-11 Operating Budget:	10,533,319
Dollar Change:	(1,401,691)
Percentage Change:	-13.31%
2011-12 Personnel - F.T.E's:	10.00
2010-11 Personnel - F.T.E's:	10.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Sewer Collection & Disposal
Dept #: 10
Division #: 650

Objective:

$ 9,482,490 To install and repair sewer mains and laterals in order to insure uninterrupted sewage flow from system users to the treatment facility; to provide for the treatment and disposal of liquid waste (sewage); and to make major repairs to sewer mains and manholes by private contractors in order to continue a multi-year program to reduce groundwater infiltration into the City's sewer system.

ACTIVITIES:

$ 1,160,977	001	**Sewer Maintenance & Installation:** Locates, repairs, and maintains the sewer gravity mains, sewer force mains and laterals throughout the City; installs sewer mains and laterals for new services; and handles all emergency sewer line backups and breaks.
$ 183,517	002	**Sewer T.V. Crew:** Provides "in-house" TV monitoring of approximately 10 miles of pipes annually; cleans and seals approximately 225,000 feet of sewer lines annually; and provides continuous preventative maintenance of the sewer lines that have been sealed or replaced.
$ 7,908,516	003	**Sewage Disposal Fees:** Provides for the treatment and disposal of liquid waste by Miami-Dade Water & Sewer Authority Department as required by state and federal law.
$ 100,000	004	**Cyclical Sanitary Sewer Rehabilitation:** This level provides funds to implement a 20-year rehabilitation and maintenance schedule for the City's Sanitary Sewer system. The City's Sanitary Sewer System is approximately 50 yrs old, therefore due to the age and condition of the pipes excess groundwater infiltration is responsible for sewer backups and excessive sewage treatment charges. Implementing a 20-year rehabilitation and mainenance schedule will address these issues and reduce the treatment sewage treatment costs.
$ 129,480	005	**Vehicle:** Repair, maintenance and replacement.

FY12 Supplemental/CIP Request

Project Description:	Sanitary Sewer Rehabilitation		
Department:	Public Works - Water & Sewer	Project #	
Division:	Sewer Collection & Disposal	Totals	1,900,000
Account Number:	420-10-650000-536-641-000	Request Type	Replacement
Project Location:	Various Locations	Priority Level	Regulatory Requirement

Objective:

This level provides funs to implement a 20-year rehabiltation and maintenance scheducle for the City's Sanitary Sewer System. Also, to take corrective actions to satisfy requirements of Peak Flow Management Study.

Justification:

The City's Sanitary Sewer System is approximately 50 yrs old, therefore due to the age and condition of the pipes excess groundwater infiltration is responsible for sewer backups and excessive sewage treatment charges. Implementing a 20 year rehabilitation and maintenance schedule will address these issues and reduce the sewage treatment cost. Our consultants performed a peak flow management study as required by DERM. The recommendations and corrective actions suggested in the study must be addressed in order to be in compliance with regulatory agencies.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
641	Gravity Sewer Improvement		500,000	500,000	500,000	500,000	500,000	2,500,000
641	SS Force Main Improvement	350,000	1,400,000	728,000				2,478,000
641	Repl. 4" & 6" Sewer ForceMain	150,000						150,000
641	Sewer Line & Manhole Rehab	481,413						481,413
	Finance Charges							-
								-
								-
								-
Total		981,413	1,900,000	1,228,000	500,000	500,000	500,000	**5,609,413**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
W&S	420	100%	981,413	1,900,000	1,228,000	500,000	500,000	500,000	5,609,413
		0%							-
		0%							-
		0%							-
Total		100%	981,413	1,900,000	1,228,000	500,000	500,000	500,000	**5,609,413**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$ -
FY12 Capital Cost:	$ 1,900,000
Future Years' Estimated Annual Cost:	$ -

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Special Accounts
Dept / Division #: 10 / 648

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	-293,090	0	0	0
Operating Expenses	7,904	0	0	0
Internal Services	0	0	0	0
Operating Budget	-285,186	0	0	0
Capital Outlay	0	0	0	0
Debt Service	15,684	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	1,443,081	0	0	0
Total Budget	**1,173,579**	**0**	**0**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Utility Equipment Maintenance
Dept / Division #: 10 / 644

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	781,641	759,310	692,997	692,578
Operating Expenses	234,254	302,774	296,414	303,744
Internal Services	69,629	64,610	64,610	84,850
Operating Budget	1,085,524	1,126,694	1,054,021	1,081,172
Capital Outlay	0	636,582	502,087	200,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	23,731	22,425	22,425	34,371
Total Budget	**1,109,255**	**1,785,701**	**1,578,533**	**1,315,543**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Supervisor	25	0
Senior Electrician	25	1
Electrician	23	1
Utility Coordinator	22	1
Trades Mechanic	20	3
Electrician's Aide	18	1
Maintenance Mechanic	18	2
General Maintenance Worker	15	0
Total # of Full-Time Employees		**9**

2011-12 Operating Budget:	1,081,172
2010-11 Operating Budget:	1,126,694
Dollar Change:	(45,522)
Percentage Change:	-4.04%
2011-12 Personnel - F.T.E's:	9.00
2010-11 Personnel - F.T.E's:	11.00
Personnel Change:	-2.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Utility Equipment Maintenance
Dept #: 10
Division #: 644

Objective:

$ 1,315,543 To insure compliance with State Statutes that address the health and welfare of the public, to provide around-the-clock maintenance and repairs to the equipment and electrical systems required to run the 47 sewage pump stations and the water treatment plant that provide services to the City's customers.

ACTIVITIES:

$ 792,683	001	**Lift Station Maintenance and Capital Improvements:** Operate and maintain 47 sewer pumping stations, which collect and transport wastewater from customers to a treatment facility, and 8 raw water wells, which supply ground water to the Water Plant for treatment and distribution. Repair and replace all water and sewer pumps, repair sewer pipes going in and out of lift stations, deodorize and degrease lift stations, perform some general welding work, and perform all major upgrades to lift stations as needed.
$ 269,940	002	**Electrical Services:** Install, maintain, and repair all electrical equipment at the Water Plant, eight raw water wells, and 47 sewer pumping stations to ensure their proper operation. Provide electrical services to other departments for maintenance and capital projects.
$ 200,000	003	**Lift Station Rehabilitation:** The City's Sanitary Lift Stations are dated and in poor condition. The risks of leakage and contamination is a large concern, as well as the cost of remediation and clean-up. The City needs to protect our facilities and the surrounding residents in the areas of the Lift Stations. A 20-year revitalizing and maintenance schedule has been developed to proactively address these and other possible risks.
$ 52,920	004	**Vehicle:** Repair, maintenance and replacement

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Water Distribution
Dept / Division #: 10 / 649

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,120,289	988,974	985,003	946,092
Operating Expenses	114,798	268,301	242,692	242,532
Internal Services	178,375	173,286	173,286	194,417
Operating Budget	1,413,462	1,430,561	1,400,981	1,383,041
Capital Outlay	-36,429	364,271	160,000	949,160
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	40,458	39,039	39,039	39,287
Total Budget	**1,417,491**	**1,833,871**	**1,600,020**	**2,371,488**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Superintendent	28	1
Plumber	25	1
Utility Coordinator	22	3
Trades Mechanic	20	2
Heavy Equipment Operator	20	2
Water Meter Technician	19	1
Utility Technician	18	1
Maintenance Mechanic	18	0
Utility Crew Leader	17	1
General Maintenance Worker	15	1
	Total # of Full-Time Employees	**13**

2011-12 Operating Budget:	1,383,041
2010-11 Operating Budget:	1,430,561
Dollar Change:	(47,520)
Percentage Change:	-3.32%
2011-12 Personnel - F.T.E's:	13.00
2010-11 Personnel - F.T.E's:	17.00
Personnel Change:	-4.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Water Distribution
Dept #: 10
Division #: 649

Objective:

$ 1,771,488 To insure the satisfactory flow of fresh water from the treatment plant to customers throughout the system through aggressive repair, replacement and maintenance of water mains, water lines, and water meters, as well as installation and certification of backflow prevention devices.

ACTIVITIES:

$ 896,352	001	**Water Distribution:** Crews install, repair, replace and maintain water meters, mains and service lines; test water meters and repair or replace defective units; install backflow prevention devices and certify proper function upon installation and on an annual basis; continue an aggressive leak detection program to maximize the water pressure customers receive and minimize water losses; and maintain an inventory of parts required to maintain the water and sewer system.
$ 417,216	002	**Water Line Installation & Maintenance:** Crews replace 2" water lines that have deteriorated causing leaks and low water pressure to customers; replace 9,600 feet of City service lines; prepare project specifications and monitor replacement of 8" water lines by private contractor; install additional and replacement fire hydrants; and assist the Water Distribution crew with performing leak detection, replacing dead meters and making repairs determined through the leak detection process.
$ 300,000	003	**Cyclical Water Line Replacement:** This level will fund a 30-year replacement schedule to replace water lines throught the City of North Miami. The City has always budgeted funding to repair, replace and maintain water meters, mains and service lines; test water meters and repair or replace defective units; install backflow prevention devices and certify proper function upon installation and on an annual basis. However, due to increasing number of repairs and defective units a 30-year schedule will be implemented to replace water lines throughout the City. Current funding for service lines will remain in place for emergency repairs this will be supplement funding for annual line replacement.
$ 157,920	004	**Vehicle**: Maintenance and repairs.

FY12 Supplemental/CIP Request

Project Description:	Water Meter Replacement		
Department:	Public Works - Water & Sewer	Project #	
Division:	Water Distribution	Totals	$600,000
Account Number:	420-10-649000-536-691-000	Request Type	Replacement
Project Location:	Various	Priority Level	Critical Repairs

Objective:

Replace malfunctionung water meters.

Justification:

Ten years ago water meters were installed in our system and are now at the end of their useful life. Changing out these meters will give us an accurate meter reading. Metering is a critical part of conserving the City's water supply, ensuring our water resources are protected, allowing it to remain healthy and able to supply the growing population.

At present, the water and sewer utility has approximately 600 meters that are not registering or are unable to be read .This level is requesting funds for the replacement of these meters ensuring all customers are given an accurate bill as well as reducing the liability on the City's Billing Department.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
691	Water Meter Replacement	-	600,000	-	-	-	-	600,000
								-
								-
								-
								-
								-
								-
								-
Total		-	600,000	-	-	-	-	**600,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
W&S	420	100%		600,000					600,000
		0%							-
		0%							-
		0%							-
Total		100%	-	600,000	-	-	-	-	**600,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	600,000
Future Years' Estimated Annual Cost:	$	-

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Water Plant
Dept / Division #: 10 / 646

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,086,320	1,088,890	989,177	1,056,633
Materials, Supplies & Services	3,489,012	4,174,000	3,202,144	3,666,877
Internal Services	61,850	55,204	55,204	79,313
Operating Budget	4,637,182	5,318,094	4,246,525	4,802,823
Capital Outlay	0	4,801,211	300,000	4,493,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Non-Operating	32,016	32,825	32,825	47,658
Total Budget	**4,669,198**	**10,152,130**	**4,579,350**	**9,343,481**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Water Plant Superintendent	28	1
Water Plant Supervisor	25	1
Utility Coordinator	22	0
Water Plant Operator	21	10
Water Meter Technician	19	2

Total # of Full-Time Employees **14**

2011-12 Operating Budget:	4,802,823
2010-11 Operating Budget:	5,318,094
Dollar Change:	(515,271)
Percentage Change:	-9.69%
2011-12 Personnel - F.T.E's:	14.00
2010-11 Personnel - F.T.E's:	14.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Water Plant
Dept. #: 10
Division #: 646

Objective:

$ 4,850,481 To provide potable and pleasant tasting water to all customers of the City's utility by producing and treating approximately 8.5 million gallons of water daily at the City's Winson Water Plant at Sunkist Grove and purchasing approximately 4.76 million gallons of supplemental water daily from Miami-Dade County.

ACTIVITIES:

$ 2,350,983	001	**Water Plant Operation:** Provides for the pumping and treatment of raw water, and distribution of potable water meeting all state and federal requirements to system users; monitors all City lift stations and wells via telemetry; and handles all calls for service after normal hours.
$ 2,464,458	002	**Water Purchased For Resale:** Provides for the purchase of approximately 4.76 million gallons of water per day from Miami-Dade Water & Sewer Authority to supplement the City's water supply in order that all customers are served. The Winson Water Plant at Sunkist Grove produces approximately 8.5 MGD of potable water; the system requires almost 13.26.
$ 35,040	003	**Vehicle maintenance and replacement.**

FY12 Supplemental/CIP Request

Project Description:	Upgrade of Existing Lime Softening Water Plant		
Department:	Public Works - Water & Sewer	Project #	
Division:	Water Plant	Totals	$4,493,000
Account Number:	420-10-646000-536-XXX-000	Request Type	Additional Funds
Project Location:	Water Plant	Priority Level	Critical Repairs

Objective:

To rehabilitate the existing Lime Softening Water Treatment Plant so that it operates more efficiently and complies with today standards.

Justification:

The Public works Deprtment had Mecalf & Eddy prepare a Water Plant Feasibility Study to find out if it would be possible to upgrade the existing Lime Softening Treatment Plant and construct a reverse osmosis (RO) Treatment Plant adjacent to the existing plant and blend the water from tow different aquifers. Their findings were positive and a phased time schedudle was completed. This is the first phase of the Plant expansion: 1: Engineering and Design 2. Biscayne Well Rehab and Piping, 3. Residuals handling, 4. Building Rehab, 5. Lime plant process upgrades, 6 (1) Ground storage tank, 7. Repump facilities, 8. Transmission piping. In FY11 an OER Owner Engineer was selected to oversee the Water Plant Upgrades.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
699	Design	174,939	3,300,000					3,474,939
624	Purchase Property	7,000	1,193,000					1,200,000
699	Upgrades	50,352		5,000,000	13,750,000	6,000,000		24,800,352
704	Interest Expense							-
705	Principal Pymnt							-
699	Bond Admin. & Fees							-
699	Property Demolition			500,000				500,000
								-
Total		232,291	4,493,000	5,500,000	13,750,000	6,000,000	-	**29,975,291**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
W&S	420	100%	232,291	4,493,000	5,050,000				9,775,291
		0%							-
		0%							-
		0%							-
Total		33%	232,291	4,493,000	5,050,000	-	-	-	**9,775,291**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$ -
FY12 Capital Cost:	$ 4,493,000
Future Years' Estimated Annual Cost:	$ -

Budget Summary Form

Department: Public Works - Water & Sewer
Division: Fire Flow Projects
Dept / Division #: 10 / 654

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	1,040,666	0	985,191
Total Budget	**0**	**1,040,666**	**0**	**985,191**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

FLEET MANAGEMENT

Motor Pool

Budget Summary Form

Department: Public Works-Fleet Management
Dept / Div #: 10 / 670

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,100,010	870,620	860,936	845,904
Operating Expenses	1,504,547	1,471,084	1,837,145	1,699,628
Internal Services	48,123	20,343	20,343	36,025
Operating Budget	2,652,680	2,362,047	2,718,424	2,581,557
Capital Outlay	0	58,562	57,039	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	673,610	352,318	29,329	298,314
Total Budget	**3,326,290**	**2,772,927**	**2,804,792**	**2,879,871**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Fleet Superintendent	28	1
Fleet Supervisor	25	1
Fleet Welder	23	1
Fleet Mechanic	21	5
Storekeeper	20	1
Fleet Mechanic's Aide	18	1
Stock Clerk	17	1
Clerical Technician	16	0

Total # of Full-Time Employees 11

2011-12 Operating Budget:	2,581,557
2010-11 Operating Budget:	2,362,047
Dollar Change:	219,510
Percentage Change:	9.29%
2011-12 Personnel - F.T.E's:	11.00
2010-11 Personnel - F.T.E's:	11.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Fleet Management
Division: Motor Pool
Dept #: 10
Division # 670

Objective:

$ 2,879,871 To maintain and repair all vehicles, moving equipment, and most small equipment owned by the City. To continue the Preventative Maintenance Program in order to reduce downtime and costly repairs. To operate and maintain a centralized fueling facility.

ACTIVITIES:

$ 1,183,832	001	**Payroll & Insurance:** Provides for employee benefits package for eleven (11) Motor Pool employees including; employer's portion of FICA; group health and life insurance premiums; contribution to Risk Management Fund for Workers' Compensation benefits; contribution to Pension Plan for Motor Pool employees; payment of pro rata share of pension obligation bonds; and reimbursement to State of Florida for Unemployment Benefits paid to former employees. Additionally, provides for pre-employment services needed for new hires and registration fees for local training of Motor Pool employees.
$ 1,536,447	002	**Vehicle Parts & Maintenance:** Maintain an inventory of vehicle parts and process approximately sixty (60) vehicle work orders weekly including; processing daily repair orders, and monitoring all computerized transactions to the Fleet Management System.
$ 154,128	003	**Operations & Building Support:** Provides funds for the indirect costs in support of the Motor Pool Operation and Building.
$ 5,464	004	**Fuel Services to other Municipalities:** Provides gasoline, diesel fuel and CNG, which are sold to the municipalities of Biscayne Park and Bay Harbor Islands that do not have their own facilities, for a fee covering the cost of fuel plus an administrative charge established by formal agreement.

RISK MANAGEMENT

Divisions:

General Liability

Workers Compensation

Budget Summary Form

Department: Risk Management Fund
Dept #: 02

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	307,519	277,680	257,907	269,150
Operating Expenses	5,224,909	2,029,462	1,913,034	1,926,924
Internal Services	2,772	2,772	2,772	3,000
Operating Budget	5,535,200	2,309,914	2,173,713	2,199,074
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	13,393	3,134,409	9,397	81,991
Total Budget	**5,548,593**	**5,444,323**	**2,183,110**	**2,281,065**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Risk Manager	30	1
Safety Officer	25	1
Administrative Specialist	18	1

Total # of Full-Time Employees	3

2011-12 Operating Budget:	2,199,074
2010-11 Operating Budget:	2,309,914
Dollar Change:	(110,840)
Percentage Change:	-4.80%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Summary Form

Department: City Manager
Division: Risk Management - General Liability
Dept / Division #: 02 / 675

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	241,343	211,178	196,368	205,358
Operating Expenses	3,224,338	820,591	748,825	756,686
Internal Services	2,772	2,772	2,772	3,000
Operating Budget	3,468,453	1,034,541	947,965	965,044
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	13,393	1,528,002	7,189	79,000
Total Budget	**3,481,846**	**2,562,543**	**955,154**	**1,044,044**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Risk Manager	30	1
Safety Officer	25	1
Administrative Specialist	18	0

Total # of Full-Time Employees **2**

2011-12 Operating Budget:	965,044
2010-11 Operating Budget:	1,034,541
Dollar Change:	(69,497)
Percentage Change:	-6.72%
2011-12 Personnel - F.T.E's:	2.00
2010-11 Personnel - F.T.E's:	2.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Risk Management - General Liability
Dept #: 02
Division #: 675

Objective:

$ 1,044,044 To appropriately fund the self-insured general and auto liability programs, administer and promote a proactive safety program, and provide the best package of liability insurance policies, ensuring the economic viability of the self insurance program. In support of this objective, a reserve for liability claim payment will be maintained.

ACTIVITIES:

$ 934,216	001	**Risk Management Administration:** Provides for operation of the City's self insurance automobile and general liability program including administration of general liability claims; settlement of claims; mitigating and preventing claims through a pro-active safety program, enhanced by ongoing safety training classes, employee safety incentives, facility & jobsite inspections. Risk Management diligently subrogates third parties to recover funds due the City for losses where third parties are liable; obtains adequate and cost effective liability insurance coverage for various risk; and monitors these insurance policies.
$ 106,828	002	**Safety Program:** Promotes maintenance of a safe and healthy workplace which is supported by a comprehensive safety agenda that includes: implementation of Citywide safety policies and procedures, adoption of OSHA Standards, ongoing employee safety training, facility and job site inspections, and a safety incentive program.
$ 3,000	003	**Vehicle:** Maintenance and Replacement

Budget Summary Form

Department: City Manager
Division: Risk Management-Workers' Compensation
Dept / Division #: 02 / 676

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	66,176	66,502	61,539	63,792
Operating Expenses	2,000,571	1,208,871	1,156,348	1,170,238
Internal Services	0	0	0	0
Operating Budget	2,066,747	1,275,373	1,217,887	1,234,030
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	1,606,407	2,208	2,991
Total Budget	**2,066,747**	**2,881,780**	**1,220,095**	**1,237,021**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Administrative Specialist	18	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	1,234,030
2010-11 Operating Budget:	1,275,373
Dollar Change:	(41,343)
Percentage Change:	-3.24%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Risk Management - Workers' Compensation
Dept #: 02
Division #: 676

Objective:

$ 1,237,021 The City's Workers Compensation self-insurance program seeks to expedite the efficient delivery of disability and medical benefits to employees who are injured in the line of duty, pursuant to F.S.440. The stability of this program is maintained through the purchase of excess workers compensation insurance, and establishment of actuarially sound claim payment reserves.

ACTIVITIES:

$ 1,237,021 001 **Workers' Compensation Program:** The appropriate level of service mandated by F.S. 440 is achieved through contractural work by a Third Party Administrator (TPA), a full time Administrative Specialist, and three other Risk Management team members, funded through the General Liability Program. The TPA ensures expedient and timely delivery of benefits and medical payments, enabling employees to return to work promptly. Penalties for late payment are also eliminated and compliance with all legislative changes are assured. Viability of the Workers' Compensation Self Insurance program is achieved by maintaining a moderate level of self insured retention and adequate claim payment reserves as recommended by FY09 year-end actuarial study. The purchase of excess insurance transfers the risk and insulate the City against severe or catastrophic losses arising from workers' compensation claims.

½ CENT TRANSPORTATION SURTAX FUND

Divisions:

Administration

½ Cent Transportation Surtax Projects

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Dept #: 09

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	368,401	440,163	433,432	422,456
Operating Expenses	1,283,888	1,738,973	1,610,904	1,450,609
Internal Services	5,051	10,591	10,591	18,049
Operating Budget	1,657,340	2,189,727	2,054,927	1,891,114
Capital Outlay	528,492	4,203,324	3,358,095	73,581
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	10,748	10,748	0
Total Budget	**2,185,832**	**6,403,799**	**5,423,770**	**1,964,695**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Transportation Planner	27	1
Heavy Equipment Operator	20	3
Motor Equipment Operator	18	1

Total # of Full-Time Employees 5

2011-12 Operating Budget:	1,891,114
2010-11 Operating Budget:	2,189,727
Dollar Change:	(298,613)
Percentage Change:	-13.64%
2011-12 Personnel - F.T.E's:	5.00
2010-11 Personnel - F.T.E's:	5.00
Personnel Change:	0.00

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Division: Transportation Administration
Dept / Div #: 09 / 550

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	114,132	138,650	132,381	142,698
Operating Expenses	798,234	1,112,649	1,025,349	854,965
Internal Services	5,051	3,136	3,136	6,354
Operating Budget	917,417	1,254,435	1,160,866	1,004,017
Capital Outlay	90,000	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**1,007,417**	**1,254,435**	**1,160,866**	**1,004,017**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Transportation Planner	27	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	1,004,017
2010-11 Operating Budget:	1,254,435
Dollar Change:	(250,418)
Percentage Change:	-19.96%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: 1/2 Cent Transportation Surtax
Division: Transportation Administration
Dept #: 09
Division #: 550

Objective:

$ 1,004,017 To provide comprehensive professional/technical guidance, direction, and management for the City's transportation system as well as coordinate transportation related issues between the City Manager's Office, Community Planning and Development, Parks and Recreation, and Public Works.

ACTIVITIES:

$ 159,677	001	**Transportation Planner:** Responsible for the administration and monitoring of all transit related programs and projects the City is involved in. Additionally, this position will develop and manage the annual operating budgets and transit related grants as well as ensure compliance with federal, state, and municipal regulatory practices.
$ 662,000	002	**NoMi Express:** Operate a transit circulator service within the City to make it easier for residents to move about on public transportation.
$ 182,340	003	**Transportation Options Program:** To provide discount bus passes on Miami-Dade County buses to increase transit ridership.

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Division: Public Works Projects
Dept / Div #: 09 / 551

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	254,269	301,513	301,051	279,758
Operating Expenses	485,654	626,324	585,555	595,644
Internal Services	0	7,455	7,455	11,695
Operating Budget	739,923	935,292	894,061	887,097
Capital Outlay	438,492	4,203,324	3,358,095	73,581
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	10,748	10,748	0
Total Budget	**1,178,415**	**5,149,364**	**4,262,904**	**960,678**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Heavy Equipment Operator	20	3
Motor Equipment Operator	18	1

Total # of Full-Time Employees **4**

2011-12 Operating Budget:	887,097
2010-11 Operating Budget:	935,292
Dollar Change:	(48,195)
Percentage Change:	-5.15%
2011-12 Personnel - F.T.E's:	4.00
2010-11 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

FY12 Supplemental/CIP Request

Project Description:	Traffic Calming Supplies & Installation		
Department:	Public Works	Project #	r10y09014
Division:	1/2 Cent Transportation Surtax	Totals	$10,000
Account Number:	185-09-551000-541-312-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To install traffic calming devices where necessary.

Justification:

Install traffic calming devices to make neighborhood streets safer for drivers, bicyclists and pedestrians. Based on resident requests and studies.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
312	Traffic Calming Device	15,000	10,000	20,000	20,000	20,000	20,000	105,000
								-
								-
								-
								-
								-
								-
								-
Total		15,000	10,000	20,000	20,000	20,000	20,000	**105,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
1/2-Cent	185	100%	15,000	10,000	20,000	20,000	20,000	20,000	105,000
		0%							-
		0%							-
		0%							-
Total		100%	15,000	10,000	20,000	20,000	20,000	20,000	**105,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	10,000
FY12 Capital Cost:	$	-
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	Sidewalk Installation and Repairs		
Department:	Public Works	Project #	R10Y10002
Division:	1/2 Cent Transportation Surtax	Totals	$73,581
Account Number:	185-09-551000-541-618-000	Request Type	
Project Location:	Citywide	Priority Level	

Objective:

To repair sidewalks and install handicap accessible ramps throughout the City in order to improve accessibility to mass transit.

Justification:

This request provides funds to continue the maintenance of existing sidewalks throughout the City. Sidewalks are damaged by tree roots or other elemental factors. Request from residents for repairs are received on a daily basis and must be addressed in order to maintain a safe, handicap accessible sidewalk system for our residents to encourage walking, bicycling and transit.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
618	Install/Repair Sidewalks	163,000	73,581	100,000	100,000	100,000	100,000	636,581
								-
								-
								-
								-
								-
								-
								-
Total		163,000	73,581	100,000	100,000	100,000	100,000	**636,581**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
1/2-Cent	185	100%	163,000	73,581	100,000	100,000	100,000	100,000	636,581
		0%							-
		0%							-
		0%							-
Total		100%	163,000	73,581	100,000	100,000	100,000	100,000	**636,581**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	73,581
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	Street Light Utilities		
Department:	Public Works	Project #	
Division:	1/2 Cent Transportation Surtax	Totals	$435,000
Account Number:	185-09-551000-541-317-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

Payment to FPL for untility expenses related to street lighting

Justification:

Street lighting is critical to ensure the safe driving and paying the utility expense is an approved Transportation Surtax expenditure. General fund support for this will increase starting in FY 2012 and will eventually be paid out entirely from the general fund.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
317	Street lighting (4 accounts)	435,000	435,000	300,000	240,000	150,000	-	1,560,000
								-
								-
								-
								-
								-
								-
								-
Total		435,000	435,000	300,000	240,000	150,000	-	**1,560,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
		100%	435,000	435,000	300,000	240,000	150,000		1,560,000
		0%							-
		0%							-
		0%							-
Total		100%	435,000	435,000	300,000	240,000	150,000	-	**1,560,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	435,000
FY12 Capital Cost:	$	-
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	ROW Small Equipment Replacement		
Department:	Parks & Public Works - ROW only	Project #	R12Y10010
Division:	1/2 Cent Transportation Surtax	Totals	$10,000
Account Number:	185-09-551000-541-605-000	Request Type	Replacement
Project Location:	Citywide	Priority Level	Improvement

Objective:

Funds to replace drills, safety equipment, hedge trimmers, chainsaws, edgers, mowers, and hand blowers used for right-of-way maintenance.

Justification:

These items are used daily to maintain Surtax funded projects over the years. With such usage the equipment becomes unreliable and frequently breaks down. Approximately half of funds for Parks and half for Public Works.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
313	ROW Maintenance Equip. - Parks	10,000	5,000	5,000	5,000	5,000	5,000	35,000
313	ROW Maintenance Equip. - P.W.		5,000	5,000	5,000	5,000	5,000	25,000
								-
								-
								-
								-
								-
								-
Total		10,000	10,000	10,000	10,000	10,000	10,000	**60,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
		100%	10,000	10,000	10,000	10,000	10,000	10,000	60,000
		0%							-
		0%							-
		0%							-
Total		100%	10,000	10,000	10,000	10,000	10,000	10,000	**60,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	10,000
FY12 Capital Cost:	$	-
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	Street Tree Maintenance		
Department:	Parks & Recreation	Project #	
Division:	1/2 Cent Transportation Surtax	Totals	$80,000
Account Number:	185-09-551000-541-311-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To prune street trees to provide sign visibility and safe pedestrian and vehicle clearance over streets, sidewalks and swales.

Justification:

This level requests funds to prune street trees to provide traffic sign visibility and safe pedestrian, vehicular clearance over streets, sidewalks, and swales. City pruning crews are able to provide rapid response to emergency needs and public complaints, but are unable to keep up with the need for routine and preventative trimming and raising of the city's 18,000 plus shade trees.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
311	Tree Trimming	85,000	80,000	100,000	100,000	100,000	-	465,000
								-
								-
								-
								-
								-
								-
								-
Total		85,000	80,000	100,000	100,000	100,000	-	**465,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
		104%	85,000	100,000	100,000	100,000	100,000		485,000
		0%							-
		0%							-
		0%							-
Total		104%	85,000	100,000	100,000	100,000	100,000	-	**485,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	80,000
FY12 Capital Cost:	$	-
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	Maintenance of Surtax Projects		
Department:	Parks & Recreation	Project #	
Division:	1/2 Cent Transportation Surtax	Totals	$20,000
Account Number:	185-09-551000-541-101-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To provide maintenance of various Surtax funded projects that include some form of landsacaping.

Justification:

Many Surtax funded transportation projects included a landscaping component, such as trees, lights, and shrubs. Over the past 6 years the number of projects has accummulated to the point where a portion of time of certain Parks staff must be used to maintain the projects.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
101	Salary expenses (10% of various)	20,000	20,000	20,000	20,000	20,000	20,000	120,000
								-
								-
								-
								-
								-
								-
								-
Total		20,000	20,000	20,000	20,000	20,000	20,000	**120,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
1/2-Cent	185	100%	20,000	20,000	20,000	20,000	20,000	20,000	120,000
		0%							-
		0%							-
		0%							-
Total		100%	20,000	20,000	20,000	20,000	20,000	20,000	**120,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$ 20,000
FY12 Capital Cost:	$ -
Estimated Recurring Annual Cost:	$ -

TRANSPORTATION GAS TAX FUND

Divisions:

Transportation Gas Tax Projects

Budget Summary Form

Department: Transportation - Gas Tax
Division: Public Works Projects
Dept / Div #: 09 / 620

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	83,426	1,462,221	1,380,000	356,734
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**83,426**	**1,462,221**	**1,380,000**	**356,734**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		
Total # of Full-Time Employees		**0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	-
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

FY12 Supplemental/CIP Request

Project Description:	Street Resurfacing		
Department:	Public Works	Project #	
Division:	Transportation - Gas Tax	Totals	$256,734
Account Number:	370-09-620000-541-618-000	Request Type	Replacement
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

Resurface streets, including milling where required, within City limits. Areas where work will be performed are determined by priority, based on the severity of damage.

Justification:

The majority of the paved streets have been resurfaced by the Streets Division in the past. Due to regular traffic use, weather conditions, etc., many of the roads are now in need of resurfacing again. A private contractor will be hired to resurface existing streets as determined by priority. In some instances, milling may be required in order to maintain existing street elevations; this is necessary to prevent stormwater runoff from flowing onto private properties and rights-of-ways.

Project Estimates:

Object Code	Description	Prior Years	FY11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
618	Roadway Improvements	600,000	256,734	250,000	250,000	250,000	250,000	1,856,734
								-
								-
								-
								-
								-
								-
								-
Total		600,000	256,734	250,000	250,000	250,000	250,000	1,856,734

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
Gas Tax	370	100%	600,000	256,734	250,000	250,000	250,000	250,000	1,856,734
		0%							-
		0%							-
		0%							-
Total		100%	600,000	256,734	250,000	250,000	250,000	250,000	1,856,734

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	256,734
Estimated Recurring Annual Cost:	$	-

FY12 Supplemental/CIP Request

Project Description:	Repair/Improve Roadway Medians and Curbs		
Department:	Public Works	Project #	
Division:	Transportation - Gas Tax	Totals	$100,000
Account Number:	370-09-620000-541-618-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To improve medians and curbs along roadways that have been damaged over time, or where they are needed for traffic calming and neighborhood enhancement.

Justification:

Medians and other horizontal traffic deflectors, such as traffic circles, serve an important function of calming traffic by narrowing lane widths. However they can suffer damage from cars and trucks as they impact them. These funds are made available to repair damaged curbs/medians as well as to install new ones where allowed. Targeted areas include NE 4th Avenue.

Project Estimates:

Object Code	Description	Prior Years	FY 11/12	FY 12/13	FY 13/14	FY 14/15	FY 15/16	Total Estimate
618	Medians and Curbing	250,000	100,000	100,000	100,000	100,000	100,000	750,000
								-
								-
								-
								-
								-
								-
								-
Total		250,000	100,000	100,000	100,000	100,000	100,000	**750,000**

Funding Source	Fund #	%	Prior Years	FY 11/12	FY 12/13	FY13/14	FY 14/15	FY 15/16	Total Estimate
Gas Tax	370	100%	250,000	100,000	100,000	100,000	100,000	100,000	750,000
		0%							-
		0%							-
		0%							-
Total		100%	250,000	100,000	100,000	100,000	100,000	100,000	**750,000**

Budget Office Use Only

☐	Funded
☐	Not Funded
☐	Partially Funded
☐	Pending

FY12 Operating Cost:	$	-
FY12 Capital Cost:	$	100,000
Estimated Recurring Annual Cost:	$	-

C.D.B.G. ENTITLEMENT FUND

C.D.B.G Programs

C.D.B.G. Projects

Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Dept #: 09

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	376,818	369,299	289,158	296,132
Operating Expenses	70,917	125,338	70,411	100,697
Internal Services	13,288	9,419	9,419	22,740
Operating Budget	461,023	504,056	368,988	419,569
Capital Outlay	0	0	3,350	0
Debt Service	0	0	0	0
Grants & Aids	1,045,662	1,511,380	1,531,312	712,031
Reserves & Other	0	0	0	0
Total Budget	**1,506,685**	**2,015,436**	**1,903,650**	**1,131,600**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Administrator	28	1
C.D.B.G. Hsg Compliance Officer	25	1
Housing Coordinator	22	1
Hsg Services Admin. Specialist	18	1
C.P.&D. Technician	18	1
Housing Services Aide	16	0

Total # of Full-Time Employees 5

2011-12 Operating Budget:	419,569
2010-11 Operating Budget:	504,056
Dollar Change:	(84,487)
Percentage Change:	-16.76%
2011-12 Personnel - F.T.E's:	5.00
2010-11 Personnel - F.T.E's:	6.00
Personnel Change:	-1.00

Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Division: C.D.B.G. Programs
Dept / Div #: 09 / 625

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	376,818	369,299	289,158	296,132
Operating Expenses	70,917	116,728	70,411	100,697
Internal Services	13,288	9,419	9,419	22,740
Operating Budget	461,023	495,446	368,988	419,569
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	1,036,907	1,390,909	1,431,312	712,031
Reserves & Other	0	0	0	0
Total Budget	**1,497,930**	**1,886,355**	**1,800,300**	**1,131,600**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Manager	28	1
C.D.B.G. Administrator	25	1
Housing Coordinator	22	1
Hsg Services Admin. Specialist	18	1
C.P.&D. Technician	18	1
Housing Services Aide	16	0
Total # of Full-Time Employees		**5**

2011-12 Operating Budget:	419,569
2010-11 Operating Budget:	495,446
Dollar Change:	(75,877)
Percentage Change:	-15.31%
2011-12 Personnel - F.T.E's:	5.00
2010-11 Personnel - F.T.E's:	6.00
Personnel Change:	-1.00

Budget Objectives Form

Department: C.D.B.G. Entitlement
Division: C.D.B.G. Programs
Dept #: 625
Division #: 09

Objective:

$ 1,131,600 The C.D.B.G. Action Plan was approved by City Council on July 14, 2009.

To coordinate, implement, monitor and to ensure all related HUD criteria are met, including amending the Consolidated Plan; citizen participation; fair housing; and applications for federal grants.

ACTIVITIES:

$ 223,011	001	**Program Administration:** This includes the services of the Housing Manager and C.D.B.G. Administrator, who provide the required technical assistance to implement the program. Funding is also included to obtain consulting services for Fair Housing activities, Consolidation Plan, and CBO monitoring.
$ 786,639	002	**Housing Rehabilitation:** This includes Housing Services Delivery Costs and offices. The Housing Coordinator assists with the implementation of the grants. The Housing Services Administrative Specialist position and Housing Services Aide are included in this objective.
$ 111,500	003	**Public Services:** This includes funding for a Youth Employment Training Program, North Miami Seniors Foundation Grant and grants to Community Based Organizations.
$ 10,450	004	**CDBG-Recovery Grant:** One-time allocation under the American Recovery and Reinvestment Act of 2009 commonly referred to as the Stimulus program to carry out activities to stimulate economic recovery. Program was approved by City Council on May 26, 2009.

Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Division: C.D.B.G. Projects
Dept / Div #: 09 / 626

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	8,610	0	0
Internal Services	0	0	0	0
Operating Budget	0	8,610	0	0
Capital Outlay	0	0	3,350	0
Debt Service	0	0	0	0
Grants & Aids	8,755	120,471	100,000	0
Reserves & Other	0	0	0	0
Total Budget	**8,755**	**129,081**	**103,350**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	100%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: C.D.B.G. Entitlement
Division: C.D.B.G. Projects
Dept #: 09
Division #: 626

Objective:

$ - To provide assistance to property owners for façade improvements to commercial buildings located in low and moderate-income areas as well as disaster recovery assistance to homeowners.

ACTIVITIES:

$	-	001	Rehabilitate facade projects this fiscal year.

2005 DISASTER RECOVERY GRANT FUND

Budget Summary Form

Department: CP&D - 2005 Disaster Recovery Grant
Dept / Div #: 09 / 545

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	50,526	86,232	91,544	0
Operating Expenses	116,458	88,768	115,290	0
Internal Services	3,328	0	0	0
Operating Budget	170,312	175,000	206,834	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	1,577,034	1,566,905	1,580,643	0
Reserves & Other	0	0	0	0
Total Budget	**1,747,346**	**1,741,905**	**1,787,477**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	175,000
Dollar Change:	(175,000)
Percentage Change:	-100.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: 2005 Disaster Recovery Grant
Division: 2005 Disaster Recovery Grant
Dept #: 09
Division #: 545

Objective:

$ - To coordinate, implement, monitor and to ensure that all grant guidelines and criteria are met for the 2005 Disaster Recovery Grant.

ACTIVITIES:

$	-	001	Program Administration: Salaries, contractual labor costs and office expenses required to provide the necessary technical assistance to operate this grant.
$	-	002	Housing Rehabilitation Program: To include roof replacement, installation of new windows and shutters to homeowners as approved by grant agreement.

HOME INVESTMENT PARTNERSHIP PROGRAM FUND

Budget Summary Form

Department: CP&D - HOME Investment Partnership Program
Dept / Div #: 09

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	78,147	57,978	61,307	59,843
Operating Expenses	241,897	305,087	295,947	124
Internal Services	2,418	1,651	1,651	3,240
Operating Budget	322,462	364,716	358,905	63,207
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	892,666	565,485	426,631	594,920
Reserves & Other	0	0	0	0
Total Budget	**1,215,128**	**930,201**	**785,536**	**658,127**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Inspector	25	1

Total # of Full-Time Employees	1

2011-12 Operating Budget:	63,207
2010-11 Operating Budget:	364,716
Dollar Change:	(301,509)
Percentage Change:	-82.67%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Summary Form

Department: Housing Investment Partnership Program
Division: Housing Investment Partnership Program
Dept / Div #: 09 / 540

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	75,519	49,280	53,201	45,848
Operating Expenses	51,295	5,357	3,636	124
Internal Services	2,418	1,651	1,651	3,240
Operating Budget	129,232	56,288	58,488	49,212
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	892,666	565,485	426,631	594,920
Reserves & Other	0	0	0	0
Total Budget	**1,021,898**	**621,773**	**485,119**	**644,132**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Inspector	25	1

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Total # of Full-Time Employees	**1**

2011-12 Operating Budget:	49,212
2010-11 Operating Budget:	56,288
Dollar Change:	(7,076)
Percentage Change:	-12.57%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: Community Planning and Development
Division: HOME Investment Partnership Program
Dept #: 09
Division #: 540

$ 644,132

Objective:
To expand the supply of decent, safe, sanitary and affordable housing for low and moderate-income residents tailored to meet the needs of our community for single-family rehabilitation; multi-family rehabilitation; homeownership; and new construction. To develop a fiscal partnership with a non-profit housing group, Community Housing Development Organization (CHDO), for project-specific housing activities.

ACTIVITIES:

$ 49,212	001	Program Administration - This includes the services of one Housing Inspector
$ 225,828	002	Community Housing Development Organization (CHDO) - To provide funding to local non-profit housing entity. Funds are for assistance to first-time homeowners for contruction financing to very low, low and moderate income persons.
$ 120,000	003	Downpayment Assistance Program to First-Time Homebuyers
$ 239,092	004	Housing Rehabilitation Program
$ -	005	Lead-Based Assessment and Abatement
$ 10,000	006	Tenant Base Rent Assistance (TBRA)

Budget Summary Form

Department: Home Investment Partnership Program
Division: H.I.P.P. - Homeless Prevention Recovery Program
Dept / Div #: 09 / 541

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	2,628	8,698	8,106	13,995
Operating Expenses	190,602	299,730	292,311	0
Internal Services	0	0	0	0
Operating Budget	193,230	308,428	300,417	13,995
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**193,230**	**308,428**	**300,417**	**13,995**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	13,995
2010-11 Operating Budget:	308,428
Dollar Change:	(294,433)
Percentage Change:	-95.46%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: Community Planning and Development
Division: Homeless Prevention and Rapid Re-housing Program
Dept #: 09
Division #: 541

Objective:

$ 13,995 The City is the recipient of a formula grant allocation from HUD as part of the American Recovery and Reinvestment Act of 2009. This grant is focused on housing for homeless and at-risk households. The funds are intended to assist low and very low income households at/or below 50% of the area median income.Under the HPRP - Homelessness Prevention Program, participants must be homeless or would be homeless "but for" this assistance. Temporary rent and/or utility assistance will also be provided.

ACTIVITIES:

$ 13,995	001	This level provides funding to assist homeless or would be homeless "but for" participants. This also includes administrative costs to operate the program.

NEIGHBORHOOD STABILIZATION PROGRAM GRANT

Budget Summary Form

Department: CP&D - Neighborhood Stabilization Program Grant
Dept / Div #: 09 / 547

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	50,137	29,429	25,910	109,067
Operating Expenses	145,962	100,227	85,330	30,041
Internal Services	0	0	0	0
Operating Budget	196,099	129,656	111,240	139,108
Capital Outlay	569,736	817,709	763,928	1,056,037
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	18,568	0	25,689
Total Budget	**765,835**	**965,933**	**875,168**	**1,220,834**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	139,108
2010-11 Operating Budget:	129,656
Dollar Change:	9,452
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: Neighborhood Stabilization Program
Division: Neighborhood Stabilization Program
Dept #: 09
Division #: 547

Objective:

$ 1,220,834 To coordinate, implement, monitor and to ensure that all grant guidelines and criteria are met for the Neighborhood Stabilization Program Grant.

ACTIVITIES:

$ 164,797	001	Program Administration: Salaries, contractual labor costs and office expenses required to provide the necessary technical assistance to operate this grant.
$ 1,056,037	002	Renter Activities: Provides funding for the purchase and rehabilitation of foreclosed and abandoned properties for sale and/or rental to low income individuals and families.

STATE HOUSING INITIATIVE PARTNERSHIP FUND

Local Housing Assistance

Budget Summary Form

Department: CP&D - State Housing Initiative Program
Dept / Div #: 09 / 618

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	2,701
Operating Expenses	1,504	0	0	0
Internal Services	0	0	0	0
Operating Budget	1,504	0	0	2,701
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	257,395	32,250	39,751	24,308
Reserves & Other	0	0	0	0
Total Budget	**258,899**	**32,250**	**39,751**	**27,009**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	2,701
2010-11 Operating Budget:	-
Dollar Change:	2,701
Percentage Change:	100.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: State Housing Initiative Program (SHIP)
Division: Local Housing Assistance
Dept.# 09
Division #: 618

Objective:

$ 27,009 To provide affordable housing assistance to very low, low, and moderate income residents of the City of North Miami. The Local Housing Assistance Plan was adopted by City Council on May 2008.

ACTIVITIES:

$ 2,701	001	**Program Administration** - To coordinate, monitor and implement the Local Housing Assistance Program and to ensure all related SHIP criteria are met.
$ 24,308	002	**Home Ownership and Single-Family Rehabilitation Strategies** - To provide low and moderate income residents with emergency and quality of life assistance through rehabilitation of owner-occupied dwelling units. The Plan also includes Down Payment and/or Closing Cost Assistance for first-time homebuyers and Homebuyer Education Program.
$ -	003	**Reserve for Future Appropriation**

Budget Summary Form

Fund: Byrne Strike Team

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	1,460	0	0	0
Operating Expenses	176	0	0	0
Internal Services	0	0	0	0
Operating Budget	1,636	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**1,636**	**0**	**0**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: C.R.A. Funded Projects

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	564,565	860,584	675,782	439,506
Operating Expenses	138	317,318	189,741	101,388
Internal Services	26,233	24,064	21,947	35,304
Operating Budget	590,936	1,201,966	887,470	576,198
Capital Outlay	247,921	3,656,771	3,308,771	0
Debt Service	0	0	0	0
Grants & Aids	0	297,323	297,323	153,700
Reserves & Other	4,278	1,441,799	12,655	558,050
Total Budget	**843,135**	**6,597,859**	**4,506,219**	**1,287,948**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Economic Development Manager	30	0
Educational Curator	24	1
Code Compliance Officer	23	1
Heavy Equipment Operator	20	1
Maintenance Mechanic	18	1
General Maintenance Worker	15	1

Total # of Full-Time Employees 5

2011-12 Operating Budget:	576,198
2010-11 Operating Budget:	1,201,966
Dollar Change:	(625,768)
Percentage Change:	-52.06%
2011-12 Personnel - F.T.E's:	5.00
2010-11 Personnel - F.T.E's:	6.00
Personnel Change:	-1.00

Budget Summary Form

Department: CRA Funded Projects
Division: CRA - Code Compliance
Division #: 575

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	66,380	71,110	55,738	63,314
Operating Expenses	0	755	704	755
Internal Services	5,305	4,834	4,834	5,995
Operating Budget	71,685	76,699	61,276	70,064
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	4,278	2,644	2,644	2,644
Total Budget	**75,963**	**79,343**	**63,920**	**72,708**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Compliance Officer	23	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	70,064
2010-11 Operating Budget:	76,699
Dollar Change:	(6,635)
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	1.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Community Planning & Development
Dept / Division #: 09 / 574

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	88,539	203,584	90,335	91,171
Operating Expenses	0	227,547	137,936	80,864
Internal Services	3,046	4,234	2,117	8,836
Operating Budget	91,585	435,365	230,388	180,871
Capital Outlay	0	300,000	300,000	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	14,001	0	11,321
Total Budget	**91,585**	**749,366**	**530,388**	**192,192**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Economic Development Manager	30	0
Economic Development Specialist	29	0

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	180,871
2010-11 Operating Budget:	435,365
Dollar Change:	(254,494)
Percentage Change:	-58.46%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	1.00
Personnel Change:	-1.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - General Fund - Various
Division #: 573

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	219,748	396,479	358,950	101,987
Operating Expenses	0	1,786	40	0
Internal Services	2,852	1,977	1,977	4,061
Operating Budget	222,600	400,242	360,967	106,048
Capital Outlay	0	1,500,000	1,152,000	0
Debt Service	0	0	0	0
Grants & Aids	0	297,323	297,323	153,700
Reserves & Other	0	2,850	2,850	2,850
Total Budget	**222,600**	**2,200,415**	**1,813,140**	**262,598**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Educational Curator	24	1

Total # of Full-Time Employees **1**

2011-12 Operating Budget:	106,048
2010-11 Operating Budget:	400,242
Dollar Change:	(294,194)
Percentage Change:	-73.50%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Public Works Projects
Dept / Division #: 10 / 577

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	189,898	189,411	170,759	183,034
Operating Expenses	138	37,230	11,006	19,769
Internal Services	15,030	12,208	12,208	16,412
Operating Budget	205,066	238,849	193,973	219,215
Capital Outlay	0	600,000	600,000	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	5,992	5,992	5,992
Total Budget	**205,066**	**844,841**	**799,965**	**225,207**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Heavy Equipment Operator	20	1
Maintenance Mechanic	18	1
General Maintenance Worker	15	1

Total # of Full-Time Employees **3**

2011-12 Operating Budget:	219,215
2010-11 Operating Budget:	238,849
Dollar Change:	(19,634)
Percentage Change:	-8%
2011-12 Personnel - F.T.E's:	3.00
2010-11 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Tax Increment Financing
Dept / Division #: 572

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	1,415,143	0	535,243
Total Budget	**0**	**1,415,143**	**0**	**535,243**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees **0**

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Development Impact Fees

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	68,000
Total Budget	**0**	**0**	**0**	**68,000**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: E. May Avil Library

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	86,743	0	63,693
Total Budget	**0**	**86,743**	**0**	**63,693**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: FMLC-Series 2002A - G.O. Debt

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	428,681	433,511	433,511	432,094
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**428,681**	**433,511**	**433,511**	**432,094**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Federal Forfeiture

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	28,500	28,500	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	132,849	0	230,645
Total Budget	**0**	**161,349**	**28,500**	**230,645**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Justice Assistance Grant

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	114,300	70,335	32,494	0
Internal Services	0	0	0	0
Operating Budget	114,300	70,335	32,494	0
Capital Outlay	123,783	153,243	105,234	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	85,849
Total Budget	**238,083**	**223,578**	**137,728**	**85,849**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	70,335
Dollar Change:	(70,335)
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Landfill Closure

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	248,696	7,986,629	693,260	13,001,000
Internal Services	0	0	0	0
Operating Budget	248,696	7,986,629	693,260	13,001,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	15,761,064	0	10,824,606
Total Budget	**248,696**	**23,747,693**	**693,260**	**23,825,606**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	13,001,000
2010-11 Operating Budget:	7,986,629
Dollar Change:	5,014,371
Percentage Change:	62.78%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Law Enforcement Trust

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	125	771	0
Operating Expenses	139,578	181,783	190,213	0
Internal Services	0	0	0	0
Operating Budget	139,578	181,908	190,984	0
Capital Outlay	22,329	10,092	19,953	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	12,589	0	325,805
Total Budget	**161,907**	**204,589**	**210,937**	**325,805**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	181,908
Dollar Change:	(181,908)
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Pension Obligation Bond

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	5,127,464	1,333,488	1,329,988	1,731,363
Grants & Aids	0	0	0	0
Reserves & Other	13,510,000	0	0	0
Total Budget	**18,637,464**	**1,333,488**	**1,329,988**	**1,731,363**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Pepper Park Youth Center Fund

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	857	0	840	0
Internal Services	0	0	0	0
Operating Budget	857	0	840	0
Capital Outlay	106,274	5,508,905	5,244,353	120,530
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**107,131**	**5,508,905**	**5,245,193**	**120,530**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Police Training

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	16,240	11,000	11,090	11,500
Internal Services	0	0	0	0
Operating Budget	16,240	11,000	11,090	11,500
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**16,240**	**11,000**	**11,090**	**11,500**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	11,500
2010-11 Operating Budget:	11,000
Dollar Change:	500
Percentage Change:	4.55%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Safe Neighborhood Parks

EXPENDITURE CATEGORY	Actual Expend. FY10	Amended Budget FY11	Est. Expend. FY11	Preliminary Budget FY12
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	161,370	161,370	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	**0**	**161,370**	**161,370**	**0**

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees	0

2011-12 Operating Budget:	-
2010-11 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2011-12 Personnel - F.T.E's:	0.00
2010-11 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

CITY OF NORTH MIAMI
CAPITAL OUTLAY DETAIL

DEPARTMENT/DIVISION	DU	LEVEL	ITEM/PROJECT	Amount
GENERAL FUND				
Community Planning & Dev.	439		Bike Path	353,554
Information Technology	421		Replacement Computers	49,200
Library	491		Library Expenses	8,000
Police	435		Building Improvements	147,933
Public Works	450		Drainage Improvements	50,000
TOTAL - GENERAL FUND				608,687
CRA-FUNDED PROJECT FUND				
CRA Funded Project	577		Pioneer Gardens Site Preparation	60,000
TOTAL - CRA-FUNDED PROJECT FUND				60,000
HALF CENT TRANSPORTATION SURTAX FUND				
Public Works Projects	551		Sidewalk Installation and Repairs	73,581
TOTAL - HALF CENT TRANSPORTATION SURTAX FUND				73,581
TRANSPORTATION GAS TAX FUND				
Public Works Projects	620		Street Resurfacing	256,734
			Roadway Medians and Curbs	100,000
TOTAL - TRANSPORTATION GAS TAX FUND				356,734
PEPPER PARK YOUTH CENTER FUND				
Parks and Recreation	487		Furniture and Fixtures	120,530
TOTAL - PEPPER PARK YOUTH CENTER FUND				120,530
WATER & SEWER OPERATION AND MAINTENANCE FUND				
Sewer Collection & Disposal	650		Sanitary Sewer Rehabilitation	600,000
			Peak Flow Management Study Compliance	1,400,000
Utility Equipment Maintenance	644		Lift Station Rehabilitation	200,000
Water Plant	646		Upgrade of Existing Lime Softening Plant	4,493,000
Water Distribution	649		Water Meter Replacement	600,000
TOTAL - WATER & SEWER OPERATION AND MAINTENANCE FUND				7,293,000
STORMWATER UTILITY FUND				
Operation & Maintenance	621		Basin Construction	500,000
TOTAL - STORMWATER UTILITY FUND				500,000
			TOTAL CAPITAL OUTLAY	$ 9,012,532

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 2, 2011 - September 29, 2012

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
210	ACCOUNT CLERK	18	28,038	41,704
215	ACCOUNTANT (JB) (E)	24	37,814	56,305
217	ACCOUNTANT, CHIEF (JB) (E)	30	50,960	75,587
212	ACCOUNTANT, JUNIOR	21	32,448	48,505
161	ADMINISTRATIVE ASSISTANT	28	46,051	68,452
040	ADMINISTRATIVE COORDINATOR	22	34,236	50,960
104	ADMINISTRATIVE SPECIALIST	18	28,038	41,704
223	BUDGET ADMINISTRATOR (JB) (E)	28	46,051	68,452
224	BUDGET ANALYST	22	34,236	50,960
222	BUDGET DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
226	BUDGET MANAGER (JB) (E)	32	56,305	83,428
423	BUILDING & ZONING COMPLIANCE ADMINISTRATOR (JB) (E)	29	48,505	72,051
415	BUILDING INSPECTOR	29	48,505	72,051
420	BUILDING OFFICIAL (JB) (E)	32	56,305	83,428
433	BUSINESS DEVELOPMENT COORDINATOR (JB) (E)	22	34,236	50,960
234	BUSINESS TAX SPECIALIST	17	26,644	39,707
130	BUYER	22	34,236	50,960
442	C.D.B.G. ADMINISTRATOR (JB) (E)	25	39,707	59,217
419	CHIEF PLANS EXAMINER (JB) (E)	31	53,580	79,435
965	CHEMIST	25	39,707	59,217
708	CITIZENS CRIME WATCH COORDINATOR	18	28,038	41,704
155	CITY CLERK, DEPUTY (ADH) (E)	32	56,305	83,428
402	CITY ENGINEER (E)	33	59,217	87,692
401	CIVIL ENGINEER (JB) (E)	27	43,867	65,270
406	CIVIL ENGINEER, SENIOR (JB) (E)	30	50,960	75,587
103	CLERICAL TECHNICIAN	16	25,417	37,814
102	CLERK	10	18,740	28,038
414	CODE ADMINISTRATOR (JB) (E)	29	48,505	72,051
416	CODE COMPLIANCE MANAGER (JB) (E)	30	50,960	75,587
410	CODE COMPLIANCE OFFICER	23	35,900	53,580
411	COMM. PLANNING & DEV. DIRECTOR, ASST. (ADH) (E)	32	56,305	83,428

ADH - Acting Department Head
E - Exempt
JB - Job Basis 2.5%

No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 2, 2011 - September 29, 2012

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
100	COMM. PLANNING & DEV. TECHNICIAN	20	30,867	46,051
172	CONSTITUENT SERVICES COORDINATOR	25	39,707	59,217
704	CRIME ANALYST	20	30,867	46,051
706	CRIME SCENE TECHNICIAN	22	34,236	50,960
709	CRISIS INTERVENTION SPECIALIST	21	32,448	48,505
530	CUSTODIAN	15	23,940	35,900
535	CUSTODIAN LEADWORKER	18	28,038	41,704
550	CUSTOMER SERVICE LIAISON (JB) (E)	24	37,814	56,305
910	CUSTOMER SERVICE REPRESENTATIVE	20	30,867	46,051
119	DATA PROCESSING ADMINISTRATOR (JB) (E)	33	59,217	87,692
403	DRAFTING TECHNICIAN	20	30,867	46,051
448	ECONOMIC DEVELOPMENT MANAGER (JB) (E)	30	50,960	75,587
444	ECONOMIC DEVELOPMENT SPECIALIST (JB) (E)	29	48,505	72,051
862	EDUCATION COORDINATOR	22	34,236	50,960
866	EDUCATION CURATOR (JB) (E)	24	37,814	56,305
630	ELECTRICIAN	23	35,900	53,580
632	ELECTRICIAN, SENIOR	25	39,707	59,217
629	ELECTRICIAN'S AIDE	18	28,038	41,704
569	EQUIPMENT MAINTENANCE SUPERVISOR	25	39,707	59,217
639	FACILITY MAINTENANCE COORDINATOR	22	34,236	50,960
640	FACILITY MAINTENANCE SUPERVISOR (JB) (E)	25	39,707	59,217
220	FINANCE DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
610	FLEET MECHANIC	21	32,448	48,505
605	FLEET MECHANIC'S AIDE	18	28,038	41,704
660	FLEET SUPERINTENDENT (JB) (E)	28	46,051	68,452
615	FLEET SUPERVISOR	25	39,707	59,217
505	GENERAL MAINTENANCE WORKER	15	23,940	35,900
123	GIS SPECIALIST (JB) (E)	24	37,814	56,305
173	GOVERNMENTAL AFFAIRS MANAGER (JB) (E)	30	50,960	75,587
434	GRANTS ADMINISTRATOR (JB) (E)	27	43,867	65,270
432	GRANTS WRITER (JB) (E)	25	39,707	59,217

ADH - Acting Department Head
E - Exempt
JB - Job Basis 2.5%

No COLA approved

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Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
440	GRAPHICS DESIGNER	21	32,448	48,505
515	HEAVY EQUIPMENT OPERATOR	20	30,867	46,051
446	HOUSING ADMINISTRATOR (JB) (E)	28	46,051	68,452
441	HOUSING COORDINATOR	22	34,236	50,960
445	HOUSING INSPECTOR	25	39,707	59,217
447	HOUSING MANAGER (JB) (E)	30	50,960	75,587
439	HOUSING SERVICES ADMINISTRATIVE SPECIALIST	18	28,038	41,704
438	HOUSING SERVICES AIDE	16	25,417	37,814
108	INFORMATION PROCESSING COORDINATOR	22	34,236	50,960
163	INFORMATION TECHNOLOGY DIRECTOR, ASST. (ADH) (E)	32	56,305	83,428
101	INTERPRETER	16	25,417	37,814
650	LEAK DETECTION TECHNICIAN	19	29,328	43,867
312	LIBRARIAN	23	35,900	53,580
305	LIBRARY AIDE I	15	23,940	35,900
310	LIBRARY AIDE II	18	28,038	41,704
315	LIBRARY DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
313	LIBRARY MANAGER (JB) (E)	30	50,960	75,587
328	LIBRARY PAGE	10	18,740	28,038
835	LIFEGUARD	17	26,644	39,707
635	MAINTENANCE MECHANIC	18	28,038	41,704
905	METER READER	17	26,644	39,707
409	MINIMUM HOUSING OFFICER	23	35,900	53,580
813	MOCA ADMINISTRATOR (JB) (E)	27	43,867	65,270
824	MOCA DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
510	MOTOR EQUIPMENT OPERATOR	18	28,038	41,704
122	NETWORK SPECIALIST (JB) (E)	24	37,814	56,305
848	NURSERY SPECIALIST	21	32,448	48,505
857	PARKS AND RECREATION DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
816	PARKS AND RECREATION SPECIALIST	21	32,448	48,505
854	PARKS COORDINATOR	22	34,236	50,960
814	PARKS NATURALIST	21	32,448	48,505

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Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
855	PARKS SPECIALIST	21	32,448	48,505
858	PARKS SUPERINTENDENT (JB) (E)	28	46,051	68,452
852	PARKS SUPERVISOR (JB) (E)	25	39,707	59,217
211	PAYROLL COORDINATOR (JB) (E)	21	32,448	48,505
216	PENSION PLAN ADMINISTRATOR (JB) (E)	26	41,704	62,212
105	PERMIT PROCESSING COORDINATOR	20	30,867	46,051
120	PERMIT PROCESSOR	18	28,038	41,704
149	PERSONNEL ADMIN. DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
148	PERSONNEL ADMINISTRATOR (JB) (E)	28	46,051	68,452
145	PERSONNEL SPECIALIST (JB) (E)	24	37,814	56,305
435	PLANNER (JB) (E)	27	43,867	65,270
437	PLANNER, CITY (JB) (E)	32	56,305	83,428
443	PLANNING TECHNICIAN	21	32,448	48,505
436	PLANNING TECHNICIAN, SR.	22	34,236	50,960
418	PLANS EXAMINER (JB) (E)	30	50,960	75,587
634	PLUMBER	25	39,707	59,217
736	POLICE ADMINISTRATOR (JB) (E)	31	53,580	79,435
730	POLICE COMMUNICATIONS OPERATOR	22	34,236	50,960
734	POLICE COMMUNICATIONS SUPERVISOR	25	39,707	59,217
715	POLICE LIEUTENANT (E)	33	59,217	87,692
705	POLICE OFFICER	28O	46,072	68,473
703	POLICE OFFICER, TRAINEE	25T	39,728	59,155
707	POLICE PROPERTY CLERK	16	25,417	37,814
107	POLICE RECORDS SUPERVISOR	25	39,707	59,217
710	POLICE SERGEANT	31S	54,620	81,036
116	PROGRAMMER (JB) (E)	25	39,707	59,217
117	PROGRAMMER/ANALYST (JB) (E)	27	43,867	65,270
450	PUBLIC INFORMATION OFFICER (JB) (E)	25	39,707	59,217
451	PUBLIC INFORMATION SPECIALIST	22	34,236	50,960
702	PUBLIC SERVICE AIDE	17	26,644	39,707
404	PUBLIC WORKS DIRECTOR, ASSISTANT (ADH) (E)	39	79,435	117,728

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Classification and Pay Plan
(Classified Positions)
Effective: October 2, 2011 - September 29, 2012

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
407	PUBLIC WORKS DIRECTOR, ASSISTANT TO THE (JB) (E)	28	46,051	68,452
405	PUBLIC WORKS OPERATIONS CHIEF (JB) (E)	31	53,580	79,435
135	PURCHASING AGENT (JB) (E)	28	46,051	68,452
136	PURCHASING MANAGER (JB) (E)	30	50,960	75,587
740	QUARTERMASTER	20	30,867	46,051
106	RECORDS MANAGEMENT SUPERVISOR	20	30,867	46,051
109	RECORDS TECHNICIAN	16	25,417	37,814
805	RECREATION AIDE	12	20,612	30,867
815	RECREATION COORDINATOR	22	34,236	50,960
810	RECREATION LEADER I	16	25,417	37,814
812	RECREATION LEADER II	18	28,038	41,704
818	RECREATION SPECIALIST	21	32,448	48,505
822	RECREATION SUPERINTENDENT (JB) (E)	28	46,051	68,452
817	RECREATION SUPERVISOR (JB) (E)	25	39,707	59,217
540	REFUSE COLLECTOR	18	28,038	41,704
512	RIGHTS-OF-WAY INSPECTOR	18	28,038	41,704
160	RISK MANAGER (JB) (E)	30	50,960	75,587
158	SAFETY OFFICER (JB) (E)	25	39,707	59,217
545	SANITATION COORDINATOR	22	34,236	50,960
552	SANITATION SUPERINTENDENT (JB) (E)	28	46,051	68,452
110	SECRETARY	20	30,867	46,051
195	SERVICE WORKER	Flat Rate	-	-
127	STOCK CLERK	17	26,644	39,707
125	STOREKEEPER	20	30,867	46,051
520	STREETS COORDINATOR	22	34,236	50,960
526	STREETS SUPERVISOR (JB) (E)	25	39,707	59,217
424	SUSTAINABLE DEVELOPMENT ADMINISTRATOR (JB) (E)	29	48,505	72,051
840	SWIMMING POOL OPERATOR	20	30,867	46,051
121	SWITCHBOARD OPERATOR	16	25,417	37,814
118	SYSTEMS ANALYST (JB) (E)	28	46,051	68,452
825	TENNIS PRO (JB) (E)-ONLY IF EARNING MIN $455/WK	10	18,740	28,038

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Classification and Pay Plan
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Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
637	TRADES MECHANIC	20	30,867	46,051
144	TRAINING SPECIALIST (JB) (E)	24	37,814	56,305
413	TRANSPORTATION MANAGER (JB) (E)	30	50,960	75,587
228	UTILITY BUSINESS COORDINATOR	23	35,900	53,580
915	UTILITY BUSINESS FIELD COORDINATOR	22	34,236	50,960
230	UTILITY BUSINESS SUPERVISOR (JB) (E)	28	46,051	68,452
567	UTILITY COORDINATOR	22	34,236	50,960
566	UTILITY CREW LEADER	17	26,644	39,707
585	UTILITY SUPERINTENDENT (JB) (E)	28	46,051	68,452
568	UTILITY SUPERVISOR (JB) (E)	25	39,707	59,217
571	UTILITY TECHNICIAN	18	28,038	41,704
962	WATER PLANT COORDINATOR	22	34,236	50,960
960	WATER PLANT OPERATOR	21	32,448	48,505
955	WATER PLANT OPERATOR, TRAINEE	18	28,038	41,704
587	WATER PLANT SUPERINTENDENT (JB) (E)	28	46,051	68,452
570	WATER PLANT SUPERVISOR	25	39,707	59,217
124	WEBMASTER (JB) (E)	24	37,814	56,305
625	WELDER	23	35,900	53,580
112	WORD PROCESSING SPECIALIST	19	29,328	43,867
412	ZONING ADMINISTRATOR (JB) (E)	29	48,505	72,051

ADH - Acting Department Head
E - Exempt
JB - Job Basis 2.5%

No COLA approved

City of North Miami, Florida
Classification and Pay Plan
(Unclassified Positions)
Effective: October 2, 2011 - September 29, 2012

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
221	BUDGET DIRECTOR (DH) (E)	37	72,051	106,787
422	BUILDING & ZONING DIRECTOR (DH) (E)	37	72,051	106,787
421	CAPITAL PROJECT MANAGER (E)	37	72,051	106,787
167	CHIEF OF STAFF (E)	35	65,270	96,595
185	CITY ATTORNEY (DH) (E)	47A	117,561	218,337
180	CITY ATTORNEY, ASSISTANT (E)	34	62,212	92,019
183	CITY ATTORNEY, DEPUTY (ADH) (E)	42	92,019	136,281
175	CITY MANAGER (CM) (E)	47C	117,561	218,337
165	CITY MANAGER, ASSISTANT TO THE (JB) (ADH) (E)	29	48,505	72,051
170	CITY MANAGER, DEPUTY (DCM) (E)	42	92,019	136,281
417	CODE COMPLIANCE DIRECTOR (DH) (E)	37	72,051	106,787
408	COMMUNITY PLANNING & DEVELOPMENT DIRECTOR (DH) (E)	37	72,051	106,787
115	EXECUTIVE SECRETARY (JB) (E)	27	43,867	65,270
225	FINANCE DIRECTOR (DH) (E)	37	72,051	106,787
164	INFORMATION TECHNOLOGY DIRECTOR (DH) (E)	37	72,051	106,787
218	INTERNAL AUDITOR (E)	32	56,305	83,428
113	LEGAL SECRETARY	22	34,236	50,960
325	LIBRARY DIRECTOR (DH) (E)	37	72,051	106,787
823	MOCA DIRECTOR (DH) (E)	37	72,051	106,787
114	PARALEGAL	27	43,867	65,270
860	PARKS AND RECREATION DIRECTOR (DH) (E)	37	72,051	106,787
150	PERSONNEL ADMINISTRATION DIRECTOR (DH) (E)	37	72,051	106,787
725	POLICE CHIEF (DH) (E)	41	87,692	129,750
722	POLICE CHIEF, ASSISTANT (ADH) (E)	39	79,435	117,728
721	POLICE COMMANDER (E)	35	62,212	92,019
716	POLICE MAJOR (E)	36	68,452	101,608
400	PUBLIC WORKS DIRECTOR (DH) (E)	41	87,692	129,750
455	PUBLICITY DIRECTOR (DH) (E)	35	65,270	96,595
137	PURCHASING DIRECTOR (DH) (E)	37	72,051	106,787
111	SECRETARY, CONFIDENTIAL	20	30,867	46,051

DH - Department Head
ADH - Acting Department Head
E - Exempt
JB - Job Basis 2.5%

No COLA approved

GLOSSARY OF TERMS

- **Adopted Budget –** The budget approved by City Council and enacted via a budget appropriation ordinance.

- **Amended Budget** – The adopted budget including budget amendments made during the budget year.

- **Appropriation –** An authorization made by City Council which permits the City administrative staff to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

- **Appropriation or Budget Ordinance –** The official enactment by City Council establishing the legal authority for City administrative staff to obligate and expend resources.

- **Assessed Value –** The fair market value placed by the County Property Appraiser on personal and real property owned by taxpayers.

- **Operating Budget –** The budget reflecting the cost next fiscal year to operate the various programs approved and funded this fiscal year.

- **Budget** – A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures (revenue estimates).

- **Budget Calendar** – The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.

- **Budget Document** – The official written statement prepared by the City's administrative staff which presents the proposed budget to the City Council.

- **Budget Message** – A general discussion of the proposed budget presented to the City Council by the City Manager as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

- **Capital Assets** – City assets of significant value (over $1,000) and having a useful life of more than one year, also referred to as fixed assets.

- **Capital Improvement Program** – A five year plan for capital expenditures, that includes all capital projects over $50,000 in the current budget year and four out years. The plan identifies each project, the estimated beginning and ending date, the funding source(s) and the amount to be expended in each year.

- **Capital Projects** – Projects which purchase or construct capital assets. Typically, a capital project encompasses the purchase of land and/or the construction of a building or facility or infrastructure improvement.

- **Contingency** – A budget allocation for emergencies expenditures.

- **Debt Service** – Payment of interest and repayment of principal on City debt.

- **Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action or the physical elements, inadequacy or obsolescence, or (2) the portion of the cost of a capital asset which is charged as an expense during a fiscal period.

- **Division** – A term used to describe a unit or cost center with distinct objectives and activities.

- **Enterprise Funds** – A type of proprietary fund set up to account for the financing of services to the general public where all or most of the operating expenses involved are recovered in the form of user charges. Included in this category are the Water and Sewer, Solid Waste Services, and Stormwater Utility Funds.

- **Expenditures** – The cost of goods received or services rendered whether payment for such goods and services have been made or not.

- **Fiscal Year** – An accounting period extending from October 1 to the following September 30 for the City of North Miami.

- **Full-Time Equivalent (FTE's) –** Number of full-time employees plus conversion of part-time employees to full-time utilizing hours budgeted annually as a fraction of full-time annual hours (i.e., 2080 hours).

- **General Fund** – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in the proprietary funds. The primary sources of revenue for this fund are local taxes and intergovernmental revenue.

- **General Obligation Bonds** – When a government pledges its full faith and credit, i.e., the government's general taxing power, to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. A GO bond is typically used for long-term financing of capital projects and represents a written promise to pay to the bond purchaser a specified sum of money at a specified future date along with periodic interest paid at a specified interest percentage. GO Bonds cannot be issued unless approved by a majority vote of the City's residents.

- **Grant** – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the Federal and State governments for specified purposes.

- **Internal Service Fund** – A type of proprietary fund used to account for the financing of goods or services provided by one City program to other City programs, or to other governments, on a cost-reimbursement basis. The City's Internal Service Funds are the Fleet Management Fund and the Risk Management Fund.

- **Objective** – The actual functions or services that a City program must provide in order to achieve its stated goals.

- **Object of Expenditure** – Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include:

  - Personal Services
  - Other Than Personal Services (OTPS) - Materials, Supplies and Services
  - Internal Services
  - Capital Outlay
  - Grants and Aids
  - Debt Service
  - Non-Operating

- **Proprietary Funds** – A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the City include the Enterprise and Internal Service Funds.

- **Reappropriation** – Funds for specific projects/equipment originally appropriated in a prior fiscal year but not spent in that year are appropriated for expenditure in the new fiscal year by motion of the City Council at a budget hearing.

- **Recommended Budget** – The budget proposed by the City Manager to City Council for adoption.

- **Revenue** – A term used to represent income to a specific fund, or an increase in the fund's assets.

- **Supplemental Budget** – The portion of the proposed budget document which includes only recommended new programs and projects.

- **Tax Levy** – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.

- **Tax Rate** – The rate per $1,000 of assessed value (less tax exemptions) at which taxes are levied on real and personal property. Tax rates are established by resolution.

- **Unappropriated Surplus** – The funds remaining from prior fiscal years as a result of either higher revenues than budgeted or expenditures less than appropriations.