



VETERANS
TRIBUTE TOWER

ANNUAL BUDGET

FY 2009 - 2010

City of North Miami Adopted Budget

Fiscal Year
October 1, 2009 through September 30, 2010

City Council

Andre D. Pierre, Mayor
Michael R. Blynn, Councilman
Scott Galvin, Councilman
Jean R. Marcellus, Councilman
Marie Erlande Steril, Councilwoman

City Clerk

Alix Desulme

City Manager
Clarence Patterson

City Attorney
V. Lynn Whitfield

Administrative Staff

Maxine Calloway, Community Planning & Development Director
Bonnie Clearwater, Museum of Contemporary Art Director
Mark E. Collins, Interim Deputy City Manager/Public Works Director
Ruby Crenshaw-Johnson, Purchasing Director
Jacqueline Y. Gonzalez, Building & Zoning Director
Rebecca Jones, Personnel Administration Director
Terry R. Lytle, Parks & Recreation Director
Hortensia Machado, Information Technology Director
Carlos M. Perez, CPA, Finance Director
Joyce Pernicone, Library Director
Lumane Pluviose-Claude, Ph.D., Chief of Staff
Clinton Shannon, Police Chief
Jacqueline Vieira, Deputy City Clerk

Budget Staff

Keith R. Kleiman, Budget Director
Kay M. Grant, Budget Administrator
Arthur H. Sorey, III, Budget Analyst



September 23, 2009

To the Honorable Mayor and Members of the City Council:

The Fiscal-Year 2009-10 adopted budget is submitted for your information.

North Miami has made it through not only a tough budget year, but more importantly the first year of this recession. For FY09 the City faced a \$7M deficit, the largest in its 83 year history. Each department met the challenge and put together a budget with operating and staff cuts that had little to no effect on the services given to our residents. North Miami maintained the excellent level of service that its residents have come to expect. For the FY10 budget, we once again faced the challenge of a large deficit, i.e. \$4.6M. Add to that deficit several priority projects as well as operating programs formerly funded by our CRA and we had a final deficit to balance of \$5.4M.

In order to balance this year's budget, it became clear that the City needed to move in a different direction, if only temporarily. With the Community Redevelopment Agency Director's agreement, the City requested that the CRA refund to the City a portion of the Tax Increment Funding (TIF) the CRA receives from the City's property taxes. This refund would mirror the refund given the County for TIF monies generated by properties west of Biscayne Blvd.

Refunding a portion of the TIF for the next two to three years is a unique strategy that will enable the City to meet its resident service requirements. The strategy will remain in effect until the economy and housing market rebound enough for construction to resume at Biscayne Landing and the resultant revenue stream return to the City's coffers.

Based on the total incremental property values within the CRA's boundaries, i.e. \$607,224,351, the CRA's FY10 TIF would have been \$4,233,599. Refunding the TIF for the incremental property values west of Biscayne Blvd, i.e. \$408,736,271, reduces the FY10 TIF to \$1,383,869, thereby increasing the City's net property tax revenues by \$2,849,730.

The TIF refund strategy was one of three components used to balance the FY10 budget. The three components are as follows:

- CRA TIF Refund - \$2,849,730
- Staff and Operating cuts - \$1,546,072
- Millage Rate Increase, i.e. \$6.9195 to 7.3390 - \$1,046,202

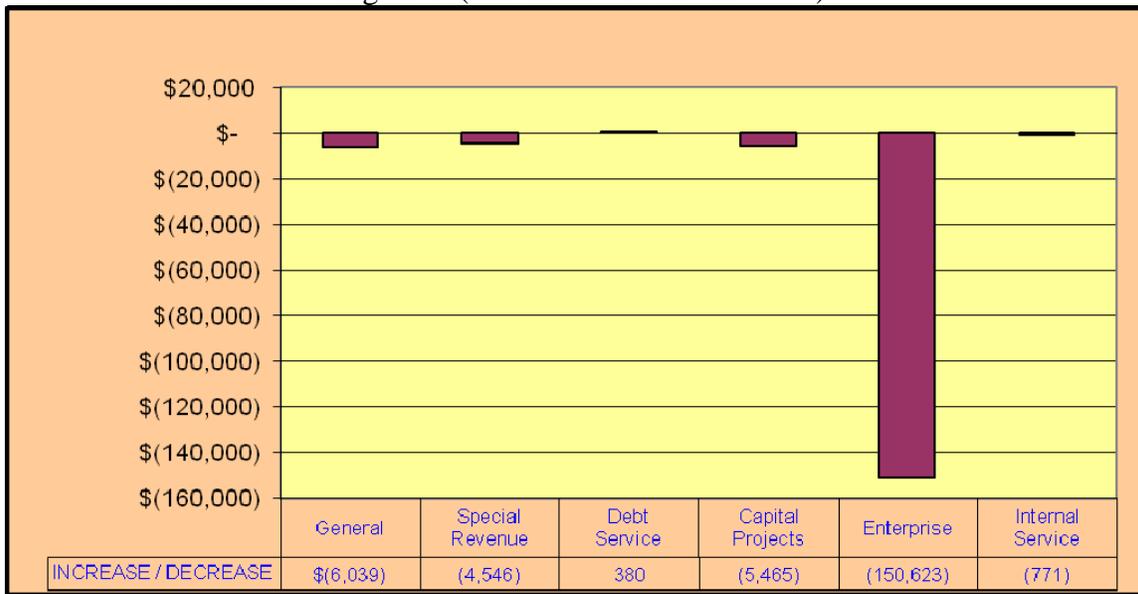
To come up with \$1.5M in operating cuts, City staff reviewed staffing to determine if positions, whether filled or vacant, could be eliminated, as well as reviewed programs to determine those that were ineffective or had a very high cost to benefit ratio. Similar to

cuts made in FY09, FY10's cuts will for the most part, have very little effect on services to our residents.

The modest increase in the millage rate from \$6.9195 per \$1,000 of assessed value to \$7.339 per \$1,000 of value generates \$1,046,202 in taxes. It is essential to note that even though the rate is being increased, 50% to 67% of our residents will still enjoy a decrease in the City portion of their property tax bill.

Budget Overview

The adopted Fiscal-Year 2009-10 citywide budget is \$169,348,767, down \$167,117,819 from the Fiscal-Year 2008-09 Amended Budget of \$336,466,586. Major fund changes are indicated in the following chart (**The numbers are in 000's**):



Ad Valorem Taxes

The City's total assessed property value is \$2,823,674,799, a 13.3% decrease, i.e., \$434,189,350, over the prior year value of \$3,257,864,149. Net new construction value is \$19,929,734. The 2009-10 adopted operating millage is \$7.3390 per \$1,000 of assessed value, up \$0.4195 from the prior year adopted rate of \$6.9195. This compares quite favorably against the Prior Year Rollback Rate of \$7.7118 (w/DOR growth adjustment). Additionally, a rate of \$.1583 per \$1,000 of assessed valuation is required to pay the debt service for the FMLC-Series 2002A-General Obligation Debt. Hence, the total adopted tax rate is \$7.4973 compared to the prior year's adopted rate of \$7.0571.

The chart on page iia indicates the effect the City's adopted operating millage rate increase will have on properties at various taxable values and purchase dates. *Note that the tax rates included on the chart represent only the City's portion of the total Miami-Dade millage rate.*

**NORTH MIAMI MILLAGE ANALYSIS
2008 VALUES VS 2009 VALUES**

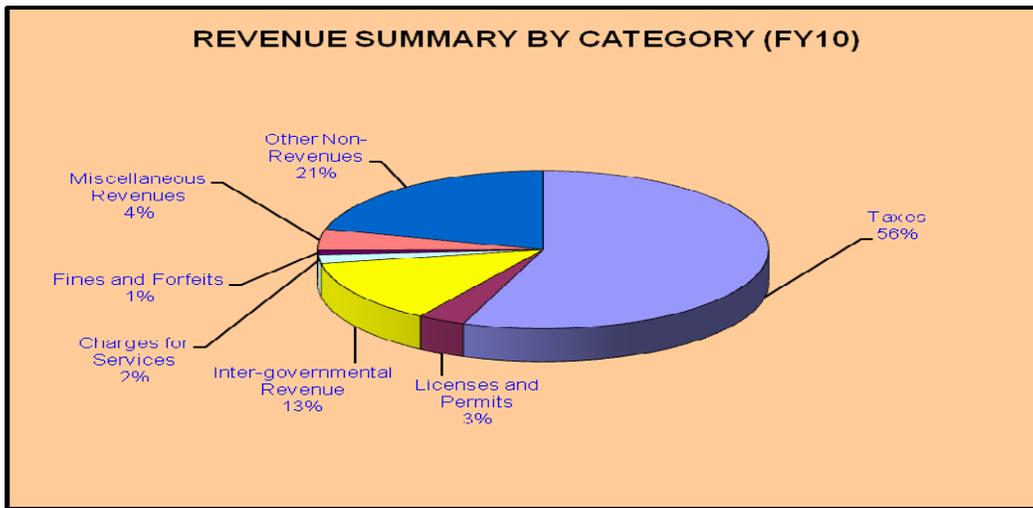
CITY MILLAGE RATE	JUST VALUE DECREASE FROM \$700,000 IN 2008 TO \$400,000 in 2009																	
	NEIGHBOR 1 - PURCHASED PRIOR TO 2000						NEIGHBOR 2 - PURCHASED BETWEEN 2000 & 2003						NEIGHBOR 3 - PURCHASED BETWEEN 2003 & 2007					
	JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT	
	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009
6.9195	700,000		250,000		1,384	1,386	700,000		450,000		2,768	2,422	700,000		700,000		4,498	2,422
7.0925						1,420						2,482						2,482
7.1000						1,422						2,485						2,485
7.2000						1,442						2,520						2,520
7.3390		400,000		250,250		1,470		400,000		400,000		2,569		400,000		400,000		2,569
7.4000						1,482						2,590						2,590
7.5000						1,502						2,625						2,625
7.5237						1,507						2,633						2,633
7.6000						1,522						2,660						2,660
7.7000						1,542						2,695						2,695
7.7118						1,544						2,699						2,699

CITY MILLAGE RATE	JUST VALUE DECREASE FROM \$400,000 IN 2008 TO \$250,000 in 2009																	
	NEIGHBOR 1 - PURCHASED PRIOR TO 2000						NEIGHBOR 2 - PURCHASED BETWEEN 2000 & 2003						NEIGHBOR 3 - PURCHASED BETWEEN 2003 & 2007					
	JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT	
	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009
6.9195	400,000		175,000		865	866	400,000		300,000		1,730	1,384	400,000		400,000		2,422	1,384
7.0925						888						1,419						1,419
7.1000						889						1,420						1,420
7.2000						901						1,440						1,440
7.3390		250,000		175,175		919		250,000		250,000		1,468		250,000		250,000		1,468
7.4000						926						1,480						1,480
7.5000						939						1,500						1,500
7.5237						942						1,505						1,505
7.6000						951						1,520						1,520
7.7000						964						1,540						1,540
7.7118						965						1,542						1,542

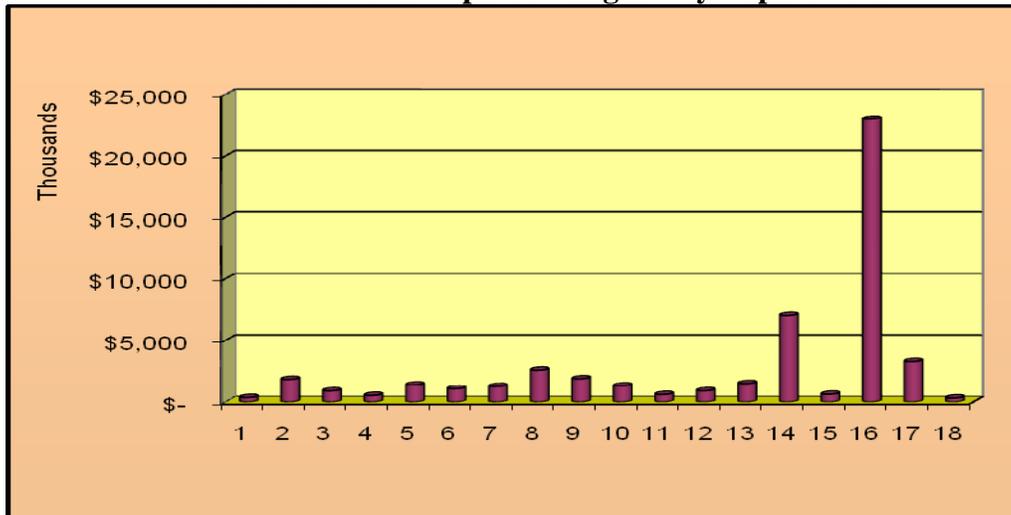
CITY MILLAGE RATE	JUST VALUE DECREASE FROM \$200,000 IN 2008 TO \$125,000 in 2009																	
	NEIGHBOR 1 - PURCHASED PRIOR TO 2000						NEIGHBOR 2 - PURCHASED BETWEEN 2000 & 2003						NEIGHBOR 3 - PURCHASED BETWEEN 2003 & 2007					
	JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT		JUST VALUE		ASSESSED VALUE		TAX AMOUNT	
	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009	2008	2009
6.9195	200,000		75,000		173	174	200,000		140,000		623	519	200,000		200,000		1,038	519
7.0925						178						532						532
7.1000						178						533						533
7.2000						181						540						540
7.3390		125,000		75,075		184		125,000		125,000		550		125,000		125,000		550
7.4000						186						555						555
7.5000						188						563						563
7.5237						189						564						564
7.6000						191						570						570
7.7000						193						578						578
7.7118						193						578						578

General Fund

The adopted General Fund budget is \$50,165,115, a decrease of 10.7% over the Fiscal-Year 2008-09 amended budget of \$56,204,152. As indicated on the Revenue Summary included in section five of this book, the sources of the decreased revenue include Licenses and Permits down \$206K, inter-governmental revenue down \$574K, Fines and Forfeits down 1,158K (\$800K attributable to last year's Amnesty program not included in this year's budget), Miscellaneous Revenue down \$291K and Non-Revenues down \$6,115K (mostly attributable to FY08 projects rolled over to FY09). The chart below indicates FY10 revenue components by percentage.



FY10 General Fund Expense Budget – By Department



- | | | | |
|-------------------|-----------------------|--------------------|------------------|
| 1 – Budget | 6 – Code Enforcement | 11 – Mayor/Council | 16 - Police |
| 2 – Bldg & Zoning | 7 – CP&D | 12 – MoCA | 17– Public Works |
| 3 – City Attorney | 8 - Finance | 13 - Non-Dept'l | 18 - Purchasing |
| 4 – City Clerk | 9 – Information Tech. | 14 - Parks & Rec. | |
| 5 – City Manager | 10 – Library | 15 – Personnel | |

Projects/Programs recommended for inclusion in the Fiscal-Year 2009-10 budget include:

- Continued funding for the cyclical computer replacement program - \$49,200
- Continued funding for the Gymnastics Program - \$127,581
- Sister Cities International program expenses- \$3,000
- Additional advertising funding for City Clerk - \$13,708
- Canine replacement for Police Canine Unit - \$12,000
- COPS Hiring Recovery Program Grant for 3 new police officers - \$248,831
- Final funding year for the DOT Bike Path Grant - \$374,915
- EECBG stimulus funding for energy audits - \$185,425
- EECBG stimulus finding for field lighting at Pepper Park - \$317,875
- Replacement of Sasso Pool Drains - \$18,000
- Clyde Judson Center (Kiwanis Park) staffing and startup costs - \$21,348
- Urban & Community Forestry Tree Inventory Grant - \$28,000
- Replacement of batting cage at Pepper Park - \$20,000
- After-School Tutoring - \$100,000
- Grant to Senior Citizens Foundation - \$115,500
- Grant to North Miami Chamber of Commerce - \$5,000
- Grant to Haitian Heritage Museum - \$30,000

Community Redevelopment Agency

The Mayor/Council approved the Community Redevelopment Agency (CRA) on July 8, 2003 and subsequently the County gave its approval on June 28, 2005. Set up as a Special Revenue Fund for the City's purposes, the CRA is treated as a separate entity with its own budget. At the proposed \$7.3390 millage rate, but limited by the newly implemented TIF refund agreement, the CRA's Fiscal-Year 2009-10 Tax Increment Funding is \$1,383,869. In its FY10 proposed budget, the CRA has included funding for the following CRA related projects, programs and staff services:

- Economic Development Program - \$122,230
- Jazz at MoCA – \$65,925

Housing Rehabilitation Program

Fiscal Year 2009-10 will prove to be a banner year for North Miami's Housing Rehabilitation Program. Made up of funding from the Community Development Block Grant (C.D.B.G.), the State Housing Initiative Program (S.H.I.P.), the 2005 Disaster Recovery Grant and the Home Investment Partnership Program (HOME), the City's combined program budget is \$9,040,949, i.e., C.D.B.G. - \$1,978,119, 2005 Disaster Recovery grant – \$2,700,000 (pending), Neighborhood Stabilization Program - \$2,403,150, S.H.I.P. - \$265,153 and HOME - \$1,694,527.

Housing Rehabilitation Program highlights include:

- Housing Rehabilitation - \$3,392,544
- Commercial Façade Improvements - \$349,836
- First-time homeowner down-payment assistance - \$414,172
- Community Housing Development Organization - \$200,120
- Public Services - \$187,783
- Lead Based Assessment and Abatement - \$86,335
- Tenant Base-Rent Assistance - \$507,830
- Foreclosure Rehabilitation for sale or rent - \$2,162,380
- Multifamily Rehabilitation - \$332,001

½ Cent Transportation Surtax

In 2002, Miami-Dade County voters approved a ½ cent tax for transportation related projects. Allocations to local municipalities are based on population. Staff has identified the following projects for FY10:

• Sidewalk Replacement	\$ 50,000
• Bike Network	40,000
• Bus Pass Program	144,840
• NoMi Express & Enhancement	909,000
• Transit Shelters	50,000
• Mobility Monitoring System	50,000
• Street Lighting	459,000
• Roadway Improvements – New High School	500,000
• Roadway Improvements – Sunkist Grove	772,535
• Roadway Improvements – Keystone Bridges	253,540
• Sidewalks Replacement on NE 12 Ave.	125,000
• Downtown Sidewalk Enhancement	976,245
• Small Equipment Replacement	5,500

Transportation Gas Tax

The Local Option Gas Tax was established in FY94 and like the ½ cent surtax provides funding for transportation related capital projects. Staff recommends the following projects:

- Roadway improvements along NW 131 Street between NW 7th and NW 13 Avenues - \$687,465
- Street Resurfacing - \$300,000
- Directional Traffic Signage - \$60,000
- Roadway Medians and Curbs - \$244,384

Enterprise Funds

Due to the potential devastation that is inherent in hurricane zones, it continues to be paramount to the City's fiscal stability to fund sufficient emergency reserves in each of the three enterprise funds. Government member organizations now recommend 25% reserves for all funds that deliver vital resident services; the logic being, if revenues cannot be collected in the aftermath of a disaster, vital resident services can be maintained for up to three months.

As a note, during the FY06 budget process, the Mayor and Council approved the annual application of a Consumer Price Index inflation factor to the utility fee structures. Application of the CPI serves to keep each utility's fees current with inflation. The inflator selected from the Bureau of Labor and Standards website is specific to the Miami/Fort Lauderdale area. For each fiscal year, staff will evaluate each utility's reserve status to determine the need to apply part or all of the CPI inflator to the respective fee structure. That said the CPI inflator for the FY10 budget year is zero. Hence for FY10 there will be no fee increases due to inflation.

Solid Waste

During Fiscal-Years 2005 & 2006 the City successfully implemented Phases I & II of an Automated Garbage Collection Program. The fully implemented program significantly reduced the cost of North Miami's Sanitation operation thereby enabling the accumulation of a much needed emergency fund reserve. Though the reserve of \$1.3M has not reached the recommended 25% of operating mark, at 17.5% it is well on its way.

For FY10, Council has requested that staff review costs and service levels in an effort to reduce the Solid Waste portion of the utility bill. To comply with this request, staff recommends the implementation of the following two cost reductions:

1. Reduce the number of regular garbage routes from 6 to 5. The resultant fee savings is \$0.31 per month or \$0.93 per quarter with no detrimental effect on resident services;
2. Pass on to residents a reduction in disposal fee cost reduced by the County from a planned \$63.45 per ton to \$59.77 per ton. The resultant savings to each resident will be \$0.72 per month or \$2.16 per quarter with no detrimental effect on resident services.

The total savings to the Solid Waste portion of the utility bill will be \$1.03 per month or \$3.09 per quarter.

Stormwater

For FY10, the Stormwater fee will remain unchanged at \$5.65 per household per month. The Stormwater fund has met its reserve requirements of 25% of Operating costs, i.e. \$633K. In addition the fund is maintaining a project reserve of \$200K.

Water & Sewer Utility Fund

As indicated in the prior two Fiscal-Year budget messages, the decision was made to fund the construction of a new water plant as well as the full renovation of the City's existing plant. At the end of FY08 into the start of FY09, City staff put out a Request for Qualifications (RFQ) to find a qualified vendor for the design and construction management of both projects. Hazen and Sawyer, P.C. was selected as the most qualified vendor. However, subsequent to the vendor selection, but prior to contract execution, Mayor/Council directed staff to halt any activity on the new plant for two years and to just move forward with the renovation of the existing plant. This was done not only to ease the economic burden on the residents, but to also evaluate the effect the fall of the housing market will have on the demand for water in North Miami.

Two years ago, when the decision to do both projects was made, a Capital Improvement Fee (CIF) was implemented to generate the funds needed to pay the project related debt service. At that time in order to fund both projects the CIF was set at \$14 per month for residential users and \$150.56 per month for commercial users. Whereas the residential rate was implemented from the time the fee was created until the decision to stop the new plant, at which time it was reduced to \$7.67 per month, the commercial rate was never implemented in full. Since at the time the CIF was created it was not known when the debt would actually be incurred, the commercial rate was only partially implemented at \$75 per month and then reduced to \$7.67 per month when the new plant was put on hold.

That said the CIF reserve to be generated by the end of FY10 is projected to be \$9,612,939. These dollars will be used to reduce the amount of debt entered into for the renovation project.

For FY10, staff is projecting a sizable operating deficit due to a large increase in County fees for the purchase of wholesale water and the disposal of wastewater. The increase amounts to approximately \$2.1M. Though the fund has a healthy CIF reserve, the County fee increases leave the fund with no operating reserve and in fact a deficit of approximately \$1.8M. For FY10 only, the City Council directed staff to fund the deficit from the CIF reserve. In subsequent years these fee increases will have to be passed on the residents.

Highlights of Water & Sewer projects funded in Fiscal-Year 2009-10 are:

- Cyclical Lift Station Rehabilitation - \$648,000
- Lift Station Generator Transfer Switches - \$30,000

- Water Conservation Program - \$25,000
- Cyclical Water Line Replacement - \$300,000
- Leak Detection Equipment (Grant matching dollars) - \$30,500
- Cyclical Storm Sewer Rehabilitations - \$3,581,871

Conclusion

The recession has hit this City as it has most municipalities in the nation. However, as you can see North Miami is taking the steps necessary to trim spending while maintaining an excellent level of service. As occurred in Fiscal Year 2009, Fiscal Year 2010 will have considerably less capital projects than prior fiscal years. Moreover, there is a distinct possibility that for the next few years, the current sources of general fund revenue may not be sufficient to support the General Fund's operating budget. For FY10 we implemented a strategy wherein the CRA refunded a portion of the TIF to the City. It remains my hope that this strategy will be temporary. However, local property appraisers are predicting a further drop in property values for FY11 which means the refund strategy may have to be implemented in FY11 and possibly in FY12 as well. That determination will have to be made during the budget processes of those respective fiscal years.

Sincerely,

Clarence Patterson
City Manager

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NORTH MIAMI

F L O R I D A

The City of North Miami is South Florida's best-kept secret. Often identified with all areas North of Miami, the City of North Miami is a unique community that has a rich history that dates back to the late 1800's. Early settlers, Charles G. Ihle and David Burckhart, saw unbounded opportunities in an area that was made up of swamps and mangroves. The settlement grew into a community, known as Arch Creek, which eventually became incorporated on February 5, 1926 as the Town of Miami Shores. The devastating hurricane of 1926 stifled the town's initial growth. Along with the economic hard times, the town's name "Miami Shores" was not ratified by the Florida Legislature and developers to the south were granted use of the name for a new development farther south. On July 24, 1931, the Town of Miami Shores became the Town of North Miami, and in the 1950's the charter was established for the *City of North Miami*.

As the fifth largest municipality in Miami-Dade County, North Miami, (just 9.5 square miles in area), is a dynamically diverse community of over 60,000 residents. Previously dubbed the "Most Diverse City" in Miami-Dade County by the League of Cities, the city is known for its evolving community of immigrants from the Caribbean, most notably of Haitian decent. This has resulted in a number of unique businesses and a wonderful array of restaurants. Despite the current recession, the City continues to be home to a strong business community, as well as a variety of housing options, from affordable, single family homes and apartment condominiums both rental and owner-occupied to multi-million dollar estates overlooking beautiful Biscayne Bay.

Fast forward to 2009, North Miami continues to lure residents and businesses to the area because of its



NORTH MIAMI

FLORIDA

ideal location, tucked in midway between Miami and Fort Lauderdale, and the sense of community that is cultivated through its recreational and educational opportunities. The City is home to Oleta River State Recreation Area, right on Biscayne Bay, and a park system that offers numerous athletic, recreation and nature programs throughout the year. This year, two new high school facilities opened their doors to students, the last of the five new schools that were built by the Miami-Dade County School Board in North Miami over the last five years, on land that was partially donated by the City. Our residents can receive a quality education from Pre-K through PhD, as a selection of higher education institutions are located in the North Miami area, including Florida International University - Biscayne Bay Campus and Johnson & Wales University, which are both located within the city limits.

The City's very own Museum of Contemporary Art (MOCA), has brought worldwide attention to North Miami. The museum is now preparing for an expansion that will provide dedicated space for its permanent art collection, as well as classroom space for art education programs. The downtown corridor, along NE 125 Street, has also become known as the NoMi Arts District, which is now home to several arts based businesses and a row of 20th century furnishing stores.

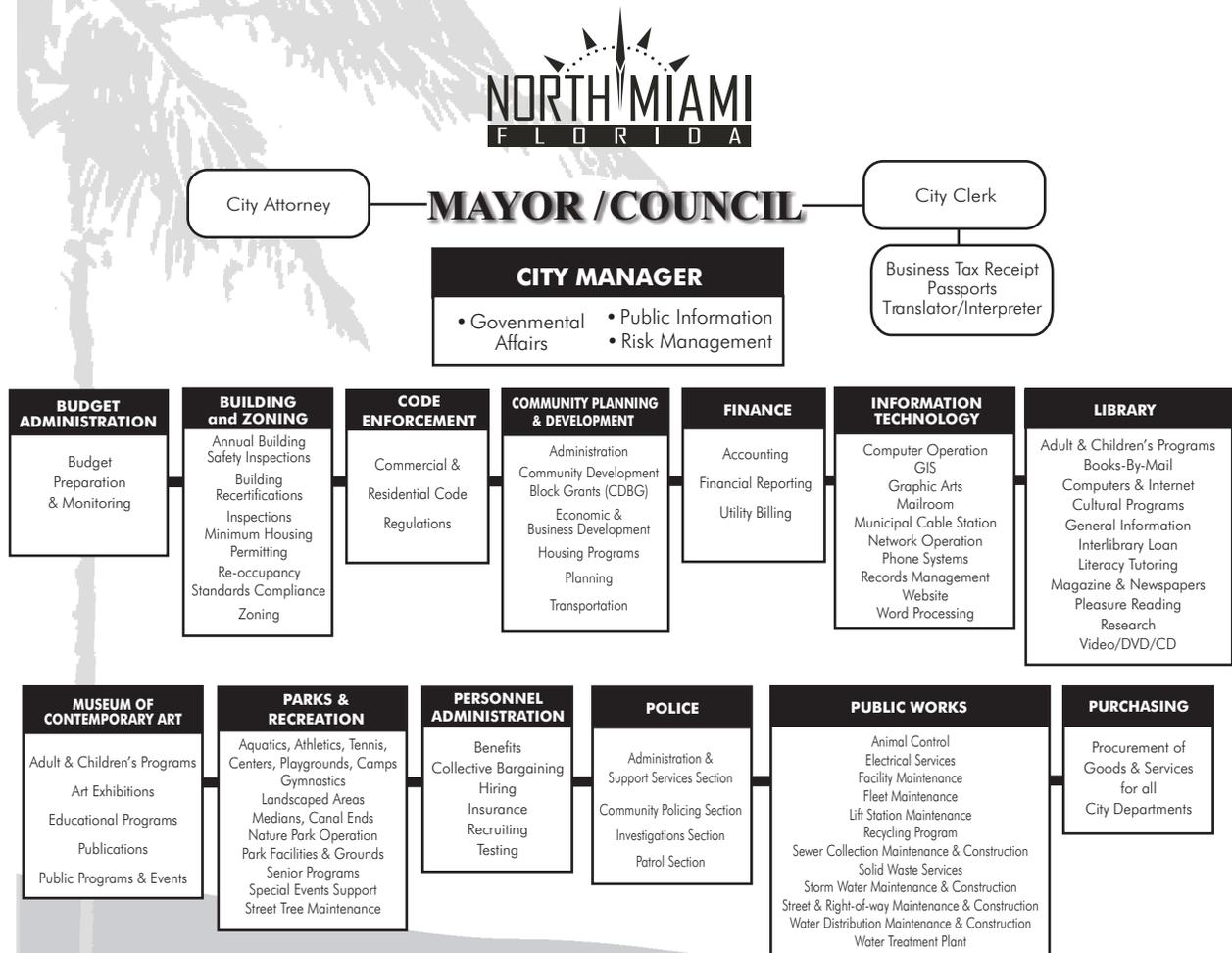
Affordability and quality is one of the great advantages of living in North Miami.

GOVERNANCE

The city's charter provides for a Mayor, elected city-wide, that serves up to two consecutive two-year terms and four Council members elected by district to unlimited four-year terms. North Miami is also one of few communities in the state that still have a city clerk that is elected city-wide to unlimited four-year terms.

The city manager and city attorney are each appointed by the city council. The city manager is responsible for the city's day-to-day operations, hiring of department heads and preparing the annual budget. As demonstrated in the city's organizational chart, the City of North Miami provides for a variety of services to its residents and business owners.

There are also several advisory boards and commissions that are comprised of city residents and/or business representatives that act in either an advisory or quasi-judicial capacity.



GLOSSARY OF TERMS

- **Adopted Budget** – The budget approved by City Council and enacted via a budget appropriation ordinance.
- **Amended Budget** – The adopted budget including budget amendments made during the budget year.
- **Appropriation** – An authorization made by City Council which permits the City administrative staff to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.
- **Appropriation or Budget Ordinance** – The official enactment by City Council establishing the legal authority for City administrative staff to obligate and expend resources.
- **Assessed Value** – The fair market value placed by the County Property Appraiser on personal and real property owned by taxpayers.
- **Operating Budget** – The budget reflecting the cost next fiscal year to operate the various programs approved and funded this fiscal year.
- **Budget** – A plan of financial operation comprised of an estimate of proposed expenditures for a fiscal year and the proposed means of financing those expenditures (revenue estimates).
- **Budget Calendar** – The schedule of key dates or milestones which the City follows in the preparation and adoption of the budget.
- **Budget Document** – The official written statement prepared by the City’s administrative staff which presents the proposed budget to the City Council.
- **Budget Message** – A general discussion of the proposed budget presented to the City Council by the City Manager as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.
- **Capital Assets** – City assets of significant value (over \$1,000) and having a useful life of more than one year, also referred to as fixed assets.
- **Capital Improvement Program** – A five year plan for capital expenditures, that includes all capital projects over \$50,000 in the current budget year and four out years. The plan identifies each project, the estimated beginning and ending date, the funding source(s) and the amount to be expended in each year.

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- **Capital Projects** – Projects which purchase or construct capital assets. Typically, a capital project encompasses the purchase of land and/or the construction of a building or facility or infrastructure improvement.
 - **Contingency** – A budget allocation for emergencies expenditures.
 - **Debt Service** – Payment of interest and repayment of principal on City debt.
 - **Depreciation** – (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action or the physical elements, inadequacy or obsolescence, or (2) the portion of the cost of a capital asset which is charged as an expense during a fiscal period.
 - **Division** – A term used to describe a unit or cost center with distinct objectives and activities.
 - **Enterprise Funds** – A type of proprietary fund set up to account for the financing of services to the general public where all or most of the operating expenses involved are recovered in the form of user charges. Included in this category are the Water and Sewer, Solid Waste Services, and Stormwater Utility Funds.
 - **Expenditures** – The cost of goods received or services rendered whether payment for such goods and services have been made or not.
 - **Fiscal Year** – An accounting period extending from October 1 to the following September 30 for the City of North Miami.
 - **Full-Time Equivalent (FTE's)** – Number of full-time employees plus conversion of part-time employees to full-time utilizing hours budgeted annually as a fraction of full-time annual hours (i.e., 2080 hours).
 - **General Fund** – A type of governmental fund used to account for revenues and expenditures for regular day-to-day operations of the City, which are not accounted for in the proprietary funds. The primary sources of revenue for this fund are local taxes and intergovernmental revenue.
 - **General Obligation Bonds** – When a government pledges its full faith and credit, i.e., the government's general taxing power, to the repayment of the bonds it issues, then those bonds are general obligation (GO) bonds. A GO bond is typically used for long-term financing of capital projects and represents a written promise to pay to the bond purchaser a specified sum of money at a specified future date along with periodic interest paid at a specified interest percentage. GO Bonds cannot be issued unless approved by a majority vote of the City's residents.
 - **Grant** – A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the Federal and State governments for specified purposes.
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- **Internal Service Fund** – A type of proprietary fund used to account for the financing of goods or services provided by one City program to other City programs, or to other governments, on a cost-reimbursement basis. The City’s Internal Service Funds are the Fleet Management Fund and the Risk Management Fund.
 - **Objective** – The actual functions or services that a City program must provide in order to achieve its stated goals.
 - **Object of Expenditure** – Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include:
 - Personal Services
 - Other Than Personal Services (OTPS) - Materials, Supplies and Services
 - Internal Services
 - Capital Outlay
 - Grants and Aids
 - Debt Service
 - Non-Operating
 - **Proprietary Funds** – A type of fund that accounts for governmental operations that are financed and operated in a manner similar to private business enterprises. Proprietary fund types used by the City include the Enterprise and Internal Service Funds.
 - **Reappropriation** – Funds for specific projects/equipment originally appropriated in a prior fiscal year but not spent in that year are appropriated for expenditure in the new fiscal year by motion of the City Council at a budget hearing.
 - **Recommended Budget** – The budget proposed by the City Manager to City Council for adoption.
 - **Revenue** – A term used to represent income to a specific fund, or an increase in the fund’s assets.
 - **Supplemental Budget** – The portion of the proposed budget document which includes only recommended new programs and projects.
 - **Tax Levy** – The total dollar amount of tax that optimally should be collected based on tax rates and assessed values of personal and real properties.
 - **Tax Rate** – The rate per \$1,000 of assessed value (less tax exemptions) at which taxes are levied on real and personal property. Tax rates are established by resolution.
 - **Unappropriated Surplus** – The funds remaining from prior fiscal years as a result of either higher revenues than budgeted or expenditures less than appropriations.
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BUDGET CALENDAR

Fiscal Year 2009-10

DATE	ACTIVITY	OWNER
January 26	Distribution of FY10 Budget Calendar.	Budget Office
FY09 Supplementals & FY09-13 CIP		
February 2	Distribution of FY10 Supplemental & Fiscal Years 2010-14 CIP Worksheet.	Budget Office
February 2 - February 12	Conceptualize supplemental/5-yr capital projects and input on worksheets. Include a potential funding source for each item.	Departments
February 17 - February 26	Meet w/City Manager to review supplemental concepts & CIP projects.	Departments, City Manager & Budget Office
February 23 - March 12	Based on results of above meeting w/City Manager, fully develop Supplemental/CIP projects, prepare worksheets & submit to Budget Office.	Departments
March 16 - March 19	Review of Supplemental/CIP projects and confirm potential funding sources.	Budget Office, Directors & CRA Executive Director
March 16 - April 2	Final preparation of Supplemental/CIP worksheets.	Budget Office and Departments
April 6 - April 30	Compile & print Supplemental/CIP Requests for presentation to Mayor/Council at first Budget Workshop.	Budget Office
FY09 OPERATING BUDGET		
March 2	FY10 Operating Budget Worksheets available online.	Budget Office
March 2 - March 26	Update/modify Operation Budget Worksheets	Departments
March 30 - April 23	Working Sessions w/Budget Office to review & input FY10 updates/changes to Operating Budgets.	Budget Office & Departments
April 27 - May 28	Finalize Operating Budgets	Budget Office
FY09 YEAR-END ESTIMATES		
April 20	Distribute Year-End Estimate Worksheets	Budget Office
April 20 - May 7	Complete Year-End Estimate Worksheets and submit to Budget Office	Departments
May 11 - June 4	Review Year-End Estimates w/departments.	Budget Office & Departments
June 8 - June 25	Finalize Year-End Estimates.	Budget Office
FY09 REVENUE PROJECTIONS & FY10 REVENUE BUDGET		
May 4 - June 25	Prepare FY09 yearend revenue projections and FY10 revenue budget	Budget Director

BUDGET CALENDAR

Fiscal Year 2009-10

FINAL BUDGET PREPARATION & SUBMISSION TO COUNCIL		
May 4 - May 14	First Budget Workshop to review supplemental/CIP requests with Mayor/Council	Budget Office, City Manager, Directors and Mayor/Council
May 18 - May 28	Revise Supplemental/CIP worksheets with recommended changes from First Budget Workshop	Budget Office and Departments
June 23	2nd Council Meeting in June - Request date for second budget workshop	Budget Office & Mayor/Council
July 1	Property Appraiser delivers Certification of Taxable Value to taxing authorities.	Property Appraiser's Office
June 29 - July 2	Balance the budget w/City Manager and input his changes in budget worksheets.	Budget Office & City Manager
July 14	1st Council meeting in July -Set budget hearings dates and establish tentative millage rate.	Budget Office & Mayor/Council
July 6 - July 9	Second Budget Workshop to review preliminary budgets with Mayor/Council	Budget Office, City Manager, Mayor/Council
July 13 - July 23	Input Mayor Council recommendations in budget worksheets and compile/print Preliminary CIP.	Budget Office
July 27	Distribute Preliminary CIP to Planning Commission	Budget Office
July 27 - August 13	Compile and print Preliminary Budget	Budget Office
August 4	Present Preliminary CIP to Planning Commission	Budget Office & Departments
August 17 - August 27	Enter Operating Budgets and Yearend Estimates in IBM (Post 2nd Budget Workshop)	Budget Office
August 27	Distribute Preliminary Budget Book	Budget Office
September 1 - Sept. 30	FY10 Budget Hearings (To be determined)	All of the above
Post 2nd Hearing	Enter Supplementals in IBM	Budget Office

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
(001) GENERAL FUND						
OPERATING TAX LEVY	15,583,958	17,121,880	17,121,880	15,100,000	19,266,245	2,144,365
DISCOUNT ON TAXES	(551,034)	(856,094)	(856,094)	(550,000)	(963,312)	(107,218)
TAX CERTIFICATE REDEMPTION	1,575,460	-	-	1,400,000	-	-
SUB TOTAL AD VALOREM TAXES	16,608,384	16,265,786	16,265,786	15,950,000	18,302,933	2,037,147
LOCAL OPTION GAS TAX TRUST FD (6 CENTS)	817,669	610,000	610,000	750,000	768,208	158,208
SUB TOTAL SALES, USE AND GAS TAXES	817,669	610,000	610,000	750,000	768,208	158,208
F P & L FRANCHISE TAX	2,863,690	3,356,750	3,356,750	3,121,000	3,121,000	(235,750)
CITY GAS FRANCHISE TAX	4,186	4,500	4,500	4,500	4,500	-
PEOPLES GAS FRANCHISE TAX	91,552	100,000	100,000	90,000	90,000	(10,000)
WASTE COLLECTION TAX	764,593	750,000	750,000	775,000	775,000	25,000
BUS BENCHES COMPANY FRANCHISE	11,760	12,000	12,000	11,500	11,500	(500)
SHELTER ADV. FRANCHISE	10,800	10,000	10,000	10,800	10,800	800
SUB TOTAL FRANCHISE FEES	3,746,581	4,233,250	4,233,250	4,012,800	4,012,800	(220,450)
UTILITY TAX-F P & L	2,357,681	2,778,000	2,778,000	2,500,000	2,500,000	(278,000)
UTILITY TAX-NATURAL GAS	49,564	55,000	55,000	60,000	60,000	5,000
UTILITY TAX-FUEL OIL	1,963	1,500	1,500	1,500	1,500	-
UTILITY TAX-ALL OTHER	64,341	50,000	50,000	50,000	50,000	-
SUB TOTAL UTILITY SERVICE TAXES	2,473,549	2,884,500	2,884,500	2,611,500	2,611,500	(273,000)
COMMUNICATIONS SERVICE TAX	2,151,632	2,250,000	2,250,000	2,448,671	2,273,745	23,745
SUB TOTAL COMMUNICATIONS SERVICE TAX	2,151,632	2,250,000	2,250,000	2,448,671	2,273,745	23,745
TOTAL TAXES	25,797,815	26,243,536	26,243,536	25,772,971	27,969,186	1,725,650
OCCUPATIONAL LICENSES	486,868	500,000	500,000	545,000	500,000	-
REGULATORY LICENSE FEE	3,200	15,000	15,000	2,000	3,000	(12,000)
BUILDING PERMITS	1,196,339	600,000	600,000	575,000	550,000	(50,000)
STREET/GRADE PERMITS	4,116	5,500	5,500	4,300	4,100	(1,400)
PLUMBING PERMITS	73,493	65,000	65,000	45,000	41,000	(24,000)
ELECTRICAL PERMITS	137,691	110,000	110,000	93,000	88,500	(21,500)
MECHANICAL PERMITS	74,668	70,000	70,000	62,000	62,000	(8,000)
B & Z MISC. REVENUE	100,168	100,000	100,000	10,900	10,900	(89,100)
CODE ENFORCEMENT MISC. REVENUE	-	-	-	79,000	-	-
REINSPECTION FEES	16,724	15,000	15,000	8,000	8,000	(7,000)
CERTIFICATES OF RE-OCCUPANCY	45,793	40,000	40,000	55,000	55,000	15,000
APPLICATION FEES	25,992	33,692	33,692	18,000	17,500	(16,192)
STRUCTURAL PLANS REVIEW	60,721	50,000	50,000	57,000	57,000	7,000
BOAT RAMP PERMITS	488	-	-	500	500	500
YARD SALE PERMITS	2,130	1,500	1,500	2,000	2,000	500
PERMITTING FEE - MEDIANET	327,600	302,400	302,400	302,400	302,400	-
TOTAL LICENSES AND PERMITS	2,555,991	1,908,092	1,908,092	1,859,100	1,701,900	(206,192)
C.O.P.S. UHP GRANT	-	-	-	-	230,817	230,817
COPS IN SCHOOL PROGRAM GRANT	32,124	-	-	-	-	-
D.O.J. - DNA GRANT	156,278	97,770	97,770	24,229	-	(97,770)
D.O.J. COVERDELL GRANT	243	80,000	80,000	79,757	-	(80,000)
D.O.J.-VOCA GRANT	45,749	48,046	48,046	48,046	48,046	-
BULLETPROOF VEST GRANT	3,370	7,000	7,000	5,899	7,000	-
BIKE PATH FEDERAL GRANT	3,254	423,000	423,000	48,085	374,915	(48,085)
FDOT L.E.A.D. GRANT	(1,922)	-	-	-	149,560	149,560
EECBG STIMULUS GRANT	-	-	-	-	500,300	500,300
FEMA REIMBURSEMENT	111,476	-	-	48,478	-	-
HAZARD MITIGATION GRANT	219,197	233,963	233,963	116,982	116,981	(116,982)
FEDERAL GRANTS FOR POLICE DEP	(729)	-	-	-	-	-
SUB TOTAL FEDERAL GRANTS	569,040	889,779	889,779	371,476	1,427,619	537,840
D.E.P. - L.W.C.F. GRANT	179,533	-	-	-	-	-
D.E.P. - FRDAP NM STADIUM GRANT	200,000	-	-	-	-	-
"KEEP FLORIDA BEAUTIFUL" GRAN	12,498	13,000	13,000	13,635	13,000	-
FEMA REIMBURSEMENT	2,040	-	-	-	-	-
FL. DEPT. OF AGRICULTURE GRAN	15,000	-	-	-	14,255	14,255
FLA. DEPT. OF TRANS. GRANT	-	-	57,050	57,050	-	(57,050)
STATE LIBRARY OF FLA GRANT	-	-	-	-	-	-
STATE TECHNICAL ASST. GRANT	-	-	-	-	-	-

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
STATE AID TO LIBRARIES GRANT	42,555	42,555	26,939	26,939	26,059	(880)
PUBLIC LIBRARY CONST. GRANT	-	-	-	-	-	-
STATE GRANTS FOR POLICE DEPT.	-	-	-	-	-	-
SUB TOTAL STATE GRANTS	451,626	55,555	96,989	97,624	53,314	(43,675)
STATE REVENUE SHARING	1,955,109	1,986,000	1,986,000	1,744,085	1,660,875	(325,125)
MOBILE HOME LICENSES	1,280	1,700	1,700	1,000	1,000	(700)
ALCOHOLIC BEVERAGE LICENSES	16,736	19,000	19,000	15,000	15,000	(4,000)
LOCAL GOVT 1/2 CENT SALES TAX	3,798,714	3,939,000	3,939,000	3,441,933	3,297,641	(641,359)
SUB TOTAL STATE SHARED REVENUES	5,771,839	5,945,700	5,945,700	5,202,018	4,974,516	(971,184)
MIAMI-DADE CO.-M.P.O. GRANT	27,360	-	-	27,898	-	-
MISCELLANEOUS LOCAL GRANTS	57,905	-	86,169	86,169	-	(86,169)
OCC. LICENSES-DADE COUNTY	86,961	75,000	75,000	70,000	70,000	(5,000)
OCC LICENSES-DADE CONTRACTORS	1,260	7,500	7,500	1,200	1,200	(6,300)
SUB TOTAL SHARED REVENUES-LOCAL UNIT	173,486	82,500	168,669	185,267	71,200	(97,469)
TOTAL INTERGOVERNMENTAL REVENUE	6,965,991	6,973,534	7,101,137	5,856,385	6,526,649	(574,488)
MISCELLANEOUS LIBRARY GRANTS	-	-	-	-	-	-
TOTAL PRIVATE GRANTS	-	-	-	-	-	-
ADMINISTRATION CHARGES-LIENS	5,390	5,500	5,500	6,700	5,500	-
ZONING COMPLIANCE REVIEW FEES	6,775	10,000	10,000	2,750	3,000	(7,000)
MINIMUM HOUSING REVIEW FEES	4,401	10,000	10,000	4,500	4,500	(5,500)
LIENS-RECORD SEARCH FEES	36,305	64,000	64,000	44,880	40,000	(24,000)
ELECTION FEES	-	-	-	24,960	-	-
FILING FEES-BOARD OF ADJUSTMENT	16,550	20,000	20,000	15,000	12,600	(7,400)
PASSPORT APPLICATION FEES	30,790	29,000	29,000	36,000	36,000	7,000
SUB TOTAL GENERAL GOVERNMENT	100,211	138,500	138,500	134,790	101,600	(36,900)
POLICE RECORD REPORTS	2,521	2,000	2,000	3,500	3,000	1,000
SAN SOUCI GG-CNTY REIMB	293,320	262,089	262,089	275,808	275,000	12,911
MISC. POLICE DEPT. REVENUE	965	1,000	1,000	1,000	1,000	-
SUB TOTAL PUBLIC SAFETY	296,806	265,089	265,089	280,308	279,000	13,911
LOT CLEARING & MOWING	24,048	40,000	40,000	35,000	30,000	(10,000)
PUBLIC WORKS MISCELLANEOUS REVENUE	5,595	5,000	5,000	14,000	10,000	5,000
SUB TOTAL PHYSICAL ENVIRONMENT	29,643	45,000	45,000	49,000	40,000	(5,000)
OTHER TRANSPORTATION REVENUE	-	30,000	30,000	-	-	(30,000)
SUB TOTAL TRANSPORTATION	-	30,000	30,000	-	-	(30,000)
LIBRARY SUBSCRIBER FEES	1,245	-	-	50	-	-
CHILDREN'S SPORTS REVENUE	15,352	16,000	16,000	21,000	21,000	5,000
GYMNASTICS PROGRAMS REVENUE	33,295	30,000	30,000	30,000	55,800	25,800
ADULT SPORTS REVENUE	25	-	-	-	-	-
MISC. RECREATION REVENUE	12,696	6,000	6,000	-	51,341	45,341
SWIMMING POOLS REVENUE	20,085	22,000	22,000	22,000	22,000	-
TENNIS COURTS REVENUE	25,933	22,000	22,000	23,000	23,000	1,000
NATURE PROGRAMS REVENUE	241	1,000	1,000	130	-	(1,000)
SPECIAL PROGRAMS REVENUE	18,378	20,000	20,000	8,000	8,000	(12,000)
ATHLETIC SUMMER CAMP REVENUE	35,123	15,000	15,000	28,000	30,000	15,000
CAMPS & SCHOOLS PROG. REVENUE	93,624	94,000	94,000	87,000	87,000	(7,000)
MISCELLANEOUS PARKS REVENUE	-	-	-	-	-	-
G. MARGOLIS COMM. CTR. RENTAL	40,150	40,000	40,000	40,000	45,000	5,000
REC FACILITIES RENTAL REVENUE	68,227	50,000	50,000	61,052	65,000	15,000
ATHLETIC STADIUM RENTAL REV.	44,341	45,000	45,000	80,000	80,000	35,000
SUB TOTAL CULTURE-RECREATION	408,715	361,000	361,000	400,232	488,141	127,141
TOTAL CHARGES FOR SERVICES	835,375	839,589	839,589	864,330	908,741	69,152
FINES & FORFEITS-METRO COURT	171,357	150,000	150,000	125,478	125,000	(25,000)
FINES-CODE ENFORCEMENT BOARD	82,984	910,000	910,000	150,000	100,000	(810,000)
FINES - SPECIAL MAGISTRATE	129,775	110,000	110,000	160,000	130,000	20,000
FINES & FORFEITS-BOARD OF ADJ	2,550	-	-	-	-	-
LATE PERMIT FINES	13,200	10,000	10,000	7,000	7,000	(3,000)
LIBRARY MEMBER FINES	17,105	16,000	16,000	16,000	16,000	-
CODE VIOLATIONS - CITATIONS	27,600	50,000	50,000	14,800	15,000	(35,000)
FINES-LATE PENALTY/WASTE COLL TAX	5,541	27,000	7,000	4,000	4,000	(3,000)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
FINES-SCHOOL CROSSING GUARDS	8,279	7,000	7,000	6,000	6,000	(1,000)
FINES - RED-LIGHT CAMERAS	-	300,028	300,028	-	-	(300,028)
DISABLED PARKING FINES	5,845	7,000	7,000	6,000	6,000	(1,000)
PKG TICKET SRCHG-CROSS GUARDS	46,563	50,000	50,000	50,000	50,000	-
TOTAL FINES & FORFEITS	510,799	1,617,028	1,617,028	539,278	459,000	(1,158,028)
INCOME ON INVESTMENTS	64,463	90,000	90,000	35,400	35,000	(55,000)
INTEREST EARNINGS ON CHECKING	174,845	190,000	190,000	-	-	(190,000)
INT. ON INVEST.-DADE COUNTY	41,135	40,000	40,000	20,000	20,000	(20,000)
INTEREST PENALTY-LIENS	80,476	30,000	30,000	17,000	17,000	(13,000)
RENTAL REVENUE-LIBRARY FAC.	238	-	-	130	-	-
RENTS & LEASES-MISCELLANEOUS	45,489	33,000	33,000	40,000	40,000	7,000
CAGNI PARK LEASE	-	-	-	-	-	-
BELLSOUTH MOBILITY LEASE	32,960	34,488	34,488	34,488	36,212	1,724
BISCAYNE LANDING LEASE	1,190,807	1,125,000	1,125,000	1,225,000	1,675,000	550,000
SPECIAL ASSESSMENT PROJECT REVENUE	-	-	-	-	-	-
SALES OF CITY OWNED ASSETS	1,744	-	-	-	-	-
LIBRARY DONATIONS	2,318	-	9,274	9,067	-	(9,274)
PRIVATE FACILITIES BONDS REV.	84,335	84,943	84,943	85,476	84,574	(369)
JULY 4TH CELEBRATION DONATION	-	-	-	-	-	-
PROCEEDS FROM DEVELOPER	-	400,000	580,000	400,000	-	(580,000)
MIAMI-DADE SCHOOL BD PROJECTS	-	-	-	-	-	-
DONATIONS	47,603	-	4,411	5,086	-	(4,411)
SETTLEMENT PROCEEDS	630,000	80,000	80,000	80,000	80,000	-
INSURANCE RECOVERY	26,946	5,000	5,000	17,094	10,000	5,000
LEVY SERVICE-G.O. BONDS	6,000	6,000	6,000	6,000	6,000	-
MISCELLANEOUS REVENUES	379,878	50,000	55,000	85,000	75,000	20,000
SENIOR CITIZEN SHOWCASE REV.	452	-	-	278	-	-
PLANNING & DEVELOPMENT REV.	3,550	-	-	400	-	-
TAKE HOME VEHICLE PROG REV.	85,146	75,000	75,000	72,000	72,000	(3,000)
LIBRARY MISC. REVENUE	3,394	2,000	2,000	2,500	2,500	500
CRA REIMBURSEMENTS	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	2,901,779	2,245,431	2,444,116	2,134,919	2,153,286	(290,830)
TRANS FM DT INCENTIVES FUND	-	-	-	-	-	-
TRANS FM FLEET MGMT FUND	540,210	-	-	-	-	-
TRANS FM W & S FUND	-	531,300	531,300	531,300	-	(531,300)
SUB TOTAL TRANSFERS IN	540,210	531,300	531,300	531,300	-	(531,300)
IN LIEU OF TAXES-ENTER. FUNDS	566,556	566,556	566,556	566,556	566,556	-
RET. ON INVEST. IN UTILITY	1,210,129	1,286,825	1,286,825	1,286,825	1,316,491	29,666
CITY FACILITIES RENT-ENTER FD	61,784	61,784	61,784	61,784	61,784	-
AUDIT FEES-ENTERPRISE FUNDS	180,960	43,168	43,168	43,168	45,448	2,280
LEGAL FEES-ENTERPRISE FUNDS	137,792	246,769	246,769	246,769	247,844	1,075
INFO PROCESS SVCS-ENTER FUNDS	446,774	453,314	453,314	453,314	472,232	18,918
BILLING SERVICES-ENTER. FUNDS	1,292,886	1,259,567	1,259,567	1,259,567	1,319,681	60,114
STREET REPAIR SVC-ENTER FUNDS	136,654	173,176	173,176	173,176	599,063	425,887
OTHER ADMIN SVCS-ENTER. FUNDS	2,189,154	2,031,137	2,031,137	2,031,137	2,033,347	2,210
SUB TOTAL CONTRIBUTIONS-ENTERPRISE	6,222,689	6,122,296	6,122,296	6,122,296	6,662,446	540,150
PROCEEDS FROM CAPITAL LEASE	214,693	-	1,120,000	1,120,000	-	(1,120,000)
PRIOR YEAR SURPLUS/DEFICIT	8,116,181	4,219,403	6,342,128	6,086,492	2,649,634	(3,692,494)
PRIOR YEAR CONTINGENCY BALANCE	935,000	935,000	935,000	935,000	935,000	-
PRIOR YEAR C.O.L.A. BALANCE	359,049	-	-	-	-	-
RESERVE-FUTURE PROJECTS - END OF PRIOR YI	1,479,421	989,762	989,762	874,502	-	(989,762)
RESERVE FOR EMPLOYEE BENEFITS	1,074,678	696,839	696,839	675,835	375,000	(321,839)
SUB TOTAL OTHER NON-REVENUES	12,179,022	6,841,004	10,083,729	9,691,829	3,959,634	(6,124,095)
TOTAL NON-REVENUES	18,941,921	13,494,600	16,737,325	16,345,425	10,622,080	(6,115,245)
TO: LIBRARY BUILDING FUND	(16,737)	(814)	(814)	(814)	(6,400)	(5,586)
TO: SOLID WASTE SERVICES FUND	(196,016)	(66,007)	(66,007)	(66,007)	(63,127)	2,880
TO: W & S OPER & MAINT FUND	(20,000)	-	-	-	(106,200)	(106,200)
TO: PEPPER PK YOUTH CTR FUND	(466,467)	(619,850)	(619,850)	(346,468)	-	619,850
TO: FLEET MANAGEMENT FUND	(9,345)	-	-	-	-	-
TOTAL TRANSFERS OUT	(708,565)	(686,671)	(686,671)	(413,289)	(175,727)	510,944
TOTAL GENERAL FUND REVENUES:	57,801,106	52,635,139	56,204,152	52,959,119	50,165,115	(6,039,037)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
(105) COMMUNITY REDEVELOPMENT AGENCY FUND						
OPERATING TAX LEVY	4,484,740	5,420,911	5,420,911	5,420,911	1,456,704	(3,964,207)
DISCOUNT ON TAXES	(158,576)	(271,046)	(271,046)	(271,389)	(72,835)	198,211
TAX CERTIFICATE REDEMPTION	342,191	-	-	-	-	-
TOTAL TAXES	4,668,355	5,149,865	5,149,865	5,149,522	1,383,869	(3,765,996)
INTEREST EARNINGS ON CHECKING	-	-	-	-	-	-
CRA FUNDED PROJECTS	1,400,855	2,580,979	3,541,264	1,405,479	1,942,614	(1,598,650)
TOTAL MISCELLANEOUS REVENUES	1,400,855	2,580,979	3,541,264	1,405,479	1,942,614	(1,598,650)
TOTAL COMM. REDEVELOPMENT AGENCY FUND	6,069,210	7,730,844	8,691,129	6,555,001	3,326,483	(5,364,646)
(115) CDBG ENTITLEMENT FUND						
C.D.B.G. ENTITLEMENT	1,265,680	1,427,967	1,427,967	1,571,813	1,296,282	(131,685)
C.D.B.G. - RECOVERY	-	-	-	-	332,001	332,001
CDBG-DOWNTOWN REHAB	-	343,835	343,835	20,743	349,836	6,001
TOTAL INTERGOVERNMENTAL REVENUE	1,265,680	1,771,802	1,771,802	1,592,556	1,978,119	206,317
INTEREST EARNINGS ON CHECKING	-	-	-	-	-	-
INTEREST INCOME ON LOANS	12	-	-	-	-	-
SALES OF CITY OWNED ASSETS	-	-	-	-	-	-
C.D.B.G. FUNDS RECAPTURED	4,182	-	-	69	-	-
BUSINESS LOAN PRINCIPAL REPAY	53,960	-	-	276	-	-
MISCELLANEOUS REVENUES	2,998	-	-	450	-	-
TOTAL MISCELLANEOUS REVENUES	61,152	-	-	795	-	-
PRIOR YEAR SURPLUS/DEFICIT	-	-	236,499	-	-	(236,499)
RESERVE FOR EMPLOYEE BENEFITS	-	-	-	-	-	-
TOTAL NON-REVENUES	-	-	236,499	-	-	(236,499)
TOTAL CDBG ENTITLEMENT FUND REVENUES	1,326,832	1,771,802	2,008,301	1,593,351	1,978,119	(30,182)
(116) HOME INVESTMENT PARTNERSHIP FUND						
HOME INVESTMENT PARTNERSHIP	782,642	1,334,352	1,334,352	976,414	1,189,886	(144,466)
HOMELESS PREV & RAPID RE-HSG	-	-	3,000	3,000	504,641	501,641
TOTAL INTERGOVERNMENTAL REVENUE	782,642	1,334,352	1,337,352	979,414	1,694,527	357,175
PRIOR YEAR SURPLUS/DEFICIT	-	-	46,000	-	-	(46,000)
TOTAL NON-REVENUES	-	-	46,000	-	-	(46,000)
TOTAL FUND REVENUES:	782,642	1,334,352	1,383,352	979,414	1,694,527	311,175
(117) 2005 DISASTER RECOVERY GRANT						
2005 DISASTER RECOVERY GRANT	1,127,088	744,100	744,100	915,768	2,700,000	1,955,900
TOTAL INTERGOVERNMENTAL REVENUE	1,127,088	744,100	744,100	915,768	2,700,000	1,955,900
INTEREST INCOME ON LOANS	828	-	-	-	-	-
SHIP FUNDS RECAPTURED	25,250	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	26,078	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	-	-	47,011	-	-	(47,011)
TOTAL NON-REVENUES	-	-	47,011	-	-	(47,011)
TOTAL FUND REVENUES:	1,153,166	744,100	791,111	915,768	2,700,000	1,908,889
(118) NEIGHBORHOOD STABILIZATION PRGM						
NEIGHBORHOOD STABILIZATION PGM GRANT	-	-	2,847,089	443,939	2,403,150	(443,939)
TOTAL INTERGOVERNMENTAL REVENUE	-	-	2,847,089	443,939	2,403,150	(443,939)
PRIOR YEAR SURPLUS/DEFICIT	-	-	-	-	-	-
TOTAL NON-REVENUES	-	-	-	-	-	-
TOTAL FUND REVENUES:	-	-	2,847,089	443,939	2,403,150	(443,939)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
(125) STATE HOUSING INITIATIVE PRGM						
S.H.I.P. ENTITLEMENT	291,981	338,092	338,092	338,092	27,709	(310,383)
TOTAL INTERGOVERNMENTAL REVENUE	291,981	338,092	338,092	338,092	27,709	(310,383)
INCOME ON INVESTMENTS	3,170	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	10,684	8,500	8,500	-	-	(8,500)
INTEREST INCOME ON LOANS	3,090	2,500	2,500	246	-	(2,500)
SHIP FUNDS RECAPTURED	30,530	10,000	10,000	954	-	(10,000)
TOTAL MISCELLANEOUS REVENUES	47,474	21,000	21,000	1,200	-	(21,000)
PRIOR YEAR SURPLUS/DEFICIT	690,408	159,197	219,164	337,329	237,444	18,280
TOTAL NON-REVENUES	690,408	159,197	219,164	337,329	237,444	18,280
TOTAL FUND REVENUES:	1,029,863	518,289	578,256	676,621	265,153	(313,103)
(130) POLICE TRAINING FUND						
POLICE TRAINING REVENUE	15,109	11,000	11,000	12,721	11,000	-
TOTAL INTERGOVERNMENTAL REVENUE	15,109	11,000	11,000	12,721	11,000	-
INTEREST EARNINGS ON CHECKING	45	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	45	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	5,466	3,866	3,866	7,595	5,458	1,592
TOTAL NON-REVENUES	5,466	3,866	3,866	7,595	5,458	1,592
TOTAL FUND REVENUES:	20,620	14,866	14,866	20,316	16,458	1,592
(131) LAW ENFORCEMENT TRUST FUND						
FORFEITURE PROCEEDS	280,172	-	-	250,000	-	-
TOTAL FINES & FORFEITS	280,172	-	-	250,000	-	-
INCOME ON INVESTMENTS	4,631	4,500	4,500	3,826	3,500	(1,000)
INTEREST EARNINGS ON CHECKING	4,923	2,500	2,500	-	-	(2,500)
SALE OF CITY OWNED ASSETS	-	-	-	4,492	-	-
MISCELLANEOUS REVENUES	-	-	-	2,498	-	-
TOTAL MISCELLANEOUS REVENUES	9,554	7,000	7,000	10,816	3,500	(3,500)
PRIOR YEAR SURPLUS/DEFICIT	241,875	340,896	340,896	408,651	535,780	194,884
TOTAL NON-REVENUES	241,875	340,896	340,896	408,651	535,780	194,884
TOTAL FUND REVENUES:	531,601	347,896	347,896	669,467	539,280	191,384
(132) FEDERAL FORFEITURE FUND						
FORFEITURE PROCEEDS	-	-	-	-	-	-
TOTAL FINES & FORFEITS	-	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	226	-	-	-	-	-
SALE OF CITY OWNED ASSETS	-	-	-	7,906	-	-
TOTAL MISCELLANEOUS REVENUES	226	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	10,801	11,037	11,037	9,570	7,833	(3,204)
TOTAL NON-REVENUES	10,801	11,037	11,037	9,570	7,833	(3,204)
TOTAL FUND REVENUES:	11,027	11,037	11,037	9,570	7,833	(3,204)
(133) LAW ENFORCEMENT BLOCK GRANT FUND						
PRIOR YEAR SURPLUS/DEFICIT	-	-	-	-	-	-
TOTAL NON-REVENUES	-	-	-	-	-	-
TOTAL FUND REVENUES:	-	-	-	-	-	-

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
(134) JUSTICE ASSISTANCE GRANT						
JUSTICE ASSISTANCE GRANT	73,961	22,084	22,084	22,084	371,692	349,608
TOTAL INTERGOVERNMENTAL REVENUE	73,961	22,084	22,084	22,084	371,692	349,608
INCOME ON INVESTMENTS	-	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	96	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	96	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	12,829	(77)	(77)	843	-	77
TOTAL NON-REVENUES	12,829	(77)	(77)	843	-	77
TOTAL FUND REVENUES:	86,886	22,007	22,007	22,927	371,692	349,685
(137) BYRNE STRIKE TEAM GRANT						
BYRNE STRIKE TEAM GRANT	207,463	17,346	17,346	121,353	-	(17,346)
TOTAL INTERGOVERNMENTAL REVENUE	207,463	17,346	17,346	121,353	-	(17,346)
PRIOR YEAR SURPLUS/DEFICIT	-	-	62,618	-	-	(62,618)
TOTAL NON-REVENUES	-	-	62,618	-	-	(62,618)
TOTAL FUND REVENUES:	207,463	17,346	79,964	121,353	-	(79,964)
(185) 1/2 CENT TRANS SURTAX FUND						
1/2 CENT TRANSPORTATION SURTAX	1,919,328	1,810,217	1,810,217	1,793,527	1,603,487	(206,730)
TRANSPORTATION STIMULUS PROJECTS	-	-	-	-	1,351,245	1,351,245
TOTAL TAXES	1,919,328	1,810,217	1,810,217	1,793,527	2,954,732	1,144,515
OTHER TRANSPORTATION REVENUE	37,500	-	-	33,000	36,000	36,000
SUB TOTAL TRANSPORTATION	37,500	-	-	33,000	36,000	36,000
TOTAL CHARGES FOR SERVICES	37,500	-	-	33,000	36,000	36,000
INCOME ON INVESTMENTS	48,951	25,000	25,000	20,205	15,000	(10,000)
INTEREST EARNINGS ON CHECKING	56,522	25,000	25,000	-	-	(25,000)
MISCELLANEOUS REVENUES	750	-	-	92,883	-	-
BUS PASS REVENUE	11,231	30,000	30,000	98,696	98,000	68,000
TOTAL MISCELLANEOUS REVENUES	117,454	80,000	80,000	211,784	113,000	33,000
PRIOR YEAR SURPLUS/DEFICIT	4,287,763	4,299,203	5,328,738	5,091,777	3,689,155	(1,639,583)
TOTAL NON-REVENUES	4,287,763	4,299,203	5,328,738	5,091,777	3,689,155	(1,639,583)
TOTAL FUND REVENUES:	6,362,045	6,189,420	7,218,955	7,130,088	6,792,887	(426,068)
(190) LANDFILL CLOSURE FUND						
INCOME ON INVESTMENTS	984,948	433,983	433,983	153,608	85,271	(348,712)
INTEREST EARNINGS ON CHECKING	460	300	300	-	-	(300)
TOTAL MISCELLANEOUS REVENUES	985,408	434,283	434,283	153,608	85,271	(349,012)
RES FOR CLOSURE & REMEDIATION	-	25,289,887	25,289,887	24,936,025	24,938,633	(351,254)
TOTAL NON-REVENUES	-	25,289,887	25,289,887	24,936,025	24,938,633	(351,254)
TOTAL FUND REVENUES:	985,408	25,724,170	25,724,170	25,089,633	25,023,904	(700,266)
(230) FMLC-Series 2002 - G.O. Debt						
OPERATING TAX LEVY	409,565	448,282	448,282	397,813	446,988	(1,294)
DISCOUNT ON TAXES	(14,482)	(15,690)	(15,690)	(13,923)	(15,645)	45
TAX CERTIFICATE REDEMPTION	39,136	-	-	30,000	-	-
TOTAL TAXES	434,219	432,592	432,592	413,890	431,343	(1,249)
PRIOR YEAR SURPLUS/DEFICIT	(1,815)	(9,561)	(9,561)	6,621	(2,662)	6,899
TOTAL NON-REVENUES	(1,815)	(9,561)	(9,561)	6,621	(2,662)	6,899

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
TOTAL FUND REVENUES:	432,404	423,031	423,031	420,511	428,681	5,650
(250) PENSION OBLIGATION BOND FUND						
INTEREST EARNINGS ON CHECKING	-	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	-	-	-	-	-	-
GEN. FD. DEBT ALLOCATION	991,113	820,000	820,000	1,064,190	1,074,390	254,390
WATER & SEWER DEBT ALLOCATION	197,932	165,000	165,000	214,090	216,142	51,142
SOLID WASTE DEBT ALLOCATION	157,909	131,000	131,000	169,958	171,587	40,587
STORMWATER FD. DEBT ALLOCATIO	27,652	23,000	23,000	29,891	30,177	7,177
RISK MGMT DEBT ALLOCATION	13,826	11,500	11,500	14,868	15,011	3,511
FLEET MGMT FD DEBT ALLOCATION	66,947	55,500	55,500	71,990	72,680	17,180
TOTAL NON-REVENUES	1,455,379	1,206,000	1,206,000	1,564,987	1,579,987	373,987
TOTAL FUND REVENUES:	1,455,379	1,206,000	1,206,000	1,564,987	1,579,987	373,987
(340) E. MAY AVIL LIBRARY BLDG FUND						
INCOME ON INVESTMENTS	-	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	2,209	2,000	2,000	-	-	(2,000)
LIBRARY DONATIONS	15	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	2,224	2,000	2,000	-	-	(2,000)
TRANSFER FROM GENERAL FUND	16,737	814	814	814	6,400	5,586
SUB TOTAL TRANSFERS IN	16,737	814	814	814	6,400	5,586
PRIOR YEAR SURPLUS/DEFICIT	92,718	111,756	111,756	111,678	65,737	(46,019)
SUB TOTAL OTHER NON-REVENUES	92,718	111,756	111,756	111,678	65,737	(46,019)
TOTAL NON-REVENUES	109,455	112,570	112,570	112,492	72,137	(40,433)
TOTAL FUND REVENUES:	111,679	114,570	114,570	112,492	72,137	(42,433)
(370) TRANSPORTATION - GAS TAX FUND						
CAPITAL IMPV. GAS TAX REV.	316,991	230,000	230,000	301,427	295,793	65,793
TOTAL TAXES	316,991	230,000	230,000	301,427	295,793	65,793
INCOME ON INVESTMENTS	1,219	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	11,840	4,500	4,500	-	-	(4,500)
TOTAL MISCELLANEOUS REVENUES	13,059	4,500	4,500	-	-	(4,500)
PRIOR YEAR SURPLUS/DEFICIT	541,424	823,965	823,965	824,118	996,056	172,091
TOTAL NON-REVENUES	541,424	823,965	823,965	824,118	996,056	172,091
TOTAL FUND REVENUES:	871,474	1,058,465	1,058,465	1,125,545	1,291,849	233,384
(380) SAFE NEIGHBORHOODS PKS FUND						
CO. PARKS BOND ISSUE PROCEEDS	131,342	-	-	3,387	-	-
PRIOR YEAR SURPLUS/DEFICIT	-	-	3,387	-	-	(3,387)
TOTAL NON-REVENUES	131,342	-	3,387	3,387	-	(3,387)
TOTAL FUND REVENUES:	131,342	-	3,387	3,387	-	(3,387)
(381) PEPPER PARK YOUTH CENTER FUND						
Miami-Dade BBC-GOB - Pepper Park	212,393	5,106,900	5,106,900	83,000	4,839,900	(267,000)
TOTAL INTERGOVERNMENTAL REVENUE	212,393	5,106,900	5,106,900	83,000	4,839,900	(267,000)
INTEREST EARNINGS ON CHECKING	11,937	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	11,937	-	-	-	-	-
TRANSFER FROM GENERAL FUND	466,467	569,561	569,561	346,468	-	(569,561)
SUB TOTAL TRANSFERS IN	466,467	569,561	569,561	346,468	-	(569,561)
PROCEEDS FROM DEBT	5,275,000	-	-	-	-	-

**CITY OF NORTH MIAMI
REVENUE SUMMARY
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ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
PRIOR YEAR SURPLUS/DEFICIT	-	5,030,258	5,105,385	-	150,000	(4,955,385)
SUB TOTAL OTHER NON-REVENUES	5,275,000	5,030,258	5,105,385	-	150,000	(4,955,385)
TOTAL NON-REVENUES	5,741,467	5,599,819	5,674,946	346,468	150,000	(5,524,946)
TOTAL FUND REVENUES:	5,965,797	10,706,719	10,781,846	429,468	4,989,900	(5,791,946)
(382) OLYMPIC TRAINING CENTER FUND						
PROCEEDS FROM DEVELOPER	180,000	180,000	180,000	181,000	319,000	139,000
TOTAL FUND REVENUES:	180,000	180,000	180,000	181,000	319,000	139,000
(420) WATER & SEWER OPER & MAINT FUND						
EPA GRANT	485,000	250,000	250,000	-	-	(250,000)
US DEPT OF HOMELAND SECURITY - UASI	271,135	-	-	-	-	-
FEMA REIMBURSEMENT	54,885	-	-	-	-	-
SUB TOTAL FEDERAL GRANTS	811,020	250,000	250,000	-	-	(250,000)
D.E.P.-SEWER GRANT	-	-	-	-	-	-
D.E.P.-SEWER GRANT - LP6765	898,850	495,643	495,643	495,643	-	(495,643)
D.E.P.-SEWER GRANT - LP6846	-	600,000	600,000	-	600,000	-
FEMA REIMBURSEMENT	1,453	-	-	-	-	-
SUB TOTAL STATE GRANTS	900,303	1,095,643	1,095,643	495,643	600,000	(495,643)
S.F.W.M.D. COST-SHARING GRANT	400,000	-	-	-	-	-
Miami-Dade GOB - Lift Station Upgrades	278,181	45,360	45,360	132,390	-	(45,360)
Miami-Dade GOB - Sewer Coll. System Upgrades	137,628	228,775	228,775	-	335,932	107,157
SUB TOTAL SHARED REVENUES-LOCAL UNIT	815,809	274,135	274,135	132,390	335,932	61,797
TOTAL INTERGOVERNMENTAL REVENUE	2,527,132	1,619,778	1,619,778	628,033	935,932	(683,846)
METERED SALE OF WATER-CITY	4,660,357	4,748,607	4,748,607	4,890,579	5,751,810	1,003,203
METERED SALE OF WATER-OUTSIDE	2,192,866	2,296,034	2,296,034	2,301,194	2,706,434	410,400
FIRE SERVICE REVENUE - CITY	27,214	26,600	26,600	26,600	26,600	-
FIRE SERVICE REVENUE-OUTSIDE	12,912	12,912	12,912	13,000	13,000	88
NEW SERVICE CONNECTIONS-WATER	56,920	48,000	48,000	55,000	55,000	7,000
WATER IMPACT FEE	25,641	33,000	33,000	277,550	33,000	-
SANITARY SEWER SERVICE-CITY	1,330,913	1,356,898	1,356,898	1,396,660	1,642,612	285,714
SANITARY SEWER SVCE-OUTSIDE	622,331	644,464	644,464	653,074	768,081	123,617
NEW SERVICE CONNECTIONS-SEWER	-	-	-	-	-	-
SEWER REVENUE - MIAMI DADE	-	-	-	-	-	-
SEWER TREATMENT SERVICE-CITY	6,151,780	6,341,000	6,341,000	6,151,780	6,151,780	(189,220)
SEWER TREATMENT SVC-OUTSIDE	3,137,329	3,232,000	3,232,000	3,137,329	3,137,329	(94,671)
BACKFLOW PREV. INSTALL. REV.	451	1,000	1,000	-	-	(1,000)
OUTSIDE CITY W & S SURCHARGE	1,488,295	1,614,958	1,614,958	1,561,817	1,836,853	221,895
RENEWAL & REPLACEMENT PROGRAM	-	-	-	-	-	-
W&S INSPECTION FEES	100,882	95,000	95,000	100,000	100,000	5,000
SERVICE CHARGES	248,967	160,000	160,000	175,000	175,000	15,000
NEW ACCOUNT PROCESSING CHARGE	16,620	17,000	17,000	17,000	17,000	-
TOTAL CHARGES FOR SERVICES	20,073,478	20,627,473	20,627,473	20,756,583	22,414,499	1,787,026
INCOME ON INVESTMENTS	57,303	45,000	45,000	32,000	32,000	(13,000)
INTEREST EARNINGS ON CHECKING	36,520	5,000	5,000	-	-	(5,000)
INTEREST PENALTY-LIENS	11,923	11,500	11,500	11,500	11,500	-
CAPITAL IMPROVEMENTS - WATER - CITY	4,011,393	7,082,913	7,082,913	3,747,422	2,387,645	(4,695,268)
CAPITAL IMPROVEMENTS - WATER - OUTSIDE	1,877,443	2,920,344	2,920,344	1,548,093	986,357	(1,933,987)
CAPITAL IMPROVEMENTS - SEWER - CITY	354,354	474,552	474,552	474,552	474,552	-
CAPITAL IMPROVEMENTS - SEWER - OUTSIDE	115,287	127,927	127,927	127,927	127,927	-
SALES OF CITY OWNED ASSETS	-	-	-	7,715	-	-
INSURANCE RECOVERY	1,098	-	-	-	-	-
REPAYMENT-SOLID WASTE SVC LOAN	42,712	42,712	42,712	42,712	-	(42,712)
MISCELLANEOUS REVENUES	(2,624)	-	-	200	-	-
RENT-GENERAL FUND OPERATIONS	-	-	-	-	-	-
MISCELLANEOUS INCOME	214,846	35,000	35,000	47,000	40,000	5,000
TOTAL MISCELLANEOUS REVENUES	6,720,255	10,744,948	10,744,948	6,039,121	4,059,981	(6,684,967)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
TRANS FROM W & S REVENUE FUND	-	-	-	-	-	-
TRANS FROM GENERAL FUND	20,000	-	-	-	106,200	106,200
SUB TOTAL TRANSFERS IN	20,000	-	-	-	106,200	106,200
PROCEEDS FROM CAPITAL LEASE	424,421	-	-	-	-	-
PROCEEDS FROM DEBT	4,000,000	146,774,000	146,774,000	4,000,000	-	(146,774,000)
PRIOR YEAR SURPLUS/DEFICIT	3,576,512	3,179,996	6,491,127	2,880,784	9,456,966	2,965,839
RESERVE FOR CAPITAL PROJECTS	-	6,650,904	6,650,904	6,358,478	6,079,858	(571,046)
RESERVE FOR EMPLOYEE BENEFITS	902,568	902,568	902,568	960,519	960,519	57,951
SUB TOTAL OTHER NON-REVENUES	8,903,501	157,507,468	160,818,599	14,199,781	16,497,343	(144,321,256)
TOTAL NON-REVENUES	8,923,501	157,507,468	160,818,599	14,199,781	16,603,543	(144,215,056)
TO: GENERAL FUND	-	(531,000)	(531,000)	(531,000)	-	531,000
TO: FLEET MANAGEMENT FUND	(20,248)	-	-	-	-	-
TOTAL TRANSFERS OUT	(20,248)	(531,000)	(531,000)	(531,000)	-	531,000
TOTAL FUND REVENUES:	38,224,118	189,968,667	193,279,798	41,092,518	44,013,955	(149,265,843)
(470) WATER FIRE FLOW DEMAND FUND						
CUSTOMER CONTRIB.-FIRE FLOW	10,763	10,000	10,000	491,929	10,000	-
TOTAL CHARGES FOR SERVICES	10,763	10,000	10,000	491,929	10,000	-
INCOME ON INVESTMENTS	1,924	-	-	-	-	-
INTEREST EARNINGS ON CHECKING	8,818	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	10,742	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	447,952	(20,959)	(20,959)	469,456	961,385	982,344
TOTAL NON-REVENUES	447,952	(20,959)	(20,959)	469,456	961,385	982,344
TOTAL FUND REVENUES:	469,457	(10,959)	(10,959)	961,385	971,385	982,344
(480) SOLID WASTE SERVICES FUND						
FEMA REIMBURSEMENT	461	-	-	-	-	-
FDOT HURR. ROAD DEBRIS REIMBURSEMENT	-	-	-	-	-	-
SUB TOTAL FEDERAL GRANTS	461	-	-	-	-	-
FEMA REIMBURSEMENT	77	-	-	-	-	-
SUB TOTAL STATE GRANTS	77	-	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	538	-	-	-	-	-
SANITATION FEES	6,006,493	6,310,412	6,310,412	6,303,214	6,165,804	(144,608)
BAD DEBT/LOSSES	-	-	-	-	-	-
RECYCLING FEES	391,709	410,298	410,298	411,059	411,059	761
SALE OF RECYCLABLES	24,965	18,000	18,000	18,000	18,000	-
TOTAL CHARGES FOR SERVICES	6,423,167	6,738,710	6,738,710	6,732,273	6,594,863	(143,847)
INCOME ON INVESTMENTS	12,161	10,000	10,000	2,500	2,500	(7,500)
INTEREST EARNINGS ON CHECKING	19,782	15,000	15,000	-	-	(15,000)
SALES OF CITY OWNED ASSETS	-	-	-	33,000	-	-
MISCELLANEOUS REVENUES	84,742	-	-	-	-	-
TOTAL MISCELLANEOUS REVENUES	116,685	25,000	25,000	35,500	2,500	(22,500)
TRANSFER FROM GENERAL FUND	196,016	66,007	66,007	66,007	63,127	(2,880)
TRANSFER FM FLEET MGMT FUND	-	-	-	-	-	-
SUB TOTAL TRANSFERS IN	196,016	66,007	66,007	66,007	63,127	(2,880)
PROCEEDS FROM CAPITAL LEASE	604,982	785,711	785,711	-	-	(785,711)
PRIOR YEAR SURPLUS/DEFICIT	1,078,994	-	681,198	1,381,732	1,226,335	545,137
RESERVE FOR CAPITAL PROJECTS	-	1,447,204	1,447,204	-	-	(1,447,204)
RESERVE FOR EMPLOYEE BENEFITS	855,658	855,658	855,658	818,188	818,188	(37,470)
SUB TOTAL OTHER NON-REVENUES	2,539,634	3,088,573	3,769,771	2,199,920	2,044,523	(1,725,248)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
TOTAL NON-REVENUES	2,735,650	3,154,580	3,835,778	2,265,927	2,107,650	(1,728,128)
TOTAL SOLID WASTE FUND REVENUES:	9,276,040	9,918,290	10,599,488	9,033,700	8,705,013	(1,894,475)
<u>(490) STORMWATER UTILITY FUND</u>						
FEMA REIMBURSEMENT	1,536	-	-	-	-	-
SUB TOTAL FEDERAL GRANTS	1,536	-	-	-	-	-
FEMA REIMBURSEMENT	256	-	-	-	-	-
SUB TOTAL STATE GRANTS	256	-	-	-	-	-
S.F.W.M.D. COST-SHARING GRANT	-	-	-	-	-	-
SUB TOTAL SHARED REVENUES-LOCAL UNIT	-	-	-	-	-	-
TOTAL INTERGOVERNMENTAL REVENUE	1,792	-	-	-	-	-
STORMWATER CHARGES	2,275,291	2,393,176	2,393,176	2,387,690	2,387,690	(5,486)
TOTAL CHARGES FOR SERVICES	2,275,291	2,393,176	2,393,176	2,387,690	2,387,690	(5,486)
INCOME ON INVESTMENTS	19,387	30,000	30,000	750	1,000	(29,000)
INTEREST EARNINGS ON CHECKING	30,161	10,000	10,000	-	-	(10,000)
SALES OF CITY OWNED ASSETS	-	-	-	10	-	-
MISCELLANEOUS REVENUES	45,605	-	-	10	-	-
TOTAL MISCELLANEOUS REVENUES	95,153	40,000	40,000	770	1,000	(39,000)
PROCEEDS FROM CAPITAL LEASE	-	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	3,430,276	-	767,305	2,197,972	1,621,987	854,682
PREMIUM ON LOAN	13,298	13,298	13,298	13,298	-	(13,298)
RESERVE FOR CAPITAL PROJECTS	-	1,251,691	1,251,691	-	-	(1,251,691)
RESERVE FOR EMPLOYEE BENEFITS	132,203	132,203	132,203	141,980	141,980	9,777
TOTAL NON-REVENUES	3,575,777	1,397,192	2,164,497	2,353,250	1,763,967	(400,530)
TOTAL STORMWATER UTILITY FUND REVENUES:	5,948,013	3,830,368	4,597,673	4,741,710	4,152,657	(445,016)
<u>(510) RISK MANAGEMENT FUND</u>						
INCOME ON INVEST-LIABILITY	24,077	20,000	20,000	30,000	30,000	10,000
INCOME ON INVEST-WKRS COMP	25,160	20,000	20,000	10,000	10,000	(10,000)
INTEREST ON REPO-LIABILITY	52,651	15,000	15,000	-	-	(15,000)
INTEREST ON REPO-WKRS COMP	13,244	10,000	10,000	-	-	(10,000)
MISCELLANEOUS REVENUES	30,663	30,000	30,000	132,000	30,000	-
MISC. REVENUE-WORKERS' COMP.	270,699	200,000	200,000	200,000	200,000	-
TOTAL MISCELLANEOUS REVENUES	416,494	295,000	295,000	372,000	270,000	(25,000)
RESERVE FOR CLAIM PAYMENTS	1,324,372	1,530,386	1,530,386	1,100,045	677,640	(852,746)
RESERVE FOR WKRS' COMP CLAIMS	1,568,326	1,019,021	1,019,021	1,268,505	1,248,317	229,296
RESERVE FOR EMPLOYEE BENEFITS	70,442	70,442	70,442	75,654	75,654	5,212
TOTAL NON-REVENUES	2,963,140	2,619,849	2,619,849	2,444,204	2,001,611	(618,238)
LIABILITY CONTRIBUTION-GENERAL	583,610	346,976	346,976	346,976	1,091,577	744,601
LIABILITY CONTRIBUTION-W & S	231,591	69,395	69,395	69,395	129,114	59,719
LIABILITY CONTRIBUTION-CRA	18,527	9,253	9,253	9,253	3,046	(6,207)
LIABILITY CONTRIBUTION-C.D.B.G.	-	-	-	-	10,956	10,956
LIABILITY CONTRIBUTION-H.I.P.P.	-	-	-	-	2,496	2,496
LIABILITY CONTRIBUTION-2005 DIS. RECOVERY	-	-	-	-	3,328	3,328
LIABILITY CONTRIBUTION-S.H.I.P.	-	-	-	-	971	971
LIABILITY CONTRIBUTION-1/2 CENT SURTAX	-	-	-	-	4,993	4,993
LIABILITY CONTRIBUTION-FLEET	-	-	-	-	48,123	48,123
LIABILITY CONTRIBUTION-STORMWATER	27,792	13,879	13,879	13,879	17,751	3,872
LIABILITY CONTR.-SOLID WASTE	64,846	23,132	23,132	23,132	74,473	51,341
WORKERS' COMP. CONTR.-GENERAL	540,192	620,114	620,114	620,114	483,291	(136,823)
WORKERS' COMP. CONTR.-C.D.B.G	12,347	10,267	10,267	10,267	4,851	(5,416)
WORKERS' COMP. CONTR.-H.I.P.P.	-	-	-	-	1,105	1,105
WORKERS' COMP. CONTR.-2005 DIS. RECOVERY	-	-	-	-	1,474	1,474
WORKERS' COMP. CONTR.-W & S	296,334	73,921	73,921	73,921	57,164	(16,757)
WORKERS' COMP. CONTR.-CRA	-	8,214	8,214	8,214	1,349	(6,865)

**CITY OF NORTH MIAMI
REVENUE SUMMARY
FISCAL YEAR 2009-10**

ACCOUNT DESCRIPTION	FY 08	FY09			FY10	INCREASE/ DECREASE
	ACTUAL YEAR-END RECEIPTS	ADOPTED BUDGET	CURRENT AMENDED BUDGET	ESTIMATED PRE-CAFR RECEIPTS	ADOPTED BUDGET	
WORKERS' COMP. CONTR.-S.H.I.P.	24,695	18,480	18,480	18,480	430	(18,050)
WORKERS' COMP. CONTR.-FLEET	49,389	28,747	28,747	28,747	21,306	(7,441)
WORKERS' COMP. CONTR.-SANITATION	283,987	43,121	43,121	43,121	32,972	(10,149)
WORKERS' COMP. CONTR.-STORMWATER	24,695	16,427	16,427	16,427	7,859	(8,568)
WORKERS' COMP. CONTR.-1/2 CENT SURTAX	3,087	2,053	2,053	2,053	2,210	157
TOTAL INTRAGOVERNMENTAL SERVICES	2,161,092	1,283,979	1,283,979	1,283,979	2,000,839	716,860
TOTAL FUND REVENUES:	5,540,726	4,198,828	4,198,828	4,100,183	4,272,450	73,622
(520) FLEET MANAGEMENT FUND						
FEMA REIMBURSEMENT	8,417	-	-	-	-	-
SUB TOTAL FEDERAL GRANTS	8,417	-	-	-	-	-
FEMA REIMBURSEMENT	1,403	-	-	-	-	-
SUB TOTAL STATE GRANTS	1,403	-	-	-	-	-
GASOLINE TAX REFUND	39,404	35,000	35,000	39,316	35,000	-
SUB TOTAL STATE SHARED REVENUES	39,404	35,000	35,000	39,316	35,000	-
TOTAL INTERGOVERNMENTAL REVENUE	49,224	35,000	35,000	39,316	35,000	-
SALES OF PRODUCTS/SERVICES	15,388	10,000	10,000	1,200	500	(9,500)
TOTAL NON-REVENUES	15,388	10,000	10,000	1,200	500	(9,500)
INCOME ON INVESTMENTS	42,908	8,000	8,000	-	-	(8,000)
INTEREST EARNINGS ON CHECKING	8,791	2,000	2,000	-	-	(2,000)
SALES OF CITY OWNED ASSETS	39,844	60,000	60,000	60,000	45,000	(15,000)
INSURANCE RECOVERY	16,572	8,000	8,000	35,000	8,500	500
REPAYMENT-SOLID WASTE SVC LOAN	12,857	-	-	-	-	-
REPAYMENT-STORMWATER FD LOAN	19,106	19,106	19,106	19,106	-	(19,106)
MISCELLANEOUS REVENUES	15,964	2,000	2,000	3,800	2,000	-
TOTAL NON-REVENUES	156,042	99,106	99,106	117,906	55,500	(43,606)
TRANS FROM GENERAL FUND	9,345	-	-	-	-	-
TRANS FROM W&S OP & MAINT FUND	20,248	-	-	-	-	-
SUB TOTAL TRANSFERS IN	29,593	-	-	-	-	-
PRIOR YEAR SURPLUS/DEFICIT	-	-	12,200	95,751	415,774	403,574
RESERVE-VEHICLE REPLACEMENT	1,673,043	274,072	274,072	-	-	(274,072)
RESERVE FOR EMPLOYEE BENEFITS	479,137	479,137	479,137	515,526	515,526	36,389
SUB TOTAL OTHER NON-REVENUES	2,152,180	753,209	765,409	611,277	931,300	165,891
TOTAL NON-REVENUES	2,181,773	753,209	765,409	611,277	931,300	165,891
VEHICLE RENT-GENERAL FUND	1,625,916	1,902,366	1,902,366	1,902,366	1,397,400	(504,966)
VEHICLE RENT-WATER & SEWER	295,152	471,480	471,480	471,480	330,996	(140,484)
VEHICLE RENT-SOLID WASTE	428,292	629,391	629,391	629,391	437,364	(192,027)
VEHICLE RENT-RISK MANAGEMENT	3,120	3,696	3,696	3,696	2,772	(924)
VEHICLE RENT-STORMWATER UTIL.	123,648	167,736	167,736	167,736	70,644	(97,092)
VEHICLE RENT-C.D.B.G. FUND	6,456	7,656	7,656	3,828	2,676	(4,980)
VEHICLE RENT-CRA FUND	9,072	20,334	20,334	14,988	3,000	(17,334)
TOTAL INTRAGOVERNMENTAL SERVICES	2,491,656	3,202,659	3,202,659	3,193,485	2,244,852	(957,807)
TO: GENERAL FUND	(540,210)	-	-	-	-	-
TO: SOLID WASTE SERVICES FUND	-	-	-	-	-	-
TOTAL TRANSFERS OUT	(540,210)	-	-	-	-	-
TOTAL FUND REVENUES:	4,353,873	4,099,974	4,112,174	3,963,184	3,267,152	(845,022)
TOTAL - ALL FUNDS	149,328,171	322,755,221	336,466,586	164,916,637	169,348,767	(167,117,819)

**EXPENDITURE SUMMARY
FISCAL YEAR 2009-10**

DEPARTMENT/DIVISION	FY08	FY09		FY10	
	ACTUAL EXPENSE	AMENDED BUDGET	PRE-CAFR EXPENSE	ADOPTED BUDGET	INC/ (DEC)
GENERAL FUND					
Budget Office	261,500	221,947	221,947	359,974	138,027
Building Dept. - Building & Zoning Services	1,565,819	1,463,808	1,114,891	1,817,327	353,519
Building Dept. - Capital Projects Manager	126,985	-	-	-	-
Building Department - Total	1,692,804	1,463,808	1,114,891	1,817,327	353,519
City Attorney	693,414	692,083	666,582	885,157	193,074
City Clerk	299,978	500,259	494,819	523,629	23,370
City Manager	681,252	534,620	503,817	868,334	333,714
City Manager - Governmental Affairs Manager	159,468	157,318	157,219	210,241	52,923
City Manager - Public Relations	164,940	133,478	132,856	279,269	145,791
City Manager - Total	1,005,660	825,416	793,892	1,357,844	532,428
Code Enforcement	794,284	986,679	960,425	1,053,583	66,904
Community Planning & Development - Total	390,456	895,094	376,647	1,241,457	346,363
Finance - Accounting	487,461	519,285	506,853	824,738	305,453
Finance - Administration	451,617	413,264	423,062	557,944	144,680
Finance - Liens & Collection Processing	43,353	54,582	67,397	87,267	32,685
Finance - Purchasing	244,919	-	-	-	-
Finance - Utility Services	722,066	849,212	811,080	1,077,018	227,806
Finance Department - Total	1,949,416	1,836,343	1,808,392	2,546,967	710,624
Info Tech - Administration	794,531	703,628	625,317	926,790	223,162
Info Tech - Nework and Programing	833,519	1,182,032	993,142	936,398	(245,634)
Information Technology Department - Total	1,628,050	1,885,660	1,618,459	1,863,188	(22,472)
Library	1,031,381	1,002,315	881,758	1,258,627	256,312
Library - State Aid	36,156	28,637	26,939	26,059	(2,578)
Library	1,067,537	1,030,952	908,697	1,284,686	253,734
Mayor/Council	578,687	413,873	451,591	596,831	182,958
Museum of Contemporary Art	882,092	742,840	752,874	891,617	148,777
Non-Departmental - Grants to Others	129,000	120,500	115,500	150,500	30,000
Non-Dept'l - Non-Dept'l Expenses	12,297,090	15,635,817	12,971,876	1,326,919	(14,308,898)
Non-Departmental - Total	12,426,090	15,756,317	13,087,376	1,477,419	(14,278,898)
P & R - Administration	411,850	350,258	343,901	523,767	173,509
P & R - Aquatics	334,667	247,833	222,703	291,193	43,360
P & R - Athletics	740,437	610,405	615,754	805,375	194,970
P & R - Community Events	310,164	228,458	222,382	271,238	42,780
P & R - Enchanted Forest Elaine Gordon Pk	556,260	206,881	128,720	192,766	(14,115)
P & R - Facility Operations	397,943	403,848	409,422	569,702	165,854
P & R - Gwen Margolis Community Center	66,147	57,239	111,708	64,096	6,857
P & R - Gymnastics	132,749	135,307	106,218	127,581	(7,726)
P & R - North Miami Athletic Stadium	474,591	238,629	207,367	134,300	(104,329)
P & R - Valentine Community Center	-	49,660	-	-	(49,660)
P & R - Parks Administration	337,008	238,098	222,243	357,110	119,012
P & R - Parks Operations	1,002,491	1,708,492	1,816,836	1,282,575	(425,917)
P & R - Recreation Administration	329,571	326,850	293,804	432,922	106,072
P & R - Rights-of-Way Operations	1,335,816	1,406,618	1,227,507	1,578,749	172,131
P & R - School Pgms and Teens-in-Action	103,488	44,147	36,116	168,779	124,632
P & R - Recreation - Summer Camps	93,016	79,425	81,350	83,331	3,906
P & R - Recreation - Tennis	130,686	99,214	104,979	153,763	54,549
P & R - Recreation - Youth Programs	46,785	33,700	33,700	6,273	(27,427)
Parks & Recreation Department - Total	6,803,669	6,465,062	6,184,710	7,043,520	578,458

**EXPENDITURE SUMMARY
FISCAL YEAR 2009-10**

DEPARTMENT/DIVISION	FY08	FY09		FY10	
	ACTUAL EXPENSE	AMENDED BUDGET	PRE-CAFR EXPENSE	ADOPTED BUDGET	INC/ (DEC)
Personnel Administration Department	464,864	454,351	397,184	619,275	164,924
Police - Administrative & Support Services	3,177,751	5,208,969	4,218,415	4,636,740	(572,229)
Police - Chief's Office	487,120	364,763	369,916	551,036	186,273
Police - Community Policing	2,644,526	2,286,311	2,304,578	3,255,115	968,804
Police - Solving Cold Cases with DNA Grant	129,889	97,770	19,792	-	(97,770)
Police - Investigative	4,200,643	3,905,778	3,847,195	5,550,184	1,644,406
Police - Patrol	6,302,877	6,415,226	6,177,909	8,991,485	2,576,259
Police Department - Total	16,942,806	18,278,817	16,937,805	22,984,560	4,705,743
Public Works - Administration	559,111	493,814	590,023	780,485	286,671
Public Works - Facility Maintenance	765,080	984,780	667,659	747,613	(237,167)
Public Works - Street Maint. & Construction	1,281,810	2,105,259	941,970	1,769,580	(335,679)
Public Works Department - Total	2,606,001	3,583,853	2,199,652	3,297,678	(286,175)
Purchasing	-	170,798	128,013	320,403	149,605

TOTAL - GENERAL FUND	50,487,308	56,204,152	49,103,956	50,165,115	(6,039,037)
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SPECIAL REVENUE FUNDS					
2005 Disaster Recovery Grant Fund	1,153,166	791,111	915,768	2,700,000	1,908,889
Byrne Strike Team Grant	207,464	79,964	121,353	-	(79,964)
C.D.B.G. Entitlement Fund	1,326,832	2,008,301	1,593,351	1,978,119	(30,182)
Community Redevelopment Agency	1,334,333	8,691,129	1,401,114	3,326,483	(5,364,646)
Federal Forfeiture Fund	1,457	11,037	9,643	7,833	(3,204)
Half Cent Transportation Surtax Fund	1,270,269	7,218,955	3,440,933	6,792,887	(426,068)
Home Investment Partnership Program Fund	782,642	1,383,352	979,414	1,694,527	311,175
Justice Assistance Grant	86,045	22,007	22,927	371,692	349,685
Landfill Closure Fund	1,063,781	25,724,170	151,000	25,023,904	(700,266)
Law Enforcement Trust Fund	122,950	347,896	133,687	539,280	191,384
Neighborhood Stabilization Program Fund	-	2,847,089	443,939	2,403,150	(443,939)
Police Training Fund	13,025	14,866	14,858	16,458	1,592
State Housing Initiative Program (S.H.I.P.) Fund	692,532	578,256	439,177	265,153	(313,103)
TOTAL - SPECIAL REVENUE FUNDS	8,054,496	49,718,133	9,667,164	45,119,486	(4,598,647)

DEBT SERVICE FUNDS					
F.M.L.C. - Series 2002A - G.O. Debt Fund	425,784	423,031	422,988	428,681	5,650
Pension Obligation Bond Fund	1,455,379	1,206,000	1,564,987	1,579,987	373,987
TOTAL - DEBT SERVICE FUNDS	1,881,163	1,629,031	1,987,975	2,008,668	379,637

CAPITAL PROJECT FUNDS					
E. May Avil Library Fund	18,961	114,570	46,755	72,137	(42,433)
Olympic Training Center Fund	180,000	180,000	181,000	319,000	139,000
Pepper Park Youth Center Fund	5,965,797	10,781,846	258,750	4,989,900	(5,791,946)
Safe Neighborhood Parks Fund	131,342	3,387	3,387	-	(3,387)
Transportation Gas Tax Fund	47,356	1,058,465	129,489	1,291,849	233,384
TOTAL - CAPITAL PROJECT FUNDS	6,343,456	12,138,268	619,381	6,672,886	(5,465,382)

**EXPENDITURE SUMMARY
FISCAL YEAR 2009-10**

DEPARTMENT/DIVISION	FY08	FY09		FY10	
	ACTUAL EXPENSE	AMENDED BUDGET	PRE-CAFR EXPENSE	ADOPTED BUDGET	INC/ (DEC)

ENTERPRISE FUNDS

W & S - Administration	174,762	290,542	290,991	15,485,880	15,195,338
W & S - Sewer Collection & Disposal	8,645,073	16,556,946	10,122,129	14,250,665	(2,306,281)
W & S - Special Accounts	6,276,257	15,575,702	5,595,221	-	(15,575,702)
W & S - Utility Equipment Maintenance	1,205,185	2,771,551	2,149,937	2,034,278	(737,273)
W & S - Water Distribution	1,636,094	2,499,587	2,125,164	2,171,337	(328,250)
W & S - Water Plant	4,194,924	155,585,470	4,693,759	10,071,795	(145,513,675)
TOTAL - WATER & SEWER FUND	22,132,295	193,279,798	24,977,201	44,013,955	(149,265,843)
WATER FIRE FLOW DEMAND FUND	-	(10,959)	-	971,385	982,344
Solid Waste - Containerized Waste	2,501,918	2,999,115	2,997,511	6,526,647	3,527,532
Solid Waste - Recycling Program	241,144	1,359,345	1,185,106	-	(1,359,345)
Solid Waste - Sanitation Special Accounts	2,487,751	4,685,206	1,913,474	-	(4,685,206)
Solid Waste - Special Collections	1,371,845	1,555,822	1,711,274	2,178,366	622,544
TOTAL - SOLID WASTE SERVICES FUND	6,602,658	10,599,488	7,807,365	8,705,013	(1,894,475)
Stormwater - Stormwater Operation & Maint.	584,352	664,156	697,407	4,152,657	3,488,501
Stormwater - Stormwater Projects	1,430,964	1,445,212	1,126,068	-	(1,445,212)
Stormwater - Stormwater Special Accounts	1,348,889	2,488,305	1,296,248	-	(2,488,305)
TOTAL - STORMWATER UTILITY FUND	3,364,205	4,597,673	3,119,723	4,152,657	(445,016)
TOTAL - ENTERPRISE FUNDS	32,099,158	208,466,000	35,904,289	57,843,010	(150,622,990)

INTERNAL SERVICE FUNDS

Risk Management - General Liability	1,025,407	2,128,463	1,122,694	2,200,122	71,659
Risk Management - Workers' Compensation	1,542,750	2,070,365	1,051,532	2,072,328	1,963
TOTAL - RISK MANAGEMENT FUND	2,568,157	4,198,828	2,174,226	4,272,450	73,622
FLEET MANAGEMENT FUND	3,442,951	4,112,174	3,031,884	3,267,152	(845,022)
TOTAL - INTERNAL SERVICE FUNDS	6,011,108	8,311,002	5,206,110	7,539,602	(771,400)

TOTAL - ALL FUNDS	104,876,689	336,466,586	102,488,875	169,348,767	(167,117,819)
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BUDGET OFFICE



Budget Summary Form

Department: Budget Office
Dept / Div #: 11 / 416

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	254,074	212,292	212,292	325,417
Operating Expenses	7,426	9,655	9,655	10,485
Internal Services	0	0	0	14,950
Operating Budget	261,500	221,947	221,947	350,852
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	9,122
Total Budget	261,500	221,947	221,947	359,974

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Budget Director	37	1
Budget Administrator	31	1
Budget Analyst	22	1

Total # of Full-Time Employees	3
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2009-10 Operating Budget:	350,852
2008-09 Operating Budget:	221,947
Dollar Change:	128,905
Percentage Change:	58.08%

2009-10 Personnel - F.T.E's:	3.00
2008-09 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: Budget Office
Division: Budget Office
Dept. #: 11
Division #: 416

Objective:

\$ 359,974 To prepare and monitor the City's annual revenue and expenditure budgets.

ACTIVITIES:

\$ 359,974 001 **Budget Office:** Monitors expenditures and revenues to insure City funds are received as anticipated and expended in accordance with authorized appropriations. Reviews and prepares future year's budget for the presentation to, and consideration of the City Manager, City Council and City residents.

BUILDING & ZONING



Budget Summary Form

Department: Building & Zoning
Dept / Div #: 15 / 441

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	939,454	784,557	626,872	1,214,514
Operating Expenses	728,021	660,363	477,131	501,611
Internal Services	21,600	18,888	18,888	68,836
Operating Budget	<u>1,689,075</u>	<u>1,463,808</u>	<u>1,122,891</u>	<u>1,784,961</u>
Capital Outlay	3,729	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	32,366
Total Budget	<u><u>1,692,804</u></u>	<u><u>1,463,808</u></u>	<u><u>1,122,891</u></u>	<u><u>1,817,327</u></u>

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
Building & Zoning Director	37	1
Building Official	32	1
Chief Plans Examiner	30	1
Building Inspector - <i>Frozen</i>	29	3
Zoning Administrator	29	1
Code Enforcement Officer	23	3
Administrative Coordinator	22	1
Sr. Planning Technician	22	1
Permit Processing Coordinator	20	1
Permit Processor	18	3
Clerical Technician	16	1

Total # of Full-Time Employees 17

2009-10 Operating Budget: 1,784,961
2008-09 Operating Budget: 1,463,808
Dollar Change: 321,153
Percentage Change: 21.94%

2009-10 Personnel - F.T.E's: 20.55
2008-09 Personnel - F.T.E's: 18.55
Personnel Change: 2.00

Budget Objectives Form

Department:	Building & Zoning
Division:	Building & Zoning Services
Dept #:	15
Division #:	441

Objective:

\$ 1,809,327 To maintain and enhance the City's built environment by ensuring that construction meets the requirements of the Florida Building Code, City Land Development Regulations, the City's Comprehensive Plan, Life Safety and Fire Code, Accessibility and any other applicable codes; and to assure that minimum housing standards are maintained to protect the health, safety and welfare of the citizens.

ACTIVITIES:

\$ 1,469,290 001 **Building & Zoning Services** - To provide to the public a full complement of building related services, from permit processing to plan review and permit issuance; all related building progress inspections in the disciplines of building, roofing, electrical, mechanical, structural and Community Rating System (CRS). In addition, the Department shall provide the public with all zoning-related assistance, from permit plan review to full site plan analysis and review; administrative and Board-approved variances and Special Exceptions. The Department staffs the City's Board of Adjustment and maintains and rewrites, as necessary, portions of the City Code as it relates to Land Use and Development.

\$ 315,345 002 **Minimum Housing** - The Department enforces the Minimum Housing, Re-Occupancy and BND (Building No Permit) issues to protect the health, safety and welfare of the public. The Department staffs the Special Magistrate process and brings cases of non-compliance to both the Magistrate and the Code Board.

\$ 8,900 003 **Building Costs** - Pay operational expenses for two buildings which house the Department's staff, specifically utilities, pest control and mats, and \$1 rent to the Water and Sewer Enterprise.

\$ 15,792 004 **Vehicle maintenance and replacement**

FY10 Supplemental/CIP Request

Project Description:	Zoning Map Update		
Department:	Building & Zoning	Project #	R15Y09002
Division:	Building & Zoning Services	Totals	\$8,000
Account Number:	001-15-441000-524-XXX-000	Request Type	Additional Funds
Project Location:	12340 NE 8 Avenue	Priority Level	Quality of Life

Objective:

To update and reproduce the City's Zoning Map.

Justification:

The City's Official Zoning Map will be required to be updated to reflect newly adopted zoning districts that will be consistent with the newly adopted Land Development Regulations and newly adopted Comprehensive Master Plan. The current Official Zoning Map is only available on a hard copy format and cannot be updated. The updated Map will be available on a hard copy and digital format for easier update and management as amendments are made. The new Zoning Map will also become the official base map of the City and will be implemented into the City's GIS system. The Official Map needs to be produced by a surveyor for the purposes of certifying the accuracy and content of the information to be depicted on the Map. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Professional CAD prep.of		8,000					8,000
	of zoning map*							-
								-
								-
								-
								-
								-
Total		-	8,000	-	-	-	-	8,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		8,000	-	-	-	-	8,000
		0%							-
		0%							-
		0%							-
Total		100%	-	8,000	-	-	-	-	8,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 8,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	-

CITY ATTORNEY



Budget Summary Form

Department: Office of the City Attorney
Dept / Div #: 05 / 415

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	529,176	542,132	547,482	689,333
Operating Expenses	164,238	149,951	119,100	150,001
Internal Services	0	0	0	38,179
Operating Budget	693,414	692,083	666,582	877,513
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	7,644
Total Budget	693,414	692,083	666,582	885,157

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Attorney	47A	1
Deputy City Attorney	42	1
Assistant City Attorney	34	1
Paralegal	27	1
Secretary	20	1

Total # of Full-Time Employees 5

2009-10 Operating Budget: 877,513
2008-09 Operating Budget: 692,083
Dollar Change: 185,430
Percentage Change: 26.79%

2009-10 Personnel - F.T.E's: 5.25
2008-09 Personnel - F.T.E's: 5.25
Personnel Change: 0.00

Budget Objectives Form

Department: Office of the City Attorney
Division: City Attorney
Dept. #: 05
Division #: 415

Objective:

\$ 885,157 To provide professional, impartial and ethical legal counsel to the City Council, City Boards, Commissions, City Manager and City Staff.

ACTIVITIES:

\$ 788,669 001 **City Attorney's Office:** Provides in-house legal counsel to the City Council, City Boards, City Manager and City Staff.

\$ 96,488 002 **Contractual Outside Counsel/Case Costs In-House and Outside Counsel:** Provides contractual legal services to advise the City Council and City Manager on legal matters in specialized areas; provides legal services to pursue the collection of City liens; and provides legal counsel to the Code Enforcement, Personnel and Nuisance Abatement Boards and to the Special Magistrate (non-lawyer).

CITY CLERK



Budget Summary Form

Department: City Clerk
Dept / Div #: 03 / 407

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	247,622	252,337	245,079	402,084
Operating Expenses	52,376	247,922	249,740	92,950
Internal Services	0	0	0	17,759
Operating Budget	<u>299,998</u>	<u>500,259</u>	<u>494,819</u>	<u>512,793</u>
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	10,836
Total Budget	<u><u>299,998</u></u>	<u><u>500,259</u></u>	<u><u>494,819</u></u>	<u><u>523,629</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Deputy City Clerk	32	1
Administrative Specialist	18	3
Interpreter	16	1

Total # of Full-Time Employees 5

2009-10 Operating Budget: 506,614
2008-09 Operating Budget: 500,259
Dollar Change: 6,355
Percentage Change: 1.27%

2009-10 Personnel - F.T.E's: 5.00
2008-09 Personnel - F.T.E's: 5.00
Personnel Change: 0.00

Budget Objectives Form

Department: City Clerk
Division: City Clerk
Dept. #: 03
Division #: 407

Objective:

\$ 509,921 To efficiently and effectively carry out the diverse functions and mandated duties of the City Clerk's Office.

ACTIVITIES:

\$ 418,789 001 **City Clerk and Business Tax Receipts:** Issue all City occupational licenses and collect fees; deposit franchise fees, utility taxes and miscellaneous revenues received by the department; record all Council actions; maintain a computerized database of City Contracts and Agreements; codify and retain Ordinances and Resolutions; record and notify all Boards and Committees of new appointments, and the City Council of any Board vacancies; notify residents, Council and staff of the Financial Disclosure Law; issue Boat Ramp Permits; research information and furnish data to the public and governmental agencies; provide Notary service; and continue to be an intake facility for U.S. Passport applications.

\$ 64,532 002 **Interpreter Services:** Provide City Hall with daily, in-house Spanish and Creole speakers, in order to promote better understanding of City business issues, housing compliance and other City regulations. Additionally, these interpreters attend meetings of both the City Council and Community Planning and Development.

\$ 26,600 003 **Elections:** To properly run the Mayor/Council General and Run-Off Elections and one Special Election if called by the City Council pursuant to the City Charter.

FY10 Supplemental/CIP Request

Project Description:	Increased Advertising		
Department:	City Clerk	Project #	
Division:	City Clerk	Totals	\$13,708
Account Number:	001-03-407000-512-318-000	Request Type	Additional Funds
Project Location:	City Clerk	Priority Level	Quality of Life

Objective:

Funds are requested to advertise in a variety of different types of media, such as local newspapers, radio and robo calls to assist in the dissemination of information to create more awareness in the community.

Justification:

The City Clerk's Office is responsible for legal advertisements, disseminating information to the public, regarding Council Agendas, Public Notices for special meetings, etc. Additional funds are requested to advertise in local newspapers, radio and robo calls in the community.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
318	Advertising		13,708	13,708	13,708	13,708	13,708	68,540
								-
								-
								-
								-
								-
								-
								-
Total		-	13,708	13,708	13,708	13,708	13,708	68,540

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		13,708	13,708	13,708	13,708	13,708	68,540
		0%							-
		0%							-
		0%							-
Total		100%	-	13,708	13,708	13,708	13,708	13,708	68,540

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 13,708
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 13,708

CITY MANAGER

City Manager

Governmental Affairs Manager

Public Relations



Budget Summary Form

Department: City Manager
Dept #: 02

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	792,794	632,873	608,660	1,007,924
Operating Expenses	212,866	192,543	185,232	289,683
Internal Services	0	0	0	44,561
Operating Budget	1,005,660	825,416	793,892	1,342,168
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	15,676
Total Budget	1,005,660	825,416	793,892	1,357,844

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Manager	47C	1
Deputy City Manager	42	1
Chief of Staff	35	1
Governmental Affairs Manager	30	1
Executive Secretary	27	1
Public Information Officer	25	1
Administrative Coordinator	22	1
Public Information Specialist	22	1

Total # of Full-Time Employees	8
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2009-10 Operating Budget:	1,342,168
2008-09 Operating Budget:	825,416
Dollar Change:	516,752
Percentage Change:	62.61%

2009-10 Personnel - F.T.E's:	8.00
2008-09 Personnel - F.T.E's:	8.00
Personnel Change:	0.00

Budget Summary Form

Department: City Manager
Division: City Manager
Dept / Division #: 02 / 405

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	625,581	486,567	462,354	740,332
Operating Expenses	55,671	47,153	41,463	84,356
Internal Services	0	0	0	34,257
Operating Budget	681,252	533,720	503,817	858,945
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	9,389
Total Budget	681,252	533,720	503,817	868,334

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Manager	47C	1
Deputy City Manager	42	1
Chief of Staff	35	1
Executive Secretary	27	1
Administrative Coordinator	22	1

Total # of Full-Time Employees **5**

2009-10 Operating Budget: 858,945
2008-09 Operating Budget: 533,720
Dollar Change: 325,225
Percentage Change: 60.94%

2009-10 Personnel - F.T.E's: 5.00
2008-09 Personnel - F.T.E's: 5.00
Personnel Change: 0.00

Budget Objectives Form

Department: City Manager
Division: City Manager
Dept. #: 02
Division #: 405

Objective:

\$ 838,334 To implement policies set forth by the City Council, carry out administrative responsibilities, and ensure the proper performance of the day-to-day operations in accordance with Article 1, Section 2 of the City Charter.

ACTIVITIES:

\$ 838,334 001 **City Manager's Office:** Provides leadership to the City administration, implements the policies and directives of the City Council, manages and supervises the City staff and projects, and responds to residents' needs for information and services. Administers the City Self-Insured Liability and Workers' Compensation Programs.

FY10 Supplemental/CIP Request

Project Description:	2010 Census Outreach		
Department:	City Manager	Project #	R02Y10001
Division:	City Manager	Totals	\$30,000
Account Number:	001-02-405000-512-395-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

To fund city activities designed to raise residents' awareness of and participation in the 2010 Census.

Justification:

The United States Government is required by the U.S. Constitution to host a national census – a count of everyone living in the United States and its territories – every ten years. Census 2010 questionnaires will be mailed to households in March 2010 and should be returned to the U.S. Census Bureau on or before Census Day on April 1, 2010.

North Miami is considered a hard-to-count population as reflected in a fifty-six (56) percent response rate in the 2000 census. Consequently, our local government's involvement in the 2010 census is vital to help ensure an accurate and complete count of all individuals living within city boundaries. We plan to implement local outreach activities and programs to address challenges posed by our unique populations. These programs, implemented between October 2009 and March 2010, will be aimed to educate hard-to-count populations and increase mail back response rates.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
395	Census Outreach		30,000					30,000
								-
								-
								-
								-
								-
								-
								-
Total		-	30,000	-	-	-	-	30,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		30,000					30,000
		0%							-
		0%							-
		0%							-
Total		100%	-	30,000	-	-	-	-	30,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 30,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: City Manager
Division: Governmental Affairs Manager
Dept / Division #: 02 / 418

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	74,599	80,978	80,978	120,008
Operating Expenses	84,869	77,240	76,241	81,050
Internal Services	0	0	0	5,703
Operating Budget	<u>159,468</u>	<u>158,218</u>	<u>157,219</u>	<u>206,761</u>
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	3,480
Total Budget	<u>159,468</u>	<u>158,218</u>	<u>157,219</u>	<u>210,241</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Governmental Affairs Manager	30	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 206,761
2008-09 Operating Budget: 158,218
Dollar Change: 48,543
Percentage Change: 30.68%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Objectives Form

Department: City Manager
Division: Governmental Affairs Manager
Dept. #: 02
Division #: 418

Objective:

\$ 207,241 **Governmental Affairs Manager:** coordinates legislative programs and provides comprehensive grants administration and management for the City; facilitates and promotes proactive relations and serves as external contact to local, state and federal agencies; provides external affairs and protocol support; assists with the interpretation and analysis of legislation to appropriate staff; prepares the legislative agenda; identifies and develops intergovernmental resources, coordinates the preparation of grant applications and monitors the implementation of grant funded programs; coordinates projects as assigned by the City Manager.

ACTIVITIES:

\$ 190,986 001 **Governmental Affairs:** Provides funds for the salary and operating expenses for the Governmental Affairs Manager. Provides funds for the Sister Cities Membership and lobbyist professionals to lobby on behalf of the City, seek funding resources and promote the Council's legislative agenda at the federal and state legislative levels.

\$ 16,255 002 **Keep North Miami Beautiful program** - Provides ongoing clean-up efforts and events throughout the year as a Keep America Beautiful affiliate. The program has a long history with our residents, funding clean-up and conservation efforts and education within our community for over nine years. Grant funding of \$13,000 is anticipated, with a \$13,000 in-kind City match.

FY10 Supplemental/CIP Request

Project Description:	Sister Cities Program		
Department:	City Manager	Project #	R02Y10002
Division:	Governmental Affairs	Totals	\$3,000
Account Number:	001-02-418000-519-312-000	Request Type	Additional Funds
Project Location:		Priority Level	Quality of Life

Objective:

To fund the Sister Cities International Program which creates and promotes partnerships between United States cities and international communities, strives to build global cooperation at the municipal level, and encourages cultural understanding and economic development.

Justification:

In October 2007, through Resolution R-2007-139, Council approved the creation of this program to be administered through the City Manager's Office, with full participation in and consultation with Sister Cities International, and establishing sister city selection criteria having a sister city in each of the Sister Cities International designated areas. A Sister Cities program was established with the city of Delmas, Haiti in November 2007, through Resolution R-2007-147, with an agreement executed in March 2008, and chartered by Sister Cities International in July 2008. Funds will be used for programatic expenses related to cultural, economic and educational exchange programs.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
312	Special Department Supplies		3,000	3,000	3,000	3,000	3,000	15,000
								-
								-
								-
								-
								-
								-
Total		-	3,000	3,000	3,000	3,000	3,000	15,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		3,000	3,000	3,000	3,000	3,000	15,000
		0%							-
		0%							-
		0%							-
Total		100%	-	3,000	3,000	3,000	3,000	3,000	15,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 3,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 3,000

Budget Summary Form

Department: City Manager
Division: Public Relations
Dept / Division #: 02 / 406

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	92,614	65,328	65,328	147,584
Operating Expenses	72,326	68,150	67,528	124,277
Internal Services	0	0	0	4,601
Operating Budget	164,940	133,478	132,856	276,462
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	2,807
Total Budget	164,940	133,478	132,856	279,269

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Public Information Officer	25	1
Public Information Specialist	22	1

Total # of Full-Time Employees **2**

2009-10 Operating Budget: 276,462
2008-09 Operating Budget: 133,478
Dollar Change: 142,984
Percentage Change: 107.12%

2009-10 Personnel - F.T.E's: 2.00
2008-09 Personnel - F.T.E's: 2.00
Personnel Change: 0.00

Budget Objectives Form

Department: City Manager
Division: Public Relations
Dept. #: 02
Division #: 406

Objective:

\$ 279,269 To provide public relations services for the City of North Miami by working with local media, community/business groups and cable channel 77 (Progress TV-77). Such work includes the coordination of special event promotions and community outreach efforts.

ACTIVITIES:

\$ 279,269 001 **Public Relations/Information:** Allows for the dissemination of information to the public and media organizations via press releases, fact sheets or other information tools. Provides for the coordination of special events promotions and outreach efforts to various facets of the community.

CODE ENFORCEMENT



Budget Summary Form

Department: Code Enforcement
Dept / Div#: 16 / 440

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	733,019	825,315	803,848	881,555
Operating Expenses	125,216	106,260	101,473	65,353
Internal Services	39,888	55,104	55,104	81,406
Operating Budget	<u>898,123</u>	<u>986,679</u>	<u>960,425</u>	<u>1,028,314</u>
Capital Outlay	40,940	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	25,269
Total Budget	<u><u>939,063</u></u>	<u><u>986,679</u></u>	<u><u>960,425</u></u>	<u><u>1,053,583</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Enforcement Manager	30	1
Code Enforcement Officer	23	9
Administrative Specialist	18	1

Total # of Full-Time Employees 11

2009-10 Operating Budget:	1,028,314
2008-09 Operating Budget:	<u>986,679</u>
Dollar Change:	<u>41,635</u>
Percentage Change:	<u>4.22%</u>
2009-10 Personnel - F.T.E's:	11.00
2008-09 Personnel - F.T.E's:	<u>14.00</u>
Personnel Change:	<u><u>-3.00</u></u>

Budget Objectives Form

Department:	Code Enforcement
Division:	Code Enforcement
Dept. #:	16
Division #:	440

Objective:

\$ 1,053,583 To ensure that consistent, thorough and citizen-responsive code enforcement services are provided to the North Miami residential and business communities.

ACTIVITIES:

- | | | |
|--------------|-----|--|
| \$ 1,007,963 | 001 | Code Enforcement: Enforce residential and commercial code regulations; undertake education and outreach initiatives to promote an enhanced quality of life for the residents and to promote a more aesthetically pleasing environment in the City's business districts; and provide staff support to the Special Magistrate and Code Enforcement Board. |
| \$ 9,500 | 002 | Special Magistrate: Code Enforcement & Minimum Housing Cases. |
| \$ 36,120 | 003 | Vehicles: Maintenance and replacement. |

COMMUNITY PLANNING & DEVELOPMENT



Budget Summary Form

Department: Community Planning & Development
Dept / Div #: 09 / 439

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	313,851	304,464	205,570	322,860
Operating Expenses	76,605	166,580	127,992	169,196
Internal Services	0	0	0	15,508
Operating Budget	390,456	471,044	333,562	507,564
Capital Outlay	0	424,050	48,085	692,790
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	41,103
Total Budget	390,456	895,094	381,647	1,241,457

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
CP&D Director	37	1
City Planner	32	1
Economic Development Specialist	29	1
Administrative Specialist	18	1

Total # of Full-Time Employees 4

2009-10 Operating Budget: 507,564
2008-09 Operating Budget: 471,044
Dollar Change: 36,520
Percentage Change: 7.75%

2009-10 Personnel - F.T.E's: 4.00
2008-09 Personnel - F.T.E's: 5.00
Personnel Change: -1.00

Budget Objectives Form

Department:	Community Planning & Development
Division:	Community Planning & Development
Dept. #:	09
Division #:	439

Objective:

\$ 366,242 To oversee and manage the Community Planning and Development Department comprised of Planning, Economic Development, Transportation Planning, and oversight of the transportation funds, including the 1/2-Cent Transportation Surtax and the Transportation Gas Tax funds; and the City's grant-funded Housing Rehabilitation Programs. Housing programs include grants from the Community Development Block Grant (CDBG), the HOME Investment Partnership Program (HOME) and the State Housing Improvement Program (SHIP).

ACTIVITIES:

\$ 140,494 001 **Administration:** Oversee and manage the department which consists of Planning, Economic and Business Development, Transportation Planning, and the CDBG/HOME Investment Partnership and SHIP Program personnel and activities; and to provide clerical support to the department.

\$ 182,177 002 **Planning Services:** Provide professional support to the Planning Commission and City Council; update, as needed, and monitor compliance with the Comprehensive Plan; prepare short- and long-range neighborhood plans; and work with neighborhood groups on special projects to develop and pursue multimodal strategies to support the City's transportation initiatives.

\$ 26,746 003 **Economic and Business Development Services:** Provide staff support to the Business Development Board, as well as to City Council and other City departments as requested; assist business groups as needed; maintain a demographic profile for the City; and work on specific economic development projects as directed. Business Development Board Programs - Undertake initiatives to promote economic and business development in the City. Funded 50% by the North Miami CRA.

\$ 16,825 004 **Green Initiative:** To provide funds for memberships into various "Green" organizations to promote the Mayor's mandate and the City's Comprehensive Plan policies for green buildings. To provide funds to promote green and sustainable projects, programs, training, and initiatives.

FY10 Supplemental/CIP Request

Project Description:	Arch Creek Bike Path		
Department:	Community Planning & Development	Project #	G09Y06016
Division:	Planning	Totals	\$374,915
Account Number:	001-09-439000-515-618-000	Request Type	New Request
Project Location:	NE 135 St, East of Biscayne Blvd	Priority Level	Quality of Life

Objective:

To provide funding for the proposed bike path until reimbursement from Florida Department of Transportation (FDOT) as requested per the Local Agency Participation (LAP) Agreement.

Justification:

In June 2005, the City Council approved a resolution authorizing the City Manager to enter into agreement with FDOT District VI to negotiate and execute a LAP agreement for a \$488,000 grant (\$65,000 design and \$423,000 construction) to create a bike path along NE 135 Street east of Biscayne Boulevard to the path south of Bay Vista Boulevard at the FIU campus. The City has completed the design and constructed the first phase of the bike path. The remaining phase includes the installation of two environmentally engineered "green bridges" that will be configured to meet the State and County guidelines for shared use bike paths.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Construction of Bike Path		374,915					374,915
								-
								-
								-
								-
								-
								-
								-
Total		-	374,915	-	-	-	-	374,915

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	001	100%		374,915					374,915
		0%							-
		0%							-
		0%							-
Total		100%	-	374,915	-	-	-	-	374,915

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 374,915
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Energy Efficiency & Conservation Block Grant (EECBG)		
Department:	Community Planning & Development	Project #	G09Y10033
Division:	Community Planning & Development	Totals	\$182,425
Account Number:	001-09-439000-515-XXX-000 & (101)	Request Type	New Request
Project Location:		Priority Level	

Objective:

To administer the City's Energy Efficiency & Conservation Strategy (Strategy) which is a requirement of the Energy & Efficiency Conservation Block Grant Program by conducting residential energy audits which is one of three projects listed in the City's Strategy.

Justification:

The City is the recipient for the first time of a \$500,300.00 formula grant from the Department of Energy as a part of the American Recovery and Reinvestment Act of 2009. In order to receive the funds, on June 24, 2009 the City submitted an Energy Efficiency & Conservation Strategy to the Department of Energy in which several projects were listed for immediate implementation once funding was received. The grant provides for administration costs of 5% of the allocation or \$75,000, whichever is greater. The City elected to request the \$75,000. The funds are to be used to implementing energy efficiency and conservations strategies to reduce fossil fuel emissions created as a result of our activities; to reduce total energy use; and to improve energy efficiency in the transportation, building and other appropriate sectors.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
101	Director's Salary @ 25%		29,413					29,413
101	Admin Specialist @ 33%		10,867					10,867
140	Social Security		3,081					3,081
311	CDM Consulting		5,025					5,025
311	Energy Audits		102,400					102,400
980	Reserve for Future Appr		31,639					31,639
								-
								-
Total		-	182,425	-	-	-	-	182,425

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	439	100%		182,425					182,425
		0%							-
		0%							-
		0%							-
Total		100%	-	182,425	-	-	-	-	182,425

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 150,786
FY10 Capital Cost:	\$ 31,639
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Energy Efficient Athletic Field and Security Lighting upgrades		
Department:	Community Planning and Development	Project #	
Division:	Community Planning and Development	Totals	\$317,875
Account Number:	001-09-439000-515-614-000	Request Type	Replacement
Project Location:	Claude Pepper Park	Priority Level	Moderate Cost Benefit

Objective:

To replace the Athletic Field Lighting with energy efficient system, and replace area security lighting at Pepper, Benjamin Franklin, Breezeswept, and Besade Parks.

Justification:

The athletic field light at Pepper Parks two little league baseball fields and the multi purpose baseball/football/soccer fields is old electrical technology that wastes a great deal of energy. The installation of this new system will provide a savings of \$233,072 over a ten year period, and reduce carbon emissions by 888 tons of CO2. Work will be done by contract. Security lighting at Pepper, Benjamin Franklin, Breezeswept, and Besade Parks will be replaced with highly energy efficient LED lighting. This will produce an energy savings of over \$31,000 over a ten year period for 51 fixtures. This work will be done by city staff.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
614	Sports Lighting		286,000	-	-	-	-	286,000
614	Security Lighting		31,875					31,875
								-
								-
								-
								-
								-
Total		-	317,875	-	-	-	-	317,875

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	000	100%		317,875					317,875
									-
									-
									-
Total		100%	-	317,875	-	-	-	-	317,875

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

\$ -

FY10 Capital Cost:

\$ 317,875

Future Years' Estimated Annual Cost:

\$ -

FINANCE

Administration

Accounting

Utility Billing

Liens & Collection Processing



Budget Summary Form

Department: Finance
Dept #: 04

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	1,219,099	1,205,476	1,178,701	1,877,934
Operating Expenses	476,204	606,412	604,983	529,211
Internal Services	3,924	4,644	4,644	88,067
Operating Budget	<u>1,699,227</u>	<u>1,816,532</u>	<u>1,788,328</u>	<u>2,495,212</u>
Capital Outlay	5,270	20,034	20,064	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	51,755
Total Budget	<u>1,704,497</u>	<u>1,836,566</u>	<u>1,808,392</u>	<u>2,546,967</u>

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
Finance Director	37	1
Assistant Finance Director	32	1
Chief Accountant	28	1
Utility Business Supervisor	28	1
Pension Plan Administrator	26	1
Accountant	24	2
Utility Business Coordinator	23	1
Utility Business Field Coordinator	22	1
Junior Accountant	21	1
Payroll Coordinator	21	1
Secretary	20	1
Account Clerk	18	13

Total # of Full-Time Employees 25

2009-10 Operating Budget: 2,495,212
2008-09 Operating Budget: 1,816,532
Dollar Change: 678,680
Percentage Change: 37.36%

2009-10 Personnel - F.T.E's: 25.00
2008-09 Personnel - F.T.E's: 25.00
Personnel Change: 0.00

Budget Summary Form

Department: Finance
Division: Accounting
Dept / Division#: 04 / 410

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	453,020	463,663	453,170	734,462
Operating Expenses	31,537	56,622	53,683	37,812
Internal Services	0	0	0	32,582
Operating Budget	<u>484,557</u>	<u>520,285</u>	<u>506,853</u>	<u>804,856</u>
Capital Outlay	2,904	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	19,882
Total Budget	<u>487,461</u>	<u>520,285</u>	<u>506,853</u>	<u>824,738</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Chief Accountant	30	1
Pension Plan Administrator	26	1
Accountant	24	2
Junior Accountant	21	1
Payroll Coordinator	21	1
Account Clerk	18	5

Total # of Full-Time Employees 11

2009-10 Operating Budget: 804,856
2008-09 Operating Budget: 520,285
Dollar Change: 284,571
Percentage Change: 54.70%

2009-10 Personnel - F.T.E's: 11.00
2008-09 Personnel - F.T.E's: 11.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Finance
Division:	Accounting
Dept. #:	04
Division#:	410

Objective:

\$ 824,738 To properly and timely handle and record all financial transactions including the preparation of monthly financial reports, investments of City funds, reconciliation of all funds and bank accounts, submission of reports to required agencies and processing payments to employees and vendors on a timely basis.

ACTIVITIES:

\$ 570,031 001 **Accounting:** Prepare financial statements and provide control of funds and payments for the City; insure the maximum return on investments. Process accounts payable disbursements and payments on bond indebtedness in a timely manner to maintain City's excellent credit rating. Handle accounting for requisition, disposal, recording, and reporting of fixed assets.

\$ 163,689 002 **Central Cashier:** Provide a centralized location for residents and City departments to conduct cash transactions to insure internal fund control and financial transaction processing. Update individual utility accounts for payments received.

\$ 91,018 003 **Payroll:** Prepare weekly payroll for approximately 550 employees including input, calculation and distribution; printing of payroll checks and associated registers; preparation of payroll deposits and deductions for electronic fund transfers to financial institutions; deductions for IRS tax levies to respective county and federal agencies; inputting of direct deposit data for transmission to financial institutions for employees opting this method of deposit; processing of requests to the Federal Reserve for employee savings bond purchases and providing outside agencies with payroll data for home loan verifications.

\$ - 004 **Pension:** Handle all pension related duties, including general accounting system maintenance and retirement and entitlement information to active employees. This position and all related expenses are reimbursed in full by the City's pension funds.

Budget Summary Form

Department: Finance
Division: Administration
Dept / Division #: 04 / 409

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	326,322	252,976	263,486	389,354
Operating Expenses	125,295	159,288	159,576	139,925
Internal Services	0	0	0	17,802
Operating Budget	451,617	412,264	423,062	547,081
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	10,863
Total Budget	451,617	412,264	423,062	557,944

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Finance Director	37	1
Assistant Finance Director	32	1
Secretary	20	1

Total # of Full-Time Employees 3

2009-10 Operating Budget: 547,081
2008-09 Operating Budget: 412,264
Dollar Change: 134,817
Percentage Change: 32.70%

2009-10 Personnel - F.T.E's: 3.00
2008-09 Personnel - F.T.E's: 3.00
Personnel Change: 0.00

Budget Objectives Form

Department: Finance
Division: Administration
Dept. #: 04
Division #: 409

Objective:

\$ 557,944 To manage the Finance Department's four operating divisions (Accounting, Utility Billing, Purchasing, and Liens) and to conduct an independent audit of the 2007-08 fiscal year as required by State law and City Charter.

ACTIVITIES:

\$ 438,344 001 **Finance Administration:** Ensures the efficient financial operations of the City; provides management and secretarial support to the Finance divisions; bills and collects miscellaneous services for operating departments; coordinates the external audit; provides grant financial administration. The Finance Department was created and is dictated by the City Charter. It was established to ensure a clear division of duties and necessary internal control over the City's cash and investments, revenues, expenditures, purchasing, fixed assets, utility billing, accounts receivable, accounts payable, accounting, payroll, and administration of two City pension plans.

\$ 119,600 002 **Annual Independent Audit:** Independent audit firm conducts an audit of the FY2007-08 financial records as required by Florida Statute (Section 11.45) and City Charter (Article 11, Section 9(14)). Includes both the Federal and Single Audits.

Budget Summary Form

Department: Finance
Division: Liens and Collection Processing
Dept / Division #: 04 / 414

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	41,759	46,010	55,825	70,859
Operating Expenses	1,594	8,572	11,572	11,191
Internal Services	0	0	0	3,240
Operating Budget	<u>43,353</u>	<u>54,582</u>	<u>67,397</u>	<u>85,290</u>
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	1,977
Total Budget	<u><u>43,353</u></u>	<u><u>54,582</u></u>	<u><u>67,397</u></u>	<u><u>87,267</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Account Clerk	18	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 85,290
2008-09 Operating Budget: 54,582
Dollar Change: 30,708
Percentage Change: 56.26%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Objectives Form

Department: Finance
Division: Liens and Collection Processing
Dept. #: 04
Division #: 414

Objective:

\$ 87,267 To ensure collection of the City's past due/liened receivables which included charges for utility services, miscellaneous services and code enforcement violations.

ACTIVITIES:

\$ 87,267 001 **Liens and Collection Processing:** Provide accurate and efficient lien search data to title companies and attorneys. Record and release all certified liens placed by the City against properties serviced. Post and file all legal Miami-Dade County recording information. Compute and post interest receivable on recorded liens through collection date. Collection of funds on recorded and past due liens. Correlate and process forms with outside collection services to recover revenues and costs.

To assist in the collection of water and invoice liens that have remained on file for an extended amount of time. To implement a biannual property owner notification of existing liens.

Budget Summary Form

Department: Finance
Division: Utility Services
Dept / Division #: 04 / 412

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	397,998	442,827	406,220	683,259
Operating Expenses	317,778	381,930	380,152	340,283
Internal Services	3,924	4,644	4,644	34,443
Operating Budget	<u>719,700</u>	<u>829,401</u>	<u>791,016</u>	<u>1,057,985</u>
Capital Outlay	2,366	20,034	20,064	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	19,033
Total Budget	<u><u>722,066</u></u>	<u><u>849,435</u></u>	<u><u>811,080</u></u>	<u><u>1,077,018</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Business Supervisor	28	1
Utility Business Coordinator	23	1
Utility Business Field Coordinator	22	1
Account Clerk	18	7

Total # of Full-Time Employees 10

2009-10 Operating Budget: 1,057,985
2008-09 Operating Budget: 849,435
Dollar Change: 208,550
Percentage Change: 24.55%

2009-10 Personnel - F.T.E's: 10.00
2008-09 Personnel - F.T.E's: 10.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Finance
Division:	Utility Services
Division #:	412
Objective No.:	04

Objective:

\$ 1,077,018 To accurately and efficiently provide meter reading, customer service, and billing for the City's approximately 20,000 water, sewer, sanitation, recycling, grease trap, backflow and stormwater utility customers.

ACTIVITIES:

\$ 719,538 001 **Customer Service (Office):** Prepare monthly/quarterly customer utility bills and process new service applications. Resolve customer complaints, coordinate field activities, prepare internal annual reports, and collect delinquent accounts.

\$ 354,228 002 **Field Operations:** Provide quarterly/monthly water meter reads for approximately 20,000 accounts. Provide support documents and field surveillance of existing meter area conditions. Provide water meter turn on/off service for initial/conclusion of accounts as required by customer; investigate leaks; handle customer consumption inquiries and minor meter repairs; provide collection assistance for delinquent accounts and field assistance to Public Works.

\$ 3,252 003 **Vehicles:** Maintenance on one Utility Billing Vehicle @ \$327: per month plus cost of replacement vehicle F-150 in 2009

INFORMATION TECHNOLOGY

Administration

Network & Programming



Budget Summary Form

Department: Information Technology
Dept. # 07

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	905,324	754,426	734,039	1,140,129
Operating Expenses	599,131	765,899	649,575	585,230
Internal Services	3,168	3,168	3,756	56,251
Operating Budget	1,507,623	1,523,493	1,387,370	1,781,610
Capital Outlay	120,427	362,170	312,269	49,200
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	32,378
Total Budget	1,628,050	1,885,663	1,699,639	1,863,188

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Information Technology Director	37	1
Ass't Information Technology Director	32	1
Systems Analyst	28	1
Programmer/Analyst	27	1
Network Specialist	24	2
Webmaster	24	1
Information Processing Coordinator	22	1
Graphics Designer	21	1
Records Management Supervisor	20	1
Word Processing Specialist	19	1
Switchboard Operator	16	1
Clerical Technician	16	1

Total # of Full-Time Employees 13

2009-10 Operating Budget: 1,781,610
2008-09 Operating Budget: 1,523,493
Dollar Change: 258,117
Percentage Change: 16.94%

2009-10 Personnel - F.T.E's: 13.00
2008-09 Personnel - F.T.E's: 14.00
Personnel Change: -1.00

Budget Summary Form

Department: Information Technology
Division: Administration
Dept / Division #: 07 / 420

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	630,675	458,034	462,631	737,617
Operating Expenses	130,446	165,162	137,154	136,793
Internal Services	0	0	0	32,738
Operating Budget	761,121	623,196	599,785	907,148
Capital Outlay	33,410	80,432	25,532	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	19,642
Total Budget	794,531	703,628	625,317	926,790

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Information Technology Director	37	1
Ass't Information Technology Director	32	1
Webmaster	24	1
Information Processing Coordinator	22	1
Graphics Designer	21	1
Records Management Supervisor	20	1
Word Processing Specialist	19	1
Switchboard Operator	16	1
Clerical Technician	16	1
Total # of Full-Time Employees		9

2009-10 Operating Budget: 907,148
2008-09 Operating Budget: 623,196
Dollar Change: 283,952
Percentage Change: 45.56%

2009-10 Personnel - F.T.E's: 9.00
2008-09 Personnel - F.T.E's: 9.00
Personnel Change: 0.00

Budget Objectives Form

Information Technology

Division:

Administration

Dept. #:

07

Division #:

420

Objective:

\$ 926,790

To provide quality service and guidance using the latest technology, and to respond efficiently to the growing needs of our community. To manage departments with technical support in the following areas: PC network operation; webpage maintenance; mainframe computer operation; graphics services; centralized word processing; records management services; channel 77 updates; and switchboard and mailroom operations.

ACTIVITIES:

\$ 479,389

001

Administration: Manage and administer department. Purchase toner, ink cartridges, paper and ribbons for various City Hall printers. Add and delete mainframe users and provide "fast" printing for user departments. Provide minutes for Council and Board meetings as required. Provide typing support to all departments as requested and total typing support to the Administrative Services Department. Provide typing of confidential Internal Affairs investigations and statements in ongoing investigations for our Police Department. Provide instruction in computer equipment and word processing software usage upon request to City employees. Provide backup services for switchboard. Provide maintenance for recording system of City Hall meetings.

\$ 276,780

002

Records/Switchboard/Mailroom/Copier: Provide identification, indexing, storage and retrieval of inactive records for all departments to meet requirements of Florida Statutes 119. Provide liaison with State Department, Bureau of Archives and Records Management. Provide document imaging services of current records such as: Council meeting minutes and agendas, resolutions and ordinances. To provide an information center for residents. Oversee the switchboard and mailroom, maintain the postage meter and order supplies for City Hall copier. Answer and direct calls or questions to correct department as quickly and efficiently as possible and provide a convenient and centralized location for the processing of incoming/outgoing mail. Maintain a central area and supplies in City Hall for copying large projects.

Budget Objectives Form

Information Technology

Division:

Administration

Dept. #:

07

Division #:

420

\$ 89,745 003

Graphics Support: The Graphics Designer is dedicated to visually communicate the City of North Miami's vision and message across all platforms in the most powerful way possible and emphasize ongoing impact of conceptual development, strategic thinking and mastery of technique in expressing artistic ideologies consistent with successful in-house printing, pre-press and print production output, ensuring all projects will be completed on time, within budget and to popular acclaim.

\$ 80,876 004

Web/PTV Webmaster: The Webmaster is responsible for programming and maintaining Progress TV77 and the City's website. The in-house position allows for immediate PTV77 updates and information to the residents of North Miami. They also record and broadcast City Council and other public meetings.

Budget Summary Form

Department: Information Technology
Division: Network and Programming
Dept / Division #: 07 / 421

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	274,649	296,392	271,408	402,512
Operating Expenses	468,685	600,737	512,421	448,437
Internal Services	3,168	3,168	3,756	23,513
Operating Budget	<u>746,502</u>	<u>900,297</u>	<u>787,585</u>	<u>874,462</u>
Capital Outlay	87,017	281,738	286,737	49,200
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	12,736
Total Budget	<u>833,519</u>	<u>1,182,035</u>	<u>1,074,322</u>	<u>936,398</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Systems Analyst	28	1
Programmer/Analyst	27	1
Network Specialist	24	2

Total # of Full-Time Employees 4

2009-10 Operating Budget:	874,462
2008-09 Operating Budget:	<u>900,297</u>
Dollar Change:	<u>(25,835)</u>
Percentage Change:	<u>-2.87%</u>
2009-10 Personnel - F.T.E's:	4.00
2008-09 Personnel - F.T.E's:	<u>5.00</u>
Personnel Change:	<u>-1.00</u>

Budget Objectives Form

Department: Information Technology
Division: Network and Programming
Dept. #: 07
Division #: 421

Objective:

\$ 936,398 To facilitate communication and support of existing and emerging information technologies and continued operation of the network system. To provide Internet access support, network support for laptops, webpage maintenance and monitor the wireless networks and telecommunications. Provide computer applications to user departments and necessary changes. Provide City with geographic information as requested.

ACTIVITIES:

\$ 264,811 001 **PC Networks Operation:** Facilitate communication using research, implementation and support of existing and emerging information technologies. Provide continued operation of the 2000/XP network, which has approximately 145 users in City Hall as well as 193 off site users at the Police Station, MoCA, Parks Operations Center, Library, Public Works Operations Center, Water Plant, Motor Pool and all peripherals. Provide continued support of Internet access at the Library, Griffing Adult Center, and Sunkist Grove Community Centers. Provide support to the police laptop network, which consists of 98 laptops and also the 16 computers for the Code Enforcement Officers and Inspectors. Monitor the wireless networks and telecommunications.

\$ 668,947 002 **Programming and GIS Specialist:** Provide the following computer applications to user departments: Payroll, Financial Management, Utility Billing, Fixed Assets, Liens, Applicant Tracking, Budget, Records Management, Code Enforcement, Building Permits and Inspections, Occupational Licenses, Boards and Commissions Tracking, Contracts Management, Public Works Work Order/Complaints, Sanitation, Police CAD (Communication and Dispatch) and Customer/Constituent Complaint Services. Provide programming changes, as needed. To be able to analyze, organize and manipulate data that can provide information services to our government, community, as well as our employees. To provide the City with a method of managing, analyzing and displaying geographic information on easily understood, computer-generated maps. This information will help analyze emerging crime reduction strategies and also help track code enforcement violations and issuance of building permits.

\$ 2,640 003 **Vehicles:** Maintenance costs and vehicle replacement costs for vehicle.

LIBRARY

Library

Library – State Aid



Budget Summary Form

Department: Library
 Dept #: 17

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	697,645	705,193	675,725	898,371
Operating Expenses	273,286	285,334	261,310	323,117
Internal Services	3,780	4,476	4,476	29,395
Operating Budget	974,711	995,003	941,511	1,250,883
Capital Outlay	92,826	35,950	35,321	9,944
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	23,859
Total Budget	1,067,537	1,030,953	976,832	1,284,686

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Library Director	37	1
Assistant Library Director	32	0
Network Specialist	24	1
Librarian	23	2
Secretary	20	1
Trades Mechanic	20	1
Library Aide II	18	2
Library Aide I	15	4

Total # of Full-Time Employees 12

2009-10 Operating Budget: 1,250,883
2008-09 Operating Budget: 995,003
Dollar Change: 255,880
Percentage Change: 25.72%

2009-10 Personnel - F.T.E's: 14.10
2008-09 Personnel - F.T.E's: 14.72
Personnel Change: -0.62

Budget Summary Form

Department: Library
Division: Library - General Fund
Dept / Div #: 17 / 490

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	697,645	705,193	675,725	898,371
Operating Expenses	267,983	258,395	234,371	307,002
Internal Services	3,780	4,476	4,476	29,395
Operating Budget	969,408	968,064	914,572	1,234,768
Capital Outlay	61,973	34,252	33,628	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	23,859
Total Budget	1,031,381	1,002,316	948,200	1,258,627

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Library Director	37	1
Assistant Library Director	32	0
Network Specialist	24	1
Librarian	23	2
Secretary	20	1
Trades Mechanic	20	1
Library Aide II	18	2
Library Aide I	15	4

Total # of Full-Time Employees **12**

2009-10 Operating Budget: 1,234,768
2008-09 Operating Budget: 968,064
Dollar Change: 266,704
Percentage Change: 27.55%

2009-10 Personnel - F.T.E's: 13.86
2008-09 Personnel - F.T.E's: 14.72
Personnel Change: -0.86

Budget Objectives Form

Department:	Library
Division:	Library
Dept. #	17
Division #:	490

Objective:

\$ 1,189,485 To manage the Public Library with 15.50 full-time equivalent employees who staff the facility 69.5 hours per 7-day week with direct public contact 65 hours per 7-day week, and to provide necessary materials, technology and public services.

ACTIVITIES:

- | | | |
|------------|-----|--|
| \$ 997,195 | 001 | Department Administration: Manage and administer a department to optimize funding, staff output, patron satisfaction, facility maintenance, safety, and security. |
| \$ 106,109 | 002 | Collection Development: Identify, procure, catalog, process, organize and store print, non-print, and subscription materials appropriate for a multicultural community. |
| \$ 75,725 | 003 | Public Services: Assist patrons with their needs for recreational, informational, cultural and educational materials by: 1) answering reference questions in person, over the phone, via fax or email; 2) retrieving, interpreting and teaching the use of printed and online information; 3) circulating materials to all patrons including those medically unable to come to the Library; and 4) presenting programs and informational support to the varied user groups in the City - general public, school, business, civic, institution and government. |
| \$ 1,700 | 004 | Internet and Technological Services: Provide public, governmental and community-center access to the Internet via the Library; computerized access to the Library's holdings; remote access to the Florida Virtual Library; user education of electronic information; and educational software for students. |
| \$ 5,612 | 005 | Sunday Hours: To fund library services for 50 Sundays per year, 4 hours per Sunday. |
| \$ 3,144 | 006 | Vehicle: Maintenance and Replacement |

FY10 Supplemental/CIP Request

Project Description:	Library Business Plan		
Department:	Library	Project #	R17Y09001
Division:	Library	Totals	\$69,142
Account Number:	001-17-490000-571-XXX-000	Request Type	Additional Funds
Project Location:	To be determined	Priority Level	Improvement

Objective:

To improve the effectiveness of the New Library through the establishment of a Concept Plan for cutting edge service followed by a completed Business Plan. *(Reappropriated from FY08)*

Justification:

In May of 2006, interest developed among the State Library of Florida and the Americans for Libraries Council / Libraries for the Future Organization to establish the New North Miami Public Library as a prototype for Library innovation to be modeled by other Libraries. To this end a properly developed and researched Concept Plan is needed. This is to be followed by a full Business Plan prepared by a properly credentialled Consultant at a cost of approximately \$65,000.00 to \$80,000.00. The Library has been advised that this project cannot succeed unless other libraries with innovative componets are explored directly and those innovations incorporated or dismissed as appropriate. This, along with other related expenses, accounts for the additional \$20,000.00, for a total project cost of \$100,000.00. ***\$69,142 reappropriated from FY09.***

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
300	Unassigned Business Plan \$s		69,412					69,412
								-
								-
								-
								-
								-
								-
								-
Total		-	69,142	-	-	-	-	69,142

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		69,142					69,142
		0%							-
		0%							-
									-
Total		100%	-	69,142	-	-	-	-	69,142

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 69,412
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	69,142

Budget Summary Form

Department: Library
Division: Library State Aid
Dept / Division #: 17 / 491

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	5,303	26,939	26,939	16,115
Internal Services	0	0	0	0
Operating Budget	<u>5,303</u>	<u>26,939</u>	<u>26,939</u>	<u>16,115</u>
Capital Outlay	30,853	1,698	1,693	9,944
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	<u>36,156</u>	<u>28,637</u>	<u>28,632</u>	<u>26,059</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: 16,115
2008-09 Operating Budget: 37,952
Dollar Change: (21,837)
Percentage Change: -57.54%

2009-10 Personnel - F.T.E's: 0.24
2008-09 Personnel - F.T.E's: 1.24
Personnel Change: -1.00

Budget Objectives Form

Department: Library
Division: Library State Aid
Dept. #: 17
Division # 17 / 491

Objective:

\$ 26,059 To use state funds to enhance library services to the citizens of North Miami.

ACTIVITIES:

- \$ - 2.1 **Administrative Cost:** To enhance services to the public by expediting assistance through a patron support clerk, program support clerk and a circulation support clerk to reduce wait time. To keep up with the latest development in the Library field through memberships.
- \$ 9,944 2.2 **Collection Development Materials:** Enhance available materials to the public through the acquisition of updated reference materials, circulating materials, periodicals, and subscriptions.
- \$ 16,115 2.3 **Sunday Hours:** To fund library services for 37 Sundays per year, 4 hours per Sunday.

MAYOR & COUNCIL

Administrative Office

Mayor

District 1

District 2

District 3

District 4



Budget Summary Form

Department: Mayor/Council
 Dept # 01

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	123,617	89,731	77,495	261,603
Operating Expenses	455,070	324,142	374,957	325,053
Internal Services	0	0	0	6,319
Operating Budget	578,687	413,873	452,452	592,975
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	3,856
Total Budget	578,687	413,873	452,452	596,831

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Constituent Services Coordinator	23	1
Confidential Secretary	20	1

Total # of Full-Time Employees 2

2009-10 Operating Budget: 592,975
 2008-09 Operating Budget: 413,873
 Dollar Change: 179,102
 Percentage Change: 43.27%

2009-10 Personnel - F.T.E's: 2.00
 2008-09 Personnel - F.T.E's: 2.00
 Personnel Change: 0.00

Budget Objectives Form

Department: Mayor/Council
Division: Mayor/Council Office
Dept. #: 01
Division #: 400

Objective:

\$ 596,831 To be leaders and policy makers responsive to the needs of North Miami residents. To carry out legislative policies, ensure community services, and supervise City Manager and Attorney's performances.

ACTIVITIES:

- \$ 214,352 001 **Mayor/Council Office:** To provide the necessary support to the City Mayor and Council that facilitates their legislative responsibilities and help them to be more efficient in responding to the needs of North Miami residents.
- \$ 99,177 002 **Mayor's Office:** Provides the legislative branch of North Miami's government which determines policy that ensures quality public service at acceptable cost; provides residents with an office in which to seek information on matters of concern.
- \$ 71,713 003 **District 1 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 1 residents with an office in which to seek information on matters of concern.
- \$ 71,713 004 **District 2 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 2 residents with an office in which to seek information on matters of concern.
- \$ 68,163 005 **District 3 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 3 residents with an office in which to seek information on matters of concern.
- \$ 71,713 006 **District 4 Office:** Provides policy direction that ensures quality public service at acceptable cost; provides District 4 residents with an office in which to seek information on matters of concern.

MUSEUM OF CONTEMPORARY ART



Budget Summary Form

Department: Museum of Contemporary Art
Dept. / Div # 14 / 482

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	405,458	380,155	381,286	579,838
Operating Expenses	253,880	249,614	258,517	182,410
Internal Services	3,780	4,476	4,476	32,069
Operating Budget	663,118	634,245	644,279	794,317
Capital Outlay	1,489	15,595	15,595	0
Debt Service	0	0	0	0
Grants & Aids	217,485	93,000	93,000	97,300
Reserves & Other	0	0	0	0
Total Budget	882,092	742,840	752,874	891,617

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
MOCA Director	37	1
MOCA Assistant Director	32	1
Curator	24	1
Administrative Coordinator	22	1
Administrative Specialist	18	1
Maintenance Mechanic	18	1

Total # of Full-Time Employees 6

2009-10 Operating Budget: 794,317
2008-09 Operating Budget: 634,245
Dollar Change: 160,072
Percentage Change: 25.24%

2009-10 Personnel - F.T.E's: 6.00
2008-09 Personnel - F.T.E's: 6.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Museum of Contemporary Art
Division:	MOCA
Dept #:	14
Division #:	482

Objective:

\$ 891,617 To make contemporary art of internationally known artists, and particularly young and emerging artists, accessible to diverse audiences, especially under-served populations by exploring the art of our time and its relationship to a broader cultural context.

ACTIVITIES:

- | | | |
|---------|-----|---|
| 456,003 | 001 | MOCA Administrative Staff: Provides management and coordination of the exhibits and programs offered throughout the year by the Museum of Contemporary Art including 8 exhibitions, 12 Jazz at MOCA concerts, lectures, Haitian cultural events, children's classes and teen programs. |
| 189,649 | 002 | Museum Specialized Services: Provides for the services required of a first class museum including full-time curatorial services; preparator services and security services provided by contractors. |
| 242,821 | 003 | Building Operations: Provides the maintenance and upkeep of the 23,000 square foot MOCA building with a full-time maintenance mechanic, including utilities and contractual building services. |
| - | 004 | Jazz at MOCA: Provides 12 outdoor jazz concerts in the Civic Center Plaza at no charge for the entertainment and enjoyment of City residents and visitors. |
| 3,144 | 005 | Vehicle: Maintenance and replacement. |

NON-DEPARTMENTAL

Non-Departmental Expenses

Grants to Others



Budget Summary Form

Department: Non-Departmental
Dept #: 13

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	10,223,446	11,718,274	11,756,943	14,494
Materials, Supplies & Services	498,921	1,346,305	351,912	2,425
Internal Services	583,610	346,976	346,976	0
Operating Budget	11,305,977	13,411,555	12,455,831	16,919
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	129,000	120,500	115,500	150,500
Non-Operating	991,113	2,224,198	516,045	1,310,000
Total Budget	12,426,090	15,756,253	13,087,376	1,477,419

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	16,919
2008-09 Operating Budget:	13,411,555
Dollar Change:	(13,394,636)
Percentage Change:	-99.87%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Department: Non-Departmental
Division: Non-Departmental Expenses
Dept / Division #: 13 / 480

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	10,223,446	11,718,274	11,756,943	14,494
Materials, Supplies & Services	498,921	1,346,305	351,912	2,425
Internal Services	583,610	346,976	346,976	0
Operating Budget	11,305,977	13,411,555	12,455,831	16,919
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Non-Operating	991,113	2,224,198	516,045	1,310,000
Total Budget	12,297,090	15,635,753	12,971,876	1,326,919

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: 16,919
2008-09 Operating Budget: 13,411,555
Dollar Change: (13,394,636)
Percentage Change: -99.87%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Objectives Form

Department: Non-Departmental
Division: Non-Departmental Expenses
Dept #: 13
Division #: 480

Objective:

\$ 1,326,919 To provide for employee benefits for General Fund employees; for the General Fund's contribution to the Risk Management Fund to operate its liability programs; for the General Fund Contingency; for property insurance and bonds premiums; and for legislative lobbyists.

ACTIVITIES:

\$ 14,494 001 **Miscellaneous Expenses & Reserves:** Provides funds for reimbursement to Florida Unemployment Compensation Fund for benefits paid.

\$ 1,310,000 002 **Miscellaneous Expenses & Reserves:** Provides funds for accrued sick leave and vacation upon retirement for employees; contingency funds for emergency or unforeseen expenses that cannot be anticipated during the budget process and are authorized by the City Manager.

\$ 2,425 003 **Corporate Run:** Provides funds for up to 40 City employees to participate in the annual corporate run in downtown Miami as a teambuilding event. The funds will cover registration fees, a tent, team t-shirts, and food and refreshments.

Budget Summary Form

Department: Non-Departmental
Division: Grants to Others
Dept / Division #: 13 / 486

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
The City provides grant func	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	129,000	120,500	115,500	150,500
Reserves & Other	0	0	0	0
Total Budget	129,000	120,500	115,500	150,500

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

FY10 Supplemental/CIP Request

Project Description:	Grants to Others		
Department:	Non-Departmental	Project #	R13Y09001
Division:	Grants to Others	Totals	\$150,500
Account Number:	001-13-486000-519-XXX	Request Type	Additional Funds
Project Location:		Priority Level	Regulatory Requirement

Objective:

To assist various civic and non-profit entities in the City that provide services to segments of the City's population by providing grant funds for their use in providing services.

Justification:

The City provides grant funds to entities for their use in providing services to the residents of this community. The grants for FY10 are listed below:

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
801	NoMi Fdtn for Sr Citizens		115,500	115,500	115,500	115,500	115,500	577,500
810	NoMi Chamber of Commerce		5,000	5,000	5,000	5,000	5,000	25,000
847	Haitian Heritage Museum		30,000					30,000
								-
								-
								-
								-
								-
Total		-	150,500	120,500	120,500	120,500	120,500	632,500

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		150,500	120,500	120,500	120,500	120,500	632,500
		0%							-
		0%							-
		0%							-
Total		100%	-	150,500	120,500	120,500	120,500	120,500	632,500

Budget Office Use Only

<input checked="" type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 150,500
Future Years' Estimated Annual Cost:	\$ 120,500

PARKS & RECREATION

Divisions:

Administration

Aquatics

Athletics

Community Events

Enchanted Forest Elaine Gordon Park

Facility Operations

Gwen Margolis Community Center

Gymnastics

North Miami Athletic Stadium

Parks Administration

Parks Operations

Recreation Administration

Rights-of-Way Operations

School Programs and Teens-in-Action

Summer Camps

Tennis

Youth Programs



Budget Summary Form

Department: Parks & Recreation

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	3,052,284	3,099,030	3,045,120	4,644,658
Operating Expenses	2,065,519	1,506,237	1,538,854	1,818,601
Internal Services	284,758	295,260	295,230	395,247
Operating Budget	5,402,561	4,900,527	4,879,204	6,858,506
Capital Outlay	1,330,558	1,507,984	1,297,298	57,790
Debt Service	0	0	0	0
Grants & Aids	70,550	27,500	27,500	21,500
Reserves & Other	0	0	0	105,724
Total Budget	<u>6,803,669</u>	<u>6,436,011</u>	<u>6,204,002</u>	<u>7,043,520</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks and Recreation Director	37	1
Assistant Parks and Recreation Director	32	1
Parks Superintendent	28	1
Recreation Superintendent	28	1
Parks Supervisor	25	1
Recreation Supervisor	25	4
Administrative Coordinator	22	1
Parks Coordinator	22	3
Parks Specialist	21	3
Recreation Specialist	21	5
Parks Naturalist	21	1
Heavy Equipment Operator	20	6
Trades Mechanic	20	3
Recreation Leader II	18	6
Maintenance Mechanic	18	4
Motor Equipment Operator	18	5
Lifeguard	17	1
Recreation Leader I	16	3
Clerical Technician	16	2
General Maintenance Worker	15	10
Recreation Aide	12	1
Tennis Pro	10	1
Total # of Full-Time Employees		<u>64</u>

2009-10 Operating Budget:	6,858,506
2008-09 Operating Budget:	<u>4,900,527</u>
Dollar Change:	<u>1,957,979</u>
Percentage Change:	39.95%

2009-10 Personnel - F.T.E's:	91.83
2008-09 Personnel - F.T.E's:	<u>94.72</u>
Personnel Change:	<u>-2.89</u>

Budget Summary Form

Department: Parks and Recreation
Division: Administration
Dept / Division #: 12 / 460

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	302,955	274,886	272,589	421,266
Operating Expenses	57,163	66,828	62,768	65,330
Internal Services	12,288	8,544	8,544	25,359
Operating Budget	372,406	350,258	343,901	511,955
Capital Outlay	39,444	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	11,812
Total Budget	411,850	350,258	343,901	523,767

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks and Recreation Director	37	1
Asst. Parks and Rec. Director	32	1
Administrative Coordinator	22	1
Clerical Technician	16	1

Total # of Full-Time Employees 4

2009-10 Operating Budget: 511,955
2008-09 Operating Budget: 350,258
Dollar Change: 161,697
Percentage Change: 46.17%

2009-10 Personnel - F.T.E's: 4.70
2008-09 Personnel - F.T.E's: 4.70
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Administration
Dept #: 12
Division #: 460

Objective:

\$ 523,767 To provide administrative support services, direction, and leadership for the Parks and Recreation divisions whose departmental responsibilities include maintaining over 95 acres of developed park land, 400 landscaped medians, canal ends, and public areas, operating 23 activity centers, coordinating numerous community events, and providing programming for approximately 60,000 residents.

ACTIVITIES:

\$ 482,492 001 **Administration:** Oversee, direct, and lead a department consisting of athletics, aquatics, school related programming, gymnastics, parks, facilities, and local rights-of-ways; provide administrative support services to assist staff as well as the public.

\$ 35,275 002 **Office Space:** To provide temporary offices for Parks and Recreation Administration. Funds will cover rent and operating costs associated with new space

\$ 6,000 003 **Vehicles:** Maintenance and replacement of two (2) vehicles

Budget Summary Form

Department: Parks and Recreation
Division: Aquatics
Dept / Division #: 12 / 463

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	113,822	122,792	95,357	132,258
Operating Expenses	151,097	117,041	119,346	143,389
Internal Services	0	0	0	8,413
Operating Budget	<u>264,919</u>	<u>239,833</u>	<u>214,703</u>	<u>284,060</u>
Capital Outlay	49,900	0	0	0
Debt Service	0	0	0	0
Grants & Aids	19,848	8,000	8,000	2,000
Reserves & Other	0	0	0	5,133
Total Budget	<u>334,667</u>	<u>247,833</u>	<u>222,703</u>	<u>291,193</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Specialist	21	1
Lifeguard	17	1

Total # of Full-Time Employees 2

2009-10 Operating Budget: 284,060
2008-09 Operating Budget: 239,833
Dollar Change: 44,227
Percentage Change: 18.44%

2009-10 Personnel - F.T.E's: 4.33
2008-09 Personnel - F.T.E's: 4.33
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Aquatics
Dept #: 12
Division #: 463

Objective:

\$ 273,193 To provide two aquatic facilities and qualified personnel to conduct a variety of recreational and educational aquatic programs in accordance with HRS regulations.

ACTIVITIES:

- | | | |
|------------|-----|--|
| \$ 269,489 | 001 | Sasso Pool Operation: Operate a public swimming pool and Wet-Tot-Lot on a year-round basis for open public swim, swim lessons, and party rentals. Revenue from operation is anticipated to be \$15,000. |
| \$ 1,700 | 002 | Lifeguard Training Classes: Provides three American Red Cross certified lifeguard training classes to 20 members of the public; classes will be rotated between both aquatic facilities. Revenue for the classes are anticipated to be \$1,700. |
| \$ 2,004 | 003 | Pre-School Swim Program: Provides qualified instruction, bus transportation, and supplies to teach up to 75 three to five year old children that attend local pre-schools how to swim. Revenue for the swim program is anticipated to be \$1,875. |

FY10 Supplemental/CIP Request

Project Description:	Main Pool and Tot-lot Drain Cover Replacement		
Department:	Parks and Recreation	Project #	R12Y10002
Division:	Community Centers	Totals	\$18,000
Account Number:	001-12-463000-572-311-000	Request Type	New Request
Project Location:	Sasso Pool	Priority Level	Regulatory Requirement

Objective:

To replace existing drain covers in compliance with Federal Virginia Graeme Baker Pool and Spa Safety Act.

Justification:

The Virginia Graeme Baker Pool and Spa Safety Act was passed on December 19, 2008. This Federal Law requires that all public/commercial swimming pools and spas switch to heavier and more durable drain grates.

Funds will provide for Contractor to install 6 plastic covers on main pool drains and one stainless steel cover on the water tot-lot. In addition, funds will provide, as-built construction drawings and a certification of compliance letter and/or affidavit.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Contract		18,000					18,000
								-
								-
								-
								-
								-
								-
								-
Total		-	18,000	-	-	-	-	18,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		18,000					18,000
		0%							-
		0%							-
		0%							-
Total		100%	-	18,000	-	-	-	-	18,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

FY10 Capital Cost:

Future Years' Estimated Annual Cost:

\$ 18,000

\$ -

Budget Summary Form

Department: Parks and Recreation
Division: Athletics
Dept / Division #: 12 / 462

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	317,931	315,026	295,151	416,347
Operating Expenses	316,306	242,371	268,956	345,807
Internal Services	5,952	7,056	7,056	18,691
Operating Budget	640,189	564,453	571,163	780,845
Capital Outlay	78,898	28,591	28,591	0
Debt Service	0	0	0	0
Grants & Aids	21,350	16,000	16,000	16,000
Reserves & Other	0	0	0	8,530
Total Budget	740,437	609,044	615,754	805,375

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Specialist	21	4

Total # of Full-Time Employees **4**

2009-10 Operating Budget: 780,845
2008-09 Operating Budget: 564,453
Dollar Change: 216,392
Percentage Change: 38.34%

2009-10 Personnel - F.T.E's: 15.51
2008-09 Personnel - F.T.E's: 17.21
Personnel Change: -1.70

Budget Objectives Form

Department: Parks and Recreation
Division: Athletics
Dept #: 12
Division #: 462

Objective:

\$ 784,683 To administer, plan, direct and supervise athletic programs for adults and youth of the community at the City's three major athletic complexes (Cagni, Pepper, and Ben Franklin Parks).

ACTIVITIES:

- \$ 216,921 001 **Claude Pepper Park Operations:** Supervise and maintain Pepper Park in order to accommodate the leisure needs of the residents of North Miami and the surrounding community.
- \$ 194,397 002 **Ray Cagni Park Operations:** Supervise and maintain athletic complex at Cagni Park to accommodate the leisure needs of the residents of North Maimi and the surrounding community.
- \$ 149,411 003 **Ben Franklin Park Operations:** Supervise and maintain athletic complex at Cagni Park to accommodate the leisure needs of the residents of North Maimi and the surrounding community.
- \$ 180,346 004 **Youth Sports:** Administer and coordinate organized team sports for children of the community; some of the activities offered are football, basketball, cheerleading, soccer, and baseball. Program revenue is projected to be \$20,400.
- \$ 38,616 005 **Youth Athletic Camp** - Administer, plan, direct, and supervise athletics program for youth and adults.
- \$ 4,992 006 **Vehicle:** Maintenance and replacement.

FY10 Supplemental/CIP Request

Project Description:	Cagni Park		
Department:	Parks & Recreation	Project #	R12Y10001
Division:	Athletics	Totals	\$20,692
Account Number:	001-12-462000-572-XXX-000	Request Type	New Request
Project Location:	Cagni Park South	Priority Level	Repairs & Maint

Objective:

To provide services to maintain Cagni Park South for the shared use of Cagni Park South by Parks and Recreation and North Miami Senior High School.

Justification:

The City and Miami-Dade County School Board have partnered to redevelop Cagni Park as part of the construction of North Miami Senior High School. The Board has committed to replace amenities removed during this construction phase by rebuilding Cagni Park in two phases; Phase I is located to the south of 135th Street. The Joint Use Agreement states that the operational costs of the park will be shared between the City and NMSHS. Some expense items are already budgeted. The additional expenses are indicated below. The revenue associated with this request appears higher than the expense because the revenue includes the School Board's reimbursement of the expenses that are already in the budget.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
312	Fertilizer		9,000	9,000	9,000	9,000	9,000	45,000
312	Field line paint		2,192	2,192	2,192	2,192	2,192	10,960
312	Chemicals		8,500	8,500	8,500	8,500	8,500	42,500
330	Irrigation Parts		1,000	1,000	1,000	1,000	1,000	1,000
								-
								-
								-
Total		-	20,692	20,692	20,692	20,692	20,692	103,460

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Sch Bd	share	153%		31,608	31,608	31,608	31,608	31,608	158,040
		0%							-
		0%							-
		0%							-
Total		153%	-	31,608	31,608	31,608	31,608	31,608	158,040

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 20,692
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	-

Budget Summary Form

Department: Parks and Recreation
Division: Community Events
Dept / Division #: 12 / 478

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	149,222	128,318	130,546	179,831
Operating Expenses	151,234	96,260	87,956	82,321
Internal Services	1,164	1,380	1,380	4,463
Operating Budget	301,620	225,958	219,882	266,615
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	8,544	2,500	2,500	2,500
Reserves & Other	0	0	0	2,123
Total Budget	310,164	228,458	222,382	271,238

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Supervisor	22	1
Recreation Leader I	19	1

Total # of Full-Time Employees 2

2009-10 Operating Budget: 266,615
2008-09 Operating Budget: 225,958
Dollar Change: 40,657
Percentage Change: 17.99%

2009-10 Personnel - F.T.E's: 2.96
2008-09 Personnel - F.T.E's: 2.96
Personnel Change: 0.00

Budget Objectives Form

Department: Parks & Recreation
Division: Community Events
Dept #: 12
Division #: 478

Objective:

\$ 271,238 To coordinate, staff and implement events sponsored and/or run by the City of North Miami. Some of these events include the WinterNational Parade and Festival, July 4th Celebration, Children's Halloween Party, and various civic events.

ACTIVITIES:

- \$ 160,684 001 **Recreation Coordinator** - Supervises and coordinates special events as well as administers the implementation of activities supported by the City. The supervisor also serves as departmental liaison for various community service organizations.
- \$ 47,295 002 **WinterNational Parade** - Promote and produce North Miami's 31st annual Thanksgiving Day parade.
- \$ 29,556 003 **July 4th Celebration** - Promote and produce North Miami's annual family Independence Day celebration featuring a major fireworks display, live entertainment, games and activities at the North Miami Athletic Stadium.
- \$ 8,051 004 **Haunted Trails** - Promote and produce a Halloween party for children as well as families in the Enchanted Forest Park. The projected revenue from this event is estimated at \$4,500 for a 2 day event or \$2,250 for a 1 day event.
- \$ 2,849 005 **Community Events:** These events give the City the opportunity to recognize the accomplishments of Dr. King; bringing the community, its residents and local schools/ universities together for a common purpose. Presentations, singing, dancing & refreshments offered.
- \$ 12,621 006 **City Events** - Provide support for various community events held throughout the City such as Sunday Afternoon Live, Veterans and Memorial Day ceremonies, and North Miami Concert Band concerts.

Budget Objectives Form

Department:	<u>Parks & Recreation</u>
Division:	<u>Community Events</u>
Dept #:	<u>12</u>
Division #:	<u>478</u>

- | | | | |
|----|-------|-----|---|
| \$ | 2,261 | 007 | Civic Group Events - Provide staff support for various annual events; some of the events include Little League opening ceremonies and the Tenth Annual Cancer Walk. |
| \$ | 6,937 | 008 | Programs for Persons with Special Needs - Provide leadership, counseling and programming for educable mentally disabled (Swingers) and physically disabled (GOAL) adults. Expenses for this program will be offset by revenue from disabled parking fines. |
| \$ | 984 | 009 | Vehicle: Maintenance and Replacement |

Budget Summary Form

Department: Parks and Recreation
Division: Enchanted Forest Elaine Gordon Park
Dept / Division #: 12 / 471

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	81,725	82,333	83,134	133,271
Operating Expenses	67,810	40,610	42,059	49,737
Internal Services	552	660	660	6,242
Operating Budget	150,087	123,603	125,853	189,250
Capital Outlay	406,173	83,278	2,867	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	3,516
Total Budget	556,260	206,881	128,720	192,766

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Naturalist	21	1
Recreation Leader I	16	1

Total # of Full-Time Employees 2

2009-10 Operating Budget: 189,250
2008-09 Operating Budget: 123,603
Dollar Change: 65,647
Percentage Change: 53.11%

2009-10 Personnel - F.T.E's: 2.33
2008-09 Personnel - F.T.E's: 2.33
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Enchanted Forest Elaine Gordon Park
Dept #: 12
Division #: 471

Objective:

\$ 187,766 To provide daily maintenance, supervision, programming, and operation of a 22+ acre facility which includes a one mile recreation trail, two rental shelters, a nature center, two tot-lot playgrounds, a community building, and a concession pony/stable facility.

ACTIVITIES:

\$ 183,119 001 **Facility Operations and Maintenance:** Provides for the operation, programming, and maintenance of the park grounds, facilities, and structures.

\$ 950 002 **Facility Programming:** Provides nature programming and maintenance of nature exhibits at the facility. Programming includes guided tours, various workshops, and special nature-related events. Revenue from program fees is projected to total \$1500.

\$ 3,217 003 **Nature Camps:** Provides a two week winter camp, a one week spring camp and a two week summer camp at the Nature Center. Revenues for the camps are projected to total \$3200.

\$ 480 004 **Vehicle:** Maintenance and Replacement

FY10 Supplemental/CIP Request

Project Description:	Green Farmers Market		
Department:	Parks & Recreation	Project #	R12Y10008
Division:	Enchanted Forest Park	Totals	\$5,000
Account Number:	001-12-471000-572-XXX-000	Request Type	New Request
Project Location:	Enchanted Forest and Griffing Parks	Priority Level	Quality of Life

Objective:

To provide the community the opportunity to purchase locally grown fresh produce and natural products to promote a healthier lifestyle. This would ultimately enhance the economic development of the community.

Justification:

The Enchanted Forest Elaine Gordon & Griffing Parks Farmers Markets will provide an opportunity for the community to convene, exercise and participate in healthy eating alternatives & lifestyle choices. By providing a Green Farmer's Market, residents gain exposure to the "Green" Initiatives of North Miami as well as developing and increasing a sustainable community within the built environment. This is a stepping stone for the ACHIEVE Healthy Communities Initiative to reduce chronic disease in the country. We are one of ten in the nation recognized by the National Recreation & Parks Association that is implementing this in our community. It is hoped that this event will generate ongoing revenue in FY11 and thereafter.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
104	Staff - Overtime		800	800	800	800	800	4,000
301	Staff - Contractual		600	600	600	600	600	3,000
311	Contractual		1,100	1,100	1,100	1,100	1,100	5,500
391	Event Supplies		2,393	2,500	2,500	2,500	2,500	12,393
140	Social Security		107					107
								-
								-
								-
Total		-	5,000	5,000	5,000	5,000	5,000	25,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		5,000	5,000	5,000	5,000	5,000	25,000
		0%							-
		0%							-
		0%							-
Total		100%	-	5,000	5,000	5,000	5,000	5,000	25,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 5,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Parks and Recreation
Division: Facility Operations
Dept / Division #: 12 / 465

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	234,846	271,991	254,659	377,350
Operating Expenses	159,389	131,857	162,865	174,724
Internal Services	0	0	0	9,720
Operating Budget	394,235	403,848	417,524	561,794
Capital Outlay	3,708	0	6,000	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	7,908
Total Budget	397,943	403,848	423,524	569,702

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	4
Recreation Leader I	16	1

Total # of Full-Time Employees **5**

2009-10 Operating Budget: 561,794
2008-09 Operating Budget: 403,848
Dollar Change: 157,946
Percentage Change: 39.11%

2009-10 Personnel - F.T.E's: 8.77
2008-09 Personnel - F.T.E's: 9.81
Personnel Change: -1.04

Budget Objectives Form

Department: Parks and Recreation
Division: Facility Operations
Dept #: 12
Division #: 465

Objective:

\$ 534,252 To operate and run programs in three City centers: Sunkist Grove Community Center, Keystone Community Center, and Griffing Adult Center.

ACTIVITIES:

- \$ 194,113 001 **Sunkist Grove Community Center:** Operate Sunkist Grove Community Center, including a computer lab, drop-in evening program, weekend rentals, and camps. Revenue for facility rentals is estimated at \$6000.
- \$ 142,315 002 **Griffing Adult Center:** Operate the Griffing Adult Center for senior adult programming and events. Provide staff and supplies for operation of various classes for senior adults; classes offered include Fabric Painting, Decorative Arts, Chorus, and Hooked on Crafts. Revenues for the classes are estimated at \$1500.
- \$ 111,487 003 **Keystone Center and School Skills Program:** Operation of Keystone Community Center, which includes a program for children ages 3 - 5, weekend rentals, and camps. Revenue for facility rentals is estimated at \$2000, while revenue for the School Skills program is estimated at \$8000.
- \$ 86,337 004 **Teen Programming:** Administer, plan, direct and coordinate.

FY10 Supplemental/CIP Request

Project Description:	Kiwanis Park Community Center - Operating Expenses		
Department:	Parks and Recreation	Project #	R12Y10003
Division:	Recreation - Community Centers	Totals	\$21,348
Account Number:	001-12-465005-572-XXX-000	Request Type	New Request
Project Location:	Kiwanis Park Community Center	Priority Level	Quality of Life

Objective:

To provide staff and supplies necessary to operate the community center six days a week.

Justification:

To provide the staff and supplies necessary to operate the Kiwanis Park Community Center. Programming for the facility will include drop-in youth programs, senior adult programming and weekend rentals. Revenue for facility rentals is estimated at \$4,000 annually.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
102	Rec Ldr I		3,900	5,200	5,200	5,200	5,200	24,700
								-
302	Telephone Service		1,125	1,500	1,500	1,500	1,500	7,125
								-
311	Contractual Services		7,275	9,700	9,700	9,700	9,700	46,075
								-
313	Operating Equipment		8,000					8,000
321	Property Insurance		1,048	1,397	1,397	1,397	1,397	6,636
Total		-	21,348	17,797	17,797	17,797	17,797	92,536

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		21,348	17,797	17,797	17,797	17,797	92,536
		0%							-
		0%							-
		0%							-
Total		100%	-	21,348	17,797	17,797	17,797	17,797	92,536

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 21,348
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 16,400

FY10 Supplemental/CIP Request

Project Description:	ACHIEVE Grant		
Department:	Parks & Recreation	Project #	G12Y09018
Division:	Facility Operations	Totals	\$14,102
Account Number:	001-12-465000-572-XXX-000	Request Type	
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

To provide and integrate opportunities for physical activity and healthy default choices to reduce chronic disease of our community through policy, system and environmental changes.

Justification:

The *Action Communities for Health Innovation & Environmental Change (ACHIEVE)* grant initiative fosters collaborative efforts between the City of North Miami, community and county organizations in order to provide community based improvements which will help implement strategies that support and sustain healthy lifestyles where our residents, work, learn and play within the infrastructure of a built environment. With the support and sponsorship of the Centers for Disease Control (CDC) and the National Recreation & Parks Association (NRPA) the strategies that are developed and implemented will help prevent or manage health related risk factors for chronic disease in our community. Goals include: Promotion campaign; development of community infrastructure for increased walkability/bikeability; increase access for fresh fruits and vegetables; reduce youth obesity within the community.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
305	Grant related travel	15,898	14,102					30,000
								-
								-
								-
								-
								-
								-
								-
Total		15,898	14,102	-	-	-	-	30,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
		100%	15,898	14,102					30,000
		0%							-
		0%							-
		0%							-
Total		100%	15,898	14,102	-	-	-	-	30,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 14,102
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Parks and Recreation
Division: Gwen Margolis Community Center
Dept / Division #: 12 / 479

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	14,143	7,500	15,000	12,283
Operating Expenses	52,004	49,739	46,149	51,813
Internal Services	0	0	0	0
Operating Budget	66,147	57,239	61,149	64,096
Capital Outlay	0	49,600	50,559	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	66,147	106,839	111,708	64,096

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2009-10 Operating Budget: 64,096
2008-09 Operating Budget: 57,239
Dollar Change: 6,857
Percentage Change: 11.98%

2009-10 Personnel - F.T.E's: 0.46
2008-09 Personnel - F.T.E's: 0.50
Personnel Change: -0.04

Budget Objectives Form

Department: Parks and Recreation
Division: Gwen Margolis Community Center
Dept #: 12
Division #: 479

Objective:

\$ 64,096 To provide a facility for public assembly activities including private, non-profit, government, civic and educational functions.

ACTIVITIES:

\$ 64,096 001 **GMCC Operations:** Provide facility scheduling functions, rental staff, contractual cleaning and set up and supplies for the maintenance of the community center.

Budget Summary Form

Department: Parks and Recreation
Division: Gymnastics
Dept / Division #: 12 / 477

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	30,961	32,817	1,032	6,041
Operating Expenses	101,788	102,490	105,186	121,540
Internal Services	0	0	0	0
Operating Budget	132,749	135,307	106,218	127,581
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	132,749	135,307	106,218	127,581

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 127,581
2008-09 Operating Budget: 135,307
Dollar Change: (7,726)
Percentage Change: -5.71%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 1.99
Personnel Change: -1.99

Budget Objectives Form

Department: Parks and Recreation
Division: Gymnastics
Dept #: 12
Division #: 477

Objective:

\$ 127,581 To operate an organized recreational gymnastics program for youth ages three through eighteen which includes classes by level/age group as well as participation in local and regional amateur athletic union meets.

ACTIVITIES:

- | | | |
|-----------|-----|--|
| \$ 90,200 | 001 | Gymnastics Program: Operation and instruction of recreational gymnastics classes from August through May. Revenue from the program is anticipated to be \$45,539. |
| \$ - | 002 | Gymnastics Exhibition: An annual exhibition for program participants to perform the skills learned throughout the year. |
| \$ - | 003 | Summer Gymnastics Programming: To provide programming during the summer so higher level participants will be able to practice year-round and be prepared for competition. Revenue from the program is anticipated to be \$10,350. |
| \$ 37,381 | 004 | Facility Expenses: Operating expenses for the temporary gymnastic facility |

Budget Summary Form

Department: Parks and Recreation
Division: North Miami Athletic Stadium
Dept / Division #: 12 / 467

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	72,088	11,600	18,000	14,691
Materials, Supplies & Services	89,714	95,325	94,367	119,609
Internal Services	12,722	0	0	0
The City and Miami-Dade C	<u>174,524</u>	<u>106,925</u>	<u>112,367</u>	<u>134,300</u>
Capital Outlay	300,067	131,704	95,000	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Non-Operating	0	0	0	0
Total Budget	<u>474,591</u>	<u>238,629</u>	<u>207,367</u>	<u>134,300</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
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Total # of Full-Time Employees 0

2009-10 Operating Budget: 134,300
2008-09 Operating Budget: 106,925
Dollar Change: 27,375
Percentage Change: 25.60%

2009-10 Personnel - F.T.E's: 1.85
2008-09 Personnel - F.T.E's: 1.85
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: North Miami Athletic Stadium
Dept #: 12
Division #: 467

Objective:

\$ 134,300 To provide the staff and supplies to maintain the North Miami Athletic Stadium.

ACTIVITIES:

\$ 134,300 001 **Complex Operations:** To provide two full-time staff, facility maintenance including field preparation, irrigation, supplies and maintenance equipment; electrical repairs and services; and scoreboard lighting repairs. Provide part-time park attendants for weekday and weekend rental activities. Rental revenue is projected to be \$75,000

Budget Summary Form

Department: Parks and Recreation
Division: Parks Administration
Dept / Division #: 12 / 466

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	154,396	161,411	160,000	251,102
Operating Expenses	54,798	43,550	41,036	81,417
Internal Services	17,648	8,952	8,952	17,655
Operating Budget	<u>226,842</u>	<u>213,913</u>	<u>209,988</u>	<u>350,174</u>
Capital Outlay	110,166	24,185	12,255	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	6,936
Total Budget	<u>337,008</u>	<u>238,098</u>	<u>222,243</u>	<u>357,110</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Superintendent	28	1
Parks Supervisor	25	1
Clerical Technician	16	1

Total # of Full-Time Employees 3

2009-10 Operating Budget: 350,174
2008-09 Operating Budget: 213,913
Dollar Change: 136,261
Percentage Change: 63.70%

2009-10 Personnel - F.T.E's: 3.00
2008-09 Personnel - F.T.E's: 3.00
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Parks Administration
Dept #: 12
Division #: 466

Objective:

\$ 328,600 To provide administrative support for Parks Division operations and to keep the Parks Operations Center operational.

ACTIVITIES:

\$ 276,555 001 **Parks Administration:** Provides direct supervision, administration, operational control, coordination, and clerical needs of the Parks Division.

\$ 45,757 002 **Parks Operations Center Expenses:** Provides utility services (water and sewer, telephones, electricity, and sanitation collection charges), contractual services (maintenance of the air conditioning and burglar alarm), a fax and copy machine, and facility maintenance.

\$ 6,288 003 **Vehicles:** Maintenance and replacement costs of vehicles

FY10 Supplemental/CIP Request

Project Description:	Urban and Community Forestry Grant		
Department:	Parks and Recreation	Project #	G12Y10030
Division:	Parks Administration	Totals	\$28,510
Account Number:	001-12-466000-572-XXX-XXX	Request Type	Additional Funds
Project Location:	Various Locations	Priority Level	Moderate Cost Benefit

Objective:

To complete the City tree inventory and obtain the equipment necessary to maintain the inventory

Justification:

In FY08, the City was able to purchase a replacement tree manager inventory program and begin to inventory the City trees. In order to complete the project, additional funding was required to inventory an additional 5,000 trees and purchase the equipment required to properly update the inventory. The City was successful in securing the FY10 Urban and Community Forestry Grant for \$14,255 to partially fund the remaining work. The City's match requirement for this grant is \$14,255. These funds will allow the City to contract with specially trained arborist to gather the attributes and upload them on the new TreeKeeper software. Additionally, a handheld GPS tablet will be purchased to maintain the data in the field once the project is complete.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Contractual Services		24,410	-	-	-	-	24,410
313	Operating Equipment		4,100					4,100
								-
								-
								-
								-
								-
Total		-	28,510	-	-	-	-	28,510

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	50%		14,255					14,255
Grants	000	50%		14,255					14,255
									-
									-
Total		100%	-	28,510	-	-	-	-	28,510

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 28,510
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 15,700

Budget Summary Form

Department: Parks and Recreation
Division: Parks Operations
Dept / Division #: 12 / 468

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	502,744	591,609	599,043	958,385
Operating Expenses	210,407	143,320	135,457	152,314
Internal Services	63,720	75,420	75,420	94,153
Operating Budget	776,871	810,349	809,920	1,204,852
Capital Outlay	225,620	898,143	1,006,916	52,600
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	25,123
Total Budget	1,002,491	1,708,492	1,816,836	1,282,575

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Coordinator	22	1
Parks Specialist	21	1
Heavy Equipment Operator	20	1
Trades Mechanic	20	2
Maintenance Mechanic	18	3
Motor Equipment Operator	18	2
General Maintenance Worker	15	6

Total # of Full-Time Employees **16**

2009-10 Operating Budget: 1,204,852
2008-09 Operating Budget: 810,349
Dollar Change: 394,503
Percentage Change: 48.68%

2009-10 Personnel - F.T.E's: 16.00
2008-09 Personnel - F.T.E's: 16.00
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Parks Operations
Dept #: 12
Division #: 468

Objective:

\$ 1,214,275 To maintain 3 major park facilities, 11 passive parks, 2 pools, and 5 recreation centers. To support City events and activities budgeted in other decision units as well as respond to emergencies and complaints.

ACTIVITIES:

\$ 1,161,295 001 **Facility Operations:** Maintain the City's Parks and Recreation facilities which include buildings, grounds, pools, and playgrounds.

\$ 52,980 002 **Vehicles:** Maintenance and Replacement

FY10 Supplemental/CIP Request

Project Description:	Code Enforcement Property Maintenance		
Department:	Parks and Recreation	Project #	R12Y10004
Division:	Park Operations	Totals	\$23,300
Account Number:	001-12-468000-572-XXX-XXX	Request Type	New Request
Project Location:	Various Locations	Priority Level	Quality of Life

Objective:

To provide routine maintenance for private properties that have been vacated and are no longer being maintained.

Justification:

In order to keep property values stable and maintain the appearance of the community, the City must maintain private property that has been vacated by its owners. If this maintenance is performed by an outside contract, the annual cost is estimated at \$75,000. In order to reduce this expense, it is being proposed for the Parks and Recreation Department to take over this work. The expenses associated with taking over this work include purchasing additional equipment (i.e. mower, trailer, lawn equipment) and utilizing contractual labor to maintain the properties. Until the new equipment can be purchased, equipment will be borrowed from other areas of parks maintenance. The borrowing of equipment is only a temporary solution as such intense usage causes the equipment to break down more frequently and become unreliable. Without the additional equipment, frequent downtime due to breakdowns will become a normal occurrence.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Equipment		7,600	-	-	7,600	-	15,200
311	Contractual Services		15,000	15,000	15,000	15,000	15,000	75,000
313	Operating Equipment		400	400	400	400	400	2,000
331	Equipment Maintenance		300	300	300	300	300	1,500
								-
								-
								-
								-
Total		-	23,300	15,700	15,700	23,300	15,700	93,700

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		23,300	15,700	15,700	23,300	15,700	93,700
									-
									-
									-
Total		100%	-	23,300	15,700	15,700	23,300	15,700	93,700

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 15,700
FY10 Capital Cost:	\$ 7,600
Future Years' Estimated Annual Cost:	\$ 15,700

FY10 Supplemental/CIP Request

Project Description:	Little League Batting Cage at Pepper Park		
Department:	Parks and Recreation	Project #	R12Y10005
Division:	Parks Operations	Totals	\$20,000
Account Number:	001-12-468000-572-614-000	Request Type	Replacement
Project Location:	Claude Pepper Park	Priority Level	Improvement

Objective:

To replace the Little League Batting Cage

Justification:

The fencing was extensively damaged by Hurricane Wilma, and is in a rusty deteriorated condition to a point where the cage is no longer usable. The netting inside the cage has deteriorated, and a concrete foundation needs to be included with the replacement. Work will be done by contract.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
614	Fencing, netting and foundation		20,000	-	-	-	-	20,000
								-
								-
								-
								-
								-
								-
Total		-	20,000	-	-	-	-	20,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		20,000					20,000
									-
									-
Total		100%	-	20,000	-	-	-	-	20,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

\$ -

FY10 Capital Cost:

\$ 20,000

Future Years' Estimated Annual Cost:

\$ -

FY10 Supplemental/CIP Request

Project Description:	KEYSTONE VITA COURSE		
Department:	PARKS AND RECREATION	Project #	R12Y09006
Division:	PARKS	Totals	\$25,000
Account Number:	001-12-468000-572-614-000	Request Type	New Request
Project Location:	Keystone Community Canal Ends	Priority Level	Quality of Life

Objective:

To provide and install fifteen athletic apparatus devices to establish a physical fitness trail for city residents to jog and engage in a physical fitness training program within the community.

Justification:

Install athletic workout equipment in which residents can jog between and perform athletic exercises on this specialized equipment. Funding this request will provide fifteen athletic activities, related apparatus, and signage. Equipment to be installed by contract.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
614	Vita Course		25,000					25,000
								-
								-
								-
								-
								-
								-
								-
Total		-	25,000	-	-	-	-	25,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		25,000					25,000
		0%							-
		0%							-
		0%							-
Total		100%	-	25,000	-	-	-	-	25,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 25,000
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Parks and Recreation
Division: Recreation Administration
Dept / Division #: 12 / 461

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	224,886	232,876	232,876	363,861
Operating Expenses	40,311	42,200	36,814	25,674
Internal Services	27,960	24,144	24,114	33,380
Operating Budget	293,157	299,220	293,804	422,915
Capital Outlay	36,414	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	10,007
Total Budget	329,571	299,220	293,804	432,922

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Superintendent	28	1
Recreation Supervisor	25	3

Total # of Full-Time Employees **4**

2009-10 Operating Budget: 422,915
2008-09 Operating Budget: 299,220
Dollar Change: 123,695
Percentage Change: 41.34%

2009-10 Personnel - F.T.E's: 4.00
2008-09 Personnel - F.T.E's: 4.00
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Recreation Administration
Dept #: 12
Division #: 461

Objective:

\$ 432,922 To provide administrative support, leadership, supervision, and direction for 25 full time employees and over 100 part time employees responsible for the City's recreation programs, services, and facilities.

ACTIVITIES:

\$ 401,242 001 **Recreation Administration:** Provides overall supervision of the Division's varied programs and services as well as leadership and direction for the work force of full time and part time employees.

\$ 14,700 002 **Marketing and Promotion:** Produces and distributes three 12 page catalogues for the purpose of detailing programs, activities, and facility operations to reach individuals and groups within the City as well as promote recreational programs through various media sources.

\$ 16,980 003 **Vehicles:** Maintenance costs and replacement costs for three buses, one Chevy van and a Ford Taurus automobile.

Budget Summary Form

Department: Parks and Recreation
Division: Rights-of-Way Operations
Dept / Division #: 12 / 469

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	709,689	732,671	751,280	1,173,904
Operating Expenses	403,207	212,360	214,203	208,997
Internal Services	142,752	169,104	169,104	170,247
Operating Budget	1,255,648	1,114,135	1,134,587	1,553,148
Capital Outlay	80,168	292,483	95,110	5,190
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	20,411
Total Budget	1,335,816	1,406,618	1,229,697	1,578,749

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Parks Coordinator	22	2
Parks Specialist	21	2
Heavy Equipment Operator	20	5
Trades Mechanic	20	1
Maintenance Mechanic	18	1
Motor Equipment Operator	18	3
General Maintenance Worker	15	4

Total # of Full-Time Employees **18**

2009-10 Operating Budget: 1,553,148
2008-09 Operating Budget: 1,114,135
Dollar Change: 439,013
Percentage Change: 39.40%

2009-10 Personnel - F.T.E's: 18.00
2008-09 Personnel - F.T.E's: 18.00
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Rights-of-Way Operations
Dept #: 12
Division #: 469

Objective:

\$ 1,573,559 To maintain all landscaping in rights-of-way areas in the City which include medians, swales, courtyards, parkways, circles, canal ends, cul-de-sacs, fountains, and monuments.

ACTIVITIES:

- \$ 954,201 001 **Rights-of-Way Operations:** Provide rights-of-way turf maintenance and grounds care including irrigation repairs and installation, fertilizing, mowing, spraying, landscaping renovations, annual plantings, annuals replacements, and monitoring of landscape contracts.
- \$ 430,334 002 **Aerial and Tree Operations:** Maintain trees on City properties including swales, parkways, medians, monuments, cul-de-sacs, and canal ends. Work performed includes trimming, shaping, and repairing trees as well as removing and replacing trees as necessary.
- \$ 70,200 003 **Contractual Landscape Maintenance:** Contractual services required to insure that rights-of-ways are mowed, cleaned, trimmed, and maintained and swale trees are raised to provide for traffic sign visibility and safe pedestrian and vehicle clearance. Additional cost of \$200 for irrigation controllers
- \$ 118,824 004 **Vehicle:** Maintenance & Replacement

FY10 Supplemental/CIP Request

Project Description:	Entryway feature-Welcome to North Miami		
Department:	Parks and Recreation	Project #	R12Y10007
Division:	Rights-of-Ways	Totals	\$3,000
Account Number:	001-12-469000-541-619-000	Request Type	New Request
Project Location:	NE 123 Street Near North Bayshore Drive	Priority Level	Improvement

Objective:

To provide a "Welcome to North Miami" sign on NE 123 Street near North Bayshore Drive announcing to commuters their entry into the City.

Justification:

Funds will provide for installation of entryway feature sign located east of Biscayne Boulevard, just west of the Bay Harbor Bridge along 123 Street. Sign is of recyclable material (unlit) standard style with "Welcome to North Miami" and logo on front.

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
619	Median Improvements		3,000					3,000
								-
								-
								-
								-
								-
								-
								-
Total		-	3,000	-	-	-	-	3,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	%		3,000					3,000
		0%							-
		0%							-
		0%							-
Total		100%	-	3,000	-	-	-	-	3,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

FY10 Capital Cost:

Future Years' Estimated Annual Cost:

	\$ 3,000
	\$ -

FY10 Supplemental/CIP Request

Project Description:	Keystone Point Entry Feature		
Department:	Parks and Recreation	Project #	R12Y09008
Division:	Rights-of-Ways	Totals	\$2,190
Account Number:	001-12-469000-541-619-000	Request Type	New Request
Project Location:	Keystone Point Neighborhood	Priority Level	Improvement

Objective:

To reconstruct the Keystone Point entrance feature located at NE 126 Street.

Justification:

A new lighted sign wall, water feature and landscape planters will be constructed to make this entrance more visible and attractive when seen by citizens entering the neighborhood. This request includes construction of the new feature, lighting, irrigation, trees, shrubs and ground cover in center planters and an annual bed at the end of the feature. This work would enhance the beauty and appearance of this highly visible entrance and bring it in to conformity with the other entrances throughout the City. This request was funded at \$50,000 in FY07, but the homeowners association did not like the feature that amount of money would buy. A portion of the FY07 funds were used to do the A&E work for this project. *Rebudgeted by Mayor/Council From FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
619	ACENA Information Sign		2,190					2,190
								-
								-
								-
								-
								-
								-
								-
Total		-	2,190	-	-	-	-	2,190

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		2,190					2,190
		0%							-
		0%							-
		0%							-
Total		100%	-	2,190	-	-	-	-	2,190

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 2,190
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Parks and Recreation
Division: School Programs and Teens-in-Action
Dept / Division #: 12 / 476

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	40,291	33,147	28,116	54,048
Operating Expenses	63,197	11,000	11,000	111,010
Internal Services	0	0	0	2,311
Operating Budget	103,488	44,147	39,116	167,369
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	1,410
Total Budget	103,488	44,147	39,116	168,779

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Leader II	18	1

Total # of Full-Time Employees **1**

2009-10 Operating Budget: 167,369
2008-09 Operating Budget: 44,147
Dollar Change: 123,222
Percentage Change: 279.12%

2009-10 Personnel - F.T.E's: 1.67
2008-09 Personnel - F.T.E's: 1.67
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: School Programs and Teens-in-Action
Dept #: 12
Division #: 476

Objective:

\$ 68,779 To provide cooperative programming with public schools located within North Miami; this includes programs at the elementary schools, middle school, as well as programs during the public school systems breaks.

ACTIVITIES:

\$ 56,011 001 **APPLE After School Program:** Provide a free after school program at six local elementary schools (Ben Franklin, WJ Bryan, Gratigny, Natural Bridge, North Miami, and Linda Lentin) for 720 third, fourth, and fifth graders.

\$ 2,267 002 **Teachers Workday Program:** Provide a Kid's Fun Day program on eight Miami-Dade County Public School teacher workdays. Revenue for this program is estimated at \$1,100 in FY09.

\$ 10,501 003 **Teens-in-Action:** Provide programming for the teens in the community. The TIA's participate in activities such as NMCC, Athletics, tutoring, etc. The program originally began in June of 2000 and had a base of 10 teenagers. The program has since grown and now has a membership of 250 teens.

FY10 Supplemental/CIP Request

Project Description:	Tutoring Program		
Department:	Parks and Recreation	Project #	R12Y10009
Division:	School Programs and Teens-in-Action	Totals	\$100,000
Account Number:	001-12-476005-572-311-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

Provide tutors for children in grades 2 through 12 in the subjects of reading, writing, and arithmetic.

Justification:

In order to assist students with improving their scholastic abilities, the City has proposed to offer tutoring programs at various facilities. The program would operate in the afternoon and early evening during the school year and would be offered in the mornings or afternoons during the summer. The program could be offered at City facilities and possibly within the various schools located within North Miami.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Contractual Services		100,000	100,000	100,000	100,000	100,000	500,000
								-
								-
								-
								-
								-
								-
Total		-	100,000	100,000	100,000	100,000	100,000	500,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		100,000	100,000	100,000	100,000	100,000	500,000
		0%							-
		0%							-
		0%							-
Total		100%	-	100,000	100,000	100,000	100,000	100,000	500,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 100,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 100,000

Budget Summary Form

Department: Parks and Recreation
Division: Summer Camps
Dept / Division #: 12 / 475

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	18,922	24,000	26,000	28,131
Operating Expenses	74,094	55,425	55,350	55,200
Internal Services	0	0	0	0
Operating Budget	93,016	79,425	81,350	83,331
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	93,016	79,425	81,350	83,331

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2009-10 Operating Budget:	83,331
2008-09 Operating Budget:	79,425
Dollar Change:	3,906
Percentage Change:	4.92%
2009-10 Personnel - F.T.E's:	2.69
2008-09 Personnel - F.T.E's:	2.69
Personnel Change:	0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Summer Camps
Dept #: 12
Division #: 475

Objective:

\$ 83,331 To provide cooperative programming with public schools during the public school system breaks.

ACTIVITIES:

\$ 83,331 001 **Summer Camps:** Provide Children ages 6-12 with a place to go during the summer while their parents or guardians are at work. The camps are held at Enchanted Forest, Keystone, and Sunkist Grove Community Centers. All additional fees have been included into camp costs for FY09. Revenue for FY09 is estimated at \$75,000 for the three camps.

Budget Summary Form

Department: Parks and Recreation
Division: Tennis
Dept / Division #: 12 / 464

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	83,663	76,053	82,337	119,553
Operating Expenses	32,215	23,161	22,642	26,782
Internal Services	0	0	0	4,613
Operating Budget	115,878	99,214	104,979	150,948
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	14,808	0	0	0
Reserves & Other	0	0	0	2,815
Total Budget	130,686	99,214	104,979	153,763

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Recreation Aide	12	1
Tennis Pro	10	1

Total # of Full-Time Employees **2**

2009-10 Operating Budget: 150,948
2008-09 Operating Budget: 99,214
Dollar Change: 51,734
Percentage Change: 52.14%

2009-10 Personnel - F.T.E's: 2.25
2008-09 Personnel - F.T.E's: 2.25
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Tennis
Dept #: 12
Division #: 464

Objective:

\$ 153,763 To provide tennis instruction, programs, tournaments, leagues, and tennis services for Penny Sugarman Tennis Center, Pepper Park and Cagni Park.

ACTIVITIES:

\$ 151,783 001 **Penny Sugarman and Cagni Tennis Facilities:** Provides a qualified tennis pro and staff primarily to oversee the tennis program at Penny Sugarman Tennis Center and to provide associated programming at Cagni Park. Revenue from memberships, court fees, and tennis clinics is anticipated to be \$22,000.

\$ 1,980 002 **Pepper Park Tennis Operation:** Provides tennis supplies and a phone line to the tennis contractor who oversees recreational and instructional tennis programs and court management services at Pepper Park.

Budget Summary Form

Department: Parks and Recreation
Division: Youth Programs
Dept / Division #: 12 / 483

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	2,336
Operating Expenses	40,785	32,700	32,700	2,937
Internal Services	0	0	0	0
Operating Budget	40,785	32,700	32,700	5,273
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	6,000	1,000	1,000	1,000
Reserves & Other	0	0	0	0
Total Budget	46,785	33,700	33,700	6,273

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2009-10 Operating Budget: 5,273
2008-09 Operating Budget: 32,700
Dollar Change: (27,427)
Percentage Change: -83.87%

2009-10 Personnel - F.T.E's: 2.03
2008-09 Personnel - F.T.E's: 2.03
Personnel Change: 0.00

Budget Objectives Form

Department: Parks and Recreation
Division: Youth Programs
Dept #: 12
Division #: 483

Objective:

\$ 6,273 To provide for specialized programs for North Miami's youth as recommended by the Youth Opportunity Board and the City Council.

ACTIVITIES:

\$ 2,873 001 **Summer Interns Program:** Provides employment for up to 23 high school students that are City residents and interested in public service. Students work in various City departments, where they perform tasks to learn governmental operations and provide services to departments in accomplishing projects that may otherwise not be performed.

\$ 2,000 002 **Recognition and Scholarship Programs:** The Bill Carr Youth Recognition Program provides awards to exemplary students at all grade levels (K through 12) which are presented at City Council meetings three times a year. The Lou Schick Scholarship Program provides cash scholarships for North Miami residents who are graduating from high school and plan to enroll in college.

\$ 400 003 **Government Days:** Student in Government Day is held in October in conjunction with Florida City Government Week. The program gives elementary through high school students an opportunity to become familiar with municipal government. Know Your City Government Day is held in March and gives approximately 70 elementary and middle school students the opportunity to spend half a day learning about City government through role playing and interacting with City Officials. Both programs give students an opportunity to meet the North Miami City Council, the City Manager and City staff.

\$ 1,000 004 **Essay Contests:** Provides awards for North Miami high school and Middle School students who participate and are selected winners in essay contests expressing the meaning of Memorial Day and Veterans Day holidays.

Budget Summary Form

Department: Personnel Administration
Dept / Div #: 06 / 417

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	377,662	371,321	334,628	522,409
Operating Expenses	87,202	83,030	63,356	54,771
Internal Services	0	0	0	26,143
Operating Budget	464,864	454,351	397,984	603,323
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	15,952
Total Budget	464,864	454,351	397,984	619,275

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Personnel Administration Director	37	1
Assistant Personnel Director	32	1
Personnel Specialist	24	2
Clerical Technician	16	1
Clerk	10	1

Total # of Full-Time Employees 6

2009-10 Operating Budget:	603,323
2008-09 Operating Budget:	454,351
Dollar Change:	148,972
Percentage Change:	32.79%
2009-10 Personnel - F.T.E's:	6.00
2008-09 Personnel - F.T.E's:	7.00
Personnel Change:	-1.00

Budget Objectives Form

Department:	Personnel Administration
Division:	Personnel Administration
Dept #:	06
Division #:	417

Objective:

\$ 619,275 To hire, train and retain qualified employees for all City departments; to ensure employees, retirees and elected officials are provided City benefits; and to ensure all employees are treated fairly and equitably in compliance with federal and state laws, local regulations, City ordinances, and Civil Service Rules.

ACTIVITIES:

- | | | |
|------------|-----|---|
| \$ 584,269 | 001 | <p>Personnel Administration Services: Coordinate and implement personnel services including: recruiting, testing, interviewing of prospective employees, and placement activities; position control; classification and pay administration; records management; managing employee benefits and billings, complying with COBRA, FMLA, ADA, FLSA and HIPAA regulations, and maintaining accurate records of participants covered under the health/dental plan, life insurance, and flexible benefits; labor relations and administration of collective bargaining agreement; managing Equal Opportunity, processing discrimination and harassment charges and Personnel Board appeal hearings, Employee Assistance, Violence in the Workplace, and Drug Free Workplace programs; and complying with the Federal Omnibus Transportation Employee Testing Act of 1991.</p> |
| \$ 6,505 | 002 | <p>U.S. DOT Alcohol and Drug Testing Program: Contract with a third party administrator to perform random selection and testing of employees to comply with the U.S. Department of Transportation Alcohol and Drug Testing Program for Commercial Motor Vehicle Drivers, and to provide required training for supervisors and employees on an annual basis.</p> |
| \$ 3,000 | 003 | <p>Specialized Training: Provide registration fees for employees from each department to attend seminars and workshops that will improve their job skills/knowledge.</p> |

Budget Objectives Form

Department:	Personnel Administration
Division:	Personnel Administration
Dept #:	06
Division #:	417

- | | | | |
|----|-------|-----|--|
| \$ | 250 | 004 | <p>Employee Training Program: Provide annual training by City staff and outside consultants to all full/part time City employees to create awareness of City policies as well as federal and local laws.</p> |
| \$ | 8,000 | 005 | <p>Tuition Reimbursement: Employees in collective bargaining unit can be reimbursed up to the equivalence of 18 credit hours per fiscal year at the instate undergraduate rate at Florida International University based on grades received for completing college coursework or technical classes taken to increase knowledge and skills and prepare for City promotions.</p> |
| \$ | 2,788 | 006 | <p>Post Employment Exams, Tests and Evaluations: Provide medical exams for all current employees as required, including special medical evaluations as requested, non-CDL drug testing program expenses, and background checks for current employees.</p> |
| \$ | 2,993 | 007 | <p>Employee Appreciation: Employee of the Quarter Program - Provide a plaque and a \$100 savings bond to an employee selected for exemplary service on a quarterly basis in conjunction with the local Rotary Club. To purchase service pins/awards to be presented to employees annually based upon length of service and to provide an awards luncheon at which the pins/awards will be presented; as well as to provide funds for invitations, printed programs, and miscellaneous supplies.</p> |
| \$ | 3,080 | 008 | <p>Workplace Violence Prevention: Provide threat assessment services and training on how to communicate if an employee is referred for violating the Workplace Violence Administrative Regulation.</p> |

Budget Objectives Form

Department: Personnel Administration
Division: Personnel Administration
Dept #: 06
Division #: 417

\$	5,190	009	Police Alcohol and Drug Testing Program: Contract with a third party administrator to perform random, post accident, promotion, transfer, and reasonable suspicion selection and testing of police bargaining unit members in accordance with the 2005-2008 collective bargaining agreement, and to educate bargaining unit members on the use and abuse of drugs/controlled substances and alcohol.
\$	2,000	010	Supervisory Training (max. 25 employees per 1 day session)
\$	1,200	011	Wellness Program: Community event registrations, t-shirts, supplies, health risk assessments, nutrition/health screenings and seminars.

POLICE

Divisions:

Administrative & Support Services

Chief's Office

Community Policing

Investigative

Patrol

Solving Cold Cases with DNA



Budget Summary Form

Department: Police

Dept. #: 08

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	12,950,316	12,522,972	12,443,251	17,773,278
Operating Expenses	1,463,503	1,738,430	1,817,276	1,809,629
Internal Services	1,198,545	1,325,376	1,325,376	1,726,642
Operating Budget	15,612,364	15,586,778	15,585,903	21,309,549
Capital Outlay	1,262,442	1,465,632	1,381,902	1,143,277
Debt Service	0	0	0	0
Grants & Aids	68,000	50,000	50,000	50,000
Reserves & Other	0	0	0	481,734
Total Budget	16,942,806	17,102,410	17,017,805	22,984,560

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Chief	41	1
Assistant Police Chief	37	1
Police Major	36	3
Police Lieutenant	33	5
Police Sergeant	30P	17
Administrative Assistant	28	1
Police Administrator	28	1
Police Officer	27P	101
Grants Writer	25	1
Training Specialist	24	1
Administrative Coordinator	22	1
Crime Scene Technician	22	4
Crisis Intervention Specialist	21	1
Police Records Supervisor	25	1
Police Communications Supervisor	25	1
Crime Analyst	20	1
Police Communications Operator	19	12
Administrative Specialist	18	1
Maintenance Mechanic	18	1
Citizens' Crime Watch Coordinator	18	1
Quartermaster	20	1
Public Service Aide	17	1
Records Technician	16	5
Clerical Technician	16	4
Total # of Full-Time Employees		167

2009-10 Operating Budget:	21,309,549
2008-09 Operating Budget:	15,586,778
Dollar Change:	<u>5,722,771</u>
Percentage Change:	36.72%

2009-10 Personnel - F.T.E's:	174.65
2008-09 Personnel - F.T.E's:	<u>174.65</u>
Personnel Change:	<u>0.00</u>

Budget Summary Form

Department: Police
Division: Administrative & Support Svcs.
Dept / Division #: 08 / 435

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	1,578,247	1,565,491	1,621,843	2,291,218
Operating Expenses	862,251	1,136,702	1,213,229	1,209,460
Internal Services	65,127	30,456	30,456	126,757
Operating Budget	2,505,625	2,732,649	2,865,528	3,627,435
Capital Outlay	672,126	1,356,320	1,352,887	945,007
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	64,298
Total Budget	3,177,751	4,088,969	4,218,415	4,636,740

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	0
Police Lieutenant	33	0
Police Sergeant	30P	1
Police Administrator	28	1
Police Officer	27P	2
Grants Writer	25	1
Training Specialist	24	1
Police Records Supervisor	21	1
Police Communications Supervisor	21	1
Police Communications Operator	19	12
Quartermaster	18	1
Maintenance Mechanic	18	1
Records Technician	16	5
Clerical Technician	16	1
Total # of Full-Time Employees		28

2009-10 Operating Budget: 3,627,435
2008-09 Operating Budget: 2,732,649
Dollar Change: 894,786
Percentage Change: 32.74%

2009-10 Personnel - F.T.E's: 31.06
2008-09 Personnel - F.T.E's: 31.06
Personnel Change: 0.00

Budget Objectives Form

Department: Police
Division: Administrative & Support Svcs.
Dept #: 8
Division #: 435

Objective:

\$ 4,636,740 To provide efficient and effective services in the following areas: police records management functions; purchasing operations; data processing; property and evidence control; personnel selection and development; budget preparation; accreditation; internal affairs investigations; and building maintenance.

ACTIVITIES:

\$ 353,070 001 **Administration:** Provides management and supervision of the various units within this Division; provides planning and research functions and completes special projects for the Chief's Office; administers department grants, off-duty police work services, department budget, and purchasing operations; conducts internal affairs investigations and prepares written reports of the findings.

\$ 1,594,274 002 **Communications:** Responsible for dispatching police officers to emergencies and to residents requesting police assistance; FCIC/NCIC inquiries and entries; assigning case numbers; and providing important information to officers on patrol.

\$ 560,893 003 **Records/ID Bureau:** Responsible for processing, data entry, and archiving of all police reports and citations into the automated police records management system; provides copies of police reports/documents and statistical information to police personnel, City officials, and the public; operates the ID Bureau by photographing and fingerprinting arrestees; processes subpoenas served on police personnel.

\$ 125,015 004 **Accreditation Unit:** Responsible for maintaining an accredited status from the Commission for Florida Law Enforcement Accreditation, Inc., and for the continuous evaluation and implementation of department policies and directives. Reaccreditation will be sought every three years.

Budget Objectives Form

Department:	Police
Division:	Administrative & Support Svcs.
Dept #:	8
Division #:	435

- | | | |
|------------|-----|---|
| \$ 408,010 | 005 | Human Resources and Career Development: Provides and coordinates training of department personnel; responsible for personnel recruitment, background investigations, personnel selection, and training of new personnel. |
| \$ 233,114 | 006 | Quartermaster: Orders and issues all uniforms, equipment, and supplies to department personnel; handles the Property Room operations by maintaining an inventory of presently-held property to enable disposal of closed cases, processing incoming property, and facilitating the disposal of unclaimed property as appropriate; stores and issues department-issued firearms and supplies and ensures firearms in evidence are processed under Miami-Dade Police Department's "Drug Fire" Program. |
| \$ 822,221 | 007 | Building Operations and Maintenance: Provides a full-time maintenance mechanic, building service contracts, utility fees, and the equipment/supplies required to operate and maintain the police facility. |
| \$ 36,143 | 008 | Lobby Receptionists: Operation of the switchboard and staffing the reception desk in the lobby on the first floor of the police building by three part-time receptionists. |
| \$ 504,000 | 009 | Vehicle: Maintenance and replacement |

Budget Summary Form

Department: Police
Division: Chief's Office
Dept / Division #: 08 / 423

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	455,962	339,011	343,651	490,202
Operating Expenses	11,862	10,512	11,025	12,042
Internal Services	19,296	15,240	15,240	34,358
Operating Budget	487,120	364,763	369,916	536,602
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	14,434
Total Budget	487,120	364,763	369,916	551,036

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Chief	41	1
Assistant Police Chief	37	1
Administrative Assistant	28	1

Total # of Full-Time Employees 3

2009-10 Operating Budget: 536,602
2008-09 Operating Budget: 364,763
Dollar Change: 171,839
Percentage Change: 47.11%

2009-10 Personnel - F.T.E's: 3.00
2008-09 Personnel - F.T.E's: 3.00
Personnel Change: 0.00

Budget Objectives Form

Department: Police
Division: Chief's Office
Dept. #: 08
Division #: 423

Objective:

\$ 551,036 To manage and direct all Police Department operations in compliance with the City of North Miami Ordinances, Miami-Dade Ordinances, Florida Statutes and certain federal laws requiring enforcement of law and order, as well as the protection of life and property.

ACTIVITIES:

\$ 551,036 001

Chief's Office: Provides administrative and support personnel to insure responsibilities of Chief of Police are fulfilled. The Assistant Chief is assigned responsibilities for all operational units - Patrol, Community Policing Divisions, the Investigative and Administrative and Support Services Divisions.

Budget Summary Form

Department: Police
Division: Community Policing
Dept / Division #: 08 / 426

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	2,080,569	1,835,345	1,843,086	2,593,857
Operating Expenses	147,461	137,011	146,656	139,618
Internal Services	212,148	236,136	236,136	283,914
Operating Budget	2,440,178	2,208,492	2,225,878	3,017,389
Capital Outlay	136,348	28,700	28,700	115,715
Debt Service	0	0	0	0
Grants & Aids	68,000	50,000	50,000	50,000
Reserves & Other	0	0	0	72,011
Total Budget	2,644,526	2,287,192	2,304,578	3,255,115

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Lieutenant	33	1
Police Sergeant	30P	2
Police Officer	27P	16
Administrative Specialist	18	1
Citizens Crime Watch Coordinator	18	1
Clerical Technician	16	1
Total # of Full-Time Employees		23

2009-10 Operating Budget: 3,017,389
2008-09 Operating Budget: 2,208,492
Dollar Change: 808,897
Percentage Change: 36.63%

2009-10 Personnel - F.T.E's: 26.59
2008-09 Personnel - F.T.E's: 26.59
Personnel Change: 0.00

Budget Objectives Form

Department: Police
Division: Community Policing
Dept #: 08
Division #: 426

Objective:

\$ 3,105,555 To provide specialized police and public services and police/community relations designed to enhance the overall quality of life of residents pertaining to: community and school programs; traffic enforcement; safety and law enforcement on City waterways; safety and maintenance of order in City parks; school crossing guards; enforcement of City zoning ordinances; and the continuing participation in the Police Explorer Program and the Police Athletic League.

ACTIVITIES:

\$ 510,062 001 **Administration:** Provides management and supervision of the diverse functions of this Division and is responsible for designing, implementing, and coordinating innovative enforcement and public service activities.

\$ 908,990 002 **Community Services Unit:** Provides the department with specialized patrol officers to maintain an ongoing awareness of community needs and concerns and to provide appropriate police responses resulting in such projects as the Neighborhood Mobile Patrol, Crime Prevention Program, and the Citizens' Police Academy.

\$ 916,917 003 **Traffic Unit:** Provides the department with specialized patrol officers who are highly trained in traffic investigations, both vehicular and pedestrian. These officers reduce accidents through the selective enforcement of traffic laws; the investigation of hit-and-run accidents; the placement of the speed monitoring unit at locations with numerous speeding violations; and the review of department accident reports prior to submission to the State.

\$ 269,550 004 **Marine Patrol:** Patrols City waterways and enforces boating/safety regulations, deters boaters from causing high-speed wakes that damage boats and sea walls, and rescues boaters who are in distress.

Budget Objectives Form

Department:	Police
Division:	Community Policing
Dept #:	08
Division #:	426

- | | | |
|------------|-----|---|
| \$ 263,114 | 005 | <p>School Resource Officers: The COPS in School Grant provides partial funding for salaries and benefits for two police officer positions. Overtime, holiday pay, operating and capital costs are funded from the City's General Fund.</p> |
| \$ 81,832 | 006 | <p>Citizens' Crime Watch Program: Provides funds to coordinate a Crime Watch Program and other crime prevention programs within the City. The Coordinator attends civic and neighborhood meetings, recruits residents to form crime watch groups, acts as a liaison between local merchants, area residents and the Police Department, and makes presentations to elementary, junior, and senior high school students.</p> |
| \$ 105,090 | 007 | <p>School Crossing Guard Program: Provides School Crossing Guards at North Miami, Natural Bridge, William Jennings Bryan, Gratigny, Holy Family, and Ben Franklin elementary schools. These guards ensure that elementary school children cross streets safely while going to and from school.</p> |
| \$ 50,000 | 008 | <p>Police Explorer Program: Provides funds to sponsor a unit of approximately thirty-six Explorers, a Boy Scouts of America program. The participants acquire some knowledge of police work, foster positive relations with police officers, and provide a needed service to the community such as crowd control at special events and home checks.</p> |

FY10 Supplemental/CIP Request

Project Description:	FDOT Impaired Driving Enforcement Program		
Department:	Police	Project #	G08Y09029
Division:	Community Policing	Totals	\$149,560
Account Number:	001-08-426000-521-XXX-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

To provide funds for overtime, equipment, vehicles, etc. relating to the FDOT Impaired Driving Enforcement Program Grant.

Justification:

A grant from the Florida Department of Transportation highway safety funds totaling \$149,560 has been awarded for the North Miami Impaired Driving Enforcement Program Grant. This grant will allow the City of North Miami Police Department to reduce impaired-related crashes and fatalities by conducting additional DUI checkpoints and educational sessions for teenagers in local high schools and universities on the dangers of impaired driving, as well as zero tolerance policies on the .02 Compliance Law. This grant provides full funding for additional overtime, equipment, vehicles, etc.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
104	Overtime		29,726					29,726
140	Social Security (7.65%)		2,274					2,274
313	Flashlights, Breath Testers		1,845					1,845
601	2 Fully Equipped Vehicles		71,375					71,375
602	2 Laptops & Vehicle mounts		10,000					10,000
604	2 Radios		7,250					7,250
605	Intoxilyzer, Laser, Radar		26,800					26,800
600	Unused Materials		290					290
Total		-	149,560	-	-	-	-	149,560

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	001	100%		149,560					149,560
		0%							-
		0%							-
		0%							-
Total		100%	-	149,560	-	-	-	-	149,560

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 33,845
FY10 Capital Cost:	\$ 115,715
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Police
Division: Investigative
Dept / Division #: 08 / 430

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	3,522,206	3,417,006	3,510,676	4,794,018
Operating Expenses	177,407	106,903	114,947	130,431
Internal Services	284,214	301,572	301,572	425,835
Operating Budget	3,983,827	3,825,481	3,927,195	5,350,284
Capital Outlay	216,816	80,297	0	71,055
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	128,845
Total Budget	4,200,643	3,905,778	3,927,195	5,550,184

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Lieutenant	33	1
Police Sergeant	30P	5
Police Officer	27P	27
Crime Scene Technician	22	4
Crisis Intervention Specialist	21	1
Crime Analyst	20	1
Clerical Technician	16	2

Total # of Full-Time Employees 42

2009-10 Operating Budget: 5,350,284
2008-09 Operating Budget: 3,825,481
Dollar Change: 1,524,803
Percentage Change: 39.86%

2009-10 Personnel - F.T.E's: 42.00
2008-09 Personnel - F.T.E's: 42.00
Personnel Change: 0.00

Budget Objectives Form

Department: Police
Division: Investigative
Dept #: 08
Division #: 430

Objective:

\$ 5,470,184 To conduct criminal investigations including family violence cases; recover stolen property and vehicles; identify and apprehend criminal offenders and assist in their prosecution; recover assets in accordance with state and federal forfeiture statutes; identify and collect evidence at crime scenes; and analyze and track crime data and trends.

ACTIVITIES:

\$ 3,079,210 001 **General Investigations Unit:** Conducts criminal investigations and writes investigative reports; identifies and apprehends offenders; assists the State in the prosecution of criminal offenders; and provides support for the Uniform Patrol Division.

\$ 639,181 002 **Domestic Violence Unit:** Conducts investigations in cases involving domestic violence, child abuse, sex crimes involving family members, exploitation of the elderly, sexual predators, and missing persons; acts as liaison with authorities, families and schools in an effort to identify and reduce domestic-related crimes.

\$ 1,186,365 003 **Special Investigative Unit (S.I.U.):** Conducts investigations pertaining to vice, narcotics and organized crime, and initiates asset forfeiture proceedings utilizing detectives specially trained in surveillance, infiltration, cultivation of informants, detection of narcotics and vice operations, as well as other major criminal organizations.

\$ 389,252 004 **Crime Scene Unit:** Identify, process and collect evidence at crime scenes; prepare written reports; submit evidence to the crime lab; and assist detectives in solving crimes through the use of physical evidence.

Budget Objectives Form

Department:	Police
Division:	Investigative
Dept #:	08
Division #:	430

- | | | | |
|----|--------|-----|---|
| \$ | 85,272 | 005 | <p>Crime Analysis: Analyzes crime data and other relevant information derived from crime scenes, police reports and other sources; identifies crime similarities and trends and pinpoints "hot spots" of criminal activity; prepares and distributes B.O.L.O. information and crime statistical reports.</p> |
| \$ | 90,904 | 006 | <p>Crisis Intervention Services: Provides counseling, referrals and emergency placements to victims of crimes. A specialist, trained in emergency response to crisis and who has the language skills necessary to communicate with our large Haitian community, is needed to aid investigators in the placement, counseling and rehabilitation of the family members. A grant in the amount of \$41,713 has been awarded to offset expenses.</p> |

FY10 Supplemental/CIP Request

Project Description:	Paul Coverdell Forensic Sciences Improvement Grant		
Department:	Police	Project #	G08Y06345
Division:	Investigations	Totals	\$80,000
Account Number:	001-08-430000-521-XXX-000	Request Type	New Request
Project Location:		Priority Level	

Objective:

Funds are needed to purchase and install a prefabricated modular facility and equipment for the processing of evidence.

Justification:

The Police Department applied for and was awarded a \$80,000 grant with no required match from the United States Department of Justice, Office of Justice Programs, to purchase and install a prefabricated modular facility and equipment for evidence processing.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
608	30' X 30' Modular Facility		71,055					71,055
313	Biohazard Filters		3,800					3,800
311	Contract Svcs. For Filters		5,145					5,145
								-
								-
								-
								-
								-
Total		-	80,000	-	-	-	-	80,000

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	000	100%		80,000					80,000
									-
									-
									-
Total		100%	-	80,000	-	-	-	-	80,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 8,945
FY10 Capital Cost:	\$ 71,055
Future Years' Estimated Annual Cost:	80,000

Budget Summary Form

Department: Police
Division: Patrol
Dept / Division #: 08 / 425

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	5,269,794	5,331,018	5,122,194	7,603,983
Operating Expenses	178,171	284,633	313,428	318,078
Internal Services	617,760	741,972	741,972	855,778
Operating Budget	6,065,725	6,357,623	6,177,594	8,777,839
Capital Outlay	237,152	315	315	11,500
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	202,146
Total Budget	6,302,877	6,357,938	6,177,909	8,991,485

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Police Major	36	1
Police Lieutenant	33	3
Police Sergeant	30P	9
Police Officer	27P	56
Administrative Coordinator	22	1
Public Service Aide	17	1

Total # of Full-Time Employees **71**

2009-10 Operating Budget: 8,777,839
2008-09 Operating Budget: 6,357,623
Dollar Change: 2,420,216
Percentage Change: 38.07%

2009-10 Personnel - F.T.E's: 71.00
2008-09 Personnel - F.T.E's: 71.00
Personnel Change: 0.00

Budget Objectives Form

Department: Police
Division: Patrol
Dept. #: 08
Division #: 425

Objective:

\$ 8,730,554 To provide professional and efficient uniform police services to the City and to ensure the safety of citizens and maintenance of public order in accordance with Florida Statutes, County and City Ordinances, and Department policies.

ACTIVITIES:

\$ 8,292,309 001 **Uniform Patrol:** Protects life and property by patrolling City streets; providing traffic enforcement; responding to calls for police service; and apprehending criminal offenders.

\$ 352,566 002 **Canine Unit:** Police officers are assigned dogs that enhance the officers' ability to engage in specialized functions such as area, building and vehicle searches; tracking of suspects who are at large; as well as regular patrol duties. The canines are trained in the detection of narcotics, explosives, and incendiary devices and significantly reduce the threat posed to officers while conducting investigations.

\$ 85,679 003 **Public Service Aides:** Responsible for handling various police-related duties that do not require a sworn officer such as minor traffic accidents, parking violations, and writing routine reports.

FY10 Supplemental/CIP Request

Project Description:	Three (3) CHRP Grant Police Officers		
Department:	Police	Project #	G08Y10028
Division:	Patrol	Totals	\$248,831
Account Number:	001-08-425000-521-XXX-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

To provide funds to hire three police officers and to pay for uniforms and required equipment.

Justification:

Additional police officers are needed to implement new programs and augment existing units. A grant from the Department of Justice, COPS Hiring Recovery Program (CHRP), totaling \$733,509 and funded through the American Recovery and Reinvestment Act (ARRA), has been awarded to offset expenses. The Police Department was awarded this grant to hire three, entry level police officers and offset the cost of salary and fringe benefits for three years. The balance of the supplemental costs and the fourth year of the grant will be funded through the City's General Revenue Fund.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
101	Three Police Officers		138,216	147,891	155,286	166,155		607,548
	Vacation		5,316	5,688	5,973	6,390		23,367
	Sick Leave		6,378	6,825	7,167	7,668		28,038
104	Overtime		14,453	15,465	16,238	17,374		63,530
106	Holiday Pay		5,582	5,973	6,270	6,710		24,535
107	State Salary Incentive Pay		360	360	360	360		1,440
140	Social Security (7.65%)		11,028	11,798	12,387	13,252		48,465
141	Pension Contribution (27%)		37,318	39,930	41,928	44,862		164,038
142	Health Insurance		18,177	18,177	18,177	18,177		72,708
	Dental		450	450	450	450		1,800
	Life and AD&D		513	552	579	618		2,262
144	Workers Compensation		4,146	4,437	4,659	4,986		18,228
145	Unemployment Comp.		4,146	4,437	4,659	4,986		18,228
302	GPRS Users		1,548	1,548	1,548	1,548		6,192
308	Uniform Cleaning & Maint.		1,200	1,200	1,200	1,200		4,800
			248,831	264,731	276,881	294,736		1,085,179

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	000	68%		230,817	245,670	257,025	-	-	733,512
Gen Fund	001	32%		18,014	19,061	19,856	294,736	-	351,667
		0%							-
		0%							-
Total		100%	-	248,831	264,731	276,881	294,736	-	1,085,179

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 248,831
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 264,731

FY10 Supplemental/CIP Request

Project Description:	Canine Replacement		
Department:	Police	Project #	R08Y10001
Division:	Patrol	Totals	\$12,100
Account Number:	001-08-425000-521-XXX-000	Request Type	Replacement
Project Location:		Priority Level	Public Safety

Objective:

To provide funding for canine, kennel, and misc. equipment

Justification:

The Police Department needs to replace a canine that needs to be retired because of health issues. The kennel will be used to secure the dog while off-duty.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
312	Equipment: Leads, collars, etc.		600					600
605	Kennel		2,500					2,500
607	Canine		9,000					9,000
								-
								-
								-
								-
								-
Total		-	12,100	-	-	-	-	12,100

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		12,100					12,100
		0%							-
		0%							-
		0%							-
Total		100%	-	12,100	-	-	-	-	12,100

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 600
FY10 Capital Cost:	\$ 11,500
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Police
Division: Solving Cold Cases with DNA Grant
Dept / Division #: 08 / 431

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	43,538	35,101	1,801	0
Operating Expenses	86,351	62,669	17,991	0
Internal Services	0	0	0	0
Operating Budget	129,889	97,770	19,792	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	129,889	97,770	19,792	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	<u>97,770</u>
Dollar Change:	<u>(97,770)</u>
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>1.00</u>
Personnel Change:	<u>-1.00</u>

PUBLIC WORKS

Divisions:

Administration

Facility Maintenance

Street Maintenance and Construction



Budget Summary Form

Department: Public Works
Dept #: 10

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	1,335,374	1,254,330	1,386,272	2,393,935
Operating Expenses	760,232	440,808	363,486	474,739
Internal Services	167,484	190,386	190,386	308,502
Operating Budget	<u>2,263,090</u>	<u>1,885,524</u>	<u>1,940,144</u>	<u>3,177,176</u>
Capital Outlay	342,911	1,698,329	279,758	61,350
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	59,152
Total Budget	<u>2,606,001</u>	<u>3,583,853</u>	<u>2,219,902</u>	<u>3,297,678</u>

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
Public Works Director	41	1
Assistant Public Works Director	37	2
Streets Supervisor	25	1
Facility Maintenance Supervisor	25	1
Administrative Coordinator	22	2
Streets Coordinator	22	1
Secretary	20	1
Trades Mechanic	20	2
Heavy Equipment Operator	20	6
Maintenance Mechanic	18	4
Motor Equipment Operator	18	2
Clerical Technician	16	0
General Maintenance Worker	15	7
Custodian	15	2

Total # of Full-Time Employees 32

2009-10 Operating Budget: 3,191,547
2008-09 Operating Budget: 1,885,524
Dollar Change: 1,306,023
Percentage Change: 69.27%

2009-10 Personnel - F.T.E's: 32.00
2008-09 Personnel - F.T.E's: 25.42
Personnel Change: 6.58

Budget Summary Form

Department: Public Works
Division: Administration
Dept / Division #: 10 / 443

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	512,156	467,864	564,345	701,287
Operating Expenses	10,509	12,690	12,418	11,410
Internal Services	14,976	12,210	12,210	45,351
Operating Budget	537,641	492,764	588,973	758,048
Capital Outlay	21,470	1,050	1,050	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	22,437
Total Budget	559,111	493,814	590,023	780,485

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Public Works Director	41	1
Assistant Public Works Director	37	2
Administrative Coordinator	22	2
Secretary	20	1

Total # of Full-Time Employees **6**

2009-10 Operating Budget: 758,048
2008-09 Operating Budget: 492,764
Dollar Change: 265,284
Percentage Change: 53.84%

2009-10 Personnel - F.T.E's: 6.00
2008-09 Personnel - F.T.E's: 6.00
Personnel Change: 0.00

Budget Objectives Form

Department: Public Works
Division: Administration
Dept #: 10
Division #: 443

Objective:

\$ 780,485 To manage and coordinate the activities of the Public Works Department. The Department has 143 full-time employees deployed in the following divisions: Public Works Administration, Streets, Sanitation, Facility Maintenance, Water & Sewer, Stormwater, and Fleet Management.

ACTIVITIES:

\$ 771,905 001 **Public Works Administration:** Establish department goals to meet those of the City Council and the residents of North Miami; provide decision unit managers within the department with information, ideas, and support services that will enable them to operate their divisions more productively; prepare and monitor department's annual budget, as well as perform financial analysis of department budget which totaled approximately \$49 million in FY06 and included three enterprise funds and one internal services fund.

\$ 8,580 002 **Vehicles Maintenance & Replacement**

Budget Summary Form

Department: Public Works
Division: Facility Maintenance
Dept / Division #: 10 / 452

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	254,292	263,146	251,887	422,958
Operating Expenses	185,932	273,904	196,312	269,818
Internal Services	15,120	17,904	17,904	31,773
Operating Budget	455,344	554,954	466,103	724,549
Capital Outlay	309,736	429,776	212,906	11,350
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	11,714
Total Budget	765,080	984,730	679,009	747,613

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Facility Maintenance Supervisor	25	1
Trades Mechanic	20	2
Maintenance Mechanic	18	1
Custodian	15	2

Total # of Full-Time Employees 6

2009-10 Operating Budget: 724,549
2008-09 Operating Budget: 554,954
Dollar Change: 169,595
Percentage Change: 30.56%

2009-10 Personnel - F.T.E's: 6.00
2008-09 Personnel - F.T.E's: 6.42
Personnel Change: -0.42

Budget Objectives Form

Department: Public Works
Division: Facility Maintenance
Dept #: 10
Division #: 452

Objective:

\$ 736,263 To provide facility maintenance and housekeeping services to (8) City buildings with six (6) full-time employees and a contractual janitorial service in order to ensure that residents and employees have an aesthetically pleasing and safe environment.

ACTIVITIES:

\$ 506,085 001 **Facility Maintenance & Operation:** Perform maintenance and repairs for eight (8) City buildings: City Hall, the old fire station, the Motor Pool, the Water & Sewer Operations Center, the Building & Zoning Annex, the CP&D Annex, the Code Enforcement Annex, and the Library (personnel costs only provided for the Library and W&S building). Provide technical advice and support regarding the maintenance of the Police Station and MoCA buildings, when requested. Service performed include painting, carpentry work, building alterations, furniture restoration, minor electrical and plumbing repairs, ceiling repairs, as well as interior and exterior building maintenance.

\$ 217,602 002 **Custodial Services:** Provide daily housekeeping services at seven (7) facilities: City Hall, the Motor Pool, the Water & Sewer Operations Center, the Building & Zoning Annex, the Code Enforcement Annex, the CP&D Annex and the Library. A custodian is present at City Hall during evening hours to oversee the contractual janitorial service and to provide additional services above the scope of the contract.

\$ 12,576 003 **Vehicle Maintenance & Replacement**

FY10 Supplemental/CIP Request

Project Description:	City Hall Roof Replacement		
Department:	Public Works	Project #	R10Y09004
Division:	Facility Maintenance	Totals	\$11,350
Account Number:	001-10-452000-519-612-000	Request Type	Replacement
Project Location:	City Hall	Priority Level	Critical Repairs

Objective:

Replace Roofing at City Hall.

Justification:

To provide funds to hire a contractor to replace the roof at City Hall. \$7,300 was spent in FY08 the remaining \$242,700 will be rebudgeted in FY09.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
612	Roof Replacement	7,300	11,350					18,650
								-
								-
								-
								-
								-
								-
								-
Total		7,300	11,350	-	-	-	-	18,650

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%	7,300	11,350					18,650
		0%							-
		0%							-
		0%							-
Total		100%	7,300	11,350	-	-	-	-	18,650

Budget Office Use Only

<input checked="" type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 11,350
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Public Works
Division: Street Maintenance & Construction
Dept / Division #: 10 / 450

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	568,926	523,320	570,040	1,269,690
Operating Expenses	563,791	154,214	154,756	193,511
Internal Services	137,388	160,272	160,272	231,378
Operating Budget	1,270,105	837,806	885,068	1,694,579
Capital Outlay	11,705	1,267,503	65,802	50,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	25,001
Total Budget	1,281,810	2,105,309	950,870	1,769,580

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Streets Supervisor	25	1
Streets Coordinator	22	1
Heavy Equipment Operator	20	6
Maintenance Mechanic	18	3
Motor Equipment Operator	18	2
General Maintenance Worker	15	7

Total # of Full-Time Employees 20

2009-10 Operating Budget: 1,694,579
2008-09 Operating Budget: 837,806
Dollar Change: 856,773
Percentage Change: 102.26%

2009-10 Personnel - F.T.E's: 20.00
2008-09 Personnel - F.T.E's: 13.00
Personnel Change: 7.00

Budget Objectives Form

Department:	Public Works
Division:	Street Maintenance & Construction
Dept #:	10
Divison #.:	450

Objective:

\$ 1,760,680 To maintain the City rights-of-way including streets, alleys, and sidewalks to provide safe, passable rights-of-way for City residents and visitors. To install new curbs, gutters, and sidewalks and resurface City streets and alleyways as approved annually through the budget process.

ACTIVITIES:

\$ 202,929 001 **Streets Administration:** Provide supervisory support for the Streets Division and clerical support for the Streets, Stormwater Utility and Facility Maintenance Divisions. Responsibilities include scheduling projects, communicating with vendors, coordinating and directing work crews, responding to resident complaints, inspecting work done by outside contractors and all clerical support required to maintain the divisions.

\$ 238,588 002 **Street Maintenance:** Perform general maintenance of City streets, City owned parking lots, and City owned vacant lots, as well as bridges and seawalls. This maintenance provides residents with an aesthetically pleasing and safer environment in which to live. Street banners and various decorative light pole banners are hung throughout the year. City owned lots, not under contract, are maintained and those under contract are supervised by this staff. City streets and parking lots are striped, brick pavers are repaired, and graffiti is removed from City structures.

\$ 404,195 003 **Patching, Street Repair and Rights-of-Way Maintenance:** Maintain the City owned streets that are damaged due to City utility projects that require temporary and permanent asphalt patches. Repair all potholes that are reported and repair all damage to rights-of-way caused during City utility projects.

Budget Objectives Form

Department:	Public Works
Division:	Street Maintenance & Construction
Dept #:	10
Divison #.:	450

- | | | |
|------------|-----|--|
| \$ 181,421 | 004 | <p>Permanent Concrete Construction: Construct and maintain sidewalks, curbing and gutters, and sidewalk-to-street handicap ramps throughout the City and assist in street maintenance and other street construction projects.</p> |
|------------|-----|--|
- | | | |
|-----------|-----|--|
| \$ 14,856 | 005 | <p>Contractual Lawn Maintenance: Provides monthly contract for mowing and cleaning services for various City-owned lots to insure that areas are maintained on a regular basis.</p> |
|-----------|-----|--|
- | | | |
|------------|-----|---|
| \$ 319,341 | 006 | <p>Storm Drain Construction & Repair: Improves the City's stormwater drainage system through minor construction and retrofit projects that are prioritized according to the adopted Stormwater Master Plan II. Major projects will be completed by outside services.</p> |
|------------|-----|---|
- | | | |
|------------|-----|---|
| \$ 255,482 | 007 | <p>Commercial Corridor Improvement Program - The Clean Team
- Provides funds to clean and maintain public walkways in the City's commercial corridors.</p> |
|------------|-----|---|
- | | | |
|------------|-----|--|
| \$ 143,868 | 008 | <p>Vehicles: Maintenance and replacement.</p> |
|------------|-----|--|

FY10 Supplemental/CIP Request

Project Description:	122 Street Alley Wall		
Department:	Public Works - General Fund	Project #	R10Y09003
Division:	Street Maintenance & Construction	Totals	\$25,000
Account Number:	001-450-00-541-XXX	Request Type	Additional Funds
Project Location:		Priority Level	

Objective:

To Design and Construct an "alley wall," of approximately 1,500 l.f. of 8" concrete block or 3" concrete panels (more or less), six to eight feet high to include necessary utility relocation.

Justification:

There are sixty (60) residential townhouse units fronting and on the north side of N.E. 122d Street, North Miami. These units back up to what is commonly referred to as the 122d Street Alley. Through their Condominium Board of Directors, Collonade Condominium (Collonade) has petitioned the City requesting the mish mash of wooden fencing abutting the alley be replaced by a cleaner and more decorative "wall" of concrete. Collonade is willing to negotiate a cost share agreement with the City similar to that with Keystone Point. It is believed the uniformity of a new wall would enhance the looks of the alley and maintain a much cleaner environment thus adding to the value of the homes as well as the commercial properties abutting the south side of the alley. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Legal Support		8,900					8,900
								-
								-
								-
								-
								-
								-
								-
Total		-	8,900	-	-	-	-	8,900

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gen Fund	001	100%		8,900					8,900
									-
									-
									-
Total		100%	-	8,900	-	-	-	-	8,900

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 8,900
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

PURCHASING



Budget Summary Form

Department: Purchasing
Dept. / Div #: 18 / 411

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	155,370	117,900	288,403
Operating Expenses	0	13,017	10,113	12,992
Internal Services	0	0	0	12,332
Operating Budget	0	168,387	128,013	313,727
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	6,676
Total Budget	0	168,387	128,013	320,403

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Purchasing Director	37	1
Purchasing Agent	28	1
Buyer	22	1

Total # of Full-Time Employees 3

2009-10 Operating Budget: 313,727
2008-09 Operating Budget: 168,387
Dollar Change: 145,340
Percentage Change: 86.31%

2009-10 Personnel - F.T.E's: 3.00
2008-09 Personnel - F.T.E's: 3.00
Personnel Change: 0.00

Budget Objectives Form

Department: Finance
Division: Purchasing
Dept. #: 18
Division #: 411

Objective:

\$ 320,403 To support the City's operations with an uninterrupted flow of materials and services by promoting a sincere commitment to develop specifications and by providing customer friendly service to all departments in obtaining their requirements in the most efficient and cost-effective manner in accordance with the Purchasing Ordinance. The City's auction of surplus items is now done through an online service, and no longer requires funds to be appropriated for staff time at the auction. Instead these funds will now be appropriated for training of the purchasing staff.

ACTIVITIES:

\$ 320,403 001 **Purchasing:** Develop and provide specifications for the procurement of commodities and services for all City departments. To ascertain the best quality at the lowest price.

SOLID WASTE SERVICES

Divisions:

Containerized Waste

Recycling Program

Sanitation Special Accounts

Special Collections



Budget Summary Form

Department: Public Works - Solid Waste Services
Dept #: 10

EXPENDITURE CATEGORY	Actual Expend. FY08	Adopted Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	2,481,364	2,399,961	2,447,793	2,338,948
Operating Expenses	3,314,254	3,480,071	3,247,340	3,551,103
Internal Services	493,665	652,520	651,890	544,809
Operating Budget	6,289,283	6,532,552	6,347,023	6,434,860
Capital Outlay	99,897	1,466,909	1,269,630	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	213,478	2,600,027	190,712	2,270,153
Total Budget	6,602,658	10,599,488	7,807,365	8,705,013

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Sanitation Superintendent	28	1
Code Enforcement Officer	23	2
Sanitation Coordinator	22	2
Heavy Equipment Operator	20	20
Refuse Collector	18	3
Clerical Technician	16	1
General Maintenance Worker	15	3

Total # of Full-Time Employees 32

2009-10 Operating Budget: 6,434,860
2008-09 Operating Budget: 6,532,552
Dollar Change: (97,692)
Percentage Change: -1.50%

2009-10 Personnel - F.T.E's: 34.18
2008-09 Personnel - F.T.E's: 35.18
Personnel Change: -1.00

Budget Summary Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept / Division #: 10 / 690

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	833,139	839,396	1,048,653	1,214,776
Operating Expenses	1,375,451	1,497,852	1,286,981	2,779,772
Internal Services	271,775	398,556	398,556	331,798
Operating Budget	2,480,365	2,735,804	2,734,190	4,326,346
Capital Outlay	21,553	263,311	263,321	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	2,200,301
Total Budget	2,501,918	2,999,115	2,997,511	6,526,647

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Sanitation Superintendent	28	1
Code Enforcement Officer	23	1
Sanitation Coordinator	22	1
Heavy Equipment Operator	20	10
Refuse Collector	18	2
Clerical Technician	16	1

16

2009-10 Operating Budget: 4,326,346
2008-09 Operating Budget: 2,735,804
Dollar Change: 1,590,542
Percentage Change: 58.14%

2009-10 Personnel - F.T.E's: 17.45
2008-09 Personnel - F.T.E's: 18.45
Personnel Change: -1.00

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept. #: 10
Division #: 690

Objective:

\$ 6,526,647 To provide residential sanitation services including pickup and disposal of garbage and trash that can be containerized, twice a week and to provide enforcement of City codes related to garbage and trash as well as rules and regulations regarding solid waste collection and disposal within the City. To provide funds to cover indirect costs and emergency reserves and to reimburse the General Fund for services provided by General Fund departments in support of the Sanitation Division.

ACTIVITIES:

- \$ 2,608,699 001 **Curbside Residential Pickup:** Provides curbside collection of containerized garbage through the automated system for approximately 9,700 residential living units in the City of North Miami as an essential public health service. Waste is disposed of pursuant to applicable laws. Backyard service is provided to handicapped individuals and approximately thirty-two (32) residents who pay an annual service charge of \$150.
- \$ 395,410 002 **Multi-Family Residential Pickup:** Provides collection of garbage and trash for 249 multi-family buildings that represent approximately 2,400 units as an essential public health service. Waste is disposed of pursuant to applicable laws.
- \$ 102,263 003 **Sanitation Code Enforcement:** Conducts residential and commercial inspections to enforce compliance with municipal codes and department rules and regulations regarding solid waste collection and disposal; issues informational material to the public on rates, fees, environmental controls, and solid waste management regulations; verifies proper licensure of private haulers operating in the City; bills, collects, and records 20% franchise fee for approximately 32 private haulers doing business within the City.

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Containerized Waste
Dept. #: 10
Division #: 690

\$ 2,141,979 004 **Indirect Expenses and Reserves:** Provides Unemployment Compensation, payment of the Solid Waste Services Fund's prorata share of the FY10 debt services on the 1997 Pension Obligation Bonds, maintains a fully funded reserve for the Fund's liability for payment of accrued benefits and maintains Operating and long term reserves.

\$ 1,278,296 005 **Interfund Transfers:** Provides reimbursement to the General Fund for various services provided by that Fund in support of the Solid Waste Services Fund including: legal services, auditing services, sanitation billing services, centralized information processing services, services of the Legislative body, City Manager, City Clerk, Budget Office, Finance staff, Personnel staff, and support of the Public Works Department. Additionally, funds are included for employee training, return to work physicals, "Full Cost of Solid Waste Services" advertisement, and Hepatitis B vaccinations for new hires. An "In Lieu of Taxes" payment to the General Fund is included for funds the General Fund would have received if the Sanitation Division were a private entity.

Budget Summary Form

Department: Public Works - Solid Waste Services
Division: Recycling Program
Dept / Division #: 10 / 692

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	173,262	174,805	197,424	0
Operating Expenses	22,109	87,134	86,798	0
Internal Services	32,916	48,384	48,384	0
Operating Budget	228,287	310,323	332,606	0
Capital Outlay	0	1,049,022	852,500	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	12,857	0	0	0
Total Budget	241,144	1,359,345	1,185,106	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees **0**

2009-10 Operating Budget:	-
2008-09 Operating Budget:	310,323
Dollar Change:	(310,323)
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	4.00
Personnel Change:	-4.00

Budget Summary Form

Department: Public Works - Solid Waste Services
Division: Sanitation Special Accounts
Dept / Division #: 10 / 693

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	940,007	819,596	461,011	0
Operating Expenses	1,282,277	1,242,451	1,238,619	0
Internal Services	64,846	23,132	23,132	0
Operating Budget	2,287,130	2,085,179	1,722,762	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	200,621	2,600,027	190,712	0
Total Budget	2,487,751	4,685,206	1,913,474	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	2,085,179
Dollar Change:	<u>(2,085,179)</u>
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Department: Public Works-Solid Waste Services
Division: Special Collections
Dept / Division #: 10 / 691

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	534,956	566,164	740,705	1,124,172
Operating Expenses	634,417	652,634	634,942	771,331
Internal Services	124,128	182,448	181,818	213,011
Operating Budget	1,293,501	1,401,246	1,557,465	2,108,514
Capital Outlay	78,344	154,576	153,809	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	69,852
Total Budget	1,371,845	1,555,822	1,711,274	2,178,366

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Enforcement Officer	23	1
Sanitation Coordinator	22	1
Heavy Equipment Operator	20	10
Refuse Collector	18	1
General Maintenance Worker	15	3

Total # of Full-Time Employees **16**

2009-10 Operating Budget: 2,108,514
2008-09 Operating Budget: 1,401,246
Dollar Change: 707,268
Percentage Change: 50.47%

2009-10 Personnel - F.T.E's: 16.73
2008-09 Personnel - F.T.E's: 12.73
Personnel Change: 4.00

Budget Objectives Form

Department:	Public Works-Solid Waste Services
Division:	Special Collections
Dept. #:	10
Division #:	691

Objective:

\$ 2,118,366 To collect and dispose of refuse which cannot be containerized due to its size such as tree trimmings, durable goods, tires, and other items. To capture and control stray animals, as well as collect and dispose of deceased animals. To provide clean up of graffiti, shopping carts, illegally disposed of tires and trash pickup at City bus stops. To provide residential curbside collection of recyclable materials including aluminum, plastics, newspapers and glass from recycle bins on a regularly scheduled route once per week with the exception of designated holidays.

ACTIVITIES:

- | | | |
|--------------|-----|--|
| \$ 1,374,553 | 001 | <p>Special Trash Collection: Provides residents with weekly curbside trash removal of up to six (6) cubic yards of trash and other bulky items including household appliances. Trash in excess of six (6) cubic yards is removed at a charge of fifteen dollars (\$15) per cubic yard. Provides for contractual disposal for City owned roll-off containers from various locations, and disposal of tires collected on both private property and those illegally disposed of on City rights-of-way.</p> |
| \$ 78,816 | 002 | <p>Animal Control: Capture and control of stray animals to ensure the safety and well-being of the residents of North Miami; collection of deceased animals to eliminate health hazards; enforcement of City Ordinances related to animals.</p> |
| \$ 157,291 | 003 | <p>Graffiti Control: Responsible for graffiti control and clean up as well as collection of shopping carts, illegally disposed of tires, and trash at all City bus stops. Respond to reports of vandalism in the City right-of-way reported by residents and business owners.</p> |
| \$ 2,640 | 004 | <p>Tire Disposal: Disposal of tires collected by Sanitation crews on routes both on private property and those illegally disposed of on City rights-of-way.</p> |

Budget Objectives Form

Department: Public Works-Solid Waste Services
Division: Special Collections
Dept. #: 10
Division #: 691

\$ 105,100	005	Clean-up Crew: Consists of a leased rear load garbage packer, Heavy Equipment Operator and a part time contract employee to pick up small piles behind the bulk trash crew.
\$ 399,966	006	Curbside Recycling Program: Provides residential curbside collection of recyclable materials including aluminum, plastics, newspapers and glass once per week.

FY10 Supplemental/CIP Request

Project Description:	Recycling Fee		
Department:	Public Works - Solid Waste Services	Project #	
Division:	Recycling Program	Totals	\$60,000
Account Number:	480-10-691000-534-311-000	Request Type	Additional Funds
Project Location:		Priority Level	Moderate Cost Benefit

Objective:

Funds needed for RecycleBank Monthly Services.

Justification:

On September 25, 2008, the City of North Miami entered into a Five (5) year agreement with Recyclerewards, Inc., a Delaware Corporation, to provide a RecycleRewards incentive based recycling program to the residents of the City. The executed agreement allows for a baseline annual tonnage of 490 tons (or 40.83 tons per month) to be deducted from the total monthly recycling collection to allow for the calculation of a monthly fee due to RecycleRewards.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Recycle Bank (Contractual S)		60,000	50,000	40,000	35,000	35,000	220,000
								-
								-
								-
								-
								-
								-
Total		-	60,000	50,000	40,000	35,000	35,000	220,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Sanitation Fees	480	100%		60,000	50,000	40,000	35,000	35,000	220,000
		0%							-
		0%							-
		0%							-
Total		100%	-	60,000	50,000	40,000	35,000	35,000	220,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 60,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

STORMWATER UTILITY

Divisions:

Stormwater Operation & Maintenance

Stormwater Projects

Stormwater Special Accounts



Budget Summary Form

Department: Public Works-Stormwater Utility
Dept #: 10

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	628,408	749,160	733,804	582,585
Operating Expenses	879,258	926,805	931,355	1,237,160
Internal Services	151,440	181,615	181,615	96,254
Operating Budget	1,659,106	1,857,580	1,846,774	1,915,999
Capital Outlay	1,219,514	1,176,683	292,268	784,697
Debt Service	438,827	440,973	435,575	444,598
Grants & Aids	0	0	0	0
Reserves & Other	46,758	1,122,437	45,106	1,007,363
Total Budget	3,364,205	4,597,673	2,619,723	4,152,657

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Engineer	33	1
Utility Supervisor	25	1
GIS Specialist	24	1
Heavy Equipment Operator	20	3
Motor Equipment Operator	18	1
General Maintenance Worker	15	1

Total # of Full-Time Employees 8

2009-10 Operating Budget:	1,915,999
2008-09 Operating Budget:	1,857,580
Dollar Change:	58,419
Percentage Change:	3.14%
2009-10 Personnel - F.T.E's:	8.00
2008-09 Personnel - F.T.E's:	12.00
Personnel Change:	-4.00

Budget Summary Form

Department: Public Works-Stormwater Utility
Division: Stormwater Operation & Maintenance
Dept / Division #: 10 / 621

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	219,327	297,197	347,960	582,585
Operating Expenses	235,415	246,006	246,909	1,237,160
Internal Services	70,212	95,256	95,256	96,254
Operating Budget	524,954	638,459	690,125	1,915,999
Capital Outlay	59,398	25,697	7,282	784,697
Debt Service	0	0	0	444,598
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	1,007,363
Total Budget	584,352	664,156	697,407	4,152,657

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
City Engineer	33	1
Utility Supervisor	25	1
GIS Specialist	24	1
Heavy Equipment Operator	20	3
Motor Equipment Operator	18	1
General Maintenance Worker	15	1

Total # of Full-Time Employees 8

2009-10 Operating Budget: 1,915,999
2008-09 Operating Budget: 638,459
Dollar Change: 1,277,540
Percentage Change: 200.10%

2009-10 Personnel - F.T.E's: 8.00
2008-09 Personnel - F.T.E's: 5.00
Personnel Change: 3.00

Budget Objectives Form

Department: Public Works-Stormwater Utility
Division: Stormwater Operation & Maintenance
Dept #: 10
Division #: 621

Objective:

\$ 3,367,960 To maintain the City's storm sewer system including; administrative engineering services; cleaning, removing, testing and disposing of debris from manholes, catch basins and exfiltration systems; and street sweeping services. To pay the General Fund for services rendered; and to provide the public with information regarding the functions of the utility.

ACTIVITIES:

\$ 359,507 001 **Stormwater Engineering:** Administers environmental compliance with the NPDES permit requirements; inspects all private and public drainage projects; administers planning and design review for compliance with federal, state and county requirements as well as design permitting and project management of capital improvement drainage projects as prioritized in the adopted Stormwater Master Plan Phase II; ensures compliance with the National Flood Insurance (NFIP) community rating system program; submits grant procurement materials; and provides assistance in the design of drainage projects and maintenance of the storm sewer atlas.

\$ 302,326 002 **Storm Drain Maintenance:** Maintains the City's stormwater system by cleaning leaves and debris from manholes, catch basins, and exfiltration systems, cleaning 31 canal ends and removing debris from the storm sewer system. Reimburses Miami-Dade County for services it provides in maintaining the City's storm sewer system.

\$ 91,601 003 **Street Sweeping:** Cleans and maintains designated streets within the City in order to prevent debris from entering canals through drainage outlets.

\$ 96,000 004 **Catch Basin Cleaning:** Contractual services needed to assist the Stormwater Maintenance employees with the cleaning and jetting of approximately 2,000 storm drain lines within the City.

Budget Objectives Form

Department:	Public Works-Stormwater Utility
Division:	Stormwater Operation & Maintenance
Dept #:	10
Division #:	621

- | | | | |
|----|-----------|-----|---|
| \$ | 25,000 | 005 | <p>Stormwater Quality Monitoring: Reimburses Miami-Dade County for water quality monitoring of 7 major outfalls. This expense is related to Phase II of the EPA National Pollutant Discharge System (NPDES) Permit. The monitoring program was renewed for an additional five years effective October 1, 2005.</p> |
| \$ | 16,980 | 006 | <p>Public Awareness & Education: Provides information to the public about the consequences of contaminated stormwater runoff and the need to protect the stormwater system from illegal dumping. Provides information to the public regarding the annual City Wide Flood Plain Management brochure, the contractor's brochure and the realtor's brochure. Provides membership to the Flood Plain Manager's Association and funds to attend the annual conference for the City's designated Flood Plain Manager in order to remain abreast of current issues and regulations; provides promotional items to be handed out to students in presentations given about the utility and its functions.</p> |
| \$ | 63,060 | 007 | <p>Vehicle Maintenance and Replacement: Provides funds for the daily operation, preventive maintenance, emergency repairs and replacement of vehicles.</p> |
| \$ | 1,431,443 | 008 | <p>Debt Service, Insurance Costs and Reserves: Provides debt service for Storm Water Revenue Bonds, a fully funded reserve for the payment of unused vacation and sick leave payout for Stormwater employees and the Stormwater Utility Funds prorata share of the FY10 debt service on the 1977 Pension Obligation Bonds.</p> |
| \$ | 982,043 | 009 | <p>Interfund Transfers: Provides reimbursement to the General Fund for various services that the Fund provides the Stormwater Utility Fund as well as an "In Lieu of Taxes" payment representing funds that the General Fund would receive if the utility were privately owned.</p> |

FY10 Supplemental/CIP Request

Project Description:	Arrow Board		
Department:	Public Works - Stormwater Utility	Project #	R10Y10007
Division:	Stormwater Operation & Maintenance	Totals	\$9,000
Account Number:	490-10-621000-538-XXX-XXX	Request Type	New Request
Project Location:		Priority Level	Improvement

Objective:

To purchase a Solar Mini message Arrow Board for the stormwater department.

Justification:

Funds are needed to purchase a Arrow Board with a new Solar Mimi Message/Arrow Board. Stormwater crews conduct all construction an arrow board is required for proper lane closures as well as safety to the public and workers

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Solar Message/Arrow Board		9,000					9,000
								-
								-
								-
								-
								-
								-
								-
Total		-	9,000	-	-	-	-	9,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Storm Wtr	490	100%		9,000					9,000
		0%							-
		0%							-
		0%							-
Total		100%	-	9,000	-	-	-	-	9,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 9,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Drainage Improvement priority Basins 12 & 13		
Department:	Public Works - Stormwater Utility	Project #	Various
Division:	Stormwater Projects	Totals	\$750,000
Account Number:	490-10-621000-538-620-000	Request Type	New Request
Project Location:		Priority Level	Quality of Life

Objective:

To relieve chronic flooding problems, improve water quality by treating stormwater run-off and reduce the health and safety risks as well as the inconvenience to the residential community.

Justification:

The stormwater master plan (2000) has recognized various areas throughout the city that require drainage improvements to alleviate chronic flooding and improve water quality. The proposed projects for Priority Basins 12 & 13 consists of installation of French drains which would address all federal, state and county water quality needs. Presently these basins have little or no drainage infrastructure and addressing the flooding would greatly reduce the flood damages. *Priority basin 9 reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
620	Constr Priority basins 12 & 13		500,000					500,000
	R10Y10008							-
620	Constr Priority basins 9		250,000					250,000
	R10Y09055							-
								-
								-
								-
								-
Total		-	750,000	-	-	-	-	750,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Storm Wtr Fees	490	67%		500,000					500,000
		0%							-
		0%							-
		0%							-
Total		67%	-	500,000	-	-	-	-	500,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 750,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Backup Electrical Pump and Generator		
Department:	Public Works - Stormwater Utility	Project #	R10Y09054
Division:	Stormwater Operation & Maintenance	Totals	\$25,697
Account Number:	490-10-621000-538-605-000	Request Type	Replacement
Project Location:	Arch Creek	Priority Level	Improvement

Objective:

To purchase a back up electrical pump and generator for E-Storm Pump Station through the City's Master Lease/Purchase Program.

Justification:

The new back-up pump will replace the 55 year old CNG (Compressed Natural Gas) back-up pump. The pump will also serve as an emergency back-up pump for the existing 25 year old electrical pump. Funds are required to purchase an 250 KVA back-up generator and variable speed 50/200 horse power pump. Without this purchase over 400 hundred homes in Arch Creek will be threatened by flood water if the stormwater pumps become non-operational. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Backup Electrical Pump	74,303	25,697					100,000
								-
								-
								-
								-
								-
								-
Total		74,303	25,697	-	-	-	-	100,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Storm Wtr	490	100%	74,303	25,697					100,000
		0%							-
		0%							-
		0%							-
Total		100%	74,303	25,697	-	-	-	-	100,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 25,697
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Public Works-Stormwater Utility
Division: Stormwater Projects
Dept / Division #: 10 / 638

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	198,655	202,229	250,588	0
Operating Expenses	18,757	19,517	18,014	0
Internal Services	53,436	72,480	72,480	0
Operating Budget	270,848	294,226	341,082	0
Capital Outlay	1,160,116	1,150,986	284,986	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	1,430,964	1,445,212	626,068	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
----------------	----------------	-------------------

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	294,226
Dollar Change:	(294,226)
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	5.00
Personnel Change:	-5.00

Budget Summary Form

Department: Public Works-Stormwater Utility
Division: Stormwater Special Accounts
Dept / Division #: 10 / 639

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Preliminary Budget FY10
Personal Services	210,426	249,734	135,256	0
Operating Expenses	625,086	661,282	666,432	0
Internal Services	27,792	13,879	13,879	0
Operating Budget	863,304	924,895	815,567	0
Capital Outlay	0	0	0	0
Debt Service	438,827	440,973	435,575	0
Grants & Aids	0	0	0	0
Reserves & Other	46,758	1,122,437	45,106	0
Total Budget	1,348,889	2,488,305	1,296,248	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: 924,895
Dollar Change: (924,895)
Percentage Change: -100.00%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

WATER & SEWER

Water & Sewer Utility Fund

Administration
Sewer Collection & Disposal
Special Accounts
Utility Equipment Maintenance
Water Distribution
Water Plant

Water Fire Flow Demand Fund



Budget Summary Form

Department: Public Works-Water & Sewer
Dept#: 10

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	15,861,790	16,414,519	14,346,070	4,217,697
Operating Expenses	650,264	908,118	889,890	17,972,949
Internal Services	19,043,058	19,708,458	17,384,592	517,274
Operating Budget	35,555,112	37,031,095	32,620,552	22,707,920
Capital Outlay	727,713	14,580,808	1,513,291	9,650,563
Debt Service	0	0	0	767,390
Grants & Aids	197,932	9,673,334	186,000	0
Reserves & Other	20,752,348	190,217,705	22,570,325	10,888,082
Total Budget	57,233,105	251,502,942	56,890,168	44,013,955

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Senior Civil Engineer	30	1
Utility Superintendent	28	1
Water Plant Superintendent	28	1
Water Plant Supervisor	25	1
Utility Supervisor	25	1
Senior Electrician	25	1
Plumber	25	1
Electrician	23	1
Utility Coordinator	22	6
Water Plant Operator	21	9
Heavy Equipment Operator	20	7
Trades Mechanic	20	7
Drafting Technician	20	1
Water Meter Technician	19	3
Electrician's Aide	18	1
Maintenance Mechanic	18	4
Motor Equipment Operator	18	1
Utility Technician	18	1
Utility Crew Leader	17	1
Clerical Technician	16	2
General Maintenance Worker	15	8
Total # of Full-Time Employees		59

2009-10 Operating Budget:	22,707,920
2008-09 Operating Budget:	37,031,095
Dollar Change:	<u>(14,323,175)</u>
Percentage Change:	-38.68%

2009-10 Personnel - F.T.E's:	59.00
2008-09 Personnel - F.T.E's:	59.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Administration
Dept / Division #: 10 / 643

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	151,018	181,828	181,412	289,780
Operating Expenses	20,644	108,714	107,339	4,438,630
Internal Services	0	0	0	12,798
Operating Budget	171,662	290,542	288,751	4,741,208
Capital Outlay	3,100	0	0	29,812
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	10,714,860
Total Budget	174,762	290,542	288,751	15,485,880

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Senior Civil Engineer	30	1
Drafting Technician	20	1
Clerical Technician	16	2

Total # of Full-Time Employees **4**

2009-10 Operating Budget:	4,741,208
2008-09 Operating Budget:	290,542
Dollar Change:	4,450,666
Percentage Change:	1531.85%
2009-10 Personnel - F.T.E's:	4.00
2008-09 Personnel - F.T.E's:	4.00
Personnel Change:	0.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Administration
Division #: 643
Objective No.: 1

Objective:

\$ 15,451,828 To provide operational, administrative, engineering, drafting and clerical support to the Water & Sewer Division of the Public Works Department.

ACTIVITIES:

- | | | |
|---------------|-----|--|
| \$ 325,077 | 001 | <p>Water & Sewer Administration: Provide administrative, engineering, drafting, radio dispatch, clerical and other operational services for the Water & Sewer Division. Ensure the needs of utility customers are met in an efficient manner.</p> |
| \$ 5,000 | 002 | <p>Public Relations: Provide for public relations services, promotional expenses for Water & Sewer projects/programs and/or cost of advertisements for Water & Sewer projects/programs; insure that the Consumer Confidence Report is issued as required by the Department of Environmental Protection.</p> |
| \$ 10,707,916 | 003 | <p>Reserves and Miscellaneous Expense: Provides emergency fund reserves as well as a reserve for the payment of unused vacation and sick leave payout for Water & Sewer employees.</p> |
| \$ 62,179 | 004 | <p>Water & Sewer Building Expenses: Provides for the operation & maintenance of the Water & Sewer Operations Center including utilities, maintenance contracts, cleaning supplies and cost of operating the copier. Provides certain expenses for the maintenance of the CP&D Annex and the Building & Zoning facility.</p> |
| \$ 4,351,656 | 005 | <p>Interfund Transfers: Provides reimbursement to the General Fund for services that the fund provides the Water & Sewer Fund as well as a return on investment payment representing a rate of 6.5% of the FY05 fixed assets of the utility.</p> |

FY10 Supplemental/CIP Request

Project Description:	Fumigation (Tent) Carpenter Shop		
Department:	Public Works - Water & Sewer	Project #	R10Y09040
Division:	Special Accounts	Totals	\$2,240
Account Number:	420-10-643000-536-311-000	Request Type	New Request
Project Location:	Carpenter Shop	Priority Level	Quality of Life

Objective:

To provide funds to fumigate (tenting) the Carpenter Shop.

Justification:

Funds are needed to tent the Carpenter Shop for Termites.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Fumigation		2,000					2,000
311	Renewal		240	240	240	240	240	1,200
								-
								-
								-
								-
								-
Total		-	2,240	240	240	240	240	3,200

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	100%		2,240	240	240	240	240	3,200
		0%							-
		0%							-
		0%							-
Total		100%	-	2,240	240	240	240	240	3,200

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 2,240
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Security System for Utility Operations Center		
Department:	Public Works - Water & Sewer	Project #	R10Y09042
Division:	Special Accounts	Totals	\$31,812
Account Number:	420-10-643000-536-612-000	Request Type	New Request
Project Location:	Operations Center	Priority Level	Improvement

Objective:

Installation of a security surveillance system with motion remote recorder and monitoring devices.

Justification:

The Utility Operations Center has been burglarized several times, however in the past couple of years the occurrences have become more frequent. The exterior fence has been damaged in the areas where intruders entered the yard, vehicles have been vandalized, tools and equipment have been stolen. The City of North Miami Police Department had conducted a security survey and have recommended that monitors and surveillance cameras with remote record be installed. Also, electronic beams should be strategically placed to detect intruders and set off an alert or alarm.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
612	Security System		29,812					29,812
331	Maintenance		2,000	2,000	2,000	2,000	2,000	10,000
								-
								-
								-
								-
								-
Total		-	31,812	2,000	2,000	2,000	2,000	39,812

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	80%		31,812					31,812
		0%							-
		0%							-
		0%							-
Total		80%	-	31,812	-	-	-	-	31,812

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 2,000
FY10 Capital Cost:	\$ 29,812
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Sewer Collection & Disposal
Dept / Division #: 10 / 650

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	575,833	589,107	627,084	885,073
Operating Expenses	7,293,948	7,818,097	5,255,718	8,803,010
Internal Services	0	162,624	162,624	153,430
Operating Budget	7,869,781	8,569,828	6,045,426	9,841,513
Capital Outlay	489,359	3,523,678	3,654,567	3,602,571
Debt Service	285,933	4,463,440	422,136	767,390
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	39,191
Total Budget	8,645,073	16,556,946	10,122,129	14,250,665

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Coordinator	22	1
Heavy Equipment Operator	20	4
Trades Mechanic	20	2
Maintenance Mechanic	18	1
Motor Equipment Operator	18	1
General Maintenance Worker	15	4

Total # of Full-Time Employees 13

2009-10 Operating Budget: 9,841,513
2008-09 Operating Budget: 8,569,828
Dollar Change: 1,271,685
Percentage Change: 14.84%

2009-10 Personnel - F.T.E's: 13.00
2008-09 Personnel - F.T.E's: 13.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Public Works-Water & Sewer
Division:	Sewer Collection & Disposal
Dept #:	10
Division #:	650

Objective:

\$ 14,229,665 To install and repair sewer mains and laterals in order to insure uninterrupted sewage flow from system users to the treatment facility; to provide for the treatment and disposal of liquid waste (sewage); and to make major repairs to sewer mains and manholes by private contractors in order to continue a multi-year program to reduce groundwater infiltration into the City's sewer system.

ACTIVITIES:

- | | | |
|--------------|-----|---|
| \$ 1,223,250 | 001 | Sewer Maintenance & Installation: Locates, repairs, and maintains the sewer gravity mains, sewer force mains and laterals throughout the City; installs sewer mains and laterals for new services; and handles all emergency sewer line backups and breaks. |
| \$ 328,857 | 002 | Sewer T.V. Crew: Provides "in-house" TV monitoring of approximately 10 miles of pipes annually; cleans and seals approximately 225,000 feet of sewer lines annually; and provides continuous preventative maintenance of the sewer lines that have been sealed or replaced. |
| \$ 8,432,207 | 003 | Sewage Disposal Fees: Provides for the treatment and disposal of liquid waste by Miami-Dade Water & Sewer Authority Department as required by state and federal law. |
| \$ 4,131,171 | 004 | Cyclical Sanitary Sewer Rehabilitation: This level provides funds to implement a 20-year rehabilitation and maintenance schedule for the City's Sanitary Sewer system. The City's Sanitary Sewer System is approximately 50 yrs old, therefore due to the age and condition of the pipes excess groundwater infiltration is responsible for sewer backups and excessive sewage treatment charges. Implementing a 20-year rehabilitation and mainenance schedule will address these issues and reduce the treatment sewage treatment costs. |
| \$ 114,180 | 005 | Vehicle: Repair, maintenance and replacement. |

FY10 Supplemental/CIP Request

Project Description:	Vehicle Replacements #2022 & #2026		
Department:	Public Works - Water & Sewer	Project #	R10Y09051
Division:	Sewer Collection & Disposal	Totals	\$21,000
Account Number:	420-10-650000-536-XXX-000	Request Type	Replacement
Project Location:	Various location through out the city	Priority Level	Regulatory Requirement

Objective:

To replace vehicle #2026 a 1997 3/4 ton pick-up w/Compact Pick-up & Vehicle #2022 a 1995 1 ton Crew Cab Utility Truck w/1 ton king cab pick-up truck with utility body, small crane & lift gate.

Justification:

Vehicle # 2026 will be 11 years old and will exceed of 100,000 miles. This vehicle requires exterior, interior and engine work however this vehicle will be replaced with a compact and more economical efficient pick-up truck. Vehicle # 2022 will be 14 years old and has exceeded its useful life, this vehicle is a 1 ton crew cab utility body w/lift gate and pipe rack. These vehicles are required to transport workers, equipment and materials to various Water & Sewer jobs on a daily basis and emergency situation after hours. ***\$21,000 for Vehicle #2026 reappropriated from FY09***

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
601	Vehicle Replacements		21,000					21,000
	Radios							-
	Striping							-
								-
								-
								-
								-
								-
Total		-	21,000	-	-	-	-	21,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	100%		21,000					21,000
		0%							-
		0%							-
		0%							-
Total		100%	-	21,000	-	-	-	-	21,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 21,000
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Special Accounts
Dept / Division #: 10 / 648

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	1,361,967	1,364,768	905,930	0
Operating Expenses	4,427,812	4,338,250	4,336,194	0
Internal Services	231,591	69,395	69,395	0
Operating Budget	6,021,370	5,772,413	5,311,519	0
Capital Outlay	45,530	129,955	129,955	0
Debt Service	11,425	0	1,799	0
Grants & Aids	0	0	0	0
Reserves & Other	197,932	9,673,334	186,000	0
Total Budget	6,276,257	15,575,702	5,629,273	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	5,772,413
Dollar Change:	<u>(5,772,413)</u>
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Utility Equipment Maintenance
Dept / Division #: 10 / 644

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	492,485	565,537	685,945	717,606
Operating Expenses	245,065	325,009	308,156	305,822
Internal Services	40,380	66,480	66,480	79,789
Operating Budget	777,930	957,026	1,060,581	1,103,217
Capital Outlay	427,255	1,814,525	1,089,356	898,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	33,061
Total Budget	1,205,185	2,771,551	2,149,937	2,034,278

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Supervisor	25	1
Senior Electrician	25	1
Electrician	23	1
Utility Coordinator	22	1
Trades Mechanic	20	3
Electrician's Aide	18	1
Maintenance Mechanic	18	2
General Maintenance Worker	15	1

Total # of Full-Time Employees 11

2009-10 Operating Budget: 1,103,217
2008-09 Operating Budget: 957,026
Dollar Change: 146,191
Percentage Change: 15.28%

2009-10 Personnel - F.T.E's: 11.00
2008-09 Personnel - F.T.E's: 11.00
Personnel Change: 0.00

Budget Objectives Form

Department: Public Works-Water & Sewer
Division: Utility Equipment Maintenance
Dept #: 10
Division #: 644

Objective:

\$ 2,034,278 To insure compliance with State Statutes that address the health and welfare of the public, to provide around-the-clock maintenance and repairs to the equipment and electrical systems required to run the 45 sewage pump stations and the water treatment plant that provide services to the City's customers.

ACTIVITIES:

\$ 832,125 001 **Lift Station Maintenance and Capital Improvements:** Operate and maintain 45 sewer pumping stations, which collect and transport wastewater from customers to a treatment facility, and 8 raw water wells, which supply ground water to the Water Plant for treatment and distribution. Repair and replace all water and sewer pumps, repair sewer pipes going in and out of lift stations, deodorize and degrease lift stations, perform some general welding work, and perform all major upgrades to lift stations as needed.

\$ 257,473 002 **Electrical Services:** Install, maintain, and repair all electrical equipment at the Water Plant, eight raw water wells, and 45 sewer pumping stations to ensure their proper operation. Provide electrical services to other departments for maintenance and capital projects.

\$ 898,000 003 **Lift Station Rehabilitation:** The City's Sanitary Lift Stations are dated and in poor condition. The risks of leakage and contamination is a large concern, as well as the cost of remediation and clean-up. The City needs to protect our facilities and the surrounding residents in the areas of the Lift Stations. A 20-year revitalizing and maintenance schedule has been developed to proactively address these and other possible risks.

\$ 46,680 004 **Vehicle:** Repair, maintenance and replacement

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Water Distribution
Dept / Division #: 10 / 649

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	838,471	838,279	1,012,508	1,271,895
Operating Expenses	257,564	260,699	282,555	247,217
Internal Services	124,200	198,396	198,396	195,699
Operating Budget	1,220,235	1,297,374	1,493,459	1,714,811
Capital Outlay	415,859	1,202,213	631,705	400,160
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	56,366
Total Budget	1,636,094	2,499,587	2,125,164	2,171,337

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Utility Superintendent	28	1
Plumber	25	1
Utility Coordinator	22	3
Trades Mechanic	20	2
Heavy Equipment Operator	20	3
Water Meter Technician	19	1
Utility Technician	18	1
Maintenance Mechanic	18	1
Utility Crew Leader	17	1
General Maintenance Worker	15	3
Total # of Full-Time Employees		17

2009-10 Operating Budget: 1,714,811
2008-09 Operating Budget: 1,297,374
Dollar Change: 417,437
Percentage Change: 32.18%

2009-10 Personnel - F.T.E's: 17.00
2008-09 Personnel - F.T.E's: 17.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Public Works-Water & Sewer
Division:	Water Distribution
Dept #:	10
Division #:	649

Objective:

\$ 2,120,337 To insure the satisfactory flow of fresh water from the treatment plant to customers throughout the system through aggressive repair, replacement and maintenance of water mains, water lines, and water meters, as well as installation and certification of backflow prevention devices.

ACTIVITIES:

\$ 1,249,496 001 **Water Distribution:** Crews install, repair, replace and maintain water meters, mains and service lines; test water meters and repair or replace defective units; install backflow prevention devices and certify proper function upon installation and on an annual basis; continue an aggressive leak detection program to maximize the water pressure customers receive and minimize water losses; and maintain an inventory of parts required to maintain the water and sewer system.

\$ 431,593 002 **Water Line Installation & Maintenance:** Crews replace 2" water lines that have deteriorated causing leaks and low water pressure to customers; replace 9,600 feet of City service lines; prepare project specifications and monitor replacement of 8" water lines by private contractor; install additional and replacement fire hydrants; and assist the Water Distribution crew with performing leak detection, replacing dead meters and making repairs determined through the leak detection process.

\$ 300,000 003 **Cyclical Water Line Replacement:** This level will fund a 30-year replacement schedule to replace water lines through the City of North Miami. The City has always budgeted funding to repair, replace and maintain water meters, mains and service lines; test water meters and repair or replace defective units; install backflow prevention devices and certify proper function upon installation and on an annual basis. However, due to increasing number of repairs and defective units a 30-year schedule will be implemented to replace water lines throughout the City. Current funding for service lines will remain in place for emergency repairs this will be supplement funding for annual line replacement.

\$ 139,248 004 **Vehicle:** Maintenance and repairs.

FY10 Supplemental/CIP Request

Project Description:	Vehicle Replacement		
Department:	Public Works - Water & Sewer	Project #	R10Y10005
Division:	Water Distribution	Totals	\$31,500
Account Number:	420-10-649000-536-601-000	Request Type	Replacement
Project Location:		Priority Level	Regulatory Requirement

Objective:

To replace vehicle #2041, which is a 1999 pick-up truck truck with a compact more efficient vehicle.

Justification:

Vehicle # 2041, has been in service for 10 years and was approved by budget to be replace in FY10. This vehicle will 10 years old and it requires extensive exterior, interior and engine work it has exceeded its useful life. This vehicle will be replaced with a more economical compact 4 door pick-up truck, which will be more gas efficient. This vehicle will be required to tranport workers, equipment and materials to various Water & Sewer job sites on a daily basis and emergency situations after hours. New Radio and Striping.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
601	Vehicle Replacment		30,000					30,000
	Radio		700					700
	Striping		800					800
								-
								-
								-
								-
								-
Total		-	31,500	-	-	-	-	31,500

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	0%							-
		0%							-
		0%							-
		0%							-
Total		0%	-	-	-	-	-	-	-

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 1,500
FY10 Capital Cost:	\$ 30,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Ultra-Low Flush Toilet Program		
Department:	Public Works - Water & Sewer	Project #	R10Y09048
Division:	Water Distribution	Totals	\$19,500
Account Number:	420-10-649000-536-305-000	Request Type	New Request
Project Location:	Citywide	Priority Level	Improvement

Objective:

This level provides funds for Water Savings Incentive Program for Plumbing System Efficiency Upgrade of water savings from high volume toilet to low flow, low flush toilets.

Justification:

As part of the City of North Miami Conservation Plan with the assistance of the South Florida Water Management District Water Savings Incentive Program, the city will implement a water savings from high volume to low flow, low flush toilets. This Plumbing system efficiency upgrade is estimated to save about 168,000 gallons of potable water per year, representing about 1/3 of the annual 504,000 gallons of water consumed by patrons and staff in the City's public buildings. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	Total Estimate
605	Ultra-low Flush Toilets		19,500					19,500
								-
								-
								-
								-
								-
								-
Total		-	19,500	-	-	-	-	19,500

Funding Source	Fund #	%	Prior Years	FY 08/09	FY 09/10	FY 10/11	FY 11/12	FY 12/13	Total Estimate
W&S	420	100%		19,500					19,500
		0%							-
		0%							-
		0%							-
Total		100%	-	19,500	-	-	-	-	19,500

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

\$ -

FY10 Capital Cost:

\$ 19,500

Future Years' Estimated Annual Cost:

\$ -

Budget Summary Form

Department: Public Works-Water & Sewer
Division: Water Plant
Dept / Division #: 10 / 646

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	623,565	708,275	819,482	1,053,343
Materials, Supplies & Services	3,238,963	3,250,108	3,604,246	4,178,270
Internal Services	28,764	43,980	43,980	75,558
Operating Budget	3,891,292	4,002,363	4,467,708	5,307,171
Capital Outlay	303,632	143,280,264	226,051	4,720,020
Debt Service	0	8,302,843	0	0
Grants & Aids	0	0	0	0
Non-Operating	0	0	0	44,604
Total Budget	<u>4,194,924</u>	<u>155,585,470</u>	<u>4,693,759</u>	<u>10,071,795</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Water Plant Superintendent	28	1
Water Plant Supervisor	25	1
Utility Coordinator	22	1
Water Plant Operator	21	9
Water Meter Technician	19	2

Total # of Full-Time Employees 14

2009-10 Operating Budget: 5,307,171
2008-09 Operating Budget: 4,002,363
Dollar Change: 1,304,808
Percentage Change: 32.60%

2009-10 Personnel - F.T.E's: 14.00
2008-09 Personnel - F.T.E's: 14.00
Personnel Change: 0.00

Budget Objectives Form

Department:	Public Works-Water & Sewer
Division:	Water Plant
Dept. #:	10
Division #:	646

Objective:

\$ 5,316,117 To provide potable and pleasant tasting water to all customers of the City's utility by producing and treating approximately 8.5 million gallons of water daily at the City's Winson Water Plant at Sunkist Grove and purchasing approximately 4.76 million gallons of supplemental water daily from Miami-Dade County.

ACTIVITIES:

\$ 2,371,089 001 **Water Plant Operation:** Provides for the pumping and treatment of raw water, and distribution of potable water meeting all state and federal requirements to system users; monitors all City lift stations and wells via telemetry; and handles all calls for service after normal hours.

\$ 2,914,140 002 **Water Purchased For Resale:** Provides for the purchase of approximately 4.76 million gallons of water per day from Miami-Dade Water & Sewer Authority to supplement the City's water supply in order that all customers are served. The Winson Water Plant at Sunkist Grove produces approximately 8.5 MGD of potable water; the system requires almost 13.26.

\$ 30,888 003 **Vehicle maintenance and replacement.**

FY10 Supplemental/CIP Request

Project Description:	Conservation Program		
Department:	Public Works -Water & Sewer	Project #	R10Y09036
Division:	Water Plant	Totals	\$25,000
Account Number:	420-10-646000-536-395-000	Request Type	New Request
Project Location:	Winson Water Treatment Plant	Priority Level	Regulatory Requirement

Objective:

Purchase informational pamphlets and conservation packets for shower heads exchange program.

Justification:

Miami-Dade WASA requires implementation of a conservation program. In order to comply with our Water Use Permit and support a conservation program. WASA requirements listed in their ordinance, proper educational material and supplies are required in order to provide residents with the resources and information needed to conserve water. Types of projects will included automatic flushing devices for hydrants, pressure stabillization valves, indoor plumbing retrofits, large area irrigation controls, soil moisture technology, and rain shut-off devices for irrigation systems. We also want to help supply residents with items to accomplish these goals to cut water use in half, with no discernable difference to the user. This can be used as a in-kind match to the WaterSIP (Water Savings Incentive Program).

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
395	Conservation Program		25,000	25,000	25,000	25,000	25,000	125,000
								-
								-
								-
								-
								-
								-
								-
Total		-	25,000	25,000	25,000	25,000	25,000	125,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	100%		25,000	25,000	25,000	25,000	25,000	125,000
		0%							-
		0%							-
		0%							-
Total		100%	-	25,000	25,000	25,000	25,000	25,000	125,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 25,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Upgrade of Existing Lime Softening Water Plant		
Department:	Public Works	Project #	R10Y09030
Division:	Water Plant	Totals	\$4,700,000
Account Number:	420-10-646000-536-XXX-000	Request Type	Additional Funds
Project Location:		Priority Level	Critical Repairs

Objective:

To rehabilitate the existing Lime Softening Water Treatment Plant so that it operates more efficiently and complies with today standards.

Justification:

The Public Works Department had Metcalf & Eddy prepare a Water Plant Feasibility Study to find out if it would be possible to upgrade the existing Lime Softening Treatment Plant and construct a reverse osmosis (RO) Treatment Plant adjacent to the existing plant and blend the water from two different aquifers. Their findings were positive and a phased time schedule was completed. This is the First Phase of the Plant expansion: 1. Engineering and Design 2. Biscayne Well Rehab and Piping, 3. Residuals handling, 4. Building Rehab, 5. Lime plant process upgrades, 6. (1) Ground storage tank, 7. Repump facilities, 8. Transmission piping.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
699	Design		3,500,000					3,500,000
699	Purchase Property		1,200,000					1,200,000
699	Upgrades	40,050		5,000,000	13,750,000	6,000,000		24,790,050
704	Interest Expense				1,400,000	1,400,000	1,400,000	4,200,000
705	Principal pymnt				225,459	225,459	225,459	676,377
699	Bond Admin. & Fees				3,000,000			3,000,000
699	Property Demolition			50,000				50,000
								-
Total		40,050	4,700,000	5,050,000	18,375,459	7,625,459	1,625,459	37,416,427

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	87%	40,050	4,700,000	5,050,000	16,750,000	6,000,000		32,540,050
Financing	0	13%				1,625,459	1,625,459	1,625,459	4,876,377
		0%							-
		0%							-
Total		100%	40,050	4,700,000	5,050,000	18,375,459	7,625,459	1,625,459	37,416,427

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 4,700,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Water Meter Tech		
Department:	Public Works - Water & Sewer	Project #	R10Y09035
Division:	Water Plant	Totals	\$20,020
Account Number:	420-10-646000-536-XXX-000	Request Type	New Request
Project Location:	Winson Water Treatment Plant	Priority Level	Quality of Life

Objective:

Establish new position (Leak Detection Tech Assistant)

Justification:

Often the Leak detection technician needs assistance while out in the field and the water plant is forced to send a Water Plant Operator to assist. This can hinder normal operations of the water plant in addition to the leak detection program when assistance cannot be provided. In order to ensure the safety and efficient operation of the water plant and leak detection program a permanent assistant is of great need. This position would also serve as an entry level trainee position into the leak detection program which will help provide with proper training and hands on experience through direct training under the Leak Detection Technician. Recommended starting pay grade would be a pay grade 17. *\$20,020 for van reappropriated from FY09*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
601	Leak Detection Van		20,020					20,020
								-
								-
								-
								-
								-
								-
								-
Total		-	20,020	-	-	-	-	20,020

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	100%		20,020					20,020
		0%							-
		0%							-
		0%							-
Total		100%	-	20,020	-	-	-	-	20,020

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 20,020
Future Years' Estimated Annual Cost:	\$ 45,622

FY10 Supplemental/CIP Request

Project Description:	Stainless Steel Piping and Hardware for #2 Production Well		
Department:	Public Works - Water & Sewer	Project #	R10Y09037
Division:	Water Plant	Totals	\$10,658
Account Number:	420-10-646000-536-331-000	Request Type	Replacement
Project Location:	Winson Water Treatment Plant	Priority Level	Critical Repairs

Objective:

Replace the vertical column pipes and hardware on #2 water production well on site at the Winson Water Plant.

Justification:

The water plant was unable to replace the column pipe and hardware with stainless due to a drastic increase in the cost for stainless steel. Under the FY07-08 budgeted amount only one well was able to be completed due to the increased cost. Number 2 Well is the largest production well at the water plant. On average, one section of column pipe needs to be changed out due to heavy corrosion causing holes in the pipe. The pump has been dropped to the bottom of the well due to failure of the pipe and coupling threads which was caused by corrosion. This creates extensive down time for the well and forces maintenance crews to do the difficult and time consuming task of fishing out the pump from the bottom of the well 110+ feet below ground. Replacement of the column pipes with stainless steel column pipes would nearly eliminate any corrosion problems dealt with the currently used iron pipe. The cost of revenue lost due to well downtime greatly exceeds the initial cost of the installation of the stainless steel piping *Reappropriated from FY09*.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
331	SS Pipe & Hardware		10,658					10,658
								-
								-
								-
								-
								-
								-
								-
Total		-	10,658	-	-	-	-	10,658

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
W&S	420	100%		10,658					10,658
		0%							-
		0%							-
		0%							-
Total		100%	-	10,658	-	-	-	-	10,658

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 10,658
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: Public Works - Water & Sewer
Division: Fire Flow Projects
Dept / Division #: 10 / 654

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	551,997	-10,959	0	971,385
Total Budget	551,997	-10,959	0	971,385

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: 0.00%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

FLEET MANAGEMENT

Motor Pool



Budget Summary Form

Department: Public Works-Fleet Management

Dept / Div #: 10 / 670

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	1,450,401	1,488,343	1,440,061	1,086,600
Operating Expenses	1,894,265	1,922,494	1,578,924	1,461,747
Internal Services	0	0	0	69,429
Operating Budget	3,344,666	3,410,837	3,018,985	2,617,776
Capital Outlay	31,338	159,700	12,899	71,350
Debt Service	0	0	0	62,500
Grants & Aids	0	0	0	0
Reserves & Other	66,947	541,637	0	515,526
Total Budget	3,442,951	4,112,174	3,031,884	3,267,152

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
Fleet Superintendent	28	1
Fleet Supervisor	25	1
Fleet Welder	23	1
Fleet Mechanic	21	5
Storekeeper	20	1
Fleet Mechanic's Aide	18	1
Stock Clerk	17	1
Clerical Technician	16	1

Total # of Full-Time Employees 12

2009-10 Operating Budget: 2,617,776
2008-09 Operating Budget: 3,410,837
Dollar Change: (793,061)
Percentage Change: -23.25%

2009-10 Personnel - F.T.E's: 12.00
2008-09 Personnel - F.T.E's: 19.00
Personnel Change: -7.00

Budget Objectives Form

Department: Public Works-Fleet Management
Division: Motor Pool
Dept #: 10
Division # 670

Objective:

\$ 3,188,412 To maintain and repair all vehicles, moving equipment, and most small equipment owned by the City. To continue the Preventative Maintenance Program in order to reduce downtime and costly repairs. To operate and maintain a centralized fueling facility.

ACTIVITIES:

- \$ 1,739,742 001 **Payroll & Insurance:** Provides for employee benefits package for eleven (11) Motor Pool employees including; employer's portion of FICA; group health and life insurance premiums; contribution to Risk Management Fund for Workers' Compensation benefits; contribution to Pension Plan for Motor Pool employees; payment of pro rata share of pension obligation bonds; and reimbursement to State of Florida for Unemployment Benefits paid to former employees. Additionally, provides for pre-employment services needed for new hires and registration fees for local training of Motor Pool employees.
- \$ 1,281,465 002 **Vehicle Parts & Maintenance:** Maintain an inventory of vehicle parts and process approximately sixty (60) vehicle work orders weekly including; processing daily repair orders, and monitoring all computerized transactions to the Fleet Management System.
- \$ 158,553 003 **Operations & Building Support:** Provides funds for the indirect costs in support of the Motor Pool Operation and Building.
- \$ 8,652 004 **Fuel Services to other Municipalities:** Provides gasoline, diesel fuel and CNG, which are sold to the municipalities of Biscayne Park and Bay Harbor Islands that do not have their own facilities, for a fee covering the cost of fuel plus an administrative charge established by formal agreement.

FY10 Supplemental/CIP Request

Project Description:	Fumigation (Tent) Motor Pool		
Department:	Public Works - Fleet Management	Project #	R10Y09059
Division:	Motor Pool	Totals	\$7,390
Account Number:	520-10-670000-590-311-000	Request Type	New Request
Project Location:	Motor Pool	Priority Level	Quality of Life

Objective:

To provide funds to fumigate (tenting) the Motor Pool Building.

Justification:

Funds are needed to tent the Motor Pool Building for termites. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Fumigation		6,500					6,500
311	Renewal		890	890	890	890	890	4,450
								-
								-
								-
								-
								-
Total		-	7,390	890	890	890	890	10,950

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Fleet	520	100%		7,390	890	890	890	890	10,950
		0%							-
		0%							-
		0%							-
Total		100%	-	7,390	890	890	890	890	10,950

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 7,390
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ 890

FY10 Supplemental/CIP Request

Project Description:	Motor Pool Projects		
Department:	Public Works - Fleet Management	Project #	R10Y09060
Division:	Motor Pool	Totals	\$71,350
Account Number:	520-10-670000-590-XXX	Request Type	Replacement
Project Location:	Motor Pool	Priority Level	Regulatory Requirement

Objective:

Replace Roof at Motor Pool and conduct design study to expand the motor pool shop area for a safer working and storage area.

Justification:

The motor pool roof is in need of replacement and was reappropriated in FY09. As of now the Miami-Dade County Fire Dept has cited the building for non-compliance and not meeting existing Fire Code. This study will determine if we can expand the building and work stations to make it Fire Code compliant. **Reappropriated from FY09**

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
617	Construction		71,350			2,000,000		2,071,350
611	Architectural Design				100,000			100,000
								-
								-
								-
								-
								-
								-
Total		-	71,350	-	100,000	2,000,000	-	2,171,350

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Fleet	520	104%		150,000		100,000	2,000,000		2,250,000
		0%							-
		0%							-
		0%							-
Total		104%	-	150,000	-	100,000	2,000,000	-	2,250,000

Budget Office Use Only

<input checked="" type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 71,350
Future Years' Estimated Annual Cost:	\$ -

RISK MANAGEMENT

Divisions:

General Liability

Workers Compensation



Budget Summary Form

Department: Risk Management Fund
Dept #: 02

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	314,028	327,653	325,274	341,509
Operating Expenses	2,236,607	1,784,037	1,832,256	1,839,515
Internal Services	3,696	3,696	3,696	2,772
Operating Budget	<u>2,554,331</u>	<u>2,115,386</u>	<u>2,161,226</u>	<u>2,183,796</u>
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	13,826	2,083,442	13,000	2,088,654
Total Budget	<u><u>2,568,157</u></u>	<u><u>4,198,828</u></u>	<u><u>2,174,226</u></u>	<u><u>4,272,450</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Risk Manager	30	1
Safety Officer	25	1
Administrative Specialist	18	2

Total # of Full-Time Employees 4

2009-10 Operating Budget: 2,183,796
2008-09 Operating Budget: 2,115,386
Dollar Change: 68,410
Percentage Change: 3.23%

2009-10 Personnel - F.T.E's: 4.00
2008-09 Personnel - F.T.E's: 4.00
Personnel Change: 0.00

Budget Summary Form

Department: City Manager
Division: Risk Management - General Liability
Dept / Division #: 02 / 675

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	248,713	259,883	257,963	271,776
Operating Expenses	759,172	781,442	848,035	836,920
Internal Services	3,696	3,696	3,696	2,772
Operating Budget	1,011,581	1,045,021	1,109,694	1,111,468
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	13,826	1,083,442	13,000	1,088,654
Total Budget	1,025,407	2,128,463	1,122,694	2,200,122

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Risk Manager	30	1
Safety Officer	25	1
Administrative Specialist	18	1

Total # of Full-Time Employees **3**

2009-10 Operating Budget:	1,111,468
2008-09 Operating Budget:	1,045,021
Dollar Change:	66,447
Percentage Change:	6.36%
2009-10 Personnel - F.T.E's:	3.00
2008-09 Personnel - F.T.E's:	3.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Risk Management - General Liability
Dept #: 02
Division #: 675

Objective:

\$ 2,200,122 To appropriately fund the self-insured general and auto liability programs, administer and promote a proactive safety program, and provide the best package of liability insurance policies, ensuring the economic viability of the self insurance program. In support of this objective, a reserve for liability claim payment will be maintained in the amount of \$1,000,000.

ACTIVITIES:

\$ 2,087,292 001 **Risk Management Administration:** Provides for operation of the City's self insurance automobile and general liability program including administration of general liability claims; settlement of claims; mitigating and preventing claims through a pro-active safety program enhanced by ongoing safety training classes, employee safety incentives, facility & jobsite inspections. Risk Management diligently subrogates third parties to recover funds due the City for losses where third parties are liable; obtains adequate and cost effective liability insurance coverage for various risk; and monitors these insurance policies.

\$ 110,058 002 **Safety Program:** Promotes maintenance of a safe and healthy workplace which is supported by a comprehensive safety agenda that includes: implementation of Citywide safety policies and procedures, ongoing employee safety training, facility and job site inspections, and a safety incentive program.

\$ 2,772 003 **Vehicle:** Maintenance and Replacement

Budget Summary Form

Department: City Manager
Division: Risk Management-Workers' Compensation
Dept / Division #: 02 / 676

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	65,315	67,770	67,311	69,733
Operating Expenses	1,477,435	1,002,595	984,221	1,002,595
Internal Services	0	0	0	0
Operating Budget	1,542,750	1,070,365	1,051,532	1,072,328
Capital Outlay	0	0	0	0
Debt Service		0	0	0
Grants & Aids		0	0	0
Reserves & Other	0	1,000,000	0	1,000,000
Total Budget	1,542,750	2,070,365	1,051,532	2,072,328

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Administrative Specialist	18	1

Total # of Full-Time Employees **1**

2009-10 Operating Budget:	1,072,328
2008-09 Operating Budget:	1,070,365
Dollar Change:	1,963
Percentage Change:	0.18%
2009-10 Personnel - F.T.E's:	1.00
2008-09 Personnel - F.T.E's:	1.00
Personnel Change:	0.00

Budget Objectives Form

Department: City Manager
Division: Risk Management - Workers' Compensation
Dept #: 02
Division #: 676

Objective:

\$ 2,072,328

The City's Workers Compensation self-insurance program seeks to expedite the efficient delivery of disability and medical benefits to employees who are injured in the line of duty, pursuant to F.S.440. The stability of this program is maintained through the purchase of excess workers compensation insurance, and establishment of actuarially sound claim payment reserves.

ACTIVITIES:

\$ 2,072,328

001

Workers' Compensation Program: The appropriate level of service mandated by F.S. 440 is achieved through contractual work by a Third Party Administrator (TPA), a full time Administrative Specialist, and three other Risk Management team members, funded through the General Liability Program. The TPA ensures expedient and timely delivery of benefits and medical payments, enabling employees to return to work promptly. Penalties for late payment are also eliminated and compliance with all legislative changes are assured. Viability of the Workers' Compensation Self Insurance program is achieved by maintaining a moderate level of self insured retention and adequate claim payment reserves, which is established at \$1,119,021 as recommended by FY07 year-end actuarial study. The purchase of excess insurance transfers the risk and insulate the City against severe or catastrophic losses arising from workers' compensation claims.

½ CENT TRANSPORTATION SURTAX FUND

Divisions:

Administration

½ Cent Transportation Surtax Projects



Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Dept #: 09

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	81,053	134,131	130,604	133,579
Operating Expenses	986,402	2,156,505	1,428,033	1,666,829
Internal Services	0	0	0	4,136
Operating Budget	1,067,455	2,290,636	1,558,637	1,804,544
Capital Outlay	202,814	4,928,319	3,717,279	4,248,763
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	739,580
Total Budget	1,270,269	7,218,955	5,275,916	6,792,887

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Transportation Planner	27	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 1,804,544
2008-09 Operating Budget: 2,290,636
Dollar Change: (486,092)
Percentage Change: -21.22%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Division: Transportation Administration
Dept / Div #: 09 / 550

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	81,053	134,131	130,604	133,579
Operating Expenses	675,685	1,188,411	825,864	1,207,829
Internal Services	0	0	0	4,136
Operating Budget	<u>756,738</u>	<u>1,322,542</u>	<u>956,468</u>	<u>1,345,544</u>
Capital Outlay	3,508	20,000	0	50,000
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	739,580
Total Budget	<u>760,246</u>	<u>1,342,542</u>	<u>956,468</u>	<u>2,135,124</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Transportation Planner	27	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 1,345,544
2008-09 Operating Budget: 1,322,542
Dollar Change: 23,002
Percentage Change: 1.74%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Objectives Form

Department:	1/2 Cent Transportation Surtax
Division:	Transportation Administration
Dept #:	09
Division #:	550

Objective:

\$ 1,654,124 To provide comprehensive professional/technical guidance, direction, and management for the City's transportation system as well as coordinate transportation related issues between the City Manager's Office, Community Planning and Development, Parks and Recreation, and Public Works.

ACTIVITIES:

- | | | |
|------------|-----|--|
| \$ 891,284 | 001 | Transportation Planner: Responsible for the administration and monitoring of all transit related programs and projects the City is involved in. Additionally, this position will develop and manage the annual operating budgets and transit related grants as well as ensure compliance with federal, state, and municipal regulatory practices. |
| \$ 618,000 | 002 | NoMi Express: Operate a transit circulator service within the City to make it easier for residents to move about on public transportation. |
| \$ 144,840 | 003 | Transportation Options Program: To provide discount bus passes on Miami-Dade County buses to increase transit ridership. |

FY10 Supplemental/CIP Request

Project Description:	Install Transit Shelters		
Department:	Community Planning & Development	Project #	R09Y10001
Division:	Transportation Surtax	Totals	\$50,000
Account Number:	185-09-550000-541-608-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

Install or subsidize bus shelters where the large shelters do not fit or where deemed necessary.

Justification:

As part of the renovations at Claude Pepper Park, a large bus shelter shall be designed and installed

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
608	Bus shelter at Pepper Park		50,000					50,000
								-
								-
								-
								-
								-
								-
								-
Total		-	50,000	-	-	-	-	50,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%	-	50,000	-	-	-	-	50,000
		0%							-
		0%							-
		0%							-
Total		100%	-	50,000	-	-	-	-	50,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 50,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Enhanced NOMI Express Services		
Department:	Community Planning & Development	Project #	R09Y10002
Division:	Transportation Surtax	Totals	\$341,000
Account Number:	185-09-550000-541-311-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

To provide enhanced NOMI Express services.

Justification:

North Miami's free transit circulator, the NOMI Express, currently operates with one hour headways. The Transportation Master Plan recommends a maximum headway of 30 minutes. In order to achieve this goal, we will need to double our fleet of 4 buses. It is expected that this will only take effect for 6 months in FY 2010, then full implementation from FY 2011-14. *\$50,000 reappropriated from FY09 for Route Planning & Monitoring.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Bus contract		291,000	582,000	582,000	582,000	582,000	2,619,000
311	NoMi Route Planning & Monitoring System		50,000					50,000
								-
								-
								-
								-
								-
Total		-	341,000	582,000	582,000	582,000	582,000	2,669,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%	-	341,000	582,000	582,000	582,000	582,000	2,669,000
		0%							-
		0%							-
		0%							-
Total		100%	-	341,000	582,000	582,000	582,000	582,000	2,669,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 341,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Mobility Monitoring System		
Department:	Community Planning & Development	Project #	R09Y10003
Division:	Transportation Surtax	Totals	\$50,000
Account Number:	185-09-550000-541-311-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

Monitor, evaluate, and update mobility monitoring system.

Justification:

In 2003, the City of North Miami was designated as a transportation concurrency exception area. This designation allows the City to approve developments without existing traffic capacity, but it must have in place adopted levels of service (LOS) for roadways. In order to comply with its agreement with DCA, an implementation plan is being conducted to develop a system to monitor mobility via established measures, including auto traffic, bicycle and pedestrian access, and transit. Every other year traffic counts, surveys, and other monitoring tools need to be used to see how we are doing.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
311	Mobility monitoring		50,000		10,000		10,000	70,000
								-
								-
								-
								-
								-
								-
								-
Total		-	50,000	-	10,000	-	10,000	70,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%	-	50,000	-	10,000	-	10,000	70,000
		0%							-
		0%							-
		0%							-
Total		100%	-	50,000	-	10,000	-	10,000	70,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 50,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Establish Bicycle Network		
Department:	Community Planning & Development	Project #	R09Y10004
Division:	Transportation Surtax	Totals	\$40,000
Account Number:	185-09-550000-541-XXX-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Quality of Life

Objective:

Establish, sign, and market bicycle network.

Justification:

The City has recently updated their bicycle network master plan, and embarked on a program to create or designate bicycle facilities throughout the City. This program will help make designated primary and secondary bicycle facilities safer for cyclists by installing signs, encouraging enforcement, and educating residents about how and where to safely operate a bicycle. A bicycle map will be developed showing bicycle routes and racks.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
312	Bicycle signage & striping		30,000	10,000				40,000
395	Bicycle education & marketing		10,000	5,000	3,000	3,000	3,000	24,000
								-
								-
								-
								-
								-
Total		-	40,000	15,000	3,000	3,000	3,000	64,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%	-	40,000	15,000	3,000	3,000	3,000	64,000
		0%							-
		0%							-
		0%							-
Total		100%	-	40,000	15,000	3,000	3,000	3,000	64,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 40,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Division: Parks and Recreation Projects
Dept / Div #: 09 / 552

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	
Operating Expenses	132,892	113,313	14,936	
Internal Services	0	0	0	
Operating Budget	<u>132,892</u>	<u>113,313</u>	<u>14,936</u>	<u>0</u>
Capital Outlay	65,896	18,921	11,421	
Debt Service	0	0	0	
Grants & Aids	0	0	0	
Reserves & Other	0	0	0	
Total Budget	<u><u>198,788</u></u>	<u><u>132,234</u></u>	<u><u>26,357</u></u>	<u><u>0</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2009-10 Operating Budget: -
2008-09 Operating Budget: 113,313
Dollar Change: (113,313)
Percentage Change: -100.00%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Summary Form

Department: 1/2 Cent Transportation Surtax
Division: Public Works Projects
Dept / Div #: 09 / 551

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	177,825	854,781	587,233	459,000
Internal Services	0	0	0	0
Operating Budget	<u>177,825</u>	<u>854,781</u>	<u>587,233</u>	<u>459,000</u>
Capital Outlay	133,410	4,889,398	3,705,858	4,198,763
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	<u><u>311,235</u></u>	<u><u>5,744,179</u></u>	<u><u>4,293,091</u></u>	<u><u>4,657,763</u></u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: 459,000
2008-09 Operating Budget: 854,781
Dollar Change: (395,781)
Percentage Change: -46.30%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

FY10 Supplemental/CIP Request

Project Description:	Street Light Utilities		
Department:	Public Works	Project #	
Division:	1/2 Cent Transportation Surtax	Totals	\$459,000
Account Number:	185-09-551000-541-317-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

Payment to FPL for utility expenses related to street lighting

Justification:

Street lighting is critical to ensure the safe driving and paying the utility expense is an approved Transportation Surtax expenditure. General fund support for this will increase starting in FY 2012 and will eventually be paid out entirely from the general fund.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
317	Street lighting (4 accounts)		459,000	459,000	300,000	240,000	150,000	1,608,000
								-
								-
								-
								-
								-
								-
Total		-	459,000	459,000	300,000	240,000	150,000	1,608,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	99%	-	459,000	450,000	300,000	240,000	150,000	1,599,000
		0%							-
		0%							-
		0%							-
Total		99%	-	459,000	450,000	300,000	240,000	150,000	1,599,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ 459,000
FY10 Capital Cost:	\$ -
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	ROW Small Equipment Replacement		
Department:	Parks - ROW	Project #	R12Y10010
Division:	1/2 Cent Transportation Surtax	Totals	\$5,000
Account Number:	185-09-551000-541-605-000	Request Type	Replacement
Project Location:	Citywide	Priority Level	Improvement

Objective:

Funds to replace 1 hedge trimmer, 2 chainsaws, 1 edger and 2 hand blowers.

Justification:

This level requests the replacement or purchase of hedge trimmers, chainsaws, edgers and hand blowers. These items are used daily to maintain Surtax funded projects over the years. With such usage the equipment becomes unreliable and frequently breaks down

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Small Equipment Replacement		5,000	5,000	5,000	5,000	5,000	25,000
								-
								-
								-
								-
								-
								-
Total		-	5,000	5,000	5,000	5,000	5,000	25,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%	-	5,000	5,000	5,000	5,000	5,000	25,000
		0%							-
		0%							-
		0%							-
Total		100%	-	5,000	5,000	5,000	5,000	5,000	25,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 5,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Roadway and Sidewalk Improvements Near New High School		
Department:	Public Works	Project #	R10Y10001
Division:	1/2 Cent Transportation Surtax	Totals	\$500,000
Account Number:	185-09-551000-541-618-000	Request Type	New Request
Project Location:	NE 7th Ave	Priority Level	Quality of Life

Objective:

To improve roadway, sidewalk, and swales near the new high school and create new bike lanes

Justification:

The roadways and swales surrounding NE 7 AVE and NE 131 ST are in disrepair, and several key sidewalks approaching the new High School are non-existent. As a school zone it is imperative that students are provided with safe pedestrian and bicycle access to the schools with improved vehicular circulation. New and improved sidewalks will provide ADA compliant access to MDT and NOMI Express buses.
Rebudgeted from 2009

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Roadway improvements		500,000					500,000
								-
								-
								-
								-
								-
								-
								-
Total		-	500,000	-	-	-	-	500,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		500,000					500,000
		0%							-
		0%							-
		0%							-
Total		100%	-	500,000	-	-	-	-	500,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 500,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Sidewalk Installation and Repairs		
Department:	Public Works	Project #	R10Y10002
Division:	1/2 Cent Transportation Surtax	Totals	\$50,000
Account Number:	185-09-551000-541-618-000	Request Type	
Project Location:	Citywide	Priority Level	

Objective:

To repair sidewalks and install handicap accessible ramps throughout the City in order to improve accessibility to mass transit.

Justification:

This request provides funds to continue the maintenance of existing sidewalks throughout the City. Sidewalks are damaged by tree roots or other elemental factors. Request from residents for repairs are received on a daily basis and must be addressed in order to maintain a safe, handicap accessible sidewalk system for our residents to encourage walking, bicycling and transit.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Install/Repair Sidewalks		50,000	50,000				100,000
								-
								-
								-
								-
								-
								-
Total		-	50,000	50,000	-	-	-	100,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		50,000	50,000	-	-	-	100,000
		0%							-
		0%							-
		0%							-
Total		100%	-	50,000	50,000	-	-	-	100,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 50,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Sunkist Grove Traffic Calming Construction		
Department:	Public Works	Project #	R10Y09015
Division:	1/2 Cent Transportation Surtax	Totals	\$1,608,069
Account Number:	185-09-551000-541-618-000	Request Type	
Project Location:		Priority Level	

Objective:

To construct traffic calming devices in the Sunkist Grove neighborhood, especially NW 131 Street.

Justification:

In FY06, a traffic calming study was completed for the Sunkist Grove neighborhood that recommended a number of improvements for the area. The study found that some vehicles were exceeding the speed limit by 20 to 30 miles per hour and that traffic volumes along the major corridors were excessive for local streets. The report recommends the installation of traffic circles, speed tables, and textured parking throughout the area as well as more pavement markings and signage. Since the cost estimate for the entire project is over \$2 million, the project will need to be phased in. This phase will consist mostly of installing traffic calming devices, roadway improvements, and a bicycle lane along NW 131 Street, but may be allocated for traffic circles in Sunkist as well. Additional money for project in GAS TAX. ***\$835,534*** *reappropriated from FY09 for traffic calming devices.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Roadway Improvements		772,535					772,535
618	Traffic Calming		835,534					835,534
								-
								-
								-
								-
								-
								-
Total		-	1,608,069	-	-	-	-	1,608,069

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		1,608,069	-	-	-	-	1,608,069
									-
									-
									-
Total		100%	-	1,608,069	-	-	-	-	1,608,069

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

\$ -

FY10 Capital Cost:

\$ 1,608,069

Future Years' Estimated Annual Cost:

1,608,069

FY10 Supplemental/CIP Request

Project Description:	Transportation Stimulus Projects		
Department:	Public Works	Project #	Various
Division:	1/2 Cent Transportation Surtax	Totals	\$1,351,245
Account Number:	185-09-550000-541-618-000	Request Type	New Request
Project Location:	Various	Priority Level	

Objective:

Improve the transportation infrastructure in the City and create jobs.

Justification:

The Miami-Dade Metropolitan Planning Organization (MPO) and the Florida Department of Transportation, District 6 (FDOT) has allocated \$1.35 million dollars of American Recovery and Reinvestment Act 2009 (ARRA) funding to the City of North Miami. If approved by FDOT, these “stimulus” funds will be used to make repairs to 2 bridges in the Keystone neighborhood, to replace and improve brick pavers throughout the downtown area, and to complete sidewalks needed along NE 12th Avenue to provide safe access to WJB Elementary. The City will be paid on a reimbursement basis from these funds.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Keystone Bridges		250,000					250,000
	Proj # G09Y10036							-
618	Downtown Sidewalks		976,245					976,245
	Proj # G09Y10035							-
618	Sidewalks on NE 12 Ave		125,000					125,000
	Proj # G09Y10037							-
								-
								-
Total		-	1,351,245	-	-	-	-	1,351,245

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	000	100%		1,351,245					1,351,245
		0%							-
		0%							-
		0%							-
Total		100%	-	1,351,245	-	-	-	-	1,351,245

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 1,351,245
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Butler Building		
Department:	Public Works	Project #	R10Y09018
Division:	1/2 Cent Transportation Surtax	Totals	\$84,449
Account Number:	185-09-551000-541-612-000	Request Type	Additional Funds
Project Location:	Motor Pool	Priority Level	Quality of Life

Objective:

To purchased an 8,000 square foot prefabricated building and provide power to the building in order to create a storage warehouse and working area for the Street Division.

Justification:

The City's Motor Pool currently houses four divisions: Fleet Management, Street Maintenance, Stormwater and Solid Waste Services. The main function of this building will be to help prolong the life expectancy of the vehicles and equipment used by the Streets Division. It is also used for the storage of all small equipment, tools and materials required to perform the tasks of that division. Under the current conditions, adequate storage and proper security for expensive tools, equipment, and materials cannot be provided. A prefabricated building will provide a more productive, secure, and cost effective environment without the cost of purchasing additional land and the inconvenience of relocating the division. *Reappropriated from FY09.*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
612	Butler Building		84,449					84,449
								-
								-
								-
								-
								-
								-
								-
Total		-	84,449	-	-	-	-	84,449

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		84,449					84,449
									-
									-
									-
Total		100%	-	84,449	-	-	-	-	84,449

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 84,449
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Street Resurfacing		
Department:	Public Works	Project #	R10Y09011
Division:	1/2 Cent Transportation Surtax	Totals	\$600,000
Account Number:	185-09-551000-541-618-000	Request Type	Replacement
Project Location:	Throughout the City	Priority Level	Regulatory Requirement

Objective:

To resurface streets, including milling where required, within City limits. Areas where work will be performed are determined by priority, based on the severity of damage.

Justification:

The majority of the paved streets have been resurfaced by the Streets Division in the past. Due to regular traffic use, weather conditions, etc., many of the roads are now in need of resurfacing again. A private contractor will be hired to resurface existing streets as determined by priority. In some instances, milling may be required in order to maintain existing street elevations; this is necessary to prevent stormwater runoff from flowing onto private properties and rights-of-ways.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Roadway Improvements		600,000	300,000	300,000	300,000	300,000	1,800,000
								-
								-
								-
								-
								-
								-
								-
Total		-	600,000	300,000	300,000	300,000	300,000	1,800,000

Funding Source	Fund #	% Funding	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		600,000	300,000	300,000	300,000	300,000	1,800,000
									-
									-
									-
Total		100%	-	600,000	300,000	300,000	300,000	300,000	1,800,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 600,000
Future Years' Estimated Annual Cost:	\$ 300,000

TRANSPORTATION GAS TAX FUND

Divisions:

Transportation Gas Tax Projects



Budget Summary Form

Department: Transportation - Gas Tax
Dept #: 09

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	47,356	1,058,465	129,489	1,291,849
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	47,356	1,058,465	129,489	1,291,849

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: 0%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Summary Form

Department: Transportation - Gas Tax
Division: Parks and Recreation Projects
Dept / Div #: 09 / 642

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	
Operating Expenses	0	0	0	
Internal Services	0	0	0	
Operating Budget	0	0	0	0
Capital Outlay	47,356	184,000	8,868	
Debt Service	0	0	0	
Grants & Aids	0	0	0	
Reserves & Other	0	0	0	
Total Budget	47,356	184,000	8,868	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees **0**

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: 0%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Summary Form

Department: Transportation - Gas Tax
Division: Public Works Projects
Dept / Div #: 09 / 620

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	874,465	120,621	1,291,849
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	0	874,465	120,621	1,291,849

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: -

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

FY10 Supplemental/CIP Request

Project Description:	Street Resurfacing		
Department:	Public Works	Project #	R10Y10003
Division:	Transportation - Gas Tax	Totals	\$220,000
Account Number:	370-09-620000-541-618-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To resurface streets, including milling where required, within City limits. Areas where work will be performed are determined by priority, based on the severity of damage.

Justification:

The majority of the paved streets have been resurfaced by the Streets Division in the past. Due to regular traffic use, weather conditions, etc., many of the roads are now in need of resurfacing again. A private contractor will be hired to resurface existing streets as determined by priority. In some instances, milling may be required in order to maintain existing street elevations; this is necessary to prevent stormwater runoff from flowing onto private properties and rights-of-ways.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Roadway Improvements		220,000	265,793	295,793	295,793	295,793	1,373,172
								-
								-
								-
								-
								-
								-
								-
Total		-	220,000	265,793	295,793	295,793	295,793	1,373,172

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gas Tax	370	106%	-	300,000	265,793	295,793	295,793	295,793	1,453,172
		0%							-
		0%							-
		0%							-
Total		106%	-	300,000	265,793	295,793	295,793	295,793	1,453,172

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 220,000
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Repair/Improve Roadway Medians and Curbs		
Department:	Public Works	Project #	R12Y10011
Division:	Transportation - Gas Tax	Totals	\$244,384
Account Number:	370-09-620000-541-618-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To improve medians and curbs along roadways that have been damaged over time, or where they are needed for traffic calming and neighborhood enhancement.

Justification:

Medians and other horizontal traffic deflectors, such as traffic circles, serve an important function of calming traffic by narrowing lane widths. However they can suffer damage from cars and trucks as they impact them. These funds are made available to repair damaged curbs/medians as well as to install new ones where allowed. Targeted areas include NE 4th Avenue and Griffing Blvd.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Medians and Curbing		244,384					
								-
								-
								-
								-
								-
								-
								-
Total		-	244,384	-	-	-	-	244,384

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gas Tax	370	100%		244,384	-	-	-	-	244,384
		0%							-
		0%							-
		0%							-
Total		100%	-	244,384	-	-	-	-	244,384

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 244,384
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Traffic Directional Signs		
Department:	Parks & Recreation	Project #	R12Y10012
Division:	Transportation - Gas Tax	Totals	\$60,000
Account Number:	370-09-620000-541-608-000	Request Type	Additional Funds
Project Location:	Citywide	Priority Level	Improvement

Objective:

To design and install traffic signs throughout the City that identify key locations.

Justification:

In order for traffic to circulate smoothly, it is important that cars know where they are going. The goal of this project is to install attractive, visible signs that will direct visitors to key locations throughout the City, such as our Parks, downtown, MOCA, and parking.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
608	Traffic Signs		60,000					
								-
								-
								-
								-
								-
								-
								-
Total		-	60,000	-	-	-	-	60,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gas Tax	370	100%		60,000	-	-	-	-	60,000
		0%							-
		0%							-
		0%							-
Total		100%	-	60,000	-	-	-	-	60,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

\$ -

FY10 Capital Cost:

\$ 60,000

Future Years' Estimated Annual Cost:

\$ -

FY10 Supplemental/CIP Request

Project Description:	131 Street Roadway Improvements		
Department:	Public Works	Project #	R10Y09024
Division:	Transportation - Gas Tax	Totals	\$687,465
Account Number:	370-09-620000-541-XXX-000	Request Type	Additional Funds
Project Location:	Sunkist Grove	Priority Level	Improvement

Objective:

To make improvements along the 131 Street corridor between NW 7 Avenue and NW 13 Avenue.

Justification:

These improvements to NW 131 ST are part of the overall improvements to roadways throughout the Sunkist Grove neighborhood as a result of the 2006 Sunkist Grove Report. Some of the improvements that are planned for NW 131 Street include sidewalk improvements, handicap ramps, curb and gutter, on-street parking, street lights, landscaping with irrigation, and a bicycle lane. *Rebudgeted from FY2009*

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
611	Design & Specifications		60,000					
618	Construction		627,465					627,465
								-
								-
								-
								-
								-
								-
Total		-	687,465	-	-	-	-	687,465

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Gas Tax	370	100%		687,465	-	-	-	-	687,465
		0%							-
		0%							-
		0%							-
Total		100%	-	687,465	-	-	-	-	687,465

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 687,465
Future Years' Estimated Annual Cost:	\$ -

FY10 Supplemental/CIP Request

Project Description:	Arch Creek Road Right-of-Way Improvements		
Department:	Public Works	Project #	R10Y10004
Division:	Transportation Gas Tax	Totals	\$80,000
Account Number:	370-09-620000-541-XXX-000	Request Type	New Request
Project Location:	Arch Creek Road	Priority Level	Critical Repairs

Objective:

Curbing and ground cover along the bulk head of the Emerald Lake property is needed to help prevent further erosion of the existing ground cover that is going into lake.

Justification:

Construct a curbing along the emerald lake Property and install 2 auger wells. Plant grass and minor vegetation behind new curbing. Install a bicycle path on Arch Creek Road from NE 16th Avenue to NE 135th Street and pave the entire Arch Creek Road.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
618	Construction		80,000					80,000
								-
								-
								-
								-
								-
								-
								-
Total		-	80,000	-	-	-	-	80,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
1/2-Cent	185	100%		80,000					80,000
		0%							-
		0%							-
		0%							-
Total		100%	-	80,000	-	-	-	-	80,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 80,000
Future Years' Estimated Annual Cost:	\$ -

C.D.B.G. ENTITLEMENT FUND

C.D.B.G Programs

C.D.B.G. Projects



Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Dept #: 09

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	398,782	392,127	351,474	371,728
Operating Expenses	47,129	164,571	41,354	206,958
Internal Services	10,550	3,828	3,190	13,288
Operating Budget	<u>456,461</u>	<u>560,526</u>	<u>396,018</u>	<u>591,974</u>
Capital Outlay	0	1,022	1,022	0
Debt Service	0	0	0	0
Grants & Aids	870,371	1,446,753	1,196,311	1,386,145
Reserves & Other	0	0	0	0
Total Budget	<u><u>1,326,832</u></u>	<u><u>2,008,301</u></u>	<u><u>1,593,351</u></u>	<u><u>1,978,119</u></u>

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
Housing Administrator	28	1
C.D.B.G. Hsg Compliance Officer	25	1
Minimum Housing Officer	23	0
Housing Coordinator	22	1
Hsg Services Admin. Specialist	18	1
C.P.&D. Technician	18	1
Housing Services Aide	16	1

Total # of Full-Time Employees 6

2009-10 Operating Budget: 591,974
2008-09 Operating Budget: 560,526
Dollar Change: 31,448
Percentage Change: 5.61%

2009-10 Personnel - F.T.E's: 6.00
2008-09 Personnel - F.T.E's: 6.00
Personnel Change: 0.00

Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Division: C.D.B.G. Programs
Dept / Div #: 09 / 625

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	398,782	392,127	351,474	371,728
Operating Expenses	47,129	54,571	41,354	96,958
Internal Services	10,550	3,828	3,190	13,288
Operating Budget	456,461	450,526	396,018	481,974
Capital Outlay	0	1,022	1,022	0
Debt Service	0	0	0	0
Grants & Aids	747,115	1,232,175	1,175,568	1,146,309
Reserves & Other	0	0	0	0
Total Budget	1,203,576	1,683,723	1,572,608	1,628,283

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Manager	28	1
C.D.B.G. Administrator	25	1
Minimum Housing Officer	23	0
Housing Coordinator	22	1
Hsg Services Admin. Specialist	18	1
C.P.&D. Technician	18	1
Housing Services Aide	16	1

Total # of Full-Time Employees 6

2009-10 Operating Budget: 481,974
2008-09 Operating Budget: 450,526
Dollar Change: 31,448
Percentage Change: 6.98%

2009-10 Personnel - F.T.E's: 6.00
2008-09 Personnel - F.T.E's: 6.00
Personnel Change: 0.00

Budget Objectives Form

Department:	C.D.B.G. Entitlement
Division:	C.D.B.G. Programs
Dept #:	625
Division #:	09

Objective:

\$ 1,628,283 The C.D.B.G. Action Plan was approved by City Council on July 14, 2009.

To coordinate, implement, monitor and to ensure all related HUD criteria are met, including amending the Consolidated Plan; citizen participation; fair housing; and applications for federal grants.

ACTIVITIES:

- | | | |
|------------|-----|--|
| \$ 246,541 | 001 | Program Administration: This includes the services of the Housing Manager and C.D.B.G. Administrator, who provide the required technical assistance to implement the program. Funding is also included to obtain consulting services for Fair Housing activities, Consolidation Plan, and CBO monitoring. |
| \$ 861,958 | 002 | Housing Rehabilitation: This includes Housing Services Delivery Costs and offices. The Housing Coordinator assists with the implementation of the grants. The Housing Services Administrative Specialist position and Housing Services Aide are included in this objective. |
| \$ 187,783 | 003 | Public Services: This includes funding for a Youth Employment Training Program, North Miami Seniors Foundation Grant and grants to Community Based Organizations. |
| \$ 332,001 | 004 | CDBG-Recovery Grant: One-time allocation under the American Recovery and Reinvestment Act of 2009 commonly referred to as the Stimulus program to carry out activities to stimulate economic recovery. Program was approved by City Council on May 26, 2009. |

Budget Summary Form

Department: C.D.B.G. Entitlement Fund
Division: C.D.B.G. Projects
Dept / Div #: 09 / 626

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	110,000	0	110,000
Internal Services	0	0	0	0
Operating Budget	0	110,000	0	110,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	123,256	214,578	20,743	239,836
Reserves & Other	0	0	0	0
Total Budget	123,256	324,578	20,743	349,836

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: 110,000
2008-09 Operating Budget: -
Dollar Change: 110,000
Percentage Change: 100%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Objectives Form

Department: C.D.B.G. Entitlement
Division: C.D.B.G. Projects
Dept #: 09
Division #: 626

Objective:

\$ 349,836 To provide assistance to property owners for façade improvements to commercial buildings located in low and moderate-income areas as well as disaster recovery assistance to homeowners.

ACTIVITIES:

\$ 349,836 001 Rehabilitate facade projects this fiscal year.

2005 DISASTER RECOVERY GRANT FUND



Budget Summary Form

Department: CP&D - 2005 Disaster Recovery Grant
Dept / Div #: 09 / 545

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	37,921	60,367	51,329	0
Operating Expenses	22,220	17,834	20,765	0
Internal Services	0	0	0	0
Operating Budget	60,141	78,201	72,094	0
Capital Outlay	0	0	868	0
Debt Service	0	0	0	0
Grants & Aids	1,066,208	838,066	842,806	0
Reserves & Other	0	0	0	2,700,000
Total Budget	1,126,349	916,267	915,768	2,700,000

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	78,201
Dollar Change:	<u>(78,201)</u>
Percentage Change:	-100.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Objectives Form

Department: 2005 Disaster Recovery Grant
Division: 2005 Disaster Recovery Grant
Dept #: 09
Division #: 545

Objective:

\$ 2,700,000 To coordinate, implement, monitor and to ensure that all grant guidelines and criteria are met for the 2005 Disaster Recovery Grant.

ACTIVITIES:

\$ 2,700,000 001 Program Administration: Salaries, contractual labor costs and office expenses required to provide the necessary technical assistance to operate this grant.

\$ - 002 Housing Rehabilitation Program: To include roof replacement, installation of new windows and shutters to homeowners as approved by grant agreement.

HOME INVESTMENT PARTNERSHIP PROGRAM FUND



Budget Summary Form

Department: CP&D - HOME Investment Partnership Program
Dept / Div #: 09

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	51,386	52,955	52,955	68,230
Operating Expenses	19,735	121,335	34,900	586,236
Internal Services	0	0	0	2,418
Operating Budget	71,121	174,290	87,855	656,884
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	711,521	1,179,062	891,559	1,037,643
Reserves & Other	0	30,000	0	0
Total Budget	782,642	1,383,352	979,414	1,694,527

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Inspector	25	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 656,884
2008-09 Operating Budget: 174,290
Dollar Change: 482,594
Percentage Change: 276.89%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Summary Form

Department: Housing Investment Partnership Program
Division: Housing Investment Partnership Program
Dept / Div #: 09 / 540

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	51,386	49,955	49,955	53,283
Operating Expenses	19,735	121,335	34,900	96,542
Internal Services	0	0	0	2,418
Operating Budget	71,121	171,290	84,855	152,243
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	711,521	1,179,062	891,559	1,037,643
Reserves & Other	0	30,000	0	0
Total Budget	782,642	1,380,352	976,414	1,189,886

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Housing Inspector	25	1

Total # of Full-Time Employees 1

2009-10 Operating Budget: 152,243
2008-09 Operating Budget: 171,290
Dollar Change: (19,047)
Percentage Change: -11.12%

2009-10 Personnel - F.T.E's: 1.00
2008-09 Personnel - F.T.E's: 1.00
Personnel Change: 0.00

Budget Objectives Form

Department: Community Planning and Development
Division: HOME Investment Partnership Program
Dept #: 09
Division #: 540

Objective:

\$ 1,189,886 To expand the supply of decent, safe, sanitary and affordable housing for low and moderate-income residents tailored to meet the needs of our community for single-family rehabilitation; multi-family rehabilitation; homeownership; and new construction. To develop a fiscal partnership with a non-profit housing group, Community Housing Development Organization (CHDO), for project-specific housing activities. For HUD purposes, the annual HOME program is \$750,000. The FY07 program, reappropriated in FY08, consists of \$518,049 from HUD and \$231,951 of in-kind services from the FY07 State Housing Initiative Program (SHIP). The FY08 HOME program consists of \$513,863 from HUD and \$236,137 of in-kind services from the FY08 SHIP. The FY09 program consists of \$499,555 with a \$250,045 from FY09 SHIP.

ACTIVITIES:

- \$ 55,908 001 Program Administration - This includes the services of one Housing Inspector

- \$ 200,120 002 Community Housing Development Organization (CHDO) - To provide funding to local non-profit housing entity. Funds are for assistance to first-time homeowners for construction financing to very low, low and moderate income persons.

- \$ 414,172 003 Downpayment Assistance Program to First-Time Homebuyers

- \$ 430,162 004 Housing Rehabilitation Program

- \$ 86,335 005 Lead-Based Assessment and Abatement

- \$ 3,189 006 Tenant Base Rent Assistance (TBRA)

Budget Summary Form

Department: Home Investment Partnership Program
Division: H.I.P.P. - Homeless Prevention Recovery Program
Dept / Div #: 09 / 541

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	3,000	3,000	14,947
Operating Expenses	0	0	0	489,694
Internal Services	0	0	0	0
Operating Budget	0	3,000	3,000	504,641
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	0	3,000	3,000	504,641

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
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Total # of Full-Time Employees 0

2009-10 Operating Budget: 504,641
2008-09 Operating Budget: 3,000
Dollar Change: 501,641
Percentage Change: 16721.37%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Objectives Form

Department: Community Planning and Development
Division: Homeless Prevention and Rapid Re-housing Program
Dept #: 09
Division #: 541

Objective:

\$ 504,641 The City is the recipient of a formula grant allocation from HUD as part of the American Recovery and Reinvestment Act of 2009. This grant is focused on housing for homeless and at-risk households. The funds are intended to assist low and very low income households at/or below 50% of the area median income. Under the HPRP - Homelessness Prevention Program, participants must be homeless or would be homeless "but for" this assistance. Temporary rent and/or utility assistance will also be provided.

ACTIVITIES:

\$ 504,641 001 This level provides funding to assist homeless or would be homeless "but for" participants. This also includes administrative costs to operate the program.

NEIGHBORHOOD STABILIZATION PROGRAM GRANT



Budget Summary Form

Department: CP&D - Neighborhood Stabilization Program Grant
Dept / Div #: 09 / 547

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	32,295	122,761
Operating Expenses	0	0	11,644	51,500
Internal Services	0	0	0	0
Operating Budget	0	0	43,939	174,261
Capital Outlay	0	0	400,000	2,162,380
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	2,847,089	0	66,509
Total Budget	0	2,847,089	443,939	2,403,150

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	174,261
2008-09 Operating Budget:	-
Dollar Change:	<u>174,261</u>
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>0.00</u>
Personnel Change:	<u>0.00</u>

Budget Objectives Form

Department: Neighborhood Stabilization Program
Division: Neighborhood Stabilization Program
Dept #: 09
Division #: 547

Objective:

\$ 2,403,150 To coordinate, implement, monitor and to ensure that all grant guidelines and criteria are met for the Neighborhood Stabilization Program Grant.

ACTIVITIES:

\$ 240,770 001 Program Administration: Salaries, contractual labor costs and office expenses required to provide the necessary technical assistance to operate this grant.

\$ 2,162,380 002 Renter Activities

STATE HOUSING INITIATIVE PARTNERSHIP FUND

Local Housing Assistance



Budget Summary Form

Department: CP&D - State Housing Initiative Program
Dept / Div #: 09 / 618

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	20,000	20,000	20,000	0
Operating Expenses	9,028	13,809	9,300	2,771
Internal Services	0	0	0	0
Operating Budget	29,028	33,809	29,300	2,771
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	663,504	541,947	409,877	262,382
Reserves & Other	0	2,500	0	0
Total Budget	692,532	578,256	439,177	265,153

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	2,771
2008-09 Operating Budget:	33,809
Dollar Change:	(31,038)
Percentage Change:	-91.80%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department:	State Housing Initiative Program (SHIP)
Division:	Local Housing Assistance
Dept.#	09
Division #:	618

Objective:

\$265,153 To provide affordable housing assistance to very low, low, and moderate income residents of the City of North Miami. The Local Housing Assistance Plan was adopted by City Council on May 2008.

ACTIVITIES:

- | | | | |
|----|---------|-----|---|
| \$ | 2,771 | 001 | Program Administration - To coordinate, monitor and implement the Local Housing Assistance Program and to ensure all related SHIP criteria are met. |
| \$ | 262,382 | 002 | Home Ownership and Single-Family Rehabilitation Strategies - To provide low and moderate income residents with emergency and quality of life assistance through rehabilitation of owner-occupied dwelling units. The Plan also includes Down Payment and/or Closing Cost Assistance for first-time homebuyers and Homebuyer Education Program. |
| \$ | - | 003 | Reserve for Future Appropriation |

Budget Summary Form

Fund: Byrne Strike Team

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	54,511	0	46,927	0
Operating Expenses	51,058	0	38,663	0
Internal Services	0	0	0	0
Operating Budget	105,569	0	85,590	0
Capital Outlay	101,895	0	35,763	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	79,964	0	0
Total Budget	207,464	79,964	121,353	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: 0.00%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

COMMUNITY REDEVELOPMENT AGENCY FUND



Budget Summary Form

Fund: C.R.A. Funded Projects

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	240,405	536,493	432,890	102,970
Operating Expenses	57,559	179,069	123,982	8,025
Internal Services	9,072	14,988	14,988	3,046
Operating Budget	<u>307,036</u>	<u>730,550</u>	<u>571,860</u>	<u>114,041</u>
Capital Outlay	1,093,819	2,505,556	755,550	1,754,365
Debt Service	0	0	0	0
Grants & Aids	0	56,400	106,400	56,400
Reserves & Other	0	5,363,673	5,163,605	1,401,677
Total Budget	<u>1,400,855</u>	<u>8,656,179</u>	<u>6,597,415</u>	<u>3,326,483</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Enforcement Officer	23	0
Heavy Equipment Operator	20	0
Maintenance Mechanic	18	0
General Maintenance Worker	15	0

Total # of Full-Time Employees 0

2009-10 Operating Budget:	114,041
2008-09 Operating Budget:	<u>730,550</u>
Dollar Change:	<u>(616,509)</u>
Percentage Change:	100.00%

2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>4.00</u>
Personnel Change:	<u>-4.00</u>

Budget Summary Form

Department: CRA Funded Projects
Division: CRA - Code Enforcement
Division #: 575

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	49,071	59,049	58,935	0
Operating Expenses	362	1,250	1,250	0
Internal Services	0	4,236	4,236	0
Operating Budget	49,433	64,535	64,421	0
			0	
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	3,390	0	0
Total Budget	49,433	67,925	64,421	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Code Enforcement Officer	23	0

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	64,535
Dollar Change:	(64,535)
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	1.00
Personnel Change:	-1.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Community Planning & Development
Dept / Division #: 09 / 574

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	8,623	89,947	89,947	93,445
Operating Expenses	1,768	78,075	53,378	8,025
Internal Services	0	0	0	3,046
Operating Budget	10,391	168,022	143,325	104,516
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	197,808	13,740	17,808
Total Budget	10,391	365,830	157,065	122,324

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Economic Development Specialis	29	0

Total # of Full-Time Employees 0

2009-10 Operating Budget: 104,516
2008-09 Operating Budget: 168,022
Dollar Change: (63,506)
Percentage Change: -37.80%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

Budget Objectives Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Community Planning & Development
Dept #: 9
Division #: 574

Objective:

\$ 122,324 To oversee and manage the Community Planning and Development Department comprised of Planning, Economic Development, Transportation Planning, and oversight of the transportation funds, including the 1/2-Cent Transportation Surtax and the Transportation Gas Tax funds; and the City's grant-funded Housing Rehabilitation Programs. Housing programs include grants from the Community Development Block Grant (CDBG), the HOME Investment Partnership Program (HOME) and the State Housing Improvement Program

ACTIVITIES:

\$ 122,324 001 Economic and Business Development Services - Provide staff support to the Business Development Board, as well as to City Council and other City departments as requested; assist business groups as needed; maintain a demographic profile for the City; and work on specific economic development projects as directed. Business Development Board Programs - Undertake initiatives to promote economic and business development in the City. Funded 50% by the North Miami CRA.

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - General Fund - Various
Division #: 573

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	165,799	66,820	9,525
Operating Expenses	41,034	41,759	37,885	0
Internal Services	0	0	0	0
Operating Budget	41,034	207,558	104,705	9,525
Capital Outlay	0	1,750,000	0	1,750,000
Debt Service	0	0	0	0
Grants & Aids	0	56,400	106,400	56,400
Reserves & Other	0	0	0	0
Total Budget	41,034	2,013,958	211,105	1,815,925

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees 0

2009-10 Operating Budget: 9,525
2008-09 Operating Budget: 207,558
Dollar Change: (198,033)
Percentage Change: -95.41%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

**CITY OF NORTH MIAMI
FISCAL YEAR 2009-10
EXPENSE DETAIL WORKSHEET**

Department: CRA Funded Projects
Division: General Fund Various
Division #: 573 **Objective No.:** 001

Title: Jazz at MOCA - CRA Funding

#	Computation/Explanation	Amount
104	Overtime for Parks workers for 16 hours 12 concerts Overtime for Public Works employee for 7 hours for 12 concerts	6,150.00 <u>3,375.00</u> 9,525.00
		9,525
813	Jazz at MOCA 12 concerts @ \$4,200 each (includes entertainment, seating, sound system, etc.)	56,400.00
		<u>56,400</u> 65,925

FY10 Supplemental/CIP Request

Project Description:	MOCA Building Expansion		
Department:	Museum of Contemporary Art	Project #	R14Y09001
Division:	Museum of Contemporary Art	Totals	\$1,750,000
Account Number:	001-14-482000-573-XXX-000	Request Type	Additional Funds
Project Location:	Museum of Contemporary Art	Priority Level	Quality of Life

Objective:

Expand building to include new exhibition space for the permanent collection, office space, a multi-purpose space for programs, and an educational wing for the Museum Academy /Art Magnet partnership with Miami-Dade Public Schools.

Justification:

The current facility no longer meets the demands of the public for exhibitions, educational programs and public performances as well as support areas for administration and collections care and management. Since opening in 1996 MOCA has quickly become recognized locally, nationally, and internationally for its quality. Expansion is necessary to meet the increased needs of the local community and the increasing numbers of tourists seeking MOCA as a destination. Creating dedicated space for educational programming will make it possible to provide art education programming for both the general public and the new partnership with Miami-Dade Public Schools. The Proposed expansion would be on site and provide an additional 30,000+ square feet over two floors for exhibitions, programs, education, offices, and collections storage. **\$1,750,000 rebudgeted from FY09**.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
605	Furniture and Equipment				1,725,000			1,725,000
611	A&E, Plans, Studies and							-
	Administrative Costs	100,000	1,750,000					1,850,000
612	Building Construction			8,000,000	6,455,000			14,455,000
								-
								-
								-
								-
Total		100,000	1,750,000	8,000,000	8,180,000	-	-	18,030,000

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
Grants	001	1%	100,000						100,000
CRA	105	99%		1,750,000	8,000,000	8,180,000			17,930,000
Gen Fund	001	0%							-
		0%							-
Total		100%	100,000	1,750,000	8,000,000	8,180,000	-	-	18,030,000

Budget Office Use Only

<input type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:	\$ -
FY10 Capital Cost:	\$ 1,750,000
Future Years' Estimated Annual Cost:	\$ 8,000,000

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Parks & Recreation
Division #: 576

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	1,093,927	755,556	755,550	4,365
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	1,093,927	755,556	755,550	4,365

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
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Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

FY10 Supplemental/CIP Request

Project Description:	Pepper Park Security Camera System		
Department:	Parks and Recreation	Project #	R12Y09020
Division:	Parks - Operation	Totals	\$4,365
Account Number:	105-12-576000-572-614-000	Request Type	Replacement
Project Location:	Pepper Park	Priority Level	Quality of Life

Objective:

To install Security Cameras at Pepper Park

Justification:

\$4,365 reappropriated from FY09.

Project Estimates:

Object Code	Description	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
614	Security Camera System		4,365					4,365
								-
								-
								-
								-
								-
								-
								-
Total		-	4,365	-	-	-	-	4,365

Funding Source	Fund #	%	Prior Years	FY 09/10	FY 10/11	FY 11/12	FY 12/13	FY 13/14	Total Estimate
CRA	105	100%		4,365					4,365
		0%							-
		0%							-
		0%							-
Total		100%	-	4,365	-	-	-	-	4,365

Budget Office Use Only

<input checked="" type="checkbox"/>	Funded
<input type="checkbox"/>	Not Funded
<input type="checkbox"/>	Partially Funded
<input type="checkbox"/>	Pending

FY10 Operating Cost:

FY10 Capital Cost:

Future Years' Estimated Annual Cost:

\$ 4,365

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Public Works Projects
Dept / Division #: 10 / 577

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	182,711	221,698	217,188	0
Operating Expenses	14,395	57,985	31,469	0
Internal Services	9,072	10,752	10,752	0
Operating Budget	206,178	290,435	259,409	0
Capital Outlay	-108	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	12,610	0	0
Total Budget	206,070	303,045	259,409	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
Heavy Equipment Operator	20	0
Maintenance Mechanic	18	0
General Maintenance Worker	15	0

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: 290,435
Dollar Change: (290,435)
Percentage Change: -100%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 3.00
Personnel Change: -3.00

Budget Summary Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Tax Increment Financing
Dept / Division #: 572

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	5,149,865	5,149,865	1,383,869
Total Budget	0	5,149,865	5,149,865	1,383,869

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions

Total # of Full-Time Employees **0**

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Objectives Form

Department: C.R.A. Funded Projects
Division: C.R.A. - Tax Increment Financing
Division #: 572

\$ 1,383,869 **Objective:**
Tax Increment Funding

ACTIVITIES:

\$ 1,383,869 001 Tax Increment Funding

Budget Summary Form

Fund: E. May Avil Library

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	46,755	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	114,570	0	72,137
Total Budget	0	114,570	46,755	72,137

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%

2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Federal Forfeiture

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	1,457	0	9,643	0
Internal Services	0	0	0	0
Operating Budget	1,457	0	9,643	0
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	11,037	0	7,833
Total Budget	1,457	11,037	9,643	7,833

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: FMLC-Series 2002A - G.O. Debt

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	425,784	423,031	422,988	428,681
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	425,784	423,031	422,988	428,681

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Justice Assistance Grant

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	196	0
Operating Expenses	37,408	0	5,681	0
Internal Services	0	0	0	0
Operating Budget	37,408	0	5,877	0
Capital Outlay	48,637	0	17,050	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	22,007	0	371,692
Total Budget	86,045	22,007	22,927	371,692

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	<u>-</u>
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>0.00</u>
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Landfill Closure

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	1,063,781	600,000	151,000	2,500,000
Internal Services	0	0	0	22,523,904
Operating Budget	1,063,781	600,000	151,000	25,023,904
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	25,124,170	0	0
Total Budget	<u>1,063,781</u>	<u>25,724,170</u>	<u>151,000</u>	<u>25,023,904</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	25,023,904
2008-09 Operating Budget:	<u>600,000</u>
Dollar Change:	<u>24,423,904</u>
Percentage Change:	4070.65%

2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>0.00</u>
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Law Enforcement Trust

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	119,755	0	112,425	0
Internal Services	0	0	0	0
Operating Budget	119,755	0	112,425	0
Capital Outlay	3,195	0	21,262	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	347,896	0	539,280
Total Budget	122,950	347,896	133,687	539,280

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	0.00

Budget Summary Form

Fund: Olympic Training Center Fund

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	180,000	180,000	181,000	319,000
Internal Services	0	0	0	0
Operating Budget	180,000	180,000	181,000	319,000
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	180,000	180,000	181,000	319,000

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	319,000
2008-09 Operating Budget:	180,000
Dollar Change:	<u>139,000</u>
Percentage Change:	77.22%

2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Pension Obligation Bond

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	0	0	0	0
Debt Service	1,455,379	1,206,000	1,564,987	1,579,987
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	<u>1,455,379</u>	<u>1,206,000</u>	<u>1,564,987</u>	<u>1,579,987</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	-
2008-09 Operating Budget:	-
Dollar Change:	-
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Pepper Park Youth Center Fund

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	933	0	0	0
Internal Services	0	0	0	0
Operating Budget	933	0	0	0
Capital Outlay	430,708	5,506,927	258,750	4,989,900
Debt Service	5,484,156	5,266,560	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	8,359	0	0
Total Budget	<u>5,915,797</u>	<u>10,781,846</u>	<u>258,750</u>	<u>4,989,900</u>

PERSONAL SERVICES DETAIL:

<u>Classification</u>	<u>Salary Sch.</u>	<u># of Positions</u>
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	4,989,900
2008-09 Operating Budget:	-
Dollar Change:	<u>4,989,900</u>
Percentage Change:	0.00%
2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	0.00
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Police Training

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	13,025	14,866	14,858	16,458
Internal Services	0	0	0	0
Operating Budget	13,025	14,866	14,858	16,458
Capital Outlay	0	0	0	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	<u>13,025</u>	<u>14,866</u>	<u>14,858</u>	<u>16,458</u>

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget:	16,458
2008-09 Operating Budget:	<u>14,866</u>
Dollar Change:	<u>1,592</u>
Percentage Change:	10.71%

2009-10 Personnel - F.T.E's:	0.00
2008-09 Personnel - F.T.E's:	<u>0.00</u>
Personnel Change:	<u>0.00</u>

Budget Summary Form

Fund: Safe Neighborhood Parks

EXPENDITURE CATEGORY	Actual Expend. FY08	Amended Budget FY09	Est. Expend. FY09	Adopted Budget FY10
Personal Services	0	0	0	0
Operating Expenses	0	0	0	0
Internal Services	0	0	0	0
Operating Budget	0	0	0	0
Capital Outlay	131,342	3,387	3,387	0
Debt Service	0	0	0	0
Grants & Aids	0	0	0	0
Reserves & Other	0	0	0	0
Total Budget	131,342	3,387	3,387	0

PERSONAL SERVICES DETAIL:

Classification	Salary Sch.	# of Positions
None		

Total # of Full-Time Employees 0

2009-10 Operating Budget: -
2008-09 Operating Budget: -
Dollar Change: -
Percentage Change: 0.00%

2009-10 Personnel - F.T.E's: 0.00
2008-09 Personnel - F.T.E's: 0.00
Personnel Change: 0.00

**CITY OF NORTH MIAMI
FY10 CAPITAL OUTLAY DETAIL**

DEPARTMENT/DIVISION	DU	PROJECT #	QUAN	ITEM/PROJECT	AMOUNT	
GENERAL FUND						
<u>INFORMATION TECHNOLOGY</u>						
Network & Prog. - PC Repl.	421	421001	Var	Computer Equipment - Cyclical Replacement	49,200	
<u>INFORMATION TECHNOLOGY</u>					49,200	
<u>POLICE</u>						
Patrol - Canine Unit	425	R08Y10001	1	Canine & Kennel	11,500	
Comm Policing - FDOT DUI Grant	426	G08Y09029		2	Patrol Vehicles	71,375
				2	Laptops w/vehicle mounts	10,000
				2	Radios	7,250
				2	Intoxilizers, radars, lasers, misc.	27,090
Investigative - Coverdell Grant	430	G08Y06345	1	Modular Facility - <i>Re-appropriated</i>	71,055	
Administration - Communications	435	435002	20	Radios - Cyclical Replacement	66,050	
Administration - Bldg Maintenance		435007	Var	Building Settlement Proceeds Reserve	374,957	
Administration - Vehicle Purchases		435009	16	Marked & Unmarked Vehicleless	504,000	
<u>POLICE</u>					1,143,277	
<u>CP & D</u>						
Community Planning & Dev.	439	G09Y09033	Var	Sports Lighting	286,000	
				Security Lighting	31,875	
				Construction of Bike Path - <i>Re-appropriated</i>	374,915	
		G09Y06006	1			
<u>COMMUNITY PLANNING & DEVELOPMENT</u>					692,790	
<u>PUBLIC WORKS</u>						
Streets - Construction & Repair	450	450006	Var	Drainage Improvements	50,000	
Facility Maint. - City Hall	452	R10Y09004	Var	Roof Replacement - <i>Re-appropriated</i>	11,350	
<u>PUBLIC WORKS</u>					61,350	
<u>PARKS & RECREATION</u>						
Parks Oper. - Lot Clearing	468	R12Y10004	1	Mower	7,600	
Parks Oper. - Pepper Park		R12Y10005	1	Batting Cage	20,000	
Parks Oper. - Keystone Point		R12Y10006	1	Vitacourse	25,000	
Parks Oper. - NE 123rd Street	469	R12Y10007	Var	City Entrance Sign	3,000	
Parks Oper. - Besade Prom Lights		R12Y09008	Var	Keystone Point Entrance Sign - <i>Re-appropriated</i>	2,190	
<u>PARKS & RECREATION</u>					57,790	
<u>LIBRARY</u>						
Library - State Aid	491	491002	Var	Collection Replacement Reserve	9,944	
<u>LIBRARY</u>					9,944	
TOTAL - GENERAL FUND					2,014,351	
COMMUNITY REDEVELOPMENT AGENCY FUND						
<u>CRA FUNDED PROJECTS</u>						
MoCA	573	R14Y09001	Var	MoCA Building Expansion - <i>Re-appropriated</i>	1,750,000	
Pepper Park	576	R12Y09020	Var	Security Cameras - <i>Re-appropriated</i>	4,365	
TOTAL - COMMUNITY REDEVELOPMENT AGENCY FUND					1,754,365	
NEIGHBORHOOD STABILIZATION PROGRAM						
<u>NSP PROJECTS</u>						
Renter/Resale Activities	547	547001	Var	Renter/Resale Activities	2,162,380	
TOTAL - COMMUNITY REDEVELOPMENT AGENCY FUND					2,162,380	

**CITY OF NORTH MIAMI
FY10 CAPITAL OUTLAY DETAIL**

DEPARTMENT/DIVISION	DU	PROJECT #	QUAN	ITEM/PROJECT	AMOUNT
HALF CENT TRANSPORTATION SURTAX FUND					
<u>ADMINISTRATION</u>					
Pepper Park	550	R09Y10001	1	Bus Shelter	50,000
<u>TRANSPORTATION PROJECTS</u>					
ROW Equipment	551	R12Y10010	Var	Small Equipment Replacement	5,000
New High School		R10Y10001	Var	Roadway Improvements - NE 7 Ave & 131 St	500,000
Sidewalks - Citywide		R10Y10002	Var	Installation and Replacement	50,000
Sunkist Grove Traffic Control		R10Y09015	Var	Traffic Calming Devices	1,608,069
Keystone Point - Bridges		R09Y09035	2	Bridge Renovation	976,245
Sidewalks - Downtown		R09Y09036	Var	Installtion of new sidewalks - Downtown Area	250,000
Sidewalks - NE 12 Ave.		R09Y09037	Var	Installation of new sidewalks on NE 12 Ave	125,000
Motorpool Center		R10Y09018	1	Butler Building - <i>Re-appropriated</i>	84,449
Street Resurfacing		R10Y09011	Var	Street Resurfacing - Citywide	600,000
TOTAL - HALF CENT TRANSPORTATION SURTAX FUND					4,248,763
TRANSPORTATION GAS TAX FUND					
<u>PUB WKS PROJECTS</u>					
Street Resurfacing	620	R10Y10003	Var	Street Resurfacing - Citywide	220,000
Median Improvements		R12Y10011	Var	Medians & Curbing - NE 4 Ave & Griffing Blvd	244,384
Signage		R12Y10012	Var	Traffic Directional Signs	60,000
Roadway Improvements		R10Y09024	Var	NW 131 Street - <i>Re-appropriated</i>	687,465
Roadway Improvements		R10Y10004	Var	Arch Creek Road	80,000
TOTAL - TRANSPORTATION GAS TAX FUND					1,291,849
PEPPER PARK YOUTH CENTER FUND					
<u>P & R PROJECTS</u>					
Pepper Pk Youth Center	487	R12Y09017	Var	Construction	4,989,900
TOTAL - PEPPER PARK YOUTH CENTER FUND					4,989,900
WATER & SEWER OPERATION AND MAINTENANCE FUND					
<u>PUBLIC WORKS</u>					
Admin - Utility Operations Center	643	R10Y09042	Var	Security System	29,812
Equip Maint - Lift Station Rehabs	644	644003	Var	Lift Station Rehabilitations	898,000
Water Plant - Plant Upgrade	646	R10Y09030	Var	Upgrade Existing Plant	4,700,000
Water Plant - Water Meter Tech		R10Y09035	1	Van, Radio & Striping - New	20,020
Water Distribution - Distribution	649	649001	10	Backflow Prevention Devices	14,160
		649001	30	Water Meters/Boxes	35,000
Water Dist. - Water Line Repl		649003	Var	4,000 LF of Large Diameter Pipe	250,000
		649003	Var	29,600 LF of Small Diameter Pipe	50,000
Vehicle Replacement		R10Y10005	1	Vehicle 2041 Compact Pickup Truck	31,500
Water Dist. - Low Flush Toilets		R10Y09048	Var	City Facility - Ultra Low Flush Toilet Program	19,500
Sewer Coll. - Sewer Rehabilitation	650	650004	Var	Sanitary Sewer Rehabilitation - Cyclical	3,581,571
Sewer Coll. - Vehicle Purchases		R10Y09051	2	3/4 Ton Pickup - Veh#s 2026	21,000
TOTAL - WATER & SEWER OPERATION AND MAINTENANCE FUND					9,650,563
STORMWATER UTILITY FUND					
<u>PUBLIC WORKS</u>					
Operation & Maintenance	621	R10Y10007	1	Arrow Board	9,000
		R10Y10008	Var	Priorities 12 and 13	500,000
		R10Y09054	1	Backup Pump - <i>Re-appropriated</i>	25,697
		R10Y09055	Var	Priority 9 - <i>Re-appropriated</i>	250,000
TOTAL - STORMWATER UTILITY FUND					784,697

**CITY OF NORTH MIAMI
FY10 CAPITAL OUTLAY DETAIL**

DEPARTMENT/DIVISION	DU	PROJECT #	QUAN	ITEM/PROJECT	AMOUNT
FLEET MANAGEMENT FUND					
<u>PUBLIC WORKS</u>					
Motorpool - Roof Replacement	670	R10Y09060	Var	Roof Replacement	71,350
TOTAL - FLEET MANAGEMENT FUND					71,350
TOTAL BUDGETED CAPITAL OUTLAY					26,968,218

Supplemental Requests - Priority II

General Fund		
<u>DEPARTMENT</u>	<u>SUPPLEMENTAL REQUESTS</u>	<u>AMOUNT</u>
<u>Building & Zoning</u>	New Microfilm Machine	9,910
	40-Year & 10-Year Inspections	6,000
<u>City Attorney</u>	Code Enforcement Lien Foreclosures	10,000
<u>Code Enforcement</u>	Boat Maintenance for Canal/Waterway Inspections	10,000
<u>Community Planning & Development</u>		
Planning	Business Attraction Package Study	10,000
	Downtown Merchant Association	25,000
	Downtown Business Advertising	20,000
	Grants to Target Business	50,000
<u>Finance</u>		
Administration	Pension Actuarial Study	30,000
<u>Information Technology</u>		
Network & Programming	Cyclical replacement of PC, Servers, etc.	25,200
	Contractual Computer Technician	23,000
<u>Parks and Recreation</u>		
Aquatics	Sasso Pool Expansion Joint Replacement	50,000
	Gribble Pool Reconstruction	2,200,000
Parks Operations	Keystone Center Improvements	15,000
Community Events	Showmobile Renovations	
<u>Police</u>		
Investigative	Rental Vehicles	17,400
	Strike Team	142,270
Administrative & Support Services	Sergeants Promotional Exam	35,000
	Uninterruptable Power Supply (Repl)	50,000
	Lieutenant	173,397
Community Policing	Police Substations	TBD
	Comm. Oriented Policing - 60% Sergeant to CRA	(353,624)
<u>Public Works (General Fund)</u>		
Facility Maintenance	Video Surveillance	19,000
Stormwater Utility Fund		
<u>DEPARTMENT</u>	<u>SUPPLEMENTAL REQUESTS</u>	<u>AMOUNT</u>
<u>Stormwater</u>		
Operation and Maintenance	Stormwater Master Plan	200,000
Water & Sewer Fund		
<u>DEPARTMENT</u>	<u>SUPPLEMENTAL REQUESTS</u>	<u>AMOUNT</u>
<u>Water & Sewer</u>		
Utility Equipment Maintenance	Vehicle Replacement	66,700
	Transfer Switches	30,000
Water Plant	Skid Loader - New	44,000
	Leak Detection Equipment	30,500
	Vehicle Replacement	21,500
Sewer Collection and Disposal	Sludge Management	50,000
	Loan Refinancing	4,000,000

**CITY OF NORTH MIAMI
FISCAL YEARS 2001-10**

FULL-TIME POSITIONS TEN-YEAR COMPARISON										
DEPARTMENT	FY01	FY02	FY03	FY04	FY05	FY06	FY07	FY08	FY09	FY10
MAYOR/COUNCIL	1	2	2	2	2	2	2	2	2	2
CITY MANAGER	6	9	9	9	10	12	28	8	7	7
CITY CLERK	4	6	6	6	5	5	5	5	5	5
FINANCE	32	31	31	29	29	29	29	28	25	25
CITY ATTORNEY	5	5	5	5	5	5	5	5	5	5
PERSONNEL	8	8	8	8	8	9	9	7	7	6
INFORMATION TECHNOLOGY	13	14	13	15	14	15	14	14	14	13
POLICE	164	164	170	170	172	172	173	169	167	167
C P & D	29	30	31	32	21	25	6	4	5	4
PUBLIC WORKS	25	25	25	25	37	36	24	25	25	32
BUDGET	-	-	-	-	-	-	4	4	3	3
PARKS & RECREATION	72	72	71	71	73	73	73	71	66	64
NON-DEPARTMENTAL	1	1	1	1	1	-	-	-	-	-
MUSEUM	5	5	5	5	5	5	6	6	6	6
BUILDING & ZONING	-	-	-	-	-	-	20	20	15	17
CODE ENFORCEMENT	-	-	-	-	-	-	-	14	16	11
LIBRARY	14	13	13	12	12	13	14	13	12	12
PURCHASING	-	-	-	-	-	-	-	-	3	3
CRA FUNDED PROJECTS	-	-	-	-	-	-	4	4	4	-
CDBG ENTITLEMENT	5	5	7	7	7	7	6	6	6	6
HOME INVESTMENT PARTNERSHIP	-	-	-	1	1	1	1	1	1	1
1/2 CENT TRANS. SURTAX	-	-	-	1	1	1	1	1	1	1
LANDFILL CLOSURE	1	1	1	1	-	-	-	-	-	-
WATER & SEWER	56	56	56	56	56	56	57	56	59	59
SOLID WASTE SERVICES	37	41	41	39	31	32	33	33	33	32
STORMWATER UTILITY	8	8	10	10	10	10	12	12	12	8
RISK MANAGEMENT	3	3	4	4	4	4	4	4	4	4
FLEET MANAGEMENT	19	19	19	19	19	19	19	19	19	12
TOTALS	508	518	528	528	523	531	549	531	522	505

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
Mayor/Council			2.00	-	-	-	-	2.00	2.00
Mayor/Council	400	Constituent Services Coord.	1.00	-	-	-	-	1.00	1.00
		Confidential Secretary	1.00	-	-	-	-	1.00	1.00
			2.00	-	-	-	-	2.00	2.00
City Manager			7.00	-	-	-	-	7.00	7.00
City Manager	405	City Manager	1.00	-	-	-	-	1.00	1.00
		Deputy City Manager	1.00	-	-	-	-	1.00	1.00
		Chief of Staff	1.00	-	-	-	-	1.00	1.00
		Executive Secretary	1.00	-	-	-	-	1.00	1.00
		Administrative Coordinator	1.00	-	-	-	-	1.00	1.00
			5.00	-	-	-	-	5.00	5.00
Public Relations	406	Public Information Officer	1.00	-	-	-	-	1.00	1.00
Governmental Affairs Mgr	418	Governmental Affairs Mgr	1.00	-	-	-	-	1.00	1.00
City Clerk			5.00	-	-	-	-	5.00	5.00
City Clerk	407	Deputy City Clerk	1.00	-	-	-	-	1.00	1.00
		Administrative Specialist	3.00	-	-	-	-	3.00	3.00
		Interpreter	1.00	-	-	-	-	1.00	1.00
			5.00	-	-	-	-	5.00	5.00
Finance			25.00	-	-	-	-	25.00	25.00
Administration	409	Finance Director	1.00	-	-	-	-	1.00	1.00
		Assistant Finance Director	1.00	-	-	-	-	1.00	1.00
		Secretary, Confidential	1.00	-	-	-	-	1.00	1.00
			3.00	-	-	-	-	3.00	3.00
Accounting	410	Chief Accountant	1.00	-	-	-	-	1.00	1.00
		Pension Plan Administrator	1.00	-	-	-	-	1.00	1.00
		Accountant	2.00	-	-	-	-	2.00	2.00
		Junior Accountant	1.00	-	-	-	-	1.00	1.00
		Payroll Coordinator	1.00	-	-	-	-	1.00	1.00
		Account Clerk	5.00	-	-	-	-	5.00	5.00
			11.00	-	-	-	-	11.00	11.00
Utility Services	412	Utility Business Supervisor	1.00	-	-	-	-	1.00	1.00
		Utility Business Coordinator	1.00	-	-	-	-	1.00	1.00
		Utility Business Field Coordinator	1.00	-	-	-	-	1.00	1.00
		Account Clerk	7.00	-	-	-	-	7.00	7.00
			10.00	-	-	-	-	10.00	10.00
Liens & Coll. Proc.	414	Account Clerk	1.00	-	-	-	-	1.00	1.00
Purchasing			3.00	-	-	-	-	3.00	3.00
Purchasing	411	Purchasing Director	1.00	-	-	-	-	1.00	1.00
		Purchasing Agent	1.00	-	-	-	-	1.00	1.00
		Buyer	1.00	-	-	-	-	1.00	1.00
			3.00	-	-	-	-	3.00	3.00
City Attorney			5.00	-	-	1.00	0.25	6.00	5.25
City Attorney	415	City Attorney	1.00	-	-	-	-	1.00	1.00
		Deputy City Attorney	1.00	-	-	-	-	1.00	1.00
		Assistant City Attorney	1.00	-	-	-	-	1.00	1.00
		Paralegal	1.00	-	-	-	-	1.00	1.00
		Secretary, Confidential	1.00	-	-	-	-	1.00	1.00
		O/W - Clerical	-	-	-	1.00	0.25	1.00	0.25
			5.00	-	-	1.00	0.25	6.00	5.25

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
Budget Office			3.00	-	-	-	-	3.00	3.00
Budget Office	416	Budget Director	1.00	-	-	-	-	1.00	1.00
		Budget Administrator	1.00	-	-	-	-	1.00	1.00
		Budget Analyst	1.00	-	-	-	-	1.00	1.00
			3.00	-	-	-	-	3.00	3.00
Personnel Admin.			6.00	-	-	-	-	6.00	6.00
Personnel Admin.	417	Personnel Admin. Director	1.00	-	-	-	-	1.00	1.00
		Ass't Personnel Admin. Dir.	1.00	-	-	-	-	1.00	1.00
		Personnel Specialist	2.00	-	-	-	-	2.00	2.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		Clerk	1.00	-	-	-	-	1.00	1.00
			6.00	-	-	-	-	6.00	6.00
Information Technology			13.00	-	-	-	-	13.00	13.00
Administration	420	Information Tech Director	1.00	-	-	-	-	1.00	1.00
		Ass't Information Tech. Dir.	1.00	-	-	-	-	1.00	1.00
		Webmaster	1.00	-	-	-	-	1.00	1.00
		Information Proc Coord.	1.00	-	-	-	-	1.00	1.00
		Graphics Designer	1.00	-	-	-	-	1.00	1.00
		Records Mgmt Supervisor	1.00	-	-	-	-	1.00	1.00
		Word Processing Specialist	1.00	-	-	-	-	1.00	1.00
		Switchboard Operator	1.00	-	-	-	-	1.00	1.00
		Clerical Tech. - 30 hrs/wk.	1.00	-	-	-	-	1.00	1.00
			9.00	-	-	-	-	9.00	9.00
Network & Programming	421	Systems Analyst	1.00	-	-	-	-	1.00	1.00
		Programmer Analyst	1.00	-	-	-	-	1.00	1.00
		Network Specialist	2.00	-	-	-	-	2.00	2.00
			4.00	-	-	-	-	4.00	4.00
Police			167.00	-	-	16.00	6.65	183.00	173.65
Chief's Office	423	Police Chief	1.00	-	-	-	-	1.00	1.00
		Assistant Police Chief	1.00	-	-	-	-	1.00	1.00
		Administrative Assistant	1.00	-	-	-	-	1.00	1.00
			3.00	-	-	-	-	3.00	3.00
Patrol	425	Police Major	1.00	-	-	-	-	1.00	1.00
		Police Lieutenant	3.00	-	-	-	-	3.00	3.00
		Police Sergeant	9.00	-	-	-	-	9.00	9.00
		Police Officer	56.00	-	-	-	-	56.00	56.00
		Administrative Coordinator	1.00	-	-	-	-	1.00	1.00
		Public Service Aide	1.00	-	-	-	-	1.00	1.00
			71.00	-	-	-	-	71.00	71.00
Community Policing	426	Police Major	1.00	-	-	-	-	1.00	1.00
		Police Lieutenant	1.00	-	-	-	-	1.00	1.00
		Police Sergeant	2.00	-	-	-	-	2.00	2.00
		Police Officer	16.00	-	-	-	-	16.00	16.00
		Administrative Specialist	1.00	-	-	-	-	1.00	1.00
		Citizens Crime Watch Coord.	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		O/W - School Crossing Grds	-	-	-	10.00	3.59	10.00	3.59
			23.00	-	-	10.00	3.59	33.00	26.59
Investigative	430	Police Major	1.00	-	-	-	-	1.00	1.00
		Police Lieutenant	1.00	-	-	-	-	1.00	1.00
		Police Sergeant	5.00	-	-	-	-	5.00	5.00
		Police Officer	27.00	-	-	-	-	27.00	27.00
		Crime Scene Technician	4.00	-	-	-	-	4.00	4.00
		Crisis Intervention Specialist	1.00	-	-	-	-	1.00	1.00
		Crime Analyst	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	2.00	-	-	-	-	2.00	2.00
			42.00	-	-	-	-	42.00	42.00

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
Admin. & Support Services	435	Police Sergeant	1.00	-	-	-	-	1.00	1.00
		Police Administrator	1.00	-	-	-	-	1.00	1.00
		Grants Writer	1.00	-	-	-	-	1.00	1.00
		Police Officer	2.00	-	-	-	-	2.00	2.00
		Training Specialist	1.00	-	-	-	-	1.00	1.00
		Police Records Supervisor	1.00	-	-	-	-	1.00	1.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
		Police Comm. Supervisor	1.00	-	-	-	-	1.00	1.00
		Police Comm. Operator	12.00	-	-	-	-	12.00	12.00
		Quartermaster	1.00	-	-	-	-	1.00	1.00
		Records Technician	5.00	-	-	-	-	5.00	5.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		O/W - Lobby Receptionists	-	-	-	3.00	1.90	3.00	1.90
		O/W - Property Clerk	-	-	-	1.00	0.60	1.00	0.60
		O/W - Clerical	-	-	-	1.00	0.53	1.00	0.53
O/W - PCO	-	-	-	1.00	0.03	1.00	0.03		
			28.00	-	-	6.00	3.06	34.00	31.06
Community Planning & Development			4.00	-	-	-	-	4.00	4.00
Community Planning & Dev	439	CP&D Director	1.00	-	-	-	-	1.00	1.00
		City Planner	1.00	-	-	-	-	1.00	1.00
		Econ Development Specialist	1.00	-	-	-	-	1.00	1.00
		Administrative Specialist	1.00	-	-	-	-	1.00	1.00
			4.00	-	-	-	-	4.00	4.00
Code Enforcement			11.00	-	-	-	-	11.00	11.00
Code Enforcement	440	Code Enforcement Manager	1.00	-	-	-	-	1.00	1.00
		Code Enforcement Officer	9.00	-	-	-	-	9.00	9.00
		Administrative Specialist	1.00	-	-	-	-	1.00	1.00
			11.00	-	-	-	-	11.00	11.00
Building & Zoning			17.00	-	-	6.00	3.55	23.00	20.55
Building & Zoning Services	441	Building & Zoning Director	1.00	-	-	-	-	1.00	1.00
		Building Official	1.00	-	-	-	-	1.00	1.00
		Building Inspector - <i>Frozen</i>	3.00	-	-	-	-	3.00	3.00
		Chief Plans Examiner	1.00	-	-	-	-	1.00	1.00
		Zoning Administrator	1.00	-	-	-	-	1.00	1.00
		Code Enforcement Officer	3.00	-	-	-	-	3.00	3.00
		Administrative Coordinator	1.00	-	-	-	-	1.00	1.00
		Senior Planning Technician	1.00	-	-	-	-	1.00	1.00
		Permit Processing Coord	1.00	-	-	-	-	1.00	1.00
		Permit Processor	3.00	-	-	-	-	3.00	3.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		O/W - Contract Inspectors	-	-	-	4.00	2.63	4.00	2.63
		O/W - Structural Engineer	-	-	-	1.00	0.72	1.00	0.72
		O/W - Inspectors - Walk-Thru	-	-	-	1.00	0.20	1.00	0.20
			17.00	-	-	6.00	3.55	23.00	20.55
Public Works			32.00	-	-	-	-	32.00	32.00
Administration	443	Public Works Director	1.00	-	-	-	-	1.00	1.00
		Assistant PW Director	2.00	-	-	-	-	2.00	2.00
		Administrative Coordinator	2.00	-	-	-	-	2.00	2.00
		Secretary	1.00	-	-	-	-	1.00	1.00
			6.00	-	-	-	-	6.00	6.00
Street Maint. & Const.	450	Streets Supervisor	1.00	-	-	-	-	1.00	1.00
		Streets Coordinator	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	6.00	-	-	-	-	6.00	6.00
		Maintenance Mechanic	3.00	-	-	-	-	3.00	3.00
		Motor Equipment Operator	2.00	-	-	-	-	2.00	2.00
		General Maintenance Worker	7.00	-	-	-	-	7.00	7.00
			20.00	-	-	-	-	20.00	20.00

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
Facility Maintenance	452	Facility Maint. Supervisor	1.00	-	-	-	-	1.00	1.00
		Trades Mechanic	2.00	-	-	-	-	2.00	2.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
		Custodian	2.00	-	-	-	-	2.00	2.00
			6.00	-	-	-	-	6.00	6.00
Parks and Recreation			64.00	23.00	7.33	143.00	20.55	230.00	91.88
Administration	460	Parks and Rec. Director	1.00	-	-	-	-	1.00	1.00
		Ass't Parks & Rec. Director	1.00	-	-	-	-	1.00	1.00
		Administrative Coordinator	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
			4.00	-	-	-	-	4.00	4.00
Recreation - Administration	461	Recreation Superintendent	1.00	-	-	-	-	1.00	1.00
		Recreation Supervisor	3.00	-	-	-	-	3.00	3.00
			4.00	-	-	-	-	4.00	4.00
Recreation - Athletics	462	Recreation Specialist	4.00	-	-	-	-	4.00	4.00
		Rec Leader I - Part Time:	-	-	-	-	-	-	-
		Pepper Park	-	2.00	0.90	-	-	2.00	0.90
		Cagni Park	-	2.00	0.80	-	-	2.00	0.80
		Ben Franklin Park	-	2.00	0.80	-	-	2.00	0.80
		Youth Sports	-	7.00	1.06	-	-	7.00	1.06
		Youth Athletic Camps	-	-	-	-	-	-	-
		Summer Camp	-	-	0.31	-	-	-	0.31
		Holiday Camp	-	-	0.07	-	-	-	0.07
		Spring Camp	-	-	0.04	-	-	-	0.04
		Outside Wages:	-	-	-	-	-	-	-
		Pepper Park	-	-	-	2.00	1.50	2.00	1.50
		Cagni Park	-	-	-	2.00	1.25	2.00	1.25
		Ben Franklin Park	-	-	-	2.00	0.75	2.00	0.75
		Youth Sports	-	-	-	-	-	-	-
		Soccer	-	-	-	12.00	1.68	12.00	1.68
		Basketball	-	-	-	12.00	1.04	12.00	1.04
		Basketball Tip-off	-	-	-	8.00	0.03	8.00	0.03
		Pee-Wee Sports staff	-	-	-	8.00	0.35	8.00	0.35
		Youth Athletic Camps	-	-	-	-	-	-	-
		Summer Camp	-	-	-	4.00	0.62	4.00	0.62
		Summer Camp -Driver	-	-	-	1.00	0.08	1.00	0.08
		Holiday Camp	-	-	-	3.00	0.13	3.00	0.13
		Holiday Camp - Driver	-	-	-	-	0.04	-	0.04
		Spring Camp	-	-	-	3.00	0.06	3.00	0.06
		Spring Camp = Driver	-	-	-	-	0.02	-	0.02
			4.00	13.00	3.98	57.00	7.55	74.00	15.53
Recreation - Aquatics	463	Recreation Specialist	1.00	-	-	-	-	1.00	1.00
		Lifeguard	1.00	-	-	-	-	1.00	1.00
		O/W Lifeguards - Sasso	-	-	-	11.00	2.25	11.00	2.25
		O/W - Pre-School Pgm	-	-	-	1.00	0.08	1.00	0.08
			2.00	-	-	12.00	2.33	14.00	4.33
Recreation - Tennis	464	Recreation Aide	1.00	-	-	-	-	1.00	1.00
		Tennis Pro	1.00	-	-	-	-	1.00	1.00
		Rec Aide (p/t 1,100 hours)	-	1.00	0.25	-	-	1.00	0.25
			2.00	1.00	0.25	-	-	3.00	2.25
Recreation - Facility Oper.	465	Recreation Leader II	4.00	-	-	-	-	4.00	4.00
		Recreation Leader I	1.00	-	-	-	-	1.00	1.00
		Rec Leader I - Part Time	-	-	-	-	-	-	-
		Sunkist Grove	-	2.00	0.58	-	-	2.00	0.58
		Griffing	-	3.00	0.48	-	-	3.00	0.48
		Teen Programming	-	2.00	0.48	-	-	2.00	0.48
		Outside Wages	-	-	-	-	-	-	-

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
		SGCC - Pub. Function staff	-	-	-	1.00	0.04	1.00	0.04
		SGCC - Rec. staff	-	-	-	1.00	0.50	1.00	0.50
		Griffing - Rec Staff	-	-	-	3.00	0.50	3.00	0.50
		Griffing - Instructors	-	-	-	2.00	0.13	2.00	0.13
		Griffing - Pub. Function staff	-	-	-	1.00	0.03	1.00	0.03
		Keystone - Rec Staff	-	-	-	2.00	0.37	2.00	0.37
		Keystone - Instructors	-	-	-	2.00	0.19	2.00	0.19
		Teen Prg - Rec Staff	-	-	-	1.00	0.48	1.00	0.48
			5.00	7.00	1.54	13.00	2.24	25.00	8.78
Parks - Administration	466	Parks Superintendent	1.00	-	-	-	-	1.00	1.00
		Parks Supervisor	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
			3.00	-	-	-	-	3.00	3.00
No. Miami Athletic Stadium	467	Recreation Leader I	-	-	0.31	-	-	-	0.31
		Facility Attendants	-	-	-	2.00	1.54	2.00	1.54
			-	-	0.31	2.00	1.54	2.00	1.85
Parks - Parks Operations	468	Parks Coordinator	1.00	-	-	-	-	1.00	1.00
		Parks Specialist	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	1.00	-	-	-	-	1.00	1.00
		Trades Mechanic	2.00	-	-	-	-	2.00	2.00
		Maintenance Mechanic	3.00	-	-	-	-	3.00	3.00
		Motor Equipment Operator	2.00	-	-	-	-	2.00	2.00
		General Maintenance Worker	6.00	-	-	-	-	6.00	6.00
			16.00	-	-	-	-	16.00	16.00
Parks - ROW Operations	469	Parks Coordinator	2.00	-	-	-	-	2.00	2.00
		Parks Specialist	2.00	-	-	-	-	2.00	2.00
		Heavy Equipment Operator	5.00	-	-	-	-	5.00	5.00
		Trades Mechanic	1.00	-	-	-	-	1.00	1.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
		Motor Equipment Operator	3.00	-	-	-	-	3.00	3.00
		General Maintenance Worker	4.00	-	-	-	-	4.00	4.00
			18.00	-	-	-	-	18.00	18.00
Enchanted Forest	471	Parks Naturalist	1.00	-	-	-	-	1.00	1.00
		Recreation Leader I	1.00	-	-	-	-	1.00	1.00
		O/W - Park Staff	-	-	-	1.00	0.20	1.00	0.20
		O/W - Camp Staff	-	-	-	2.00	0.13	2.00	0.13
			2.00	-	-	3.00	0.33	5.00	2.33
Summer Camps	475	Recreation Leader I	-	1.00	0.77	-	-	1.00	0.77
		Bus Driver	-	-	-	1.00	0.19	1.00	0.19
			-	-	-	16.00	1.54	16.00	1.54
		Camp Staff	-	-	-	-	0.19	-	0.19
			-	1.00	0.77	17.00	1.92	18.00	2.69
Sch'l Pgms/Teens-in-Action	476	Recreation Leader II	1.00	-	-	-	-	1.00	1.00
		Rec Leader I (p/t hours vary)	-	-	0.03	-	-	-	0.03
		Outside Wages	-	-	-	-	-	-	-
		Teacher's Wkdy Pgm	-	-	-	2.00	0.06	2.00	0.06
		Teens In Action	-	-	-	2.00	0.58	2.00	0.58
			1.00	-	0.03	4.00	0.64	5.00	1.67
Gymnastics	477	Recreation Leader II	1.00	-	-	-	-	1.00	1.00
		Outside Wages	-	-	-	-	-	-	-
		Coach	-	-	-	4.00	0.63	4.00	0.63
		Assistant Coach	-	-	-	8.00	0.36	8.00	0.36
			1.00	-	-	12.00	0.99	13.00	1.99
Community Events	478	Recreation Supervisor	1.00	-	-	-	-	1.00	1.00
		Recreation Leader I	1.00	-	-	-	-	1.00	1.00

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time	Part-Time		Contract Wkrs		Total	
			HC/FTE	HC	FTEs	HC	FTEs	HC	FTEs
		Rec Ldr I - PT - Add'l hrs	-	-	-	-	-	-	-
		WinterNational Parade	-	-	0.01	-	-	-	0.01
		July 4th Celebration	-	-	0.01	-	-	-	0.01
		Haunted Trails	-	-	0.06	-	-	-	0.06
		MLK Event	-	-	0.01	-	-	-	0.01
		Outside Wages	-	-	-	-	-	-	-
		Comm Outreach Spec.	-	-	-	-	0.48	-	0.48
		WinterNational Parade	-	-	-	-	0.10	-	0.10
		July 4th	-	-	-	-	0.05	-	0.05
		Haunted Trails	-	-	-	-	0.08	-	0.08
		Community Events	-	-	-	-	0.02	-	0.02
		MLK Event	-	-	-	-	0.01	-	0.01
		Special Needs Program	-	-	-	2.00	0.14	2.00	0.14
			2.00	-	0.09	2.00	0.88	4.00	2.97
Gwen Margolis Comm. Ctr.	479	Recreation Leader I	-	1.00	0.36	-	-	1.00	0.36
		O/W - Facility Staff	-	-	-	3.00	0.10	3.00	0.10
			-	1.00	0.36	3.00	0.10	4.00	0.46
Youth Programs	483	Outside Wages - Interns	-	-	-	18.00	2.03	18.00	2.03
MoCA			6.00	-	-	-	-	6.00	6.00
MoCA	482	MoCA Director	1.00	-	-	-	-	1.00	1.00
		Assistant MoCA Director	1.00	-	-	-	-	1.00	1.00
		Curator	1.00	-	-	-	-	1.00	1.00
		Administrative Coordinator	1.00	-	-	-	-	1.00	1.00
		Administrative Specialist	1.00	-	-	-	-	1.00	1.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
			6.00	-	-	-	-	6.00	6.00
Library			12.00	-	-	9.00	2.10	21.00	14.10
Library	490	Library Director	1.00	-	-	-	-	1.00	1.00
		Librarian	2.00	-	-	-	-	2.00	2.00
		Library Aide II	2.00	-	-	-	-	2.00	2.00
		Library Aide I	4.00	-	-	-	-	4.00	4.00
		Secretary	1.00	-	-	-	-	1.00	1.00
		Trades Mechanic	1.00	-	-	-	-	1.00	1.00
		Network Specialist	1.00	-	-	-	-	1.00	1.00
		Outside Wages	-	-	-	-	-	-	-
		Collection Dev. Pages	-	-	-	2.00	0.70	2.00	0.70
		Circulation Clerk	-	-	-	1.00	0.40	1.00	0.40
		Patron Support Clerk	-	-	-	2.00	0.48	2.00	0.48
		Program Support Clerk	-	-	-	1.00	0.19	1.00	0.19
		Sunday Hrs - Librarian	-	-	-	1.00	0.03	1.00	0.03
		Sunday Hrs - Library Aides	-	-	-	2.00	0.06	2.00	0.06
			12.00	-	-	9.00	1.86	21.00	13.86
	491	Outside Wages	-	-	-	-	-	-	-
		Sunday Hrs - Librarian	-	-	-	-	0.08	-	0.08
		Sunday Hrs - Library Aides	-	-	-	-	0.16	-	0.16
			-	-	-	-	0.24	-	0.24
C.D.B.G. Entitlement			6.00	-	-	-	-	6.00	6.00
C.D.B.G. Entitlement	625	C.D.B.G. Administrator	1.00	-	-	-	-	1.00	1.00
		Housing Manager	1.00	-	-	-	-	1.00	1.00
		Housing Coordinator	1.00	-	-	-	-	1.00	1.00
		Housing Services Administrative Specialist	1.00	-	-	-	-	1.00	1.00
		CP&D Technician	1.00	-	-	-	-	1.00	1.00
		Housing Services Aide	1.00	-	-	-	-	1.00	1.00
			6.00	-	-	-	-	6.00	6.00
HOME Program			1.00	-	-	-	-	1.00	1.00
HOME	540	Housing Inspector	1.00	-	-	-	-	1.00	1.00

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
1/2 Cent Trans. Surtax			1.00	-	-	-	-	1.00	1.00
1/2 Cent Trans. Surtax	550	Transportation Manager	1.00	-	-	-	-	1.00	1.00
Public Works - W & S			59.00	-	-	-	-	59.00	59.00
Administration	643	Senior Civil Engineer	1.00	-	-	-	-	1.00	1.00
		Drafting Technician	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	2.00	-	-	-	-	2.00	2.00
			4.00	-	-	-	-	4.00	4.00
Utility Equip. Maint.	644	Utility Supervisor	1.00	-	-	-	-	1.00	1.00
		Senior Electrician	1.00	-	-	-	-	1.00	1.00
		Electrician	1.00	-	-	-	-	1.00	1.00
		Utility Coordinator	1.00	-	-	-	-	1.00	1.00
		Trades Mechanic	3.00	-	-	-	-	3.00	3.00
		Electrician's Aide	1.00	-	-	-	-	1.00	1.00
		Maintenance Mechanic	2.00	-	-	-	-	2.00	2.00
		General Maintenance Worker	1.00	-	-	-	-	1.00	1.00
			11.00	-	-	-	-	11.00	11.00
Water Plant	646	Water Plant Superintendent	1.00	-	-	-	-	1.00	1.00
		Water Plant Supervisor	2.00	-	-	-	-	2.00	2.00
		Water Meter Technician	2.00	-	-	-	-	2.00	2.00
		Water Plant Operator	9.00	-	-	-	-	9.00	9.00
			14.00	-	-	-	-	14.00	14.00
Water Distribution	649	Utility Superintendent	1.00	-	-	-	-	1.00	1.00
		Plumber	1.00	-	-	-	-	1.00	1.00
		Utility Coordinator	3.00	-	-	-	-	3.00	3.00
		Heavy Equipment Operator	3.00	-	-	-	-	3.00	3.00
		Trades Mechanic	2.00	-	-	-	-	2.00	2.00
		Water Meter Technician	1.00	-	-	-	-	1.00	1.00
		Utility Technician	1.00	-	-	-	-	1.00	1.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
		Utility Crew Leader	1.00	-	-	-	-	1.00	1.00
		General Maintenance Worker	3.00	-	-	-	-	3.00	3.00
			17.00	-	-	-	-	17.00	17.00
Sewer Coll. & Disposal	650	Utility Coordinator	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	4.00	-	-	-	-	4.00	4.00
		Trades Mechanic	2.00	-	-	-	-	2.00	2.00
		Maintenance Mechanic	1.00	-	-	-	-	1.00	1.00
		Motor Equipment Operator	1.00	-	-	-	-	1.00	1.00
		General Maintenance Worker	4.00	-	-	-	-	4.00	4.00
			13.00	-	-	-	-	13.00	13.00
Public Works - Solid Waste Services			32.00	-	-	3.00	2.18	35.00	34.18
Containerized Waste	690	Sanitation Superintendent	1.00	-	-	-	-	1.00	1.00
		Code Enforcement Officer	1.00	-	-	-	-	1.00	1.00
		Sanitation Coordinator	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	10.00	-	-	-	-	10.00	10.00
		Refuse Collector	2.00	-	-	-	-	2.00	2.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		O/W - Containerized Waste	-	-	-	2.00	1.45	2.00	1.45
			16.00	-	-	2.00	1.45	18.00	17.45
Special Collections	691	Code Enforcement Officer	1.00	-	-	-	-	1.00	1.00
		Sanitation Coordinator	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	10.00	-	-	-	-	10.00	10.00
		General Maintenance Worker	3.00	-	-	-	-	3.00	3.00
		Refuse Collector	1.00	-	-	-	-	1.00	1.00
		O/W - Special Collections	-	-	-	1.00	0.73	1.00	0.73
			16.00	-	-	1.00	0.73	17.00	16.73

AUTHORIZED PERSONNEL LISTING

October 4, 2009 - October 2, 2010

Department/Decision Unit	Dec Unit	Classification	Full-Time HC/FTE	Part-Time		Contract Wkrs		Total	
				HC	FTEs	HC	FTEs	HC	FTEs
Public Works - Stormwater Utility			8.00	-	-	-	-	8.00	8.00
Stormwater Oper. & Maint.	621	City Engineer	1.00	-	-	-	-	1.00	1.00
		Utility Supervisor	1.00	-	-	-	-	1.00	1.00
		GIS Specialist	1.00	-	-	-	-	1.00	1.00
		Heavy Equipment Operator	2.00	-	-	-	-	2.00	2.00
		Motor Equipment Operator	2.00	-	-	-	-	2.00	2.00
		General Maintenance Worker	1.00	-	-	-	-	1.00	1.00
			<u>8.00</u>	-	-	-	-	<u>8.00</u>	<u>8.00</u>
Risk Management			4.00	-	-	-	-	4.00	4.00
General Liability	675	Risk Manager	1.00	-	-	-	-	1.00	1.00
		Safety Officer	1.00	-	-	-	-	1.00	1.00
		Administrative Specialist	1.00	-	-	-	-	1.00	1.00
			<u>3.00</u>	-	-	-	-	<u>3.00</u>	<u>3.00</u>
Workers' Comp	676	Administrative Specialist	1.00	-	-	-	-	1.00	1.00
Public Works - Fleet Management			12.00	-	-	-	-	12.00	12.00
Motor Pool	670	Fleet Superintendent	1.00	-	-	-	-	1.00	1.00
		Fleet Supervisor	1.00	-	-	-	-	1.00	1.00
		Fleet Welder	1.00	-	-	-	-	1.00	1.00
		Fleet Mechanic	5.00	-	-	-	-	5.00	5.00
		Storekeeper	1.00	-	-	-	-	1.00	1.00
		Stock Clerk	1.00	-	-	-	-	1.00	1.00
		Clerical Technician	1.00	-	-	-	-	1.00	1.00
		Fleet Mechanic's Aide	1.00	-	-	-	-	1.00	1.00
			<u>12.00</u>	-	-	-	-	<u>12.00</u>	<u>12.00</u>
Grand Total			505.00	23.00	7.33	178.00	35.28	706.00	547.61

City of North Miami, Florida
Classification and Pay Plan
(Unclassified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
221	BUDGET DIRECTOR (DH) (E)	37	72,051	106,787
422	BUILDING & ZONING DIRECTOR (DH) (E)	37	72,051	106,787
421	CAPITAL PROJECT MANAGER (E)	37	72,051	106,787
167	CHIEF OF STAFF (E)	35	65,270	96,595
185	CITY ATTORNEY (DH) (E)	47A	117,561	218,337
180	CITY ATTORNEY, ASSISTANT (E)	34	62,212	92,019
183	CITY ATTORNEY, DEPUTY (ADH) (E)	42	92,019	136,281
175	CITY MANAGER (CM) (E)	47C	117,561	218,337
165	CITY MANAGER, ASSISTANT TO THE (JB) (ADH) (E)	29	48,505	72,051
170	CITY MANAGER, DEPUTY (DCM) (E)	42	92,019	136,281
417	CODE ENFORCEMENT DIRECTOR (DH) (E)	37	72,051	106,787
408	COMMUNITY PLANNING & DEVELOPMENT DIRECTOR (DH) (E)	37	72,051	106,787
172	CONSTITUENT SERVICES COORDINATOR (JB) (E)	23	35,900	53,580
115	EXECUTIVE SECRETARY (JB) (E)	27	43,867	65,270
225	FINANCE DIRECTOR (DH) (E)	37	72,051	106,787
164	INFORMATION TECHNOLOGY DIRECTOR (DH) (E)	37	72,051	106,787
218	INTERNAL AUDITOR (E)	32	56,305	83,428
113	LEGAL SECRETARY	22	34,236	50,960
325	LIBRARY DIRECTOR (DH) (E)	37	72,051	106,787
823	MOCA DIRECTOR (DH) (E)	37	72,051	106,787
114	PARALEGAL	27	43,867	65,270
860	PARKS AND RECREATION DIRECTOR (DH) (E)	37	72,051	106,787
150	PERSONNEL ADMINISTRATION DIRECTOR (DH) (E)	37	72,051	106,787
725	POLICE CHIEF (DH) (E)	41	87,692	129,750
722	POLICE CHIEF, ASSISTANT (ADH) (E)	37	72,051	106,787
721	POLICE COMMANDER (E)	34	62,212	92,019
716	POLICE MAJOR (E)	36	68,452	101,608
400	PUBLIC WORKS DIRECTOR (DH) (E)	41	87,692	129,750
455	PUBLICITY DIRECTOR (DH) (E)	35	65,270	96,595
137	PURCHASING DIRECTOR (DH) (E)	37	72,051	106,787
111	SECRETARY, CONFIDENTIAL	20	30,867	46,051

DH - Department Head
ADH - Acting Department Head
E - Exempt
JB - Job Basis

No pay adjustment from FY09
No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
210	ACCOUNT CLERK	18	28,038	41,704
215	ACCOUNTANT (JB) (E)	24	37,814	56,305
217	ACCOUNTANT, CHIEF (JB) (E)	30	50,960	75,587
212	ACCOUNTANT, JUNIOR	21	32,448	48,505
161	ADMINISTRATIVE ASSISTANT	28	46,051	68,452
040	ADMINISTRATIVE COORDINATOR	22	34,236	50,960
104	ADMINISTRATIVE SPECIALIST	18	28,038	41,704
223	BUDGET ADMINISTRATOR (JB) (E)	31	53,580	79,435
224	BUDGET ANALYST	22	34,236	50,960
222	BUDGET DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
423	BUILDING & ZONING COMPLIANCE ADMINISTRATOR (JB) (E)	29	48,505	72,051
415	BUILDING INSPECTOR	29	48,505	72,051
420	BUILDING OFFICIAL (JB) (E)	32	56,305	83,428
433	BUSINESS DEVELOPMENT COORDINATOR (JB) (E)	22	34,236	50,960
130	BUYER	22	34,236	50,960
442	C.D.B.G. ADMINISTRATOR (JB) (E)	25	39,707	59,217
419	CHIEF PLANS EXAMINER (JB) (E)	31	53,580	79,435
965	CHEMIST	25	39,707	59,217
708	CITIZENS CRIME WATCH COORDINATOR	18	28,038	41,704
155	CITY CLERK, DEPUTY (ADH) (E)	32	56,305	83,428
402	CITY ENGINEER (E)	33	59,217	87,692
401	CIVIL ENGINEER (JB) (E)	27	43,867	65,270
406	CIVIL ENGINEER, SENIOR (JB) (E)	30	50,960	75,587
103	CLERICAL TECHNICIAN	16	25,417	37,814
102	CLERK	10	18,740	28,038
414	CODE ADMINISTRATOR (JB) (E)	29	48,505	72,051
416	CODE ENFORCEMENT MANAGER (JB) (E)	30	50,960	75,587
410	CODE ENFORCEMENT OFFICER	23	35,900	53,580
411	COMM. PLANNING & DEV. DIRECTOR, ASST. (ADH) (E)	32	56,305	83,428
100	COMM. PLANNING & DEV. TECHNICIAN	20	30,867	46,051
704	CRIME ANALYST	20	30,867	46,051

ADH - Acting Department Head

E - Exempt

JB - Job Basis

No pay adjustment from FY09
No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
706	CRIME SCENE TECHNICIAN	22	34,236	50,960
709	CRISIS INTERVENTION SPECIALIST	21	32,448	48,505
866	CURATOR (JB) (E)	24	37,814	56,305
530	CUSTODIAN	15	23,940	35,900
535	CUSTODIAN LEADWORKER	18	28,038	41,704
550	CUSTOMER SERVICE LIAISON (JB) (E)	24	37,814	56,305
910	CUSTOMER SERVICE REPRESENTATIVE	20	30,867	46,051
119	DATA PROCESSING ADMINISTRATOR (JB) (E)	33	59,217	87,692
403	DRAFTING TECHNICIAN	20	30,867	46,051
444	ECONOMIC DEVELOPMENT SPECIALIST (JB) (E)	29	48,505	72,051
862	EDUCATION COORDINATOR	22	34,236	50,960
630	ELECTRICIAN	23	35,900	53,580
632	ELECTRICIAN, SENIOR	25	39,707	59,217
629	ELECTRICIAN'S AIDE	18	28,038	41,704
569	EQUIPMENT MAINTENANCE SUPERVISOR	25	39,707	59,217
639	FACILITY MAINTENANCE COORDINATOR	22	34,236	50,960
640	FACILITY MAINTENANCE SUPERVISOR (JB) (E)	25	39,707	59,217
220	FINANCE DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
610	FLEET MECHANIC	21	32,448	48,505
605	FLEET MECHANIC'S AIDE	18	28,038	41,704
660	FLEET SUPERINTENDENT (JB) (E)	28	46,051	68,452
615	FLEET SUPERVISOR	25	39,707	59,217
505	GENERAL MAINTENANCE WORKER	15	23,940	35,900
123	GIS SPECIALIST (JB) (E)	24	37,814	56,305
173	GOVERNMENTAL AFFAIRS MANAGER (JB) (E)	30	50,960	75,587
434	GRANTS ADMINISTRATOR (JB) (E)	27	43,867	65,270
432	GRANTS WRITER (JB) (E)	25	39,707	59,217
440	GRAPHICS DESIGNER	21	32,448	48,505
515	HEAVY EQUIPMENT OPERATOR	20	30,867	46,051
446	HOUSING ADMINISTRATOR (JB) (E)	28	46,051	68,452
441	HOUSING COORDINATOR	22	34,236	50,960

ADH - Acting Department Head

E - Exempt

JB - Job Basis

No pay adjustment from FY09

No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
445	HOUSING INSPECTOR	25	39,707	59,217
447	HOUSING MANAGER (JB) (E)	30	50,960	75,587
439	HOUSING SERVICES ADMINISTRATIVE SPECIALIST	18	28,038	41,704
438	HOUSING SERVICES AIDE	16	25,417	37,814
108	INFORMATION PROCESSING COORDINATOR	22	34,236	50,960
163	INFORMATION TECHNOLOGY DIRECTOR, ASST. (ADH) (E)	32	56,305	83,428
101	INTERPRETER	16	25,417	37,814
312	LIBRARIAN	23	35,900	53,580
305	LIBRARY AIDE I	15	23,940	35,900
310	LIBRARY AIDE II	18	28,038	41,704
315	LIBRARY DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
328	LIBRARY PAGE	10	18,740	28,038
835	LIFEGUARD	17	26,644	39,707
635	MAINTENANCE MECHANIC	18	28,038	41,704
905	METER READER	17	26,644	39,707
409	MINIMUM HOUSING OFFICER	23	35,900	53,580
813	MOCA ADMINISTRATOR (JB) (E)	27	43,867	65,270
824	MOCA DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
510	MOTOR EQUIPMENT OPERATOR	18	28,038	41,704
122	NETWORK SPECIALIST (JB) (E)	24	37,814	56,305
848	NURSERY SPECIALIST	21	32,448	48,505
234	OCCUPATIONAL LICENSE SPECIALIST	17	26,644	39,707
857	PARKS AND RECREATION DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
816	PARKS AND RECREATION SPECIALIST	21	32,448	48,505
854	PARKS COORDINATOR	22	34,236	50,960
814	PARKS NATURALIST	21	32,448	48,505
855	PARKS SPECIALIST	21	32,448	48,505
858	PARKS SUPERINTENDENT (JB) (E)	28	46,051	68,452
852	PARKS SUPERVISOR (JB) (E)	25	39,707	59,217
211	PAYROLL COORDINATOR (JB) (E)	21	32,448	48,505
216	PENSION PLAN ADMINISTRATOR (JB) (E)	26	41,704	62,212

ADH - Acting Department Head

E - Exempt

JB - Job Basis

No pay adjustment from FY09
No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
105	PERMIT PROCESSING COORDINATOR	20	30,867	46,051
120	PERMIT PROCESSOR	18	28,038	41,704
149	PERSONNEL ADMIN. DIRECTOR, ASSISTANT (ADH) (E)	32	56,305	83,428
148	PERSONNEL ADMINISTRATOR (JB) (E)	28	46,051	68,452
145	PERSONNEL SPECIALIST (JB) (E)	24	37,814	56,305
435	PLANNER (JB) (E)	27	43,867	65,270
437	PLANNER, CITY (JB) (E)	32	56,305	83,428
443	PLANNING TECHNICIAN	21	32,448	48,505
436	PLANNING TECHNICIAN, SR.	22	34,236	50,960
418	PLANS EXAMINER (JB) (E)	30	50,960	75,587
634	PLUMBER	25	39,707	59,217
736	POLICE ADMINISTRATOR (JB) (E)	28	46,051	68,452
730	POLICE COMMUNICATIONS OPERATOR	22	34,236	50,960
734	POLICE COMMUNICATIONS SUPERVISOR	25	39,707	59,217
715	POLICE LIEUTENANT (E)	33	59,217	87,692
705	POLICE OFFICER	28O	46,072	68,473
703	POLICE OFFICER, TRAINEE	25T	39,728	59,155
707	POLICE PROPERTY CLERK	16	25,417	37,814
107	POLICE RECORDS SUPERVISOR	25	39,707	59,217
710	POLICE SERGEANT	31S	54,620	81,036
116	PROGRAMMER (JB) (E)	25	39,707	59,217
117	PROGRAMMER/ANALYST (JB) (E)	27	43,867	65,270
450	PUBLIC INFORMATION OFFICER (JB) (E)	25	39,707	59,217
451	PUBLIC INFORMATION SPECIALIST	22	34,236	50,960
702	PUBLIC SERVICE AIDE	17	26,644	39,707
404	PUBLIC WORKS DIRECTOR, ASSISTANT (ADH) (E)	34	62,212	92,019
407	PUBLIC WORKS DIRECTOR, ASSISTANT TO THE (JB) (E)	28	46,051	68,452
405	PUBLIC WORKS OPERATIONS CHIEF (JB) (E)	31	53,580	79,435
135	PURCHASING AGENT (JB) (E)	28	46,051	68,452
136	PURCHASING MANAGER (JB) (E)	30	50,960	75,587
740	QUARTERMASTER	20	30,867	46,051

ADH - Acting Department Head

E - Exempt

JB - Job Basis

No pay adjustment from FY09

No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
106	RECORDS MANAGEMENT SUPERVISOR	20	30,867	46,051
109	RECORDS TECHNICIAN	16	25,417	37,814
805	RECREATION AIDE	12	20,612	30,867
815	RECREATION COORDINATOR	22	34,236	50,960
810	RECREATION LEADER I	16	25,417	37,814
812	RECREATION LEADER II	18	28,038	41,704
818	RECREATION SPECIALIST	21	32,448	48,505
822	RECREATION SUPERINTENDENT (JB) (E)	28	46,051	68,452
817	RECREATION SUPERVISOR (JB) (E)	25	39,707	59,217
540	REFUSE COLLECTOR	18	28,038	41,704
512	RIGHTS-OF-WAY INSPECTOR	18	28,038	41,704
160	RISK MANAGER (JB) (E)	30	50,960	75,587
158	SAFETY OFFICER (JB) (E)	25	39,707	59,217
545	SANITATION COORDINATOR	22	34,236	50,960
552	SANITATION SUPERINTENDENT (JB) (E)	28	46,051	68,452
110	SECRETARY	20	30,867	46,051
195	SERVICE WORKER	Flat Rate	-	-
127	STOCK CLERK	17	26,644	39,707
125	STOREKEEPER	20	30,867	46,051
520	STREETS COORDINATOR	22	34,236	50,960
526	STREETS SUPERVISOR (JB) (E)	25	39,707	59,217
424	SUSTAINABLE DEVELOPMENT ADMINISTRATOR (JB) (E)	29	48,505	72,051
840	SWIMMING POOL OPERATOR	20	30,867	46,051
121	SWITCHBOARD OPERATOR	16	25,417	37,814
118	SYSTEMS ANALYST (JB) (E)	28	46,051	68,452
825	TENNIS PRO (JB) (E)-ONLY IF EARNING MIN \$455/WK	10	18,740	28,038
637	TRADES MECHANIC	20	30,867	46,051
144	TRAINING SPECIALIST (JB) (E)	24	37,814	56,305
413	TRANSPORTATION MANAGER (JB) (E)	30	50,960	75,587
228	UTILITY BUSINESS COORDINATOR	23	35,900	53,580
915	UTILITY BUSINESS FIELD COORDINATOR	22	34,236	50,960

ADH - Acting Department Head

E - Exempt

JB - Job Basis

No pay adjustment from FY09

No COLA approved

City of North Miami
Classification and Pay Plan
(Classified Positions)
Effective: October 4, 2009 - October 2, 2010

Class Number	Class Title	Numerical Pay Grade	Minimum Pay Rate (Annual)	Maximum Pay Rate (Annual)
230	UTILITY BUSINESS SUPERVISOR (JB) (E)	28	46,051	68,452
567	UTILITY COORDINATOR	22	34,236	50,960
566	UTILITY CREW LEADER	17	26,644	39,707
585	UTILITY SUPERINTENDENT (JB) (E)	28	46,051	68,452
568	UTILITY SUPERVISOR (JB) (E)	25	39,707	59,217
571	UTILITY TECHNICIAN	18	28,038	41,704
650	WATER METER TECHNICIAN	19	29,328	43,867
962	WATER PLANT COORDINATOR	22	34,236	50,960
960	WATER PLANT OPERATOR	21	32,448	48,505
955	WATER PLANT OPERATOR, TRAINEE	18	28,038	41,704
587	WATER PLANT SUPERINTENDENT (JB) (E)	28	46,051	68,452
570	WATER PLANT SUPERVISOR	25	39,707	59,217
124	WEBMASTER (JB) (E)	24	37,814	56,305
625	WELDER	23	35,900	53,580
112	WORD PROCESSING SPECIALIST	19	29,328	43,867
412	ZONING ADMINISTRATOR (JB) (E)	29	48,505	72,051

No pay adjustment from FY09
No COLA approved

ADH - Acting Department Head
E - Exempt
JB - Job Basis

FY 2009-10
SUPPLEMENTARY COMPENSATION PROVISIONS

SECTION A.

LONGEVITY PAY:

Employees hired on or after January 1, 2007 – Longevity pay for total continuous completed years of service (full time and part time employees, unclassified or with regular status in any established classification.) Eligible employees will receive a lump sum bonus on their longevity date as follows (the bonus is not cumulative):

- 5 years service - \$500.00
- 10 years service - \$1,000.00
- 15 years service - \$1,500.00
- 20 years service - \$2,000.00
- 25 years service - \$2,500.00
- 30 years service - \$3,000.00
- 35 years service - \$3,500.00
- 40 years service - \$4,000.00

Employees hired prior to January 1, 2007 - Longevity pay for total continuous service (full time and part time employees, unclassified or with regular status in any established classification).

- 5 years service - \$4.00 weekly
- 7 years service - \$6.40 weekly
- 10 years service - 5% of base pay
- 15 years service - 7.5% of base pay
- 20 years service - 10% of base pay

SECTION B.

LEADWORKER PAY: Assignment as Leadworker.

- \$.20 hourly

SECTION C.

CERTIFICATE PAY:

1. Building Inspectors
Building Inspectors holding up to four (4) additional certificates, other than in required area of specialization, such as: Electrical, Roofing, Mechanical, General Building, Plumbing. Payment is subject to the approval of the Community Planning & Development Director and the Personnel Administration Director.
 - 5% for each Certificate (up to two (2) Certificates)
 - 2.5% for each additional Certificate

FY 2009-10
SUPPLEMENTARY COMPENSATION PROVISIONS

2. City Engineer and Asst. Public Works Director
General Contractor pay for possession and maintenance of General Contractors' License for the City.
 - 5% of base pay

3. Certified Leisure Professional
Recreation Leader IIs, Recreation Coordinators and Parks and Recreation Specialists who possess a Certified Leisure Professional Certificate approved by the Florida Recreation and Park Association and accepted and recognized by the National Recreation and Park Association.
 - \$0.50 hourly

4. FACE Certification Pay
Code Enforcement Officers and Code Administrator holding Florida Association of Code Enforcement certificates as follows:
 - \$0.50 hourly per FACE Certificate Level I, II, and/or III (up to 2 certificates for a maximum of \$1.00/hour)

5. Fleet Mechanics
Fleet Mechanics holding up to four (4) A.S.E. Certificates in a required area of specialization, may receive additional compensation. Payment is subject to the approval of the Public Works Director and the Personnel Administration Director.
 - \$0.25 hourly per A.S.E. Certificate (up to four (4) Certificates)

6. Municipal Clerk Certification Pay
Deputy City Clerk holding Municipal Clerk Certificate.
 - \$1.00/hour

7. Professional Certification Incentive Pay
Pay adjustment authorized by the City Manager in recognition for achievement of special certification or professional achievement in their field or in a desired area of specialization. Certificates required as part of job description are not eligible for Professional Certification Incentive Pay.
 - Up to \$1.00/hour

8. Storm Water Technician Certificate Pay
Public Works employees assigned to the Storm Water Division holding ONE certificate as follows:
 - \$0.25/hour - "C" Certificate OR
 - \$0.40/hour - "B" Certificate OR
 - \$0.55/hour - "A" Certificate

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SUPPLEMENTARY COMPENSATION PROVISIONS

9. Water Distribution System Operator License Pay
General Maintenance Workers, Motor Equipment Operators, Maintenance Mechanics, and Utility Coordinators and Utility Supervisors assigned to the Water & Sewer Division and Stormwater Division of Public Works holding ONE of the Water Distribution System Operator License as follows:
 - \$0.25/hour - Level 3 Certificate OR
 - \$0.50/hour - Level 2 Certificate OR
 - \$0.75/hour - Level 1 Certificate

10. Water Plant Operators
Water Plant Operators, Water Plant Coordinators, Water Plant Supervisor, Water Plant Superintendent, and Chemist holding the State Health Department Certificates assigned to Plant Operation.
 - 7.5% of base pay - "C" Certificate OR
 - 10% of base pay - "B" Certificate OR
 - 15% of base pay - "A" Certificate

11. Victim Services Practitioner Certification Pay
 - \$.75/hourly

SECTION D.

NIGHT SHIFT DIFFERENTIAL:

1. Motor Pool
General Maintenance Workers, Fleet Mechanic Trainees, Fleet Mechanic's Aides and Fleet Mechanics assigned to night duty at the Motor Pool.
 - \$.20 hourly

2. Water Plant
Custodial Workers, Water Plant Operator Trainees, and Water Plant Operators assigned to night duty.
 - \$.20 hourly

SECTION E.

ASSIGNMENT PAY:

1. Certified Pesticide Applicator Differential
Parks employees holding the State of Florida Department of Agriculture and Consumer Service Ornamental and Turf and Right-of-Way restricted pesticide applicator's license. Only one employee at a time shall receive an additional 5% of base pay on a daily basis when assigned to pesticide application for any portion of a day
 - 5% of base pay/daily

FY 2009-10
SUPPLEMENTARY COMPENSATION PROVISIONS

2. City Manager Office
One (1) employee assigned on a regular basis to perform office assistance to the City Manager
 - 5% of base pay

3. Construction Equipment Operation
Heavy Equipment Operators assigned to operate designated heavy motorized construction equipment such as backhoe, crane truck and heavy front-end loader on a regular basis (majority of work week.)
 - 5% of base pay

4. Disaster Reporting Oversight
One employee may be assigned the responsibility of working with FEMA/State and other agencies to compile information and reports after a declared disaster. Supplemental pay will be in effect until all audits are completed. FEMA/State shall reimburse the city for the administrative costs related to the disaster.
 - 10% of base pay

5. Facility Maintenance Supervisor
One (1) Facility Maintenance Supervisor assigned on a regular basis to perform supervisory duties.
 - 5% of base pay

6. Fleet Mechanic Work (Specialized)
Fleet mechanics shall receive additional compensation as listed when assigned to perform work on a regular basis in an area of specialization.
 - 5% of base pay - Heavy Equipment

7. Police Section Assignment Pay
The Police Chief will designate
one sworn employee to be in charge of the Uniform Patrol Section
one sworn employee to be in charge of the Administrative Section
one sworn employee to be in charge of the Community Policing Services Section
one sworn employee to be in charge of the Investigative Section
 - 2% of base pay

8. Sanitation Assignment Pay
General maintenance workers assigned on a regular basis to perform work in the Sanitation Division of the Public Works Department.
 - 15% of base pay

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SUPPLEMENTARY COMPENSATION PROVISIONS

9. Temporary Supervisor Assignment Pay
For a department that does not have an Assistant Director, Manager or Administrator. When a non-supervisory employee is assigned supervisory duties during a department reorganization period and the employee is not eligible for out-of-class pay, one employee may receive a 5% supplement for up to 6 months during reorganization. The department may have this supplement one time only during reorganization.
 - 5% of base pay

10. Utility Billing Customer Service Duties
Account Clerks assigned to the Utility Billing Division of the Finance Department are to be compensated for customer service work performed.
 - 5% of base pay

SECTION F.

TOOL ALLOWANCE:

1. Fleet Supervisors, Fleet Mechanics, and Fleet Mechanic Trainees
 - \$300.00 yearly

2. Fleet Mechanic's Aide
 - \$100.00 yearly

SECTION G.

1. Out of Classification Pay
Any employee (with the exception of Bargaining Unit members) designated by his Director and required to perform work normally assigned to a higher classification than their own for periods of at least two consecutive work days shall be compensated at 5% above current base pay for such period. Under no circumstances will holidays, vacation, sick leave, birthday, jury duty, etc. count toward the two day period.

2. When Department Heads are absent for a period of at least two consecutive work days, the next employee in line and so designated by the appropriate Department Head or City Manager shall be compensated at 10% above current base pay for such period. This shall not hold true for employees formally recognized as second-in-command (ADH) in such classifications as: Assistant Administrative Services Director, Assistant Finance Director, Assistant Library Director, Assistant MoCA Director, Assistant Parks & Recreation Director, Assistant Personnel Administration Director, Assistant Public Works Director, Assistant Community Planning and Development Director, Deputy City Manager, Deputy City Attorney, Deputy City Clerk, and Assistant Police Chief, as well as other such appropriate classifications which recognize acting Department Head responsibilities in the class specifications.

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SUPPLEMENTARY COMPENSATION PROVISIONS

SECTION H.

ON CALL: Any employee with the exception of Police Officers and Police Sergeants, who is not considered job basis, and is required to be on call and available to report to work in the event of an emergency will be compensated \$10.00 per day. In the event any employee is called and reports to work due to such an emergency, the \$10.00 will be applied towards the overtime worked; an employee required to be on call on a holiday will receive \$10.00 for the day and all other provisions concerning this section will apply.

SECTION I.

JOB BASIS: Any employee in a position whose classification is designated as JB (job basis) in the classification and pay plan shall receive additional compensation equal to 2-1/2% of any such employee's base pay. All such salaried employees shall be exempt from receiving overtime pay.

SECTION J.

SERVICE WORKER: Service connected disability retirement recipients, re-employed in the capacity of service worker, are paid at a rate equivalent to 90% of their regular rate of compensation earned at time of disability; as provided in Ordinance 691.

SECTION K.

TRAINEE STATUS:

Any employee appointed to fill a classified position in the capacity of a trainee, must meet the majority of established eligibility criteria for the regular classification. Compensation for a trainee shall be no more than three (3) pay grades below the minimum rate of pay for the regular classification. Trainees shall remain on probation until they meet established eligibility criteria for the classification and not be entitled to receive merit increases.

SECTION L.

1. **Overtime Pay**

All non-salaried, hourly employees in the classified service whose classifications are so designated in the classification and pay plan shall be compensated at a rate of one and one-half (1-1/2) times their normal hourly rate under the following conditions:

- A) For time actually worked in excess of forty (40) hours in with-pay status per week.

Nothing herein shall require the payment of time and one-half unless a substantial amount of time is worked in excess of the normal workday. For the purpose of definition, a substantial amount of time shall be considered any period of time of fifteen (15) minutes or more.

FY 2009-10
SUPPLEMENTARY COMPENSATION PROVISIONS

The assignment of overtime work is on an involuntary basis and any employee refusing assignments of such work is subject to disciplinary action as deemed appropriate by the appointing authority.

2. Classified non-salaried, hourly employees who work on a holiday shall be compensated at the overtime rate for hours actually worked.

Such overtime pay must be certified by the appointing authority as necessary work performed in the public interest.

3. The following classifications in the unclassified and classified service are designated as salaried, are excluded from provisions of this section and shall not be entitled to overtime.

Such classifications are executive, administrative or professional as defined within the Fair Labor Standards Act and exempt from the overtime provision of the act:

- City Manager (CM)
- Deputy City Manager (DCM)
- Department Heads (DH)
- Assistant Department Heads and Classifications Designated as Acting Department Heads (ADH)
- All Salaried Classifications Designated As Exempt (E) and/or Job Basis (JB)

SECTION M.

RECALL PAY: A non-salaried hourly employee who is recalled to work at a time other than his or her scheduled work shift shall be paid for a minimum of two and one-half (2-1/2) hours, at the rate of one and one-half (1-1/2) times his or her straight time hourly rate, or for the period of time actually worked, whichever is greater.

A non-salaried hourly employee performing work, which is continuous with his or her scheduled work shift, shall receive overtime pay and the minimum two and one-half (2-1/2) hours recall pay will not apply.

For purposes of definition, for Section "M", continuous work shall indicate that a period of time of fifteen (15) minutes or more has not elapsed between the beginning or end of an employee's regular work shift and the time the employee is required to work overtime.

Police Officers and Sergeants must refer to Collective Bargaining Agreement.

SECTION N.

COURT TIME - See current Collective Bargaining Agreement.

FY 2009-10
SUPPLEMENTARY COMPENSATION PROVISIONS

SECTION O.

HOLIDAYS: The following holidays and their respective designated dates are hereby authorized for the employees of the City of North Miami, Florida

<u>Holiday</u>	<u>Designated Day</u>
New Year's Day	January 1st
Martin Luther King Day	3rd Monday In January
Presidents Day	3rd Monday In February
Memorial Day	Last Monday In May
Independence Day	July 4
Labor Day	1st Monday In September
Veterans Day	November 11
Thanksgiving Day	4th Thursday In November
Christmas Day	December 25
Employee's Birthday	Employee's Birth Date Subject To Prior Department Approval
Two (2) Floating Holidays	At The Employee's Option Subject To Prior Department Approval

Note: Supplementary Compensation Provisions of the Pay Plan are policies and procedures regulating pay and benefits for employees unless otherwise noted in a Collective Bargaining Agreement.