

# CITY OF NORTH MIAMI

## EMPLOYMENT ANNOUNCEMENT

OPEN  
NON-COMPETITIVE  
CS-1372

SENIOR CIVIL ENGINEER (406)  
\$52,234. - \$77,476.88 /year\*  
(Recruitment # 00113)

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NON-COMPETITIVE  
CS-1372

Applications for this classification will be accepted until **4:45 P.M., Friday April 26, 2013**

Following review of candidates' applications by the Personnel Department, qualified applicants will be placed on an Eligible List in alphabetical order. **Only those applicants who most closely meet the specific requirements for the position will be contacted for an interview.**

**You must provide an email address. Emails can be set up at your local public library. If no email address is provided, you will not be notified of your status and will not be considered for the position.**

### GENERAL STATEMENT OF DUTIES:

Performs professional civil engineering work in the field or office in relation to the construction, investigation, development, maintenance and design of public works facilities, as well as the review and approval of site plans and work in the right-of-way. Performs other related work as required.

Person in this class prepares finished plans and specifications for public works construction projects such as streets, bridges, structures, sewer, water and storm drainage facilities; Prepares estimates of various public works project costs; Designs and prepares contract plans and specifications for small and medium sized buildings and for alterations and additions to existing buildings and facilities; Makes field investigations concerning works in progress, and recommends modifications and alternative designs in accordance with sound engineering principles, for compliance with building codes of safety code requirements, and adherence to departmental policies and regulations; Review and evaluates final working drawings of plans for internal projects as well as those prepared by outside contractors; Serves as engineer liaison to outside agencies and consultants; Prepares periodic and special engineering reports as required.

### REQUIREMENTS:

1. Bachelor's degree with major course work in civil or environmental engineering, and three (3) years experience in professional civil engineering work with strong emphasis on Public Works Utilities (**proof required at time of application**).
2. Must be registered as a professional engineer by the State of Florida (**proof required at time of application**).
3. Ability to obtain W.D.S. Operator License Level 3. Must complete next available training course after hire and pass state exam within 3 months after course completion. State Certification must be submitted as soon as eligible to apply.
4. Valid Florida Driver License (**copy required at time of application**).

### EXAMINATION:

Evaluation of education, training and experience as included in candidate's application. Only the most qualified candidates will be contacted by email for an interview.

\* Includes 2.5% Job Basis in lieu of overtime

3/26/13

**Current North Miami Employees** must complete an application with all work experience relevant to position applying for. In addition, copies of all documents requested must be submitted at time of application. Only information provided at time of application will be reviewed for eligibility. Personnel Administration will not review employee's personnel file or consider personal knowledge of applicant when determining eligibility.

Candidates must pass a background investigation and medical examination prior to employment. Per Federal law, we hire only U.S. citizens or lawfully authorized aliens who provide proof of their identity and employment eligibility.

VETERAN'S PREFERENCE will be given to eligible veterans and spouses of veterans as outlined in Florida Administrative Code 55A-7, Florida Statutes, Chapter 295 & Chapter 2003-42 Laws of Florida. Candidates claiming veteran's preference must present original or certified copy of DD214 and proof of disability dated within the last twelve (12) months (if applicable) at time of application.

REASONABLE ACCOMMODATION: Personnel Administration will make efforts to reasonably accommodate persons in the examination process. Please advise of special needs in advance by calling (305) 895-9866. The hearing impaired may call (305) 893-7936 (TTY line) for information.

APPLY IN PERSON: Personnel Administration, City Hall, 776 N.E. 125 Street, 8:00 am to 4:45 pm Monday through Friday. Applications available on the City website ([www.northmiamifl.gov](http://www.northmiamifl.gov))

THE CITY OF NORTH MIAMI MAINTAINS AN ALCOHOL AND DRUG FREE WORKPLACE AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, GENDER, NATIONAL OR ETHNIC ORIGIN, AGE OR DISABILITY.

**EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER.**