



DATE: \_\_\_\_\_

MAIL TO: Korhalie Dieudonne  
Department of Building & Zoning  
12340 N. E. 8 Avenue, North Miami, FL 33161

Requestor's Name  
or Company Name \_\_\_\_\_  
Last First

Requestor's Address: \_\_\_\_\_  
Street  
\_\_\_\_\_  
City State ZIP

Requestor's Phone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

Enclosed is Check # \_\_\_\_\_ for \$75. Your Receipt # is \_\_\_\_\_  
(Payable to: City of North Miami)

**REQUEST: ACTIVE PERMITS & OPEN COMPLAINTS (VIOLATIONS)  
FOR THE PROPERTY LOCATED AT:**

\_\_\_\_\_

**RESPONSE:**

\_\_\_\_\_ Active Permits (see attached)  
*For more information contact the Building Official, John Jackson, at  
(305) 895-9820, ext. 12178.*

\_\_\_\_\_ Open Complaints (see attached)  
*For more information you can reach the contact person at (305) 893-6511 at  
the extension indicated on the attachment.*

Signature of Employee assisting: \_\_\_\_\_

as of (Date): \_\_\_\_\_

**PLEASE NOTE: A Re-occupancy Inspection is required for residential properties (which include condominiums, single-family, duplex, tri-plex & apartments) prior to closing; otherwise a complaint will be initiated.**

