



CERTIFICATE OF USE APPLICATION

PROCESS NUMBER: _____

DATE: _____ FOLIO NUMBER: _____

A completed application includes:

- A copy of the property lease or a notarized letter from the property owner approving your intent to lease, and
- \$100.00 non-refundable check or money order made to The City of North Miami must be provided at the time of application.
- A letter of intent signed by the business owner describing the business in detail.
- The Owner's *notarized* signature.

BUSINESS INFORMATION:

Name of Business _____
 Business Address: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Email: _____

TYPE OF BUSINESS:

- Retail/ Services Office Restaurant/Bars Hotel/Apartment
 Schools/Daycares Vehicle Sales/Repair Other: _____

PROPERTY OWNER INFORMATION:

Property Owner's Name: _____
 Address: _____

Property Owner's Name (Print)

(STATE OF FLORIDA)
 (COUNTY OF DADE)
 Sworn and subscribed before me by Owner this

Property Owner Signature (must be notarized)

_____ day of _____

Notary Public

Stamped Commission Name
 Personally Known _____ Produced I.D. _____

Type of I.D Produced. _____

FOR OFFICIAL USE ONLY

City of North Miami Zoning Approval:

Date: _____ By: _____ Zoning District: _____

"The undersigned has carefully reviewed this application, and all information contained herein has been freely and voluntarily provided. All facts, figures, statements contained in this application are true, correct and complete to the best of my knowledge and belief. The applicant acknowledges and understands that the issuance of a Certificate of Use is contingent upon a zoning compliance inspection and review, as well as approval of the use and assessment of any impact fees that may be levied by the City of North Miami and Miami Dade County's Department of WASA and DERM. The applicant also acknowledges that a Certificate of Use approval by the City and the County are required prior to the issuance of a Business Tax Receipt by the City of North Miami, which is required prior to operating any business within the City limits."