



ADDENDUM No. 2

JULY 21, 2017

Solicitation Title: RFQ No. 58-16-17: Detailed Train Station Area & Major Corridor Master Plan for a Planned N.E. 125th/N.E. 123rd Street FEC Passenger Rail Station and Surrounding Corridor(s)

Solicitation No.: RFP 58-16-17 Opening Date: **Tuesday, August 1, 2017
by 3:30PM (LOCAL TIME)**

Attention all potential bidders:

- SHOULD Addendum:** Information included in this Addendum is for clarification purposes. This Addendum SHOULD be acknowledged by checking the box indicated on the City's Contract Form A-5, Acknowledgement of Addendum(s), and submitted as part of your Proposal.

Request for Information, Questions, and Clarification:

Q.1 "What is the anticipated project timeline and duration?"

A.1 Pursuant to **Section 6.2** of the RFQ, the timeline for completion of the project shall be agreed to by the selected consultant and the City.

Q.2 "Is there a minimum number of stakeholder meetings that need to be facilitated by the consultants?"

A.2 No, there is not a minimum number of stakeholders meetings. However, the selected Consultant shall be responsible for coordinating as many stakeholder meetings as are needed to successfully accomplish the requisite scope of services for the project.

Q.3 "What is the level of detail expected as part of the 'architectural streetscape designs' component? We are assuming it is at a high-level conceptual design scenarios/ guidelines level. Please clarify."

A.3 The level of detail shall be comparable to the City's Downtown Masterplan (link provided in **Section 6.3** of the RFQ), but shall be finalized by the parties during the negotiation phase.

Q.4 "Is there a specific certification required for the MBD/SBE designation, i.e., State of Florida, Miami-Dade County, City of North Miami?"

A.4 No, there is not a specific certification required; however, the MBWE/SBE certification must be current and submitted as part of the proposal.

Q.5 “Can you please advise if a pre-proposal meeting has been held for “RFQ No. 58-16-17 Detailed Train Station Area & Major Corridor Master Plan?”

A.5 A pre-proposal meeting was not scheduled for this particular RFQ.

Q.6 “Should References (Form A-14) be provided for sub-consultants along with Prime Proposer?”

A.6 No, the required reference list and the completion of **Form A-14** is for the Prime Consultant.

Q.7 “Is there a maximum number of References (Form A-14) that can be provided?”

A.7 No, there is not a maximum number of References for the Respondent to provide; however, the minimum is three (3).

Q.8 “Please specify which sub-consultant disciplines should be provided with an architectural Prime Proposer.”

A.8 There is no specific Sub-Consultant discipline that is required; however, any proposed Sub-Consultants responsible for providing services specific to this project should be identified. Additionally, each proposed Sub-Consultant’s work should be indicated on **Form A-6**, Bidders Disclosure of Sub-Contractors.

Q.9 “What is the MWBE/SBE goal for this project?”

A.9 There aren’t any specific MWBE/SBE goals for this project.

Q.10 “How will the MWBE/SBE firms included affect Evaluation Criteria scoring?”

A.10 **Section 5.1**, paragraph **No. 6** of the RFQ, assigns up to a maximum 20 points for evaluating the qualifications of the team members. Participation by MWBE/SBE firms is encouraged, but not required.

Each Evaluation Committee member will independently score this criteria based upon the Respondent and/or their Sub-Consultant.

Q.11 “Do sub-consultants need to include State of Florida Department of Corporate Information?”

A.11 Yes, pursuant to paragraph **No.6** in **Section 5.1** of the RFQ, all pertinent information shall be included for each team member, including Sub-Consultants.

Q.12 “Which tab should the Proposer Letter (Page 32 of RFQ) be placed in?”

A.12 The Checklist serves only as a guide to ensure all required documentation is included in the Respondent’s proposal. The actual required format of the proposal is detailed in **Section 5.0** of the RFQ. Respondent must identify placement of each item.

Q.13 “Should the items listed on Proposal Submittal Checklist be placed before everything else in the proposal (i.e. resumes, projects, etc.)? Although this is what the Proposal Submittal Checklist implies, Section 5.0 Proposal Format has the Solicitation Forms placed in Tab 11 which is the last tab of the proposal.”

A.13 See answers to A.12

Q.14 “Is a Sunbiz report needed for sub-consultants?”

A.14 See answers to A.11

Q.15 “How do the Sections listed on the Proposal Submittal Checklist correlate with the tab numbers listed in Section 5.0 Proposal Format?”

A.15 See answers to A.12

Q.16 “Is this proposal limited to those awarded under North Miami A/E Contract RFQ 12-14-15”

A.16 No, this project is soliciting Proposals from all qualified and experienced firms.

Q.17 “Are firms working with or seeking work with private developers in the study area and surrounding environs precluded from submitting for this RFQ?”

A.17 See answers to A.16

Q.18 “In reviewing this RFQ, I have a question. On Page 27, there are several Resource Links to various studies. However, the last (fifth) link to “Johnson & Wales University Master Plan, North Miami, FL – Update 2013-2018” does not work.”

A.18 The Johnson & Wales University Master Plan can be accessed at the following link:
http://www.northmiamifl.gov/docs/JWU_NoMi_Master_Plan.pdf

For any other questions, clarification can be found in the specifications.
All other terms, conditions and specifications remain unchanged for this solicitation.

End of Addendum