



ADDENDUM No. 3

MAY 24, 2019

Solicitation Title: **Agent of Record for Employee Benefit Programs**

Solicitation No.: **RFP 35-18-19** Due Date: **Wednesday, May 29, 2019
By 3:30 PM**

Attention all potential bidders:

- SHOULD Addendum:** Information included in this Addendum is for clarification purposes. This Addendum SHOULD be acknowledged by checking the box indicated on the City's Contract Form A-5, Acknowledgement of Addendum(s), and submitted as part of your Proposal.

To all prospective bidders, please note the following changes and clarifications:

1. The deadline for submittal for proposals has been extended as follows:

SUBMITTAL DEADLINE:
~~FRIDAY, MAY 24, 2019~~ **WEDNESDAY, MAY 29, 2019,**
BY NO LATER THAN 3:30 PM (LOCAL TIME)

NOTICE

DUE TO THE BRIEF CLOSURE OF THE CLERK'S OFFICE DURING BID OPENING DAY, THE DEADLINE FOR SUBMITTAL OF PROPOSALS IN RESPONSE TO THIS SOLICITATION IS BEING EXTENDED AS INDICATED ABOVE IN ORDER TO ENSURE THAT ALL INTERESTED FIRMS HAVE AN OPPORTUNITY TO APPLY.

PLEASE BE ADVISED THAT ANY PROPOSALS PREVIOUSLY SUBMITTED SHALL REMAIN VALID AND IN CONSIDERATION FOR THIS SOLICITATION. NO RE-SUBMITTALS OF PREVIOUSLY SUBMITTED PROPOSALS IS NEEDED.

PLEASE CONTACT THE PURCHASING DEPARTMENT, AT (305) 895-9886, IF YOU HAVE ANY QUESTIONS.

All other terms, conditions, and specifications remain unchanged for this Solicitation.

End of Addendum