



INVITATION TO QUOTE
 City of North Miami
 Purchasing Department
 776 NE 125th Street Room 303
 North Miami, Florida 33161

**THIS IS NOT
 AN ORDER**

QUOTATION NO.: 07-16-17

TITLE: Demolition Project

DUE DATE: Friday, November 04, 2016

TIME: 3:30 PM

CONTACT PERSON: Marie Charles
PHONE: (305) 895.9886
E-MAIL: purchasing@northmiamifl.gov

QUOTES SHOULD BE SUBMITTED TO:
 City of North Miami
 Purchasing Department
 776 NE 125 ST – 3rd Floor
 Room 303
 North Miami, FL 33161

Or via e-mail to: purchasing@northmiamifl.gov

NOTES:

1. *All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified*
2. *Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award*

Price Form: The prices quoted below shall include all labor, materials, supplies, transportation, equipment, and supervision necessary to perform the work specified in this Invitation to Quote. All prices must be submitted on the Bid Form below.

Scope of Work	
<ul style="list-style-type: none"> • Demolish all existing structures on property including any sheds on property located at 665 NW 130th street • Remove foundation, all walls, sheds, lot clearing, including all trees and shrubs • Obtain all permits for demo, tree removal (if needed) utility disconnections, and plumbing • The property will be fenced in at all times. • Debris will be hauled away by contractor. • Seed the property with St. Augustine grass • Any and all side walk damage will be repaired by contractor. • Add entrance gate fence 	
Lump Sum:	\$

Method of Award: Award will be made to the lowest responsive and responsible bidder whose proposal is in the best interest of the City.

Local preference will be applied as applicable (*see below*)

Addenda Received: Yes No If yes, please indicate the number of addenda received: ____

All Addenda are posted on the City's website at:
http://www.northmiamifl.gov/departments/purchasing/current_bids_proposals.aspx

It is hereby certified and affirmed that the respondent shall accept any awards made as a result of this quotation. Respondent further agrees that prices quoted will remain fixed for a period of sixty (60) days from date quotation is due.

Authorized Signature: _____ Title: _____

Print/Type Name: _____ Phone: _____

E-mail: _____ Fax: _____

Company Name: _____ F.E.I. ID No.: _____

Address: _____

City: _____ State: _____ Zip Code: _____

LOCAL PREFERENCE

Except where federal or state law mandates to the contrary, in the purchase of supplies or services in which objective factors used to evaluate the submittals received from offerors a preference of ten (10) percent of the total price, shall be given to a local business.

- LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, a "local business" is a business that has a valid local business tax receipt, issued by the City of North Miami prior to the City's issuance of the Solicitation for supplies or services, that is appropriate for the goods, services or construction to be purchased **AND**; a business that has a physical business address located within the limits of the City of North Miami from which the vendor operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address. **A copy of a current Business Tax Receipt must be included with submittal. Failure to complete this certification at this time (by checking the box above and submitting form A-3) shall render the Bidder ineligible for Local Business Preference.**

OR

- WORKFORCE LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms with at least ten percent (10%) of its total workforce residing within the geographical boundaries of the City prior to the City's issuance of the Solicitation for supplies or services. Place a check mark here only if affirming bidder meets requirements for Workforce Local Preference. **Respondent must submit sufficient proof that it qualifies for this certification. Failure to complete this certification at this time (by checking the box above and submitting form A-3) shall render the Bidder ineligible for Workforce Local Preference.**

OR

- SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractors who are physically located within the City of North Miami (**must complete form A-3(a) Statement of Intent**). Place a check mark here only if affirming bidder meets requirements for Subcontractor Local Preference. **Failure to complete this certification at this time (by checking the box above and submitting forms A-3 and A-3(a)) shall render the Bidder ineligible for Subcontractor Local Preference.**

The offeror, supplier, or contractor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the City.

All referenced forms can be found on the City's website at
<http://www.northmiamifl.gov/departments/purchasing/forms.asp>

1. DEADLINE FOR QUESTIONS

Any questions or clarifications regarding this Invitation to Quote shall be submitted in writing to the Purchasing Department via email at purchasing@northmiamifl.gov by no later than **Thursday, October 27, 2016 at 3:30 PM**. Respondent(s) must clearly understand that the only official answer or position of the City will be the one received in writing. All questions and/or requests for clarification received by the City on a timely basis, shall be answered by means of addenda posted on the City's website.

2. PROJECT COMPLETION TIME

Project must be completed within thirty (30) days of the City's issuance of a Purchase Order.

3. REFERENCES/EXPERIENCE AND QUALIFICATIONS

Vendor should have experience providing services of similar scope and size. At a minimum, at least three (3) references of clients to which the respondent has provided similar services must be submitted with all quotes (see attached form A-14). Current contact information must be provided. References should include full written details of services provided similar to the ones described herein. Only one reference may be used for services performed for or on behalf of the City of North Miami.

4. LICENSING REQUIREMENTS

Respondents must be properly registered to practice their profession and licensed to engage in contracting in the State of Florida at the time of Bid submission. The Respondent shall submit copies of the following:

- General Contractor License **AND/OR**
- State Certified Specialty Contractors License **AND/OR**
- Local Certificate of Competency

5. INSURANCE AND INDEMNIFICATION

Respondents must submit with their Responses, either proof of insurance meeting or exceeding the following coverage or a letter of intent to provide the following requirements if awarded a Contract:

5.1 WORKER'S COMPENSATION

Workers' Compensation Insurance as required by the State of Florida with statutory limits.

5.2 EMPLOYER'S LIABILITY

Employer's liability with limits of no less than \$1,000,000 per accident for bodily injury or disease.

5.3 COMMERCIAL AUTOMOBILE LIABILITY (COVERING OWNED, NON-OWNED & HIRED VEHICLES)

Comprehensive Automobile Liability Insurance with not less than One Million Dollars (\$1,000,000) for each occurrence / combined single limit for bodily injury and property damage including coverage, applicable to owned, hired and non-owned vehicles. The Contractor and any of its approved sub-contractors shall take out and maintain this insurance coverage against claims for damages resulting from bodily injury, including wrongful death and property damage which may arise from the operations of any owned, hired or non-owned automobiles and/or equipment used in any capacity in connection with the carrying out of this Agreement. The City shall be named as an additional insured.

5.4 AUTOMOBILE LIABILITY INSURANCE

ISO Form Number CA 0001 covering any auto if contractor has no owned autos, hired, and non-owned autos with limit no less than \$1,000,000 per accident for bodily injury and property damage.

5.5 POLLUTION LIABILITY

Limits of \$500,000 covering third party on site and off site claims for bodily injury.

Liability insurance shall name the City of North Miami as an additional insured. All insurance required herein shall be written as primary policies, not contributing to or in excess of any coverage that the City may carry.

All insurance policies required by the Contract shall be maintained in full force and effect throughout the term period. The insurance carriers shall have a minimum of a rating based on the latest rating publication for Property and Casualty Insurers such as A.M. Best Company (or its equivalent). All insurers must be lawfully admitted to conduct business within the State of Florida. Required insurance coverage must be approved by the City's Risk Manager prior to signing of Contract. Contractor may produce any insurance under a "blanket" or "umbrella" insurance policy, provided that such policy or a certificate of such policy specify the amount(s) of the total insurance allocated to this Contract. Coverage limits shall equal or exceed the amount(s) required by this agreement and shall not be reduced for claims made on other Projects undertaken by Contractor.

The Contractor must submit, prior to signing of Contract, a Certificate of Insurance naming the City as additional insured for Commercial General Liability and Auto Liability Insurance. Contractor shall guarantee all required insurances remain current and in effect throughout the term of Contract.

Contractor shall indemnify and hold harmless the City and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of an Agreement by the Contractor or its employees, agents, servants, partners principals or Subcontractors.

Contractor shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the City, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorney's fees which may issue thereon.

Contractor expressly understand and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the City or its officers, employees, agents and instrumentalities as herein provided. Neither shall it limit or diminish the immunities derived by the City under the F.S. 768.28.

The Contractor must submit, no later than five (5) days after award and prior to issuance of a Purchase Order, the requisite insurance certificates referenced above with the City of North Miami listed as "additional insured".

6. ADDITIONAL INFORMATION:

Award of this bid will be made to the lowest responsive and responsible bidder, whose quote is in the best interest of the City. All vendors must be registered with the Florida Department of State Division of Corporations (Sunbiz).

ATTACHMENTS:

Form A-3 – Local Preference Affidavit
Form A-3(a) – Statement of Intent
Form A-14 - References