



## LOCAL BUSINESS PREFERENCE AFFIDAVIT

**THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

### SECTION 1: GENERAL TERMS

#### Local Preference

The evaluation of competitive bids is subject to Section 7-151 of Ordinance 1244 which, except where contrary to federal and state law, or any other funding source requirements, provides that preference be given to local businesses. To satisfy this requirement, the vendor shall affirm in writing that it meets at least two (2) of the following objective criteria prior to the City's issuance of the Solicitation.

Business location means a permanent office or other site where the local business conducts, engages in, or carries on all or a portion of its business. A post office box or location at a postal service center shall not constitute a business location.

**At least two (2)** of the following criteria must be met in order to qualify for local preference:

1. A business that is located in the City of North Miami (City) with a current city business tax receipt issued prior to the City's issuance of the Solicitation for supplies or services **AND/OR**;
2. A business has at least ten (10%) of its total workforce residing in the City prior to the City's issuance of the solicitation for supplies or services **AND/OR**;
3. A business that subcontracts at least ten percent (10%) of the contractual amount of a City project with subcontractors who are physically located within the City.

**The offeror, supplier, or contractor seeking the local business preference has the burden to show that it qualifies for the preference, to the satisfaction of the City.**

The preference is used to evaluate the submittals received from bidders. Except where federal or state law mandates to the contrary, in the purchase of supplies or services in which objective factors used to evaluate the submittals received from offerors are assigned point totals, **a preference of ten (10) percent of the total evaluation points, or ten (10) percent of the total price**, shall be given to a local business.

#### Comparison of Qualifications

The preferences established in no way prohibit the right of the City to compare quality of supplies or services for purchase and to compare qualifications, character, responsibility and fitness of all persons, firms or corporations submitting bids or proposals. Further, the preference established in no way prohibit the right of the City from giving any other preference permitted by law instead of preferences granted, nor prohibit the City to select the bid or proposal which is the most responsible and in the best interests of the City.

### SECTION 2: AFFIRMATION

**Failure to fully complete this affidavit and to submit the requisite supporting documents may render the Vendor ineligible for Local Preference. Bidder/Respondent must check the applicable boxes below.**

**LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to businesses located within the limits of the City.

**NOTE: A copy of a current Business Tax Receipt must be submitted along with this bid or proposal.**

Place a check mark here only if affirming bidder meets requirements for **Local Preference Certification**.

**LOCAL PREFERENCE FORM A - 3**

**WORKFORCE LOCAL PREFERENCE CERTIFICATION:** The local preference may be granted to businesses with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City.

**NOTE: Must submit copy of current roster of all employees and provide proof of residence (Driver's License, Voter Registration Card, etc.) and proof of employment for those employees living within the City of North Miami.**

Place a check mark here only if affirming bidder meets requirements for **Workforce Local Preference Certification**.

**SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION:** The local preference may be granted to businesses that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractors who are physically located within the City of North Miami.

**NOTE: Must submit a fully completed Form A-3(a): Statement of Intent signed by the respective subcontractor(s).**

Place a check mark here only if affirming bidder meets requirements for **Subcontractor Local Preference Certification**.

I certify that the information and responses on this form or attached hereto are true, accurate, and complete. I understand that the submittal of this form to the City's Purchasing Department is for this public entity only. I also understand that I am required to inform the City's Purchasing Department of any change in the information contained in this form or any attachments hereto.

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Print Name – Authorized Representative**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Signature – Authorized Representative**

\_\_\_\_\_  
**Date**

Sworn to and subscribed before me on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:  
\_\_\_\_\_