



**Mayor
Smith Joseph, D.O., Pharm.D.**

2015 Citywide Single Family Home Beautification Program

The City of North Miami 2015 Citywide Single Family Home Beautification Program is a repair and rehabilitation grant that has been established to address aging and deteriorating homes throughout the city. This program is funded by the City of North Miami Mayor's initiative through the Capital Improvement Allocation. **Priority given to qualified income elderly residents over 62 years old, as well as disabled residents based on funding availability.**



NO DUPLICATION OF PRIOR PROGRAM WILL BE ALLOWED.

The program aims to improve the exterior façade of homes by providing the following repairs:

- Exterior painting
- Replacement of exterior doors
- Driveway repaving
- Installation of hurricane impact windows
- Replacement of deteriorated fascia soffits and gutters

Eligible applicants must own and occupy a single family home in North Miami and have an annual income that does not exceed 80% of area median income, as shown in the table to the right.

Household Size	Household Income
1	\$38,100 or less
2	\$43,550 or less
3	\$49,000 or less
4	\$54,400 or less
5	\$58,800 or less
6	\$63,150 or less
7	\$67,500 or less
8 or more	\$71,850 or less

**This program is administered by the
North Miami Community Planning and Development Department
12400 NE 8 Avenue, North Miami, FL 33161**

**For more information about the
Citywide Single Family Home Beautification Program, call 305-893-6511, ext. 12165.
Applications can be found online by visiting NorthMiamiFL.gov/CPD in the HOUSING section.**



Community Planning & Development
12400 NE 8TH AVENUE, NORTH MIAMI, FLORIDA 33161-0850
(305) 895-9825



2015 CITYWIDE HOME BEAUTIFICATION PROGRAM

APPLICATION CHECKLIST

(Applications are accepted by APPOINTMENT ONLY)

Please contact the Housing Division Office-305.893.6511 ext.12165
(All appointments are scheduled Monday-Friday 11:00AM – 2:00PM)

- Completed Application Form** (be sure to sign and date).
 - Provide any of the following:**
 - Property tax** payment receipt from County, or **Canceled check** for property taxes to the County, or **Mortgage statement** from lenders declaring taxes were paid.
 - Provide any of the following as proof of property ownership.**
Warranty Deed, or Quit Claim Deed, or Satisfaction of Mortgage
 - Most recent Mortgage statement (past due amount must be 60 days or less)**
 - The “Declaration Page”** of your **current** Homeowner’s Insurance, Fire Insurance, Windstorm, and/or Flood insurance policy.
 - Most recent Utility Bills (Water & Sewer, FPL)**
 - Three (3) current consecutive pay stubs** for **all employed** household members **18 years old or older OR Federal Income Tax Returns w/W-2 forms** for the previous **Two (2) years (2013/2014)** for all working adults currently residing in the household.
 - Proof of Identification:** Driver’s License, **and/or** Passport, Resident’s Card, Naturalization Papers and Social Security Cards for all persons **over 18 years of age** currently residing in the household.
 - Birth Certificates** (with the parent(s) or applicant’s name listed), Passport, Resident’s Card, Naturalization Papers and Social Security Cards for each current resident **under 18 years old.**
- Other acceptable identification:** School records (with the parent(s) name and address), **Court-ordered Letter of Guardianship, or Letter of Adoption.**

NOTE: Approval is not determined until all items listed above have been submitted. If documents/information is not submitted with completed application at the time of scheduled appointment, your application will not be accepted.

Thank you for your cooperation!



Application# _____ Intake Date: _____



COMMUNITY PLANNING & DEVELOPMENT DEPARTMENT

12400 N.E. 8th Avenue
North Miami, Florida 33161
Telephone (305) 893-6511 – Fax (305) 895-4074

2015 CITYWIDE HOME BEAUTIFICATION PROGRAM APPLICATION

APPLICANT

First Name:	Last Name:	Middle Initial
Address:		
City:	State:	Zip Code
Home Phone:	Work Phone:	Cell Phone:

SPOUSE / CO-APPLICANT

First Name:	Last Name:	Middle Initial
Home Phone:	Work Phone:	Cell Phone:

EMPLOYMENT INFORMATION: APPLICANT

Employee Name:	Employer Name:
Position:	Supervisor:
Address/Phone	Year Employed:
Annual Income (gross salary, overtime, tips, bonuses, etc.) \$	Pay Rate: \$

EMPLOYMENT INFORMATION: SPOUSE / CO-APPLICANT

Employee Name:	Employer Name:
Position:	Supervisor:
Address/Phone	Year Employed:
Annual Income (gross salary, overtime, tips, bonuses, etc.) \$	Pay Rate: \$

1) Are you a City of North Miami Employee Yes No

If yes, what department _____

2) Are you related to a City employee, North Miami elected official, or any City Board member; or have a business relationship with a City Employee, North Miami Elected Official, or any City Board member?
Yes No

If yes, name of relative and relationship to relative or identify with whom you have a business relationship.

3) Are you a Consultant, Agent or Contractor? Yes No

HOUSEHOLD INFORMATION

(Must include ALL household members.)

	Name	Date of Birth	Social Security Number	Relationship to Applicant
1				Applicant
2				
3				
4				
5				
6				
7				
8				

OTHER SOURCES OF INCOME

(For ALL household members 18 and over)

List employment, child support, alimony, social security pensions, unemployment and/or Workers Compensation, etc.

	Name	Wage/Salaries Include Tips, Commission And Bonuses	Benefits, Pensions	Public Assistance	Other Income	Annual Income
1						
2						
3						
4						
5						

MORTGAGE INFORMATION

1 ST Mortgage Lender: _____ 800 Customer Service No.: _____	Loan No.: _____ Payment Amount: _____ Next payment due date: _____
2 ND Mortgage Lender: _____ 800 Customer Service No.: _____	Loan No.: _____ Payment Amount: _____ Next payment due date: _____

PROPERTY INSURANCE NOTE: Agent can fax copy of policy **Declarations** page to **305 895-4074** – Attn: Housing Division
Homeowners Insurance: ____ (Y/N) Flood Insurance: ____ (Y/N) Windstorm Insurance ____ (Y/N)

IMPORTANT INFORMATION

1. Does your property have more than one living unit? Yes No
2. Is there any code violation on your property? Yes No
3. Do you or your co-applicant have any liens with the City of North Miami? Yes No

If you answered “YES” to Question 1, your property is not eligible for assistance.

If you answered “YES” to Question 2, attach a copy of the code violation.

If the answer is “YES” to Question 3, your property may not be eligible for funding under this Program

AVERAGE MONTHLY HOUSEHOLD EXPENSES: (FOR EVERYONE IN YOUR HOME WHO PAYS THE FOLLOWING)

Water: \$	Phone: \$	Car Payments: \$	Debt: \$
Cell Phones: \$	Cable TV: \$	FPL: \$	Car Insurance: \$
Mortgages: \$	Other: \$	(Please provide details below)	

3. Have you recently filed a claim with your insurance carrier? seY ٱ oN ٱ
 Have you filed a claim with FEMA seY ٱ oN ٱ
If yes, do you expect to receive a check for damages and/or repairs? seY ٱ oN ٱ

Applicant

Marital Status: Single Married Widow/Widower Divorced Separated
 Citizen / Resident Alien: Yes No
 Sex: Male Female

Spouse / Co-applicant

Marital Status: Single Married Widow/Widower Divorced Separated
 Citizen / Resident Alien: Yes No
 Sex: Male Female

Race / National Origin:

Black not Hispanic Origin White not Hispanic Origin Hispanic Asian or Pacific Islander
 American Indian or Alaskan Native Other (Specify)

AUTHORIZATION TO VERIFY INFORMATION

This is authorization for the City of North Miami to verify previous or current information regarding me/us. The undersigned specifically acknowledge(s) that (1) verification or re-verification of any information contained in this application may be made by the City of North Miami from any source named in this application, as well as banks, credit unions, a credit reporting agency and other sources not specifically identified here; (2) the City of North Miami may make copies of this application for distribution to any party with which (we) have a financial or credit relationship and that any party may treat such copy, including a faxed copy, as an original; (3) the property will be occupied as the applicant’s primary residence.

AGREEMENT

The undersigned understands that the intent of this application is for the purpose of pre-qualifying only and does not guarantee acceptance or approval, and no commitment is hereby made on the part of either the applicant or the City of North Miami. We further understand that all information and documents provided with, and in association with this application, are public records, and as such are subject to the State of Florida’s public records laws.

I/We certify the information provided in this application is true and correct as of the date set forth opposite my/our signature(s) on this application. Any property assisted under this program will not be used for any illegal or restricted purposes, and will be used solely as my/our principal residence.

Any intentionally false or fraudulent statement or supporting document will constitute cancellation of this application, and liability in any legal action brought against me/us by the City. The City of North Miami is hereby authorized to verify any of the above information and to inspect the property prior to approval. I/we agree to have no claim for defamation, violation of privacy or other claims against any person, firm or corporation by reason of any statement or information released by them to the City of North Miami.

PENALTY FOR FALSE OR FRAUDULENT STATEMENT: Federal law, U.S.C. Title 18, Sec. 1001, provides: Whoever, in any matter within the jurisdiction of any department or agency of the U.S. knowingly and willfully falsifies or makes false, fictitious or fraudulent statements, or entries, shall be fined not more than \$10,000 or imprisoned for not more than five years, or both.

PRIVACY ACT NOTICE

This information is to be used by the agency collecting it, or its assignees, in determining whether you qualify as a prospective grant or loan client under its Program. It will not be disclosed outside the agency except as required and permitted by law. Failure to provide this information may delay or result in rejection of your application. All information you provide is subject to Florida’s public records laws.

 Applicant’s Name

 Applicant’s Signature

 Date

 Co-Applicant’s Name

 Co-Applicant’s Signature

 Date

