North Miami Parks and Recreation

Facility Rental Rules, Regulations & Fees

Rentals are taken at the Parks & Recreation Office
12300 NE 8 Ave. / North Miami / 305-895-9840
Monday - Friday / 8:00 am - 5:00 pm

Proof of North Miami Residency is required for resident rates.
(North Miami Water Bill or FPL Bill)

FEES:

$100.00 Security Deposit
Not refunded if cancelled by Lessee.

Griffing Community Center - Capacity: 75

12220 Griffing Blvd. / 305-893-3771
$80.00 NM Residents per hour
$100.00 Non Residents per hour
Saturdays 2:00 pm - 11:00 pm
Sundays 9: 00 am - 11:00 pm
Tables 17 – 6 ft. / Chairs 75

Judson Community Center - Capacity: 40

12100 NW 16 Ave. / 305-688-6185
$60.00 NM Residents per hour
$80.00 Non Residents per hour
Saturdays 2:00 pm - 11:00 pm
Sundays 9:00 am - 11:00 pm
Tables 8 – 6 ft. / Chairs 40

Sunkist Grove Community Center - Capacity: 100

12500 NW 13 Ave. / 305-685-5461
$80.00 NM Residents per hour
$100.00 Non Residents per hour
Saturdays 2:00 pm - 11:00 pm
Sundays 9:00 am - 11:00 pm
Tables 16 – 6 ft. and 8 – 8 ft. / Chairs 100

Two (2) hour minimum
Your paid hours include Set Up, Event and Clean Up time.
Failure to observe rental times will result in forfeit of deposit.

Facilities above are "first come, first served" and rental must be made a minimum of 30 days in advance.

Payment is **due in full** at time of contract signing.
***Effective January 1, 2012**, payments may only be made by Money Order, Cashiers Check, or Personal Check. Personal Checks will not be accepted within 45 days of event date.
(Drivers license required for Personal Checks)

Permits are non-transferable and good only on date specified.

All centers are equipped with Tables, Chairs, Central Air Conditioning and Kitchens.
(No oven at Judson Community Center)

Rules & Regulations

1. The kitchen is available to all rental patrons and **must be cleaned** of all food and garbage. Ovens are intended for warming food, **not** for cooking.
2. Music, DJ's and public address systems must comply with City codes regarding permissible noise levels in public places.
3. All vehicles must park in designated parking spots. Do not park in front of homes, they will have you towed!
4. **NOT PERMITTED:**
   - The **sale** of any article, food or beverage during rentals.
   - **Smoking** - pursuant to state and local regulations.
   - **Candles** are not permitted for any purpose.
   - Fog or smoke type machines of any type.
   - Animal acts, trains, amusement rides, bounce houses etc. *Bounce House is allowed at Clyde Judson Center on field only with prior approval from Administrative office.*
   - Staples, thumbtacks, nails and 2 sided tape anywhere in the building including tables and chairs.
   - **Strippers, Erotic Dancers, Lewd or Lascivious Behavior.**
5. **Your deposit will be refunded providing:**
   - **The center and grounds are left in the condition they were found and nothing is damaged and all rental rules were observed.**
   - The center, grounds and parking lot is **cleaned** and you **exit** by the **end time** on your contract.
   - All your decorations, tape and supplies are removed from **inside the building and the outside grounds**. *Including the Parking Lots.*
   - All food and garbage associated with your rental must be picked up, bagged and placed in the trash receptacle.
   - **If any of these regulations are found to be in non-compliance, the security deposit will be forfeited. *(No Exceptions*).**
   - Your deposit will be mailed to you by check 2 - 4 weeks after your date of rental.
6. The Permittee shall be called upon to reimburse the City of North Miami for any damage to buildings, equipment, grounds or property that exceeds amount of deposit.

We ***do not supply*** ice, paper goods, tableware, decorations, tape, scissors, chair covers, podium, microphone etc. ***Not for renter use:*** piano, facility supplies, game tables, equipment etc.

Staff is present during your rental according to the start and end times on your contract. You or your designated person must review with staff and sign the Rental Checklist at the beginning and end of your event in order for your deposit to be returned. Any damages will be noted and deducted from the deposit.

Thank you for your interest in North Miami's Facilities. We hope your event is a success!

*If you should have any problems **on the day of your rental** please call*
Annalisa Walker, Recreation Supervisor at 954-701-0329 or Ernie Ramos, Recreation Superintendant, at 305-467-3553.

INDEMNIFICATION

Permittee shall indemnify and save City harmless from and against any and all claims, liabilities, losses, and cause of action, which may arise out of permittee's activities under this Agreement, including all other acts or omissions to act on the part of permittee, including any person acting for on his/her behalf and, from and against any orders, judgments or decrees which may be entered, and from and against all costs, attorney's fees, expenses and liabilities incurred in the defense of any such claims, or in the investigation thereof.