

Downtown Action Plan Advisory Committee (DAPAC)
SPECIAL Meeting 23 Minutes
Friday, February 3, 2017 1:30 pm – 3:30 pm
North Miami Police Department Community Room

	Name	Present	Excused	Absent
1	Jason James Chair	X		
2	Fred Stock Vice Chair		X	
3	Suzanne Isa	X		
4	Alexis Sanfield	X		
5	Max Wolfe Sturman	X		
6	Alexandra Barbot			X
7	Mayor John Stemberidge			X
8	Stuart Grant	X		
9	Clark Reynolds			X

1. Call to Order

- Welcome message and opening remarks by Jason James at 1:44 pm.

2. Roll Call

- Ms. Brittini Duria, Board Secretary

3. Approval of Minutes

- December 9 Meeting – Motioned by: Max Wolfe Sturman Seconded by: Alexis Sanfield
- January 20 Meeting – Motioned by: Max Wolfe Sturman Seconded by: Stuart Grant

4. Discussion Items

- **Final proposal for NE 125th Street Liberty Park Gardens with Calvin, Giordano & Associates, Inc. (Consultant)**
 - *There was no presentation given, however Ms. Weedon was there for discussion of a few items and options for seating.*
 - i. *Ms. Sanfield brought up the discussion of the budget and if the project would acquire additional funding, specifically for the overhang. Ms. Sejour explained that it would not be from the Councilwoman but the Chair mentioned that the overhangs would be a separate line item.*
 - ii. *Mr. Sturman approved the scope and design but wanted to clarify the definition of a roof. He also asked if the Committee wanted signage and if they wanted to rename the space.*
 - iii. *The Chair asked if the budget could not allow for the overhang, what could be used as an alternative. Possibly an overhang screen or structure. Mr. Grant suggested the consideration of polycarbonate instead of acrylic. Ms. Weedon also suggested to build the overhang in modular units on the north and south end of the space and fill in the rest as funding becomes available.*
 - iv. *Ms. Sanfield asked about the maintenance and the design documents. She also asked about the possibility of not receiving additional funds and how we would go through with the project then.*
 - i. *Discussion for signage and the change of the park's name, Ms. Sanfield suggested "Art Park." Ms. Isa stated that the original name had to do with the existing mural.*

- ii. Ms. Sejour suggested that signage at both the north and south ends should be at eye-level.
- iii. The Chair decided that the sign on the south side would be removed and place a plaque on the west column and acquire a sponsor.
- iv. Mr. Grant stated that leaving out permanent structures leave room for open opportunity of temporary exhibits and rotate the uses.
- v. The Chair questioned the relocation of existing trees and Ms. Sejour stated that there may be a possibility of achieving said task in-house through the Public Works department but would have to discuss with the Director. Ms. Weedon cautioned the equipment that would be needed to relocate the trees and could cost roughly \$8,000 with a private company.
- vi. Ms. Sejour clarified that the bus shelter would be moved away from the project site and dealt with separately, therefore it should be removed from plans. She then mentioned that for seating, its functionality should be thought about. Ms. Isa suggested seating down the middle of the space, not just against the walls
- vii. The Chair made mention for March 3rd to be the next proposed Special Meeting with completed design documents and a short presentation. He then began to discuss murals or activities within the space. Mr. Sturman suggested having pre-existing wall mounts but Mr. Grant stated that they could be interfering and open space should just be left open. Ms. Sejour suggested a “call for artists.”

5. Closing Remarks

- Meeting adjourned at 3:00 pm.

6. Next Scheduled Meeting: April 14, 2017. (Location: Police Department Community Room).

- Brittini Duria will send an outlook invitation to all members and staff.

Staff Attended:

Tanya Wilson-Sejour, Planning Zoning & Development Director

Brittini Duria, Senior Planning Technician

Sam Blatt, Economic Development Manager

Rasha Soray-Cameau, CRA Director

Derrick Corker, Parks & Recreation Director

Kent Walia, Sustainability Administrator

Lian Plass, Sustainability Administrator

Marie Jean-Pharuns, Housing Manager

John O'Brien, Transportation Planner

Alberto Destrade, Purchasing Director

Calvin, Giordano & Associates:

Tammy Cook-Weedon

Minutes prepared by: Brittini Duria, Board Secretary

Online Resource: All agendas, minutes and reports are available online at

<http://northmiamifl.gov/Departments/cpd/nomidowntown.aspx>