



INVITATION TO QUOTE
City of North Miami
North Miami, Florida 33161

THIS IS NOT AN ORDER

QUOTATION NO.: 20-12-13 IQ

TITLE: Enchanted Forest Stable Roof Replacement

DUE DATE: Wednesday, February 27, 2013 TIME: 3:00 PM
EMAIL/FAX QUOTATIONS: rcrenshaw@northmiamifl.gov / FAX: (305) 891.1015

CONTACT PERSON: Ruby C. Johnson
PHONE: (305) 895.9887
E-MAIL: rcrenshaw@northmiamifl.gov

- NOTES:
1. All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified
2. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award

Table with 5 columns: ITEM, QUANTITY, UNIT, DESCRIPTION, TOTAL PRICE. Rows include Enchanted Forest Stable Roof Replacement and 5% Contingency (If required), ending with a TOTAL BID PRICE row.

Method of Award: Award will be made to the lowest bidder whose proposal is in the best interest of the City.

Local preference will be applied as applicable (see below)

Addenda Received: [ ] Yes [ ] No If yes, please indicate the number of addenda received: \_\_\_\_\_
All Addenda are posted on the City's website at www.northmiamifl.gov

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of sixty (60) days from date quotation is due.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print/Type Name: \_\_\_\_\_ Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_ Fax: \_\_\_\_\_

Firm Name: \_\_\_\_\_ F.E.I. ID No.: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

[ ] LOCAL PREFERENCE CERTIFICATION: For the purpose of this certification, a "local business" is a business that has a valid local business tax receipt, issued by the City of North Miami at least one year prior to bid or proposal submission, that is

appropriate for the goods, services or construction to be purchased **AND**; a business that has a physical business address located within the limits of the City of North Miami from which the vendor operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address.

**OR**

- WORKFORCE LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City. Place a check mark here [ ] only if affirming bidder meets requirements for workforce Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Workforce Local Preference.**

**OR**

- SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractor who are physically located within the City of North Miami. **(Must complete forms A-3a Statement of Intent & A-3b Participation Schedule.)** Place a check mark here [ ] only if affirming bidder meets requirements for Subcontractor Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Subcontractor Local Preference.**

**All referenced forms can be found on the City's website at**  
<http://www.northmiamifl.gov/departments/purchasing/forms.asp>

**SCOPE OF WORK**

The City of North Miami is seeking qualified licensed and insured General Contractors and / or Roofing Contractors to supply and replace the stable roof located at the Enchanted Forest Park located at 1725 NE 135<sup>th</sup> Street in North Miami, Florida.

All work is to be completed within 30 days.

**MANDATORY WALK THRU:**

A mandatory walkthrough is scheduled for **Wednesday, February 20<sup>th</sup>, 2013 at 9:00 AM** at the Enchanted Forest located at 1725 NE 135<sup>th</sup> Street. All interested vendors must attend this walk thru to submit a bid for this project.

**CUT OFF FOR QUESTIONS:**

The cut off for question on this project is Friday, February 22 by 12 noon. All questions must be submitted in writing to Ruby Johnson via email to [rcrenshaw@northmiamifl.gov](mailto:rcrenshaw@northmiamifl.gov) or faxed to 305.891.1015.

**TECHNICAL SPECIFICATIONS:**

1. All work shall be in accordance with the Florida Building Code (FBC) requirements and per any subsequent direction from Building and Zoning for permitting through the city.
2. Remove and dispose of the existing roof down to the exposed wood sheathing.
3. Contain debris in contractor provided dumpster or other means of containment.
4. Remove, dispose of and replace all rotten wood as needed.
5. Remove, dispose of and replace all rotten cedar beams as required; no sheathing of beams (Separate Building Permit required).
6. Remove, dispose of and replace T-111 as needed.
7. Install new 5/8" plywood over the entire T-111 deck under new shingles.
8. Paint the T-111 deck underside (North Miami to supply the paint color codes).
9. Contractor shall provide quantity of paint needed for painting entire T-111 area.
10. Re-nail the entire deck with ring shank nails.
11. Install new metal flashings.
12. Install double 30 pound underlayment on the low slope deck.
13. Install valley metal at the slope transition.
14. Tin cap and nail the roof with ring shank nails.
15. Install new three dimensional shingles (Color to be chosen by CNM).
16. The jobsite will be left in a broom clean condition each day.

17. Extra care shall be taken to ensure that nails and screws do not remain on the ground around the stable area where horses walk.
18. Permit fees will be paid by the City.
19. Structural engineering, if required, will be paid by the City.
20. An onsite preconstruction meeting will be held with North Miami's project manager to arrange mobilization.
21. Daily progress reports will be provided by the contractor.
22. Work shall be completed between the hours of 8 a.m. to 5 p.m. Monday through Friday.
23. Payment will be first 50% upon 50% completion with approved inspection report and the final 50% upon final inspection, approval and closure of the applicable permits.

**ADDITIONAL INFORMATION:**

Award of this bid will be made to the lowest responsive responsible bidder. All vendors must be registered with the State of Florida and required to submit a copy of an active State of Florida business license in the requested filed of work. Insurance will be requested upon award.