



INVITATION TO QUOTE
 City of North Miami
 Purchasing Department
 776 NE 125th Street Room 303
 North Miami, Florida 33161

**THIS IS NOT
AN ORDER**

QUOTATION NO.: 17-15-16 ITQ

TITLE: Installation of Benches and Bins

DUE DATE: Friday, March 11, 2016

TIME: 3:30 PM

EMAIL QUOTATIONS: purchasing@northmiamifl.gov

CONTACT PERSON: Pierson Sherwood

PHONE: (305) 895.9886

E-MAIL: psherwood@northmiamifl.gov

NOTES:

1. All prices shall be F.O.B. Destination delivery point including all costs and freight unless otherwise specified
2. Failure to complete and sign this form renders your bid/quotation non-responsive and ineligible for award

ITEM	QUANTITY	DESCRIPTION	PRICE PER UNIT	TOTAL
1.	3	Bench Installation	\$	\$
2.	18	Trash Bin Installation	\$	\$
Grand Total				\$

Method of Award: Award will be made to the lowest bidder whose proposal is in the best interest of the City.

Local preference will be applied as applicable (*see below*)

Addenda Received: Yes No If yes, please indicate the number of addenda received: _____

All Addenda are posted on the City's website at www.northmiamifl.gov

It is hereby certified and affirmed that the bidder shall accept any awards made as a result of this quotation. Bidder further agrees that prices quoted will remain fixed for a period of sixty (60) days from date quotation is due.

Authorized Signature: _____ **Title:** _____

Print/Type Name: _____ **Phone:** _____

E-mail: _____ **Fax:** _____

Firm Name: _____ **F.E.I. ID No.:** ___/___/___/___/___/___/___/___

Address: _____ **City:** _____ **State:** _____

- LOCAL PREFERENCE CERTIFICATION:** For the purpose of this certification, a “local business” is a business that has a valid local business tax receipt, issued by the City of North Miami at least one year prior to bid or proposal submission, that is appropriate for the goods, services or construction to be purchased **AND**; a business that has a physical business address located within the limits of the City of North Miami from which the vendor operates or performs business. Post Office Boxes are not verifiable and shall not be used for the purpose of establishing said physical address.

OR

- WORKFORCE LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms with a least ten percent (10%) of its total workforce residing within the geographical boundaries of the City. Place a check mark here [] only if affirming bidder meets requirements for workforce Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Workforce Local Preference.**

OR

- SUBCONTRACTOR LOCAL PREFERENCE CERTIFICATION:** The local preference may be applied to firms that subcontract at least ten percent (10%) of the contractual amount of a City project to subcontractor who are physically located within the City of North Miami. **(Must complete forms A-3a Statement of Intent & A-3b Participation Schedule.)** Place a check mark here [] only if affirming bidder meets requirements for Subcontractor Local Preference. **Failure to complete this certification at this time (by checking the box above) shall render the Bidder ineligible for Subcontractor Local Preference.**

**All referenced forms can be found on the City’s website at
<http://www.northmiamifl.gov/departments/purchasing/forms.asp>**

SCOPE OF WORK

The City of North Miami is seeking a qualified construction contractor for the installation of (3) three bus benches and (18) eighteen trash bins.

CUT OFF FOR QUESTIONS:

The cut off for questions on this project is Friday March 4, 2016 by 12 noon. All questions must be submitted in writing via email to purchasing@northmiamifl.gov.

TECHNICAL SPECIFICATIONS:

1. The City is looking to have, 18 trash bins and 3 benches installed throughout the City.
2. Contractor will install the amenities per the attached plan details.
3. All installations will be on sidewalks on NE 125th Street between 4th and 10th Avenues (see attached map).
4. Sidewalks are comprised of brick pavers on compacted sand. Some cutting of brick pavers will be required.
5. All installations will require pouring concrete base per plan details and attaching with bolts (see attached site amenity details).

ADDITIONAL INFORMATION:

Award of this bid will be made to the lowest responsive and responsible bidder, whose quote is in the best interest of the City. All vendors must be registered with the Florida Department of State Division of Corporations (Sunbiz) and with the City of North Miami

- Bidders must include two references that are in direct relation with this type of work, which the City may contact.