

To: The Honorable Mayor and City Council

From: Maxine Calloway, Esq., A.I.C.P., Director of Community Planning & Development

Date: July 9, 2013

RE: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING FISCAL YEAR 2013-2014 ACTION PLAN UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP GRANT (HOME) PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

RECOMMENDATION

Staff is recommending that the Mayor and Council approve the proposed action plan for transmittal to U.S. Department of Housing and Urban Development (HUD) for its adoption.

PLANNING COMMISSION RECOMMENDATION

At its meeting on June 6, 2013 the Planning Commission (attended by Commissioners James, Castor, Harwitz, Ernst, and Seifried) reviewed and discussed the resolution to adopt the proposed Action Plan. The Planning Commission commented on the slight increase and noted on the record that the additional funds were allocated to the Community Based Organizations (CBOs). There was no discussion from the public and the item passed unanimously with a vote of 4-0.

BACKGROUND

The U.S. Department of Housing and Urban Development (U.S. HUD), the federal agency responsible for administration of the CDBG and HOME programs, requires each entitlement jurisdiction to prepare an Action Plan outlining needs and priorities for the funding year. Each jurisdiction is also required to invite public participation in the process through an open forum. An Action Plan is defined as a comprehensive document, which describes the City's overall needs and priorities relative to housing and community development. Each year the Action Plan must be prepared and submitted to U.S. HUD for approval prior to release of funds. In FY 2013-2014, the City will receive approximately \$789,881 and \$201,661 in CDBG and HOME funding, respectively.

As part of the planning process, two public meetings were held to solicit public input on the proposed plan. The meetings were held at the Sunkist Grove Community Center and the Griffing Adult Center, May 21, 2013 and May 22, 2013, respectively. Prior to the public meetings, there were several inquiries from community organizations about the Public Service portion of the proposed plan, which was published in the Miami Herald on May 19, 2013 and posted on the City's website. The notice was also emailed to all homeowners associations, inviting them to participate in this process. The proposed action plan consists of Housing, Public Service and Administrative activities.

No.	Activity	Funding Allocation
1	CDBG Program Administration	\$157,976
2	CDBG Public Services – Non-profit Community Based Organizations	\$118,482
3	CDBG Housing Rehabilitation Program	\$513,423
4	HOME Program Administration	\$20,166
5	HOME Community Housing Development Organization (CHDO) Set-aside	\$30,250
6	HOME Single-Family Rehabilitation Program	\$98,245
7	HOME First-time Homebuyer Program	\$50,000
8	HOME Tenant Based Rental Assistance Program	\$3,000
TOTAL CDBG & HOME FUNDS		\$991,542

Attachments

- 1) Resolution
- 2) Notice of Public Hearing
- 3) Proposed Action Plan

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING FISCAL YEAR 2013-2014 ACTION PLAN UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIP GRANT (HOME) PROGRAMS; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, since 1994, the City of North Miami (“City”) has received Community Development Block Grant (“CDBG”) funds from the U.S. Department of Housing and Urban Development (“HUD”), in order to provide a source of funding for various community and economic development programs and projects; and

WHEREAS, since 2003, the City has received HOME Investment Partnership Grant funds (“HOME”), in order to provide a source of funding for community housing programs; and

WHEREAS, the Single Family Rehabilitation is a program within the City’s Local Housing Assistant Plan designed to provide qualified single family homeowners with deferred payment loans for home repairs, using CDBG and HOME funds; and

WHEREAS, the City will receive Seven Hundred Eighty-Nine Thousand Eight Hundred Eighty-One Dollars and No Cents (\$789,881.00), and Two Hundred One Thousand Six Hundred Sixty-One Dollars and No Cents (\$201,661.00) in CDBG and HOME funds, respectively, for Fiscal Year 2013-2014; and

WHEREAS, HUD program regulations require that the City prepare an annual Action Plan for the use of grant funds with input from the public; and

WHEREAS, on May 21, 2013, and on May 22, 2013, the City conducted public meetings at Sunkist Grove Community Center and at Griffin Senior Adult Center, soliciting public views and input in the development of the Action Plan; and

WHEREAS, in accordance with HUD regulations, the City administration prepared the FY 2013-2014 Action Plan for the use of CDBG and HOME grant funds; and

WHEREAS, on June 6, 2013, the City Planning Commission held a duly noticed public hearing and found the proposed FY 2013-2014 Action Plan to be acceptable, and recommended its approval to the Mayor and City Council; and

WHEREAS, the Mayor and City Council of the City of North Miami, find the proposed FY 2013-2014 Action Plan to be in the best interests of the City and thereby, accept the Planning Commission's recommendation for approval.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. Approval. The Mayor and City Council of the City of North Miami, Florida, hereby approve Fiscal Year 2013-2014 Action Plan under the Community Development Block Grant (CDBG) and Home Investment Partnership Grant (HOME) programs, attached hereto as "Exhibit 1."

Section 2. Effective Date. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this _____ day of July, 2013.

LUCIE M. TONDREAU
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

REGINE M. MONESTIME
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Lucie M. Tondreau

_____ (Yes) _____ (No)

Vice Mayor Marie Erlande Steril

_____ (Yes) _____ (No)

Councilperson Scott Galvin

_____ (Yes) _____ (No)

Councilperson Carol F. Keys, Esq.

_____ (Yes) _____ (No)

Councilperson Philippe Bien-Aime

_____ (Yes) _____ (No)



**NOTICE TO PUBLIC
CITY OF NORTH MIAMI
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)
FISCAL YEAR 2013-2014 ACTION PLANS & PUBLIC MEETINGS**

The City North Miami is an entitlement community eligible to receive assistance under the U. S. Department of Housing and Urban Development [HUD] Community Development Block Grant [CDBG] Program and HOME Investment Partnerships [HOME] Program. As mandated by Federal Regulation, 24 CFR Part 91, the City of North Miami is required to submit an annual update of its Consolidated Plan. The update, known as an Action Plan, will reflect a collaborative process whereby North Miami establishes a unified vision of community development actions (interaction with municipalities, community organizations, civic organizations and private sector). This planning effort will cover the Community Development Block Grant (CDBG) and Home Investment Partnership Programs (HOME). All HUD entitlement communities must submit an Action Plan in order to receive these funds.

The specific strategies identified in the Plan to address housing and community development needs are as follows: provide affordable housing; expand economic opportunities; increase the capacity of public facilities and public services; and improve infrastructure.

The Fiscal Year 2013-2014 Action Plan describes the activities the City proposes to undertake to accomplish the objectives of the Consolidated Plan, are listed below.

No.	Activity	Funding Allocation
1	CDBG Program Administration	\$144,252
2	CDBG Public Services -- Non-profit Community Based Organizations	\$108,000
3	CDBG Housing Rehabilitation Program	\$469,010
4	HOME Program Administration	\$20,012
5	HOME Community Housing Development Organization (CHDO) Set-aside	\$30,018
6	HOME Single-Family Rehabilitation Program	\$96,982
7	HOME First-time Homebuyer Program	\$50,000
8	HOME Tenant Based Rental Assistance Program	\$3,000
TOTAL CDBG & HOME FUNDS		\$921,274

As part of the planning process, the City of North Miami is conducting workshops to solicit public input on programs and activities eligible for CDBG and HOME funding, and to prioritize such programs and activities for eligible areas citywide. Residents are invited to attend and participate in these discussions. The locations and dates of the meetings are as follows:

Locations:	Sunkist Grove Community Center	Griffing Adult Center
	12500 N.W. 13 th Avenue	12220 Griffing Blvd.
	Tuesday, May 21 st , 2013	Wednesday, May 22 nd , 2013
	Time: 6 to 8 pm	Time: 6 to 8 pm

There will be a public hearing opportunity at the Planning Commission Meeting, June 6, 2013 at 7:00PM, in the Council Chambers, 776 NE 125th Street, 2nd Floor. The thirty day comment period begins on June 5, 2013 until July 5, 2013. All comments must be in writing and sent to the attention of the CDBG Administrator, City of North Miami, Community Planning & Development Department., 12400 N.E. 8th Avenue , North Miami, Florida 33161 no later than July 5, 2013 at 5:00 pm.

**COMMUNITY DEVELOPMENT BLOCK GRANT
PROPOSED FY2013-2014 ACTION PLAN**

CDBG ALLOCATION= \$789,881	
Activities	Allocation
PROGRAM ADMINISTRATION-20 % of annual allocation (A) CDBG Administrator (B) Housing Manager (Partial salary/fringes) (C) Fair Housing (\$6,500) (D) Program Expenditures	\$157,976.00
PUBLIC SERVICES-15 % of annual allocation (A) North Miami Foundation (\$15,000) (B) Community Based Organizations (\$73,482) (C) Youth Summer Employment (\$30,000)	\$118,482.00
HOUSING REHABILITATION-25% of projected annual housing rehabilitation expenditures allocated to housing delivery services. (A) Single Family Rehab Projects (\$385,068.00) (B) Housing Services Delivery Cost (\$128,355.00) <ol style="list-style-type: none"> 1. Housing Coordinator (Partial salary/fringes) 2. Housing Services Administrative Specialist (Partial salary/fringes) 3. Housing Services Aide (Partial salary/fringes) 4. Housing Inspector (Partial salary/fringes) 5. CP&D Technician (Partial salary/fringes) 	\$513,423.00
TOTAL	\$789,881

FY13 CDBG allocation - increased by 5% from prior year.

**HOME INVESTMENT PARTNERSHIP PROGRAM
PROPOSED FY 2013-2014 ACTION PLAN**

HOME ALLOCATION = \$201,661

ACTIVITIES	ALLOCATION
1. PROGRAM ADMINISTRATION (10%) (A) Housing Inspector	\$20,166.00
2. CHDO SET A-SIDE (15%) (A) HOMEBUYER ASSISTANCE	\$30,250.00
3. HOUSING REHABILITATION Single Family Rehab Assistance	\$98,245.00
4. First Time Home Buyer Assistance	\$50,000.00
5. Tenant Base Rental Assistance (TBRA)	\$3,000.00
Total	\$201,661.00

FY13 HOME allocation decreased by 3%.