



# MEMORANDUM

To: Arthur H. Sorey, III  
Interim City Manager

Date: November 10, 2015

From: Karen Muir  
Risk Manager

Subject: Appointment to FMIT Board

---

The Florida Municipal Insurance Trust (FMIT) which is a component of the Florida League of Cities has an open slot on its Board. Only elected officials can serve on the Trust. Nomination forms were sent out to all government members of the League this year. The City is a member since it purchases property insurance from the Florida League of Cities. A nomination form must be completed for elected official interested in serving on this Board.

The Board meets at various Cities throughout Florida on a quarterly basis to discuss matters concerning the Trust which can include the following: financial statements, insurance trust approvals for coverage changes, rate changes, prior minutes, reinsurance, the health insurance program, general liability, property insurance and workers compensation.

The Board comprises of fifteen (15) members and it will be re-convening in December 2015 (in Daytona Beach Shores) at which time it will review the nominations and make an appointment to the Board. The appointed member will be invited to the following meeting in April 2016.



DATE: November 2, 2015

TO: Members  
Florida Municipal Insurance Trust

FROM: The Administrator

RE: Trustee Nominations

The Florida Municipal Insurance Trust (FMIT) is a pooled self-insurance program, whose membership consists of local government entities. The FMIT's Board of Trustees oversees the FMIT's operations. The purpose of this letter is to solicit nominations for election to the Board.

The FMIT's governing documents provide the Board, at least annually, shall solicit nominations for Trustee candidates from governmental entities that are members that participate in the Trust and such nominees shall constitute the basis for election to the Board. There is one vacancy on the FMIT board that needs to be filled. Following the solicitation of nominations, Trustee vacancies are filled by the Board, by a majority vote, from the nominees offered by the members.

The FMIT's governing documents further provide that the Board of Trustees shall be composed of no more than fifteen (15) Trustees, all of whom shall be elected municipal officials of municipalities that participate as members of the Trust. No Trustee may be selected or continue to serve as a Trustee after becoming an owner, officers, employee or agent of a business entity having a contractual relationship or otherwise doing business with the Trust. A Trustee shall relinquish his office or may be removed when he no longer serves as an elected or appointed official of the member from which he was selected, or when the governmental entity from which he or she was selected ceases to participate as a member of the Trust.

*As nominations must come from members of the Trust, your letter of nomination should reflect that your governmental entity's governing body has endorsed the nominee. In addition, please include a resume or a biographical sketch reflecting the nominee's background and qualifications to serve.*

Should you wish to submit a nomination to the Board, please complete the enclosed nomination form, and return it to the Florida League of Cities, Inc., Orlando Office, to the attention of Melissa Solis, no later than **Monday, November 16, 2015**. Thank you.

