

**Date:** January 26<sup>th</sup>, 2016  
**To:** The Honorable Mayor and City Council of the City of North Miami  
**From:** Tanya Wilson-Sejour, AICP, Planning Zoning & Development Director   
**Re:** Award of Fiscal Year 2015-2016 Community Development Block Grant (CDBG) Funds

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**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE AWARD OF FISCAL YEAR 2015-2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO NOT-FOR-PROFIT COMMUNITY BASED ORGANIZATIONS (CBOs); PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

**RECOMMENDATION**

It is respectfully requested by the Community Planning and Development staff that the Mayor and Council hear presentations from Community-Based Organizations (CBOs) that submitted proposals for FY 2015-2016 Community Development Block Grant (CDBG) funding, review staff recommendations, and provide its final funding recommendations for the 2015-2016 allocation to Community-Based Organizations (CBOs).

**PLANNING COMMISSION RECOMMENDATION**

At its regular meeting on December 1<sup>st</sup>, 2015, the Planning Commission heard presentations, reviewed and discussed the proposals submitted by the CBOs. The Planning Commission unanimously voted 7-0 in concurrence with staff's recommendation. The Planning Commission is requesting that the City Council concur and award funds based on their recommendations.

**BACKGROUND**

Pursuant to U.S. Department of Housing and Urban Development (HUD) regulations, and consistent with the Fiscal Year 2015-2016 Action Plan (Resolution # 2015-R-75) adopted by the City Council on July 14<sup>th</sup>, 2015, the total amount of federal funding available under the Public Service category is One Hundred Twelve Thousand Thirty Six Dollars (\$112,036.00) . The City has allocated Twenty Three Thousand Five Hundred Thirty Six Dollars (\$23,536.00) to the Youth Employment Summer Program, leaving a remainder of Eighty Eight Thousand Five Hundred Dollars (\$88,500.00) for awards to not-for profit based CBOs. Twelve (12) proposals, with total requests for One Hundred Sixty Nine Thousand Seven Hundred Thirteen Dollars (\$169,713.00) were received from the CBOs for FY 2015-

2016 CDBG funding. Recommendations for award were made based on the organization's ability to demonstrate their aptitude to achieve the federal governments established criteria for funding.

The evaluation committee included staff from the Purchasing Department, the Parks and Recreation Department, the City Manager's Office and the Public Works Department. Each proposal was evaluated on the following criteria:

1. Project is eligible and meets one of the three broad National Objectives:
  - **Principally benefits low/moderate income persons;**
  - **Prevents or eliminates slum or blight;**
  - **Addresses an urgent need or problem in the community**
2. Project fits into the community priorities set out by the City of North Miami's FY 2015-2019 Consolidated Plan;
3. Prior experience with CDBG related activities; and/or prior experience with other grant programs, and proven record carrying out similar projects in the community;
4. Financial capacity and financial stability, as indicated by funding sources and amounts over time;
5. Adequate staffing;
6. Organizational strength; and
7. Performance Measurement, to indicate program impact on community or in lives of persons assisted.

The attached Table provides information regarding the Community-Based Organizations; i.e. the name, address, a brief description of each proposed activity, whether the proposed activity meets the CDBG National Objectives, and the amount of funding requested. In addition, the Table includes funding recommendations by the City Administration with concurrency from the Planning Commission.

TWS/mjp

- Attachments:
1. Resolution
  2. Table of Proposals and Funding Recommendations
  3. CBO Proposal Scores
  4. Public Notice

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE AWARD OF FISCAL YEAR 2015-2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO NOT-FOR-PROFIT COMMUNITY BASED ORGANIZATIONS (CBOS); PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

**WHEREAS**, the City of North Miami (“City”) was awarded U.S. Department of Housing and Urban Development Community Development Block Grant (“CDBG”) funds in Fiscal Year 2015-2016 to provide funding for various community and economic development programs and projects; and

**WHEREAS**, since 1999, the City has awarded CDBG funds to not-for-profit Community Based Organizations (“CBOs”) in order to provide social services to the City’s at-risk population; and

**WHEREAS**, on July 14, 2015, the Mayor and City Council adopted Resolution No. 2015-R-75, approving the City’s Fiscal Year 2015-2016 Action Plan wherein CDBG funds, in the amount of One Hundred Twelve Thousand Thirty-Six Dollars (\$ 112,036.00) was allocated to the Public Service category, of which Twenty-Three Thousand Five Hundred Thirty-Six Dollars (\$23,536.00) was allocated to the Youth Employment Summer Program; leaving the remaining balance to aid social services activities through CBO’s, in the amount of Eighty-Eight Thousand Five Hundred Dollars (\$88,500.00); and

**WHEREAS**, on December 1, 2015, the City Planning Commission held an advertised public hearing, reviewed the proposed awards for CBOs, and respectfully rendered its recommendation of approval to the Mayor and City Council.

**NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:**

**Section 1. Approval of Award.** The Mayor and City Council of the City of North Miami, Florida, hereby approve the award of Fiscal Year 2015-2016 Community Development Block Grant (CDBG) funds to not-for-profit Community Based Organizations (CBOs), as detailed in the attached Exhibit “A”.

**Section 2. Effective Date.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** by a \_\_\_\_\_ vote of the Mayor and City Council of the City of North Miami, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
DR. SMITH JOSEPH  
MAYOR

ATTEST:

\_\_\_\_\_  
MICHAEL A. ETIENNE, ESQ.  
CITY CLERK

APPROVED AS TO FORM  
AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
ROLAND C. GALDOS, ESQ.  
INTERIM CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

**Vote:**

Mayor Smith Joseph, D.O., Pharm. D.  
Vice Mayor Alix Desulme  
Councilman Scott Galvin  
Councilwoman Carol Keys, Esq.  
Councilman Philippe Bien-Aime

\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)  
\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)  
\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)  
\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)  
\_\_\_\_\_ (Yes) \_\_\_\_\_ (No)

PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS  
F.Y. 2015 - 2016

Organization Name, Address, Phone, Email	Grantee F.Y. 2015-2016	Program Type	Project Name & Brief Description	Grant Requested	Staff Recommendation	Planning Commission Recommendation	Council Award	Activity Meets National Objective	Purchase Order Number
Experts Resource and Community Center, Inc. <b>ATTN: Danny Felton</b> 610 NW 183rd Street, Suite 202 Miami Gardens, FL 33169 (305) 652-7616 danny@ercchelp.org	Yes	Low Income Persons	<b>“ERCC and Youth Financial Fitness”</b> will provide North Miami residents homebuyer workshops and counseling; Increase homebuyers through pre/post purchase counseling, one-on-one counseling, credit analysis and remediation and foreclosure prevention and general financial literacy target for youth.	\$10,000	\$8,500	\$8,500	\$0		
Florida Immigrant Coalition (FLIC) <b>ATTN: Maria Rodriguez</b> 2800 Biscayne Blvd, Suite 800 Miami, FL 33137 (305) 571-7254 maria@floridaimmigrant.org	Yes	Citizenship	<b>“Florida New Americans”</b> will provide legal services, support and information to legal permanent residents who seek to become naturalized citizens.	\$20,000	\$8,500	\$8,500	\$0		
Food for Life Network, Inc. <b>ATTN: Mr. Tom Pietrogallo</b> 3510 Biscayne Boulevard, Suite 209 Miami, FL 33137 (305) 576-1234, X 283 tpietrogallo@careresource.org	Yes	Persons w/HIV	<b>“Home Delivered Groceries for Persons Living with HIV / AIDS”</b> will provide low and moderate income North Miami residents living with HIV/AIDs, with weekly home delivered groceries to prepare 21 nutritionally balanced meals and snacks.	\$9,500	\$6,000	\$6,000	\$0		
Holy Cross Lutheran School <b>ATTN: Soraya Trujillo</b> 650 NE 135th Street North Miami, FL 33161 (305) 893-0851 strujillo@holycross-nm.org	No	Family Enrichment	<b>“Dare to Be You Family Enrichment Program”</b> will provide citizens of North Miami community parenting strategies that will assist them in raising future productive citizens of North Miami.	\$7,500	\$6,000	\$6,000	\$0		

PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS  
F.Y. 2015 - 2016

Organization Name, Address, Phone	Grantee F.Y. 2015- 2016	Program Type	Project Name & Brief Description	Grant Requested	Staff Recom- mendation	Planning Commission Recom- mendation	Coun- cil Awar- d	Activity Meets Nationa- l Objecti- ve	Purchase Order Number
Ladies of Valor Empowerment <b>ATTN: Alourdes Pierre</b> 12864 Biscayne Blvd, PMB 124 North Miami, FL 33181 786-463-5683 Lourdes830@comcast.net	Yes	Women and teens	<b>“Step It Up!”</b> will provide Group Empowerment & Mentoring, Wellness Initiative, Dress for Success & Image Coaching, Journaling, Job-Readiness Training & Resume Preparation & ESL, and Economic Literacy.	\$17,550	\$7,500	\$7,500	\$0		
North Miami Foundation for Senior Citizens’ Services, Inc. <b>ATTN: Debbie Kleinberg</b> 620 N.E. 127th Street North Miami, FL 33161 (305) 893-1450 dk@nmf620.org	Yes	Seniors	<b>“Home Delivered Meal Program”</b> will provide 2 meals per day; both breakfast and lunch – 7 days per week to nine (9) frail seniors with 4,932 nutritious meals, annually.	\$19,655	\$8,250	\$8,250	\$0		
Police Athletic League of North Miami <b>ATTN: Michaele Chery</b> 12460 NE 13th Place North Miami, FL 33161 (305) 899-2626 mcherry@northmiamipolice.com	Yes	Youth	<b>“Productive Active Leaders”</b> will provide 250 middle and high school students to participate in one of their police officer led division program areas: The Police Explorers, Athletic Programming and The Brains and Beauty (BAB) Girls Club.	\$15,000	\$10,000	\$10,000	\$0		
Prosperity Social and Community Development Group, Inc. <b>ATTN: Nadege Vilsaint</b> 12580 NE Miami Court North Miami, FL 33161 (305) 308-5899 n.vilsaint@p-scdg.org	Yes	Seniors	<b>“Connecting the Bridge through Literacy”</b> will provide meaningful opportunities that will stimulate and revitalize social and economic development in underserved communities throughout Miami-Dade County including minority groups, immigrants, women, teen-girls, the homeless and ex-offenders.	\$15,000	\$8,000	\$8,000	\$0		

PROPOSALS FROM COMMUNITY-BASED ORGANIATIONS  
F.Y. 2015 - 2016

Organization Name, Address, Phone	Grante e F.Y. 2015- 2016	Program Type	Project Name & Brief Description	Grant Requeste d	Staff Recom- mendatio n	Planni ng Commis sion Recom- mendat ion	Council Award	Activity Meets Nationa l Objecti ve	Purchase Order Number
Russell Life Skills and Reading Foundation(RLSARF) <b>ATTN: Pauline D'Oyley</b> 5400 S. University Drive, Suite 506 Davie, FL 33328-5314 (954) 921-3787 pdoyley@russelleducationfoundati on.com	Yes	Youth	<b>“Russell Reading Program at Sunkist Grove Park”</b> will provide up to fifty (50) youths with an after- school program of reading comprehension, phonics instruction, vocabulary building, creative writing and monthly presentations from community leaders and mentors encouraging youths to make positive choices.	\$18,008	\$9,500	\$9,500	\$0		
Sant La, Haitian Neighborhood Center, Inc. <b>ATTN: Gepsie M. Metellus</b> 5000 Biscayne Blvd., Suite 110 Miami, FL 33137 (305) 573-4871 Gepsiem@santla.org	Yes	Youth	<b>“Youth Enrichment Program”</b> will provide academic enrichment, service learning, and educational exploration to (30) North Miami youth residents, ages 12-18.	\$10,000	\$6,000	\$6,000	\$0		
Sant La, Haitian Neighborhood Center, Inc. <b>ATTN: Gepsie M. Metellus</b> 5000 Biscayne Blvd., Suite 110 Miami, FL 33137 (305) 573-4871 Gepsiem@santla.org	No	Employment for low- income persons	<b>“Financial Stability Through Employment”</b> will provide workforce development services to 300 eligible low-and moderate-income individuals residing in the City of North Miami.	\$7,500	\$2,000	\$2,000	\$0		

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F.Y. 2015 - 2016

Organization Name, Address, Phone	Grante e F.Y. 2015- 2016	Program Type	Project Name & Brief Description	Grant Requeste d	Staff Recom- mendatio n	Planni ng Commis sion Recom- mendat ion	Council Award	Activity Meets Nationa l Objecti ve	Purchase Order Number
The Irving Thomas Elite Basketball Academy <b>ATTN: Natasha Thomas</b> 5645 Coral Ridge Drive #378 Coral Springs, FL 33076 (954) 695-4624 nthomaseba@gmail.com	No	Sport	<b>“The Irving Thomas Elite Basketball Academy”</b> will provide basketball skills training, NBA health fitness & sports nutrition, life skills education, reading assessment & tutoring, athletic college & university recruitment, introduction to STEM College courses & career fields, dance entertainment & choreography, and future leaders of tomorrow.	\$20,000	\$8,250	\$8,250	\$0		

## CBO PROPOSAL SCORES F.Y. 2015-2016 C.D.B.G. FUNDING

No.	Organization Name	AR	KT	JO	PS	TOTAL SCORE	Proposed Ranking	AVG SCORE	Amount Recommended
1	Sant La, Haitian Neighborhood Center, Inc.	79	66	79	75	299	11	75	\$2,000.00
2	Food for Life Network, Inc.	79	82	61	85	307	10	77	\$6,000.00
3	Sant La, Haitian Neighborhood Center, Inc. (YOUTH)	79	75	84	76	314	9	79	\$6,000.00
4	Holy Cross Lutheran School	91	78	86	85	340	8	85	\$6,000.00
5	Prosperity Social and Community Development Group, Inc.	86	87	87	80	340	8	85	\$8,000.00
6	North Miami Foundation for Senior Citizens' Services, Inc.	84	90	86	84	344	7	86	\$8,250.00
7	The Irving Thomas Elite Basketball Academy	85	88	94	85	352	6	88	\$8,250.00
8	Ladies of Valor Empowerment	86	88	92	87	353	5	88	\$7,500.00
9	Experts Resource and Community Center, Inc.	86	90	90	91	357	4	89	\$8,500.00
10	Florida Immigrant Coalition (FLIC)	98	89	89	91	367	3	92	\$8,500.00
11	Russell Life Skills and Reading Foundation(RLSARF)	97	94	91	88	370	2	93	\$9,500.00
12	Police Athletic League of North Miami	98	92	96	100	386	1	97	\$10,000.00



Request for Proposals (RFPs) for public service activities will be received from not-for-profit Community Based Organizations (CBOs) for FY 2015-2016 funding through the Federal Community Development Block Grant (CDBG) program beginning September 28, 2015. The deadline to submit proposals is **Thursday, October 28, 2015 at 4:00 p.m.** Request for Proposals (RFPs) must be submitted on forms issued by the City of North Miami, and will be available beginning on **September 28, 2015** at the City of North Miami Community Planning & Development Department, 12400 N.E. 8<sup>th</sup> Avenue, Monday through Friday, between 8:00 a.m. and 5:00 p.m. and online at The City of North Miami Housing website.

A Workshop to provide technical assistance for proposal submission will be conducted on **Wednesday, October 14, 2015 11:00 a.m. to 1:00 p.m.** in the North Miami Police Conference Room.

Total allocation available for CBO funding is **\$88,500.**

**This Request for Proposals is subject to the final CDBG grant amount as approved by congress and distributed by HUD. The application is available online at the following link:  
Request for Proposals CBO 2015-2016**

Community Planning & Development  
City of North Miami