

To: The Honorable Mayor and Council Members

From: Alberto Destrade, Purchasing Director 

Date: November 24, 2015

RE: **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE PURCHASE ORDERS FOR A ONE (1) YEAR PERIOD IN THE AMOUNT OF NINETY THOUSAND DOLLARS (\$90,000.00) TO ALLIED UNIVERSAL CORP., FOR THE PURCHASE AND DELIVERY OF SODIUM HYPOCHLORITE, AS REQUIRED FOR THE OPERATIONS OF THE WINSON WATER TREATMENT PLANT, PIGGYBACKING THE PALM BEACH COUNTY, FLORIDA, TERM CONTRACT #11071D, UNDER NOTICE OF SOLICITATION #11-071/SWC – SODIUM HYPOCHLORITE, PURCHASE AND DELIVERY, TERM CONTRACT; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.**

RECOMMENDATION

Staff is requesting that the Mayor and City Council hereby authorize the Interim City Manager to issue purchase orders to Allied Universal Corporation (Allied) by piggybacking on a competitively bid contract awarded to Allied on September 20, 2011, by Palm Beach County as a result of Invitation to Bid (ITB) No. 11-071-SWC for the procurement of Sodium Hypochlorite for a one (1) year period in a not-to-exceed amount of \$90,000.

BACKGROUND

On June 23, 2011, Palm Beach County issued ITB No. 11-071-SWC requesting sealed bids from qualified vendors for the purchase and delivery of Sodium Hypochlorite as a necessary commodity in accordance with the terms, conditions and specifications contained in the ITB. In response to the ITB, Allied submitted a bid and was selected by Palm Beach County as the lowest, responsive and responsible bidder.

Sodium Hypochlorite is an essential ingredient in the ongoing operation of the City's Winson Water Treatment Plant (Plant) and for the provision of potable water to all City-water consumers. In order to ensure the continued supply and availability of Sodium Hypochlorite for Plant

operations, staff is recommending that the City piggyback on the favorable terms and rates contained in Allied's contract with Palm Beach County (Term Contract #11071D).

Section 8K of the General Terms and Conditions of the Palm Beach County's contract with Allied authorizes the use of this contract by other government entities and Allied has agreed to provide the City with the needed amount of Sodium Hypochlorite on an as needed-basis.

FUNDING SOURCE

The funding source for this contract is allocated from the City's utility fund.

ATTACHMENT(S)

Palm Beach County Term Contract #11071D (Annual Renewal)
ITB #11-071-SWC Notice of Solicitation
Term Contract #11071D – Bid Rates & Specifications
Resolution

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, AUTHORIZING THE INTERIM CITY MANAGER TO ISSUE PURCHASE ORDERS FOR A ONE (1) YEAR PERIOD IN THE AMOUNT OF NINETY THOUSAND DOLLARS (\$90,000.00) TO ALLIED UNIVERSAL CORP., FOR THE PURCHASE AND DELIVERY OF SODIUM HYPOCHLORITE, AS REQUIRED FOR THE OPERATIONS OF THE WINSON WATER TREATMENT PLANT, PIGGYBACKING THE PALM BEACH COUNTY, FLORIDA, TERM CONTRACT #11071D, UNDER NOTICE OF SOLICITATION #11-071/SWC – SODIUM HYPOCHLORITE, PURCHASE AND DELIVERY, TERM CONTRACT; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, the Board of County Commissioners of Palm Beach County, Florida (“Palm Beach County”), issued *Notice of Solicitation #11-071/SWC – Sodium Hypochlorite, Purchase and Delivery, Term Contract* (“Solicitation”), seeking qualified vendors to furnish and deliver Sodium Hypochlorite, in accordance with the technical specifications, terms and conditions contained in the Solicitation (“Services”); and

WHEREAS, in response to the Solicitation, Allied Universal Corp. (“Vendor”) was competitively selected by Palm Beach County and was awarded Term Contract #11071D for the provision of Services for a period of one (1) year; and

WHEREAS, on October 23, 2007, the Mayor and City Council of the City of North Miami (“City”), adopted Ordinance No. 1244, authorizing the City Manager to approve the purchase of supplies, goods and/or services from current contracts of other municipalities and governmental entities (“piggyback”), such as Palm Beach County; and

WHEREAS, City administration has identified the need for Sodium Hypochlorite as an essential element in the operation of the Winson Water Treatment Plant and the provision of potable water to all City-water consumers; and

WHEREAS, Vendor is willing to sell, deliver and discharge Sodium Hypochlorite to the City at the same favorable terms and rates extended to Palm Beach County for a one (1) year period; and

WHEREAS, the Mayor and City Council find the purchase of Sodium Hypochlorite, for the proper operation of the Winson Water Treatment Plant, using a secure and competitive delivery method, is in the best interest of the City.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. **Authority of the Interim City Manager.** The Mayor and City Council of the City of North Miami, Florida, hereby authorize the Interim City Manager to issue purchase orders for a one (1) year period in the amount of Ninety Thousand Dollars (\$90,000.00) to Allied Universal Corp., for the purchase and delivery of Sodium Hypochlorite, as required for the operations of the Winson Water Treatment Plant, piggybacking the Palm Beach County, Florida, Term Contract #11071D, under *Notice of Solicitation #11-071/SWC – Sodium Hypochlorite, Purchase and Delivery, Term Contract.*

Section 2. **Effective Date.** This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this ____ day of _____, 2015.

DR. SMITH JOSEPH
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

ROLAND C. GALDOS, ESQ.
INTERIM CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Smith Joseph, D.O., Pharm. D.

Vice Mayor Carol Keys, Esq.

Councilman Scott Galvin

Councilman Philippe Bien-Aime

Councilman Alix Desulme

_____ (Yes) _____ (No)



Form L

July 7, 2015

Purchasing Department
50 South Military Trail, Suite 110
West Palm Beach, FL 33415-3199
(561) 616-6800
FAX: (561) 616-6811
www.pbcgov.com/purchasing

Allied Universal Corp
Catherine Guillarmod, Executive Administrator
3901 NW 115th Avenue
Miami, FL 33178

TERM CONTRACT #11071D

Dear Vendor:

This is to inform you that Palm Beach County Board of County Commissioners is entering into a Term Contract with your company for SODIUM HYPOCHLORITE (TANKER LOAD AND LTL), PURCHASE AND DELIVERY based on:

RENEWAL OF CONTRACT based on SOLICITATION #11-071/SWC in accordance with all original terms, conditions, specifications and prices with no deviation.

The term of this contract is 09/20/15 through 09/19/16, and has an estimated dollar value of \$3,567,850.

If applicable, Vendor shall maintain all insurance coverage(s) throughout the entire term of the contract, including any renewals or extensions thereof.

The obligations of Palm Beach County under this contract are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the Board of County Commissioners.

Palm Beach County Departments will issue individual hard copy orders against this contract as your authorization to deliver. All invoices must reference a unique document number (e.g., CPO / DO 680 XY03030500000001111 or CPO / DO 680 XY030305*1111). Failure to provide an order number with each invoice will result in a delay in processing payment.

If you have any questions, please contact Zulma Gasca, Senior Buyer at zgasca@pbcgov.org or (561) 616-6848.

Sincerely,


Kathleen M. Scarlett
Director

c: Vernetha Green, Water Utilities
File

"An Equal Opportunity
Affirmative Action Employer"

Board of County Commissioners

Karen T. Marcus, Chair
Shelley Vana, Vice Chair
Paulette Burdick
Steven L. Abrams
Burt Aaronson
Jess R. Santamaria
Priscilla A. Taylor



County Administrator

Robert Weisman

Purchasing Department
www.pbcgov.com/purchasing

**BOARD OF COUNTY COMMISSIONERS
NOTICE OF SOLICITATION
BID #11-071/SWC**

**SODIUM HYPOCHLORITE, PURCHASE AND DELIVERY,
TERM CONTRACT**

BID OPENING DATE: JUNE 23, 2011 AT 2:00 P.M.

It is the responsibility of the bidder to ensure that all pages are included. Therefore, all bidders are advised to closely examine this package. Any questions regarding the completeness of this package should be immediately directed to Palm Beach County Purchasing Department (561) 616-6800.

It is requested that all bids be submitted in triplicate, one original and two copies.

BIDDERS SHALL SUBMIT, IN A SEALED PACKAGE OR CONTAINER, AT LEAST ONE ORIGINAL, SIGNED IN INK BY AN AGENT OF THE COMPANY HAVING AUTHORITY TO BIND THE COMPANY OR FIRM. FAILURE TO DO SO SHALL BE CAUSE FOR REJECTION OF YOUR BID.

Protests can be accepted only during the five (5) business day posting period.

CAUTION

As they are issued, all amendments to solicitations will be posted under the applicable solicitation on our website at <http://www.pbcgov.com/purchasing>. It is the vendor's sole responsibility to routinely check this website for any amendments that may have been issued prior to the deadline for receipt of bids.

Palm Beach County shall not be responsible for the completeness of any Invitation for Bid that was not downloaded from the above website or obtained directly from the Purchasing Department.

**In accordance with the provisions of ADA,
this document may be requested in an alternate format.**

**50 South Military Trail, Suite 110, West Palm Beach, FL 33415-3199
(561) 616-6800 FAX: (561) 616-6811**

**SPECIFICATIONS
 BID #11-071/SWC**

**SODIUM HYPOCHLORITE, PURCHASE AND DELIVERY,
 TERM CONTRACT**

PURPOSE AND INTENT

The sole purpose and intent of this Invitation for Bid (IFB) is to secure firm pricing and establish a term contract for the purchase and delivery of Sodium Hypochlorite in bulk and less than tanker loads (LTL) to various locations throughout Palm Beach County for the Palm Beach County Water Utilities Department on an as needed basis.

TECHNICAL REQUIREMENTS

Product specifications (as per AWWA Standard B300 latest revision):

- Trade name: Hypochlorite Solution, Bleach
- Chemical formula: NaOCl
- Composition: Minimum: 120 G/L (12.0 Trade %), 10.3 % available chlorine by weight or 10.8 % Sodium Hypochlorite by weight ✓
- Specific gravity: at 20C - 1.1 - 1.2
- Molecular weight: 74.5
- Appearance: Light-yellow to green clear liquid solution
- Solubility in water: Complete
- Freezing Temperature: minus 7C to minus 10C
- Total free alkali (expressed as NaOH) \leq 1.5% by weight

SUCCESSFUL BIDDER'S RESPONSIBILITIES

Shipments shall bear warning labels as specified by USDOT regulations.

Successful bidder's vehicle shall be equipped with a 2" Cam Lock Filler Nozzle for product dispensing (unload).

The delivery site(s) is located within a wellfield zone. Proper handling and delivery procedures shall comply with the Department of Environmental Resources Management (ERM) requirements.

Product shall be delivered in thoroughly cleaned tank trucks. Palm Beach County reserves the right to order in quantities less than a tanker load (LTL).

Delivery Reports:

A certified report from the manufacturer shall be submitted for each sodium hypochlorite delivery to the County. The report shall contain the following data:

- Date & Time of Manufacture
- Percent by weight of:
 1. Sodium Hypochlorite
 2. Available Chlorine
 3. Excess Sodium Hydroxide
- Specific Gravity (Referenced to a temperature)
- Suspended Solids Test Time

No deliveries will be accepted by the County unless accompanied by said certified laboratory report for the specific batch of sodium hypochlorite delivered showing the above data and that it conforms to the required specifications.

Product shall be delivered in bulk as follows:

Item #1 - Tanker load is 5,000 gallons.

Item #2 - Less than tanker load (LTL) quantity (less than 5,000 gallons).

**BID RESPONSE
 BID #11-071/SWC**

**SODIUM HYPOCHLORITE, PURCHASE AND DELIVERY,
 TERM CONTRACT**

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL OFFER
1.	Sodium Hypochlorite, (NaOCL, Bleach) as specified herein. TANKER LOAD Mfr. Offered: <u>Allied Universal Corp.</u>	4,995,500	GAL	\$ <u>.64</u>	\$ <u>3,197,120.00</u>
2.	Sodium Hypochlorite, (NaOCL, Bleach) as specified herein. LESS THAN TANKER LOAD (LTL) Mfr. Offered: <u>Allied Universal Corp.</u>	100,000	GAL	\$ <u>.77</u>	\$ <u>77,000.00</u>

All unit prices bid should be within two (2) decimal points. If bidder's pricing exceeds two (2) decimal points, Purchasing reserves the right to round up or down accordingly.

Is Qualification of Bidders information included, per Term and Condition #8? YES X INITIAL ep

Does bidder clearly understand the Critical History Records Check requirement, per Term and Condition #9? YES X INITIAL ep

Is Information and Descriptive Literature included, per Term & Condition #19? YES X INITIAL ca

Does bidder clearly understand the Insurance requirement, per Term and Condition #21? YES X INITIAL ep

*** PLEASE AFFIX SIGNATURE WHERE INDICATED
 (FAILURE TO DO SO SHALL RESULT IN THE REJECTION OF YOUR BID)**

By signature on this document, bidder acknowledges and agrees that its offer includes and accepts all terms, conditions, and specifications of the County's bid solicitation as originally published, without exception, change or alteration of any kind, except as may have been published by the County in official amendments prior to this date of submittal.

FIRM NAME: (Enter the entire legal name of the bidding entity)

Allied Universal Corporation
 3901 NW 115 Ave.
 Miami, FL 33178

DATE:

June 21, 2011

* SIGNATURE: Catherine Guillarmod

PRINT NAME: Catherine Guillarmod

PRINT TITLE: Executive Administrator

ADDRESS: 3901 NW 115 Ave.

CITY / STATE: Miami, FL

ZIP CODE: 33178

TELEPHONE # (305) 888-2623

E-MAIL: cathieg@allieduniversal.com

TOLL FREE # (800) 437-8715

FAX #: (305) 463-8369

APPLICABLE
 LICENSE(S)
 NUMBER # _____

TYPE: _____

FEDERAL ID # 59 0776285