

To: The Honorable Mayor and City Council

From: Steve Pizzillo, CBO, Building Director 

Date: November 22, 2016

RE: A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE UPDATED BUILDING AND ZONING DEPARTMENT PERMIT FEE SCHEDULE ATTACHED AS "EXHIBIT 1"; PURSUANT TO CHAPTER 5, "BUILDING STANDARDS AND REGULATIONS"; ARTICLE V. "FEES AND PENALTIES"; AND SECTION 5-34, "BUILDING PERMIT FEES"; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

BACKGROUND

Under Florida Statute 553.80 Enforcement, the City of North Miami is allowed to charge fees to cover the expense of running the department to the fulfillment of the requirements for the permit issued. In addition we are required to from time to time reevaluate our fee schedule and expenditures and ensure that the charges that the Department is assessing cover the costs associated with the permit and the department. We would be required to raise or lower fees to match the needs and service level of the department. It has been awhile since the last fee schedule change was instituted. The current fee schedule is 25 pages long and contains multiple ways of pricing the same permit but does not give guidance as to which one would take precedent. In addition the current fee schedule requires the contractor of record to fill out fee sheets counting different types of fixtures and materials, this will be then confirmed by a plans examiner. This is not a wise use of time and/or employees. The proposed fee schedule is streamlined will be easier for staff to work with and is less complicated to understand. In addition there are categories where the fees that will be charged to existing homeowners for what may be considered routine will be reduced to better ensure that permits will be applied for. Examples of the reduced categories are:

- Water heater replacement
- Air Conditioner replacement
- Green permits
- Exterior door replacement

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Building Department Fee Schedule

It is anticipated that these reductions will have little effect on the bottom line of the department.

RECOMMENDATION

It is recommended that Mayor and Council approve the proposed permit fee schedule

ATTACHMENT(s)

Resolution
Permit Fee Schedule

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, APPROVING THE UPDATED BUILDING AND ZONING DEPARTMENT PERMIT FEE SCHEDULE ATTACHED AS “EXHIBIT 1”; PURSUANT TO CHAPTER 5, “BUILDING STANDARDS AND REGULATIONS”; ARTICLE V. “FEES AND PENALTIES”; AND SECTION 5-34, “BUILDING PERMIT FEES”; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, Chapter 5 of the City Code of Ordinances entitled “Building Standards and Regulations” governs the City’s Building and Zoning Department; and

WHEREAS, Section 5-34 of the Ordinance provides that building permit fees are subject to change by resolution of the City Council; and

WHEREAS, in order to implement fiscally responsible levels of services by the Building and Zoning and Community Planning and Development Departments, the fees and costs are required to be updated from time to time; and

WHEREAS, the City Administration is recommending the approval of the attached “Exhibit 1” which provides a new schedule of fees for the respective departments; and

WHEREAS, the Mayor and City Council of the City of North Miami have determined that the adoption of the new schedule of fees, attached as “Exhibit 1”, is imperative for the continued provision of high quality services, focusing on the best interest of the public’s health, safety and welfare.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. Adoption of New Schedules of Fees. The Mayor and City Council of the City of North Miami adopts the building permit fee schedule attached as “Exhibit 1” pursuant to Section 5-34 of the City Code of Ordinances.

Section 2. Effective Date. This Resolution shall be effective immediately upon its adoption.

PASSED AND ADOPTED by a _____ vote of the Mayor and City Council of the City of North Miami, Florida, this ____ day of _____, 2016.

DR. SMITH JOSEPH
MAYOR

ATTEST:

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:

JEFF P. H. CAZEAU, ESQ.
CITY ATTORNEY

SPONSORED BY: CITY ADMINISTRATION

Moved by: _____

Seconded by: _____

Vote:

Mayor Smith Joseph, D.O., Pharm. D.
Vice Mayor Alix Desulme
Councilman Scott Galvin
Councilwoman Carol Keys, Esq.
Councilman Philippe Bien-Aime

_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)
_____ (Yes) _____ (No)