

RESOLUTION NO. 2015-R-62

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA, ESTABLISHING TIMELINES FOR PUBLIC RECORDS REQUESTS; ELIMINATING CERTAIN FEES AND COSTS; AND ASSIGNING PERSONNEL TO EFFECUTE COMPLIANCE; PROVIDING FOR AN EFFECTIVE DATE AND FOR ALL OTHER PURPOSES.

WHEREAS, City of North Miami Administrative Regulation 00-4, details the guidelines for the processing of public records request in compliance with Chapter 119, Florida Statute; (See Exhibit A); and

WHEREAS, in addition to the procedures set forth in the Administrative Regulation, the Mayor and City Council wish to incorporate the following practices into Administrative Regulation 00-4 as follows: (1) documents under 15 pages or less must be provided to the requestor within two (2) business days; (2) documents over 15 pages must be provided by the requestor within seven (7) days, unless the City Manager demonstrates additional time is needed; and (3) no fees or costs will be charged for public records requests under 15 pages; and (4) each department will assign a staff member to coordinate compliance with all public records request; and

WHEREAS, the Mayor and City Council believe it is in the best interests of the City to adopt this Resolution.

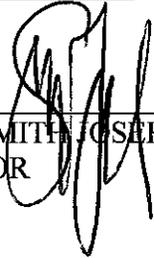
NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NORTH MIAMI, FLORIDA:

Section 1. Recitals. The above recitals are true and correct and incorporated herein by this reference.

Section 2. Authority of City Manager. The City Manager is hereby authorized to effectuate and do all things necessary to implement and incorporate the provisions of this Resolution into Administrative Regulation 00-4.

Section 3. Effective Date. This Resolution shall become effective immediately upon adoption.

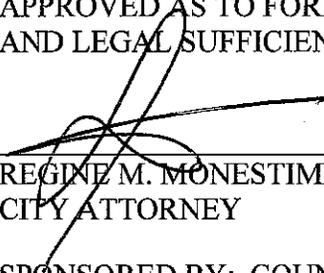
PASSED AND ADOPTED by a 5 - 0 vote of the Mayor and City Council of the City of North Miami, Florida, this 23rd day of June, 2015.



DR. SMITH JOSEPH
MAYOR

ATTEST: 

MICHAEL A. ETIENNE, ESQ.
CITY CLERK

APPROVED AS TO FORM
AND LEGAL SUFFICIENCY:


REGINE M. MONESTIME, ESQ.
CITY ATTORNEY

SPONSORED BY: COUNCILMAN SCOTT GALVIN

Moved by: Smith
Seconded by: Galvin

Vote:

Mayor Smith Joseph, D.O., Pharm. D.	<u>X</u>	(Yes)	_____	(No)
Vice Mayor Carol Keys, Esq.	<u>X</u>	(Yes)	_____	(No)
Councilman Scott Galvin	<u>X</u>	(Yes)	_____	(No)
Councilman Philippe Bien-Aime	<u>X</u>	(Yes)	_____	(No)
Councilman Alix Desulme	<u>X</u>	(Yes)	_____	(No)